

TOWN OF SEABROOK ISLAND

Accommodations Tax Advisory Committee Meeting
July 30, 2021



MINUTES

CALL TO ORDER

Present: Buck, Fagan, Leggett, Pontuti (virtual), Spisak, Zanetti
Absent: Schildge
Staff Present: Town Administrator Cronin, Town Clerk/Treasurer Watkins

ELECTION OF CHAIR & VICE-CHAIR

Ms. Zanetti moved to appoint Mr. Buck as Chairman; Mr. Spisak seconded. All voted in favor.

Randy Buck was appointed Chairman.

Ms. Leggett moved to appoint Ms. Zanetti as Vice-Chairman; Ms. Fagan seconded. All voted in favor.

Patsy Zanetti was appointed Vice-Chairman.

APPOINTMENT OF SECRETARY

Chair Buck moved to appoint Town Clerk Watkins as the Secretary; Ms. Fagan seconded.

Town Clerk/Treasurer Watkins was appointed as the Secretary without objection.

APPROVAL OF MINUTES

- Regular Meeting: August 27, 2020

Mr. Spisak moved to approve the previous meeting minutes of August 27th, 2020; Ms. Fagan seconded. All voted in favor.

The previous meeting minutes of August 27th, 2020 were approved.

ITEMS FOR INFORMATION/DISCUSSION

- Introduction of New Town Clerk/Treasurer

Town Administrator Cronin briefly introduced the new Town Clerk/Treasurer Katharine Watkins to the Committee and wished Faye Allbritton the best on her retirement.

- Review of Final ATAX Awards for FY 2021

Town Administrator Cronin summarized the Accommodations Tax (ATAX) awards for 2021 and the process for the new members of the board of how the amount the Committee recommends on is calculated.

The Committee clarified the difference between County and State ATAX revenues, how the revenues were spent in 2021 due to COVID, and the process for their recommendations to Council.

- Overview of Projected Revenues for FY 2022

Town Administrator Cronin presented the projected ATAX revenues for Fiscal Year 2022 and the estimate for funds the Committee bases their recommendations on.

The Committee discussed how the Short-Term Rental ordinance has impacted the revenues for Fiscal Year 2022 and if the committee can recommend earmarking funds for future road work projects for the Town.

- Overview of Funding Requests for FY 2022

Town Administrator Cronin summarized the applications submitted for Fiscal Year 2022 and these applications will be presented to the Committee on August 19th at 10:00am.

The Committee clarified how the dolphin education program works and how the Town notifies eligible applicants when the funds are available.

- Review of Funding Guidelines & Project Eligibility

Town Administrator Cronin summarized the State regulations for how the Committee can determine if a project is eligible for funding or not.

OTHER BUSINESS

- Next Meeting: August 19, 2021 @ 10:00 AM

Town Administrator Cronin informed the Committee the next meeting will be on August 19th at 10:00AM where the applicants will present their applications and the Committee will make recommendations to Council on how much to award each applicant.

ADJOURN

Mr. Buck moved to adjourn; Mr. Spisak seconded. All voted in favor. The meeting adjourned at 11:23am.

Date: August 10th, 2021

Prepared by: *Katharine E. Watkins*
Town Clerk/Treasurer