

# TOWN OF SEABROOK ISLAND

Accommodations Tax Advisory Committee Meeting  
August 29, 2023 – 11:00 AM



Town Hall, Council Chambers  
2001 Seabrook Island Road  
Seabrook Island, SC 29455

[Watch Live Stream \(YouTube\)](#)

**Virtual Participation:** Individuals who wish to participate in the meeting via Zoom may call (843) 768-9121 or email [kwatkins@townofseabrookisland.org](mailto:kwatkins@townofseabrookisland.org) for log-in information prior to the meeting.

## AGENDA

**CALL TO ORDER** – Randall Buck, Chair

**INTRODUCTORY REMARKS** – Randall Buck, Chair

### APPROVAL OF MINUTES

- Regular Meeting: August 23, 2022
- Special Called Meeting: June 14, 2023

**OVERVIEW OF PROJECTED REVENUES FOR FY 2024-** Joe Cronin, Town Administrator

### PRESENTATION OF REQUESTS FOR FY 2024 ACOMMODATIONS TAX FUNDS

- **St. Johns Fire District (STJFD)** – Ryan Kunitzer
  - Fire Department UTV with Medical Equipment amount requested: \$15,600.00
- **Alan Fleming Tournament Comm./Seabrook Island Employee Assistance Fund** – Debbie Pickens
  - 2024 Alan Fleming Tennis Tournament amount requested: \$18,500.00
- **Bohicket Marina and Market** – Beau Anderson
  - Electrical Upgrades to existing A dock amount requested: \$15,000.00
- **Kiawah Seabrook Exchange Club/Bohicket 5K and ½ Marathon** – Bill Nelson
  - 2024 Bohicket 5K and ½ Marathon amount requested: \$1,500.00
- **Seabrook Island Birders** – Nancy Brown
  - Seabrook Island Shorebird Stewardship amount requested: \$3,000.00
- **Seabrook Island Club** – Mitchell Laskowitz
  - Fourth of July Celebration amount requested: \$25,000.00
- **Seabrook Island Employee Assistance Fund** – Lucy Walton

- Outdoor Concert (swing/jazz) amount requested: \$20,000.00
- **Seabrook Island Property Owners Association – Heather Paton**
  - Audubon International Sustainably Community Signs amount requested: \$10,000.00
  - Charleston Symphony Orchestra Annual Concert amount requested: \$27,000.00
  - Noth American Land Trust Conservation Plan amount requested: \$60,000.00
- **The Seabrook Island Turtle Patrol – Bill Nelson**
  - Seabrook Island Turtle Patrol amount requested: \$1,000.00
- **Town of Seabrook Island – Joe Cronin, Town Administrator**
  - Beach Patrol amount requested: \$100,000.00
  - Bike Path Improvements (Fence) amount requested: \$100,000.00
  - Dolphin Education Program amount requested: \$10,000.00
  - Special Events amount requested: \$50,000.00
  - Tourism Related Personnel & Operating Expenses amount requested: \$75,783.00

**COMMITTEE DISCUSSION**

**OTHER BUSINESS**

**ADJOURN**

# TOWN OF SEABROOK ISLAND

Accommodations Tax Advisory Committee Meeting  
August 23, 2022



[Watch Live Stream \(YouTube\)](#)

## MINUTES

**CALL TO ORDER** – Randall Buck, Chair

Present: Buck (Chair), Fagan (virtual), Leggett, O'Rourke, Pontuti, Spisak, Schildge (virtual)  
Absent: None  
Staff Present: Town Administrator Cronin, Town Clerk Watkins

Mr. Buck called the meeting to order at 9:58AM

**INTRODUCTORY REMARKS** – Randall Buck, Chair

Mr. Buck introduced the new committee member Ann O'Rourke.

**APPROVAL OF MINUTES**

- Regular Meeting: August 12<sup>th</sup>, 2022

Mr. Buck moved to approve the previous meeting minutes of August 12<sup>th</sup>; Ms. Leggett seconded. All voted in favor.

The previous meeting minutes of August 12<sup>th</sup> were approved.

**OVERVIEW OF PROJECTED REVENUES FOR FY 2023**- Joe Cronin, Town Administrator

Town Administrator Cronin summarized the projected revenues for FY 2023 and fund balance in the ATAX account.

The committee clarified what funds are included in the fund balance for ATAX.

**PRESENTATION OF REQUESTS FOR FY 2023 ACCOMMODATIONS TAX FUNDS**

- **St. Johns Fire District (STJFD)** – Ryan Kunitzer
  - EMS Monitor amount requested: \$18,500.00

Ryan Kunitzer summarized the application and how this will benefit the Seabrook Island Community for both tourists and visitors.

A discussion was had on where the ambulances come from when responding to a call.

A discussion was had on what the EMS Monitor does.

- **Alan Fleming Tournament Comm./Seabrook Island Club** – Karen Petrucelli
  - 2023 Alan Fleming Tennis Tournament amount requested: \$17,000.00

Karen Petrucelli and Director of Racquet Sports with the Seabrook Island Club Laura Ferreira summarized the Alan Fleming Tennis Tournament application for 2023.

A discussion was had on the estimate for participants coming from off island for the upcoming year.

A discussion was had on where the welcoming party will be held for the tournament.

- **Town of Seabrook Island** – Joe Cronin, Town Administrator
  - Beach Patrol amount requested: \$90,000.00
  - Dolphin Education Program amount requested: \$10,000.00
  - Gateway and Wayfinder Signage amount requested: \$5,000.00
  - Special Events amount requested: \$40,000.00
  - Tourism Related Personnel & Operating Expenses amount requested: \$74,594.00
  - Bike Path Improvements/Amenities amount requested: \$150,000.00

Town Administrator Cronin summarized all the applications submitted by the Town.

A discussion was had on the potential increased services for beach patrol, the vehicles used, the monthly reports received, the number of incidents on the beach, potentially increasing the access point, and who provides the equipment, and the name of the company.

A discussion was had on the number of participants for the Chow Town Food Truck Rodeos and the number of staff needed for this event.

A discussion was had on the code enforcement officer if they would overlap with beach patrol.

A discussion was had on the type of lighting improvements to the bike path.

A discussion was had on potential light pollution from the developments along the bike path.

## **COMMITTEE DISCUSSION**

Town Administrator Cronin summarized the total amount requested compared to the budgeted amount.

A discussion was had on the requests and using some of remaining ATAX funds in the fund balance.

A discussion was had on the request from St. Johns Fire District.

Mr. Buck moved to recommend awarding the St. Johns Fire District (STJFD) \$18,500.00; Mr. Spisak seconded. All voted in favor.

The recommendation to award STJFD \$18,500.00 was approved.

Mr. Buck moved to recommend awarding the Alan Flemming Comm./Seabrook Island Club \$17,000.00; Mr. Spisak seconded. A vote was taken as follows:

Ayes: Fagan, Leggett, O'Rourke, Schildge, Spisak, Buck  
Recused: Pontuti

The recommendation to award Alan Flemming Comm./Seabrook Island Club \$17,000.00 was approved.

Mr. Buck moved to recommend awarding the Town of Seabrook Island for Beach Patrol \$90,000.00; Ms. Leggett seconded. All voted in favor.

The recommendation to award the Town of Seabrook Island for Beach Patrol \$90,000.00 was approved.

Mr. Buck moved to recommend awarding the Town of Seabrook Island for the Dolphin Education Program \$10,000.00; Mr. Pontuti seconded. All voted in favor.

The recommendation to award the Town of Seabrook Island for the Dolphin Education Program \$10,000.00 was approved.

Mr. Buck moved to recommend awarding the Town of Seabrook Island for Gateway and Wayfinder Signage \$5,000.00; Ms. O'Rourke seconded. All voted in favor.

The recommendation to award the Town of Seabrook Island for Gateway and Wayfinder Signage \$5,000.00 was approved.

Mr. Buck moved to recommend awarding the Town of Seabrook Island for Special Events \$40,000.00; Ms. Fagan seconded. A vote was taken as follows:

Ayes: Fagan, Leggett, O'Rourke, Schildge, Spisak, Buck  
Recused: Pontuti

The recommendation to award the Town of Seabrook Island for Special Events \$40,000.00 was approved.

Mr. Buck moved to recommend awarding the Town of Seabrook Island for Tourism Related Personnel & Operating Expenses \$74,594.00; Mr. Spisak seconded. All voted in favor.

The recommendation to award the Town of Seabrook Island for Tourism Related Personnel & Operating Expenses \$74,594.00 was approved.

Mr. Buck moved to recommend awarding the Town of Seabrook Island for the Bike Path Improvements/Amenities \$150,000.00; Ms. Leggett seconded. All voted in favor.

The recommendation to award the Town of Seabrook Island for the Bike Path Improvements/Amenities \$150,000.00 was approved.

## **OTHER BUSINESS**

A discussion was had on when the committee's recommendations go before Town Council and when the Town notifies the applicants of what funds were approved.

## **ADJOURN**

Mr. Spisak moved to adjourn; Mr. Schildge seconded. All voted in favor.

The meeting adjourned at 11:09AM.

Date: August 24, 2022

Prepared by: *Katharine E. Watkins*  
Town Clerk/Treasurer

# TOWN OF SEABROOK ISLAND

Accommodations Tax Advisory Committee Special Called Meeting  
June 14, 2023



## MINUTES

### CALL TO ORDER

Present: Buck (Chair, Virtual), Fagan (virtual), Leggett, Spisak, Schildge (virtual)  
Absent: O'Rourke  
Staff Present: Town Administrator Cronin, Assistant Town Administrator Watkins

### ITEMS FOR INFORMATION / DISCUSSION

- Discussion with Town Administrator Cronin for the proposed budget amendment with regards to State Accommodations Tax

Town Administrator Cronin and Assistant Town Administrator Watkins summarized the proposed budget amendment for FY 2023 with regards to the allocation of funds for the proposed Town Hall Annex and Town Hall Garage Project.

A discussion was held on the need for this project, how much allocation can be made regarding ATAX funds, how long the proposed project will take, what the remaining dollar amount will be left in the account after the proposed allocation, how the proposed budget amendment will affect the already budgeted projects, if affordable housing will reduce the amount of ATAX funds received from the state, and the decrease in rental activity in the area.

The Committee clarified the amount that would be left in the ATAX fund balance if this proposed amendment is approved.

Mr. Spisak moved to recommend the allocation of \$250,000 from State Accommodations Tax Fund Balance to Town Facilities and reduce the appropriation for pathway improvements to \$100,000 by delaying fence to a future year; Ms. Fagan seconded. A vote was taken as follows:

Ayes: Fagan, Leggett, Spisak, Buck  
Abstain: Schildge

The recommendation for the allocation of \$250,000 from State Accommodations Tax Fund Balance to Town Facilities and reduce the appropriation for pathway improvements to \$100,000 by delaying fence to a future year was approved.

A Discussion was had on the vacancy of the hospitality seat and clarified the qualifications to fill the hospitality seat.

Mr. Buck had to leave the meeting at 11:30AM.

### ADJOURN

Mr. Spisak moved to adjourn the meeting; Ms. Fagan seconded. All voted in favor.

The meeting adjourned at 11:33AM

Date: June 14, 2023

Prepared by: *Katharine E. Watkins*  
Asst. Town Administrator

*Note: These minutes are not verbatim minutes. To listen to the meeting, please use the following link:*  
<https://www.youtube.com/@townofseabrookisland5287/streams>



**Accommodations Tax Revenue Projections  
FY 2024**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual (YTD)	FY 2024 Budget	FY 2024 Actual (YTD)
1st Quarter	\$ 18,792.83	\$ 24,312.42	\$ 45,353.59	\$ 48,982.96	\$ -	\$ 45,643.62	\$ -	\$ -
2nd Quarter	\$ 68,464.79	\$ 50,964.15	\$ 158,662.89	\$ 185,594.20	\$ -	\$ 178,624.56	\$ -	\$ -
3rd Quarter	\$ 93,272.40	\$ 133,526.00	\$ 189,775.95	\$ 197,532.66	\$ -	\$ -	\$ -	\$ -
4th Quarter	\$ 24,500.03	\$ 58,302.53	\$ 73,636.26	\$ 67,012.58	\$ -	\$ -	\$ -	\$ -
Other	\$ 6,732.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 211,762.18</b>	<b>\$ 267,105.10</b>	<b>\$ 467,428.69</b>	<b>\$ 499,122.40</b>	<b>\$ 475,000.00</b>	<b>\$ 224,268.18</b>	<b>\$ 400,000.00</b>	<b>\$ -</b>

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual (YTD)	FY 2023 Budget	FY 2023 Actual (YTD)	FY 2024 Budget	FY 2024 Actual (YTD)
<b>Total Revenue</b>	<b>\$ 211,762.18</b>	<b>\$ 267,105.10</b>	<b>\$ 467,428.69</b>	<b>\$ 499,122.40</b>	<b>\$ 475,000.00</b>	<b>\$ 224,268.18</b>	<b>\$ 400,000.00</b>	<b>\$ -</b>
First \$25,000 (General Fund)	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -
Balance of ATAX Funds	\$ 186,762.18	\$ 242,105.10	\$ 442,428.69	\$ 474,122.40	\$ 450,000.00	\$ 199,268.18	\$ 375,000.00	\$ -
5% of Balance (General Fund)	\$ 9,338.11	\$ 12,105.26	\$ 22,121.43	\$ 23,706.12	\$ 22,500.00	\$ 9,963.41	\$ 18,750.00	\$ -
30% of Balance (Promotion-CVB)	\$ 56,028.65	\$ 72,631.53	\$ 132,728.61	\$ 142,236.72	\$ 135,000.00	\$ 59,780.45	\$ 112,500.00	\$ -
65% of Balance (Tourism-Related Expenditures)	\$ 121,395.42	\$ 157,368.32	\$ 287,578.65	\$ 308,179.56	\$ 292,500.00	\$ 129,524.32	\$ 243,750.00	\$ -

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual (YTD)	FY 2023 Budget	FY 2023 Actual (YTD)	FY 2024 Budget	FY 2024 Actual (YTD)
<b>General Fund</b>								
<b>Revenue</b>								
First \$25,000	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -
5% of balance	\$ 9,338.11	\$ 12,105.26	\$ 22,121.43	\$ 23,706.12	\$ 22,500.00	\$ 9,963.41	\$ 18,750.00	\$ -
<b>Total Revenue</b>	<b>\$ 34,338.11</b>	<b>\$ 37,105.26</b>	<b>\$ 47,121.43</b>	<b>\$ 48,706.12</b>	<b>\$ 47,500.00</b>	<b>\$ 34,963.41</b>	<b>\$ 43,750.00</b>	<b>\$ -</b>
<b>Expenditures</b>								
Transfers to General Fund	\$ 34,338.11	\$ 37,105.26	\$ 47,121.43	\$ 48,706.12	\$ 47,500.00	\$ 34,963.41	\$ 43,750.00	\$ -
<b>Total Expenditures</b>	<b>\$ 34,338.11</b>	<b>\$ 37,105.26</b>	<b>\$ 47,121.43</b>	<b>\$ 48,706.12</b>	<b>\$ 47,500.00</b>	<b>\$ 34,963.41</b>	<b>\$ 43,750.00</b>	<b>\$ -</b>
<b>General Fund Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Promotion (30%)</b>								
<b>Revenue</b>								
30% of Balance	\$ 56,028.65	\$ 72,631.53	\$ 132,728.61	\$ 142,236.72	\$ 135,000.00	\$ 59,780.45	\$ 112,500.00	\$ -
<b>Total Revenue</b>	<b>\$ 56,028.65</b>	<b>\$ 72,631.53</b>	<b>\$ 132,728.61</b>	<b>\$ 142,236.72</b>	<b>\$ 135,000.00</b>	<b>\$ 59,780.45</b>	<b>\$ 112,500.00</b>	<b>\$ -</b>
<b>Expenditures</b>								
Charleston CVB	\$ 56,028.65	\$ 72,631.53	\$ 132,728.61	\$ 142,236.72	\$ 135,000.00	\$ 59,780.45	\$ 112,500.00	\$ -
<b>Total Expenditures</b>	<b>\$ 56,028.65</b>	<b>\$ 72,631.53</b>	<b>\$ 132,728.61</b>	<b>\$ 142,236.72</b>	<b>\$ 135,000.00</b>	<b>\$ 59,780.45</b>	<b>\$ 112,500.00</b>	<b>\$ -</b>
<b>Promotion (30%) Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Tourism-Related Expenditures (65%)</b>								
<b>Revenue</b>								
65% of Balance	\$ 121,395.42	\$ 157,368.32	\$ 287,578.65	\$ 308,179.56	\$ 292,500.00	\$ 129,524.32	\$ 243,750.00	\$ -
Interest Income	\$ -	\$ 941.19	\$ 237.30	\$ 5,030.70	\$ 750.00	\$ 6,636.21	\$ 1,200.00	\$ -
<b>Total Revenue</b>	<b>\$ 121,395.42</b>	<b>\$ 158,309.51</b>	<b>\$ 287,815.95</b>	<b>\$ 313,210.26</b>	<b>\$ 293,250.00</b>	<b>\$ 136,160.53</b>	<b>\$ 244,950.00</b>	<b>\$ -</b>
<b>Expenditures</b>								
Tourism-Related Expenditures	\$ 118,039.44	\$ 86,350.95	\$ 153,450.02	\$ 208,142.62	\$ 463,402.00	\$ 13,693.09	\$ 244,950.00	\$ -
Transfer to Town Facilities Fund	\$ -	\$ -	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 118,039.44</b>	<b>\$ 86,350.95</b>	<b>\$ 153,450.02</b>	<b>\$ 208,142.62</b>	<b>\$ 713,402.00</b>	<b>\$ 263,693.09</b>	<b>\$ 244,950.00</b>	<b>\$ -</b>
<b>Tourism Related Expenditures (65%) Surplus/(Deficit)</b>	<b>\$ 3,355.98</b>	<b>\$ 71,958.56</b>	<b>\$ 134,365.93</b>	<b>\$ 105,067.64</b>	<b>\$ (420,152.00)</b>	<b>\$ (127,532.56)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fund Balance</b>								
Beginning of Year	\$ 130,122.48	\$ 133,478.46	\$ 205,437.01	\$ 339,802.94	\$ 444,870.58	\$ 444,870.58	\$ 24,718.58	\$ -
End of Year	\$ 133,478.46	\$ 205,437.01	\$ 339,802.94	\$ 444,870.58	\$ 24,718.58	\$ 317,338.02	\$ 24,718.58	\$ -

Description	Revenues Through Q2				
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Q1 Revenue	\$ 18,792.83	\$ 24,312.42	\$ 45,353.59	\$ 48,982.96	\$ 45,643.62
Q2 Revenue	\$ 68,464.79	\$ 50,964.15	\$ 158,662.89	\$ 185,594.20	\$ 178,624.56
Q3 Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Q4 Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue (To Date)</b>	<b>\$ 87,257.62</b>	<b>\$ 75,276.57</b>	<b>\$ 204,016.48</b>	<b>\$ 234,577.16</b>	<b>\$ 224,268.18</b>
Change from Prior Year	---	-13.7%	171.0%	15.0%	-4.4%

**4th Quarter State ATAX Revenue**

**Actual (Unadjusted) Revenue**

	2019	2020	2021	2022	2023
Q4 Revenue	\$ 24,500.03	\$ 58,302.53	\$ 73,636.26	\$ 67,012.58	\$ -
Annual Change	---	138.0%	26.3%	-9.0%	

**Adjusted Revenue Using CPI for Lodging Away from Home in U.S. City Average (LAFH)**

	2019	2020	2021	2022	2023
CPI LAFH (Dec)	147,590	133,538	165,472	170,729	
Adjustment	1,157	1,279	1,032	1,000	
Q4 Revenue (Adjusted)	\$ 28,341.12	\$ 74,540.08	\$ 75,975.66	\$ 67,012.58	\$ -
Annual Change	---	163.0%	1.9%	-11.8%	

**1st Quarter State ATAX Revenue**

**Actual (Unadjusted) Revenue**

	2019	2020	2021	2022	2023
Q1 Revenue	\$ 18,792.83	\$ 24,312.42	\$ 45,353.59	\$ 48,982.96	\$ 45,643.62
Annual Change	---	29.4%	86.5%	8.0%	-6.8%

\$ 234,577.16    \$ 224,268.18    -4.4%  
\$ 246,564.18    \$ 224,268.18    -9.0%

**Adjusted Revenue Using CPI for Lodging Away from Home in U.S. City Average (LAFH)**

	2019	2020	2021	2022	2023
CPI LAFH (March)	168,321	157,565	147,470	184,463	197,825
Adjustment	1,175	1,256	1,342	1,073	1,000
Q1 Revenue (Adjusted)	\$ 22,090.26	\$ 30,529.20	\$ 60,849.22	\$ 52,539.12	\$ 45,643.62
Annual Change	---	38.2%	99.3%	-13.7%	-13.1%

**2nd Quarter State ATAX Revenue**

**Actual (Unadjusted) Revenue**

	2019	2020	2021	2022	2023
Q2 Revenue	\$ 68,464.79	\$ 50,964.15	\$ 158,662.89	\$ 185,594.20	\$ 178,624.56
Annual Change	---	-25.6%	211.3%	17.0%	-3.8%

**Adjusted Revenue Using CPI for Lodging Away from Home in U.S. City Average (LAFH)**

	2019	2020	2021	2022	2023
CPI LAFH (Jun)	177,637	152,721	175,746	193,324	202,106
Adjustment	1,138	1,323	1,150	1,045	1,000
Q2 Revenue (Adjusted)	\$ 77,895.62	\$ 67,444.30	\$ 182,460.61	\$ 194,025.06	\$ 178,624.56
Annual Change	---	-13.4%	170.5%	6.3%	-7.9%

*Lodging away from home in U.S. city average, all urban consumers, not seasonally adjusted*

[https://data.bls.gov/timeseries/CUUR0000SEHB?output\\_view=data](https://data.bls.gov/timeseries/CUUR0000SEHB?output_view=data)

U.S. Bureau of Labor Statistics

(December 1997 = 100.000)

**Accommodations Tax Appropriations  
FY 2024**

Description	Requested	Recommended	Approved
Bohicket Marina & Market	\$ 15,000	\$ -	\$ -
Kiawah Seabrook Exchange Club	\$ 1,500	\$ -	\$ -
St. Johns Fire District	\$ 15,600	\$ -	\$ -
Seabrook Island Birders	\$ 3,000	\$ -	\$ -
Seabrook Island Club	\$ 25,000	\$ -	\$ -
Seabrook Island Employee Assistance Fund - Outdoor Concert	\$ 20,000	\$ -	\$ -
Seabrook Island Employee Assistance Fund- Alan Fleming Tennis Tournament	\$ 18,500	\$ -	\$ -
Seabrook Island Property Owners Association - Audubon International Sustainably Community Sign	\$ 10,000	\$ -	\$ -
Seabrook Island Property Owners Association - Charleston Symphony Orchestra Annual Concert	\$ 27,000	\$ -	\$ -
Seabrook Island Property Owners Association - North American Land Trust Conservation Plan	\$ 60,000	\$ -	\$ -
The Seabrook Island Turtle Patrol	\$ 1,000	\$ -	\$ -
Town of Seabrook Island - Beach Patrol	\$ 100,000	\$ -	\$ -
Town of Seabrook Island - Tourism-Related Personnel	\$ 75,783	\$ -	\$ -
Town of Seabrook Island - Dolphin Education Program	\$ 10,000	\$ -	\$ -
Town of Seabrook Island - Linear Park Enhancements (Fence)	\$ 100,000	\$ -	\$ -
Town of Seabrook Island - Special Events	\$ 50,000	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 532,383.00</b>	<b>\$ -</b>	<b>\$ -</b>

**Accommodations Tax Appropriations  
FY 2023**

Description	Requested	Recommended	Approved
Seabrook Island Club - Alan Fleming Tennis Tournament	\$ 17,000	\$ 17,000.00	\$ 17,000.00
St. Johns Fire District	\$ 18,500	\$ 18,500.00	\$ 18,500.00
Town of Seabrook Island - Beach Patrol	\$ 90,000	\$ 105,000.00	\$ 100,000.00
Town of Seabrook Island - Tourism-Related Personnel	\$ 74,594	\$ 72,027.00	\$ 72,027.00
Town of Seabrook Island - Dolphin Education Program	\$ 10,000	\$ 10,000.00	\$ 10,000.00
Town of Seabrook Island - Gateway & Wayfinder Signs	\$ 5,000	\$ 5,000.00	\$ 5,000.00
Town of Seabrook Island - Linear Park Enhancements	\$ 150,000	\$ 200,000.00	\$ 200,000.00
Town of Seabrook Island - Special Events	\$ 40,000	\$ 40,000.00	\$ 40,000.00
<b>TOTAL</b>	<b>\$ 405,094.00</b>	<b>\$ 467,527.00</b>	<b>\$ 462,527.00</b>



**Town of Seabrook Island**

2001 Seabrook Island Road  
 Seabrook Island, SC 29455  
[townofseabrookisland.org](http://townofseabrookisland.org)

**State ATAX Funding Application**

**FY 2024**

Contact Us: (843) 768-9121  
[kwatkins@townofseabrookisland.org](mailto:kwatkins@townofseabrookisland.org)

**APPLICATIONS MUST BE RECEIVED BY 12:00 PM ON MON. AUGUST 7, 2023**  
**\*\*LATE APPLICATIONS WILL NOT BE CONSIDERED\*\***

1 ORGANIZATION INFORMATION						
<b>Organization Name</b>	St. Johns Fire District					
<b>Contact Person</b>	<b>Name</b>	Ryan Kunitzer	<b>Title</b>	Fire Chief		
	<b>Phone #</b>	843-559-9194	<b>Email</b>	r.kunitzer@stjfd.org		
<b>Mailing Address</b>	<b>Street</b>	PO Box 56				
	<b>City</b>	Johns Island	<b>State</b>	SC	<b>Zip</b>	29457
<b>Website Address</b>	www.stjfd.org					
<b>Year Established</b>	1959					
<b>Organization Type</b>	<input checked="" type="checkbox"/> Government Unit (City, County, School)		<input type="checkbox"/> For-Profit Business or Organization			
	<input type="checkbox"/> Tax-Exempt Charitable Organization		<input type="checkbox"/> Other Tax-Exempt Organization			
	<input type="checkbox"/> Church or Religious Organization		<input type="checkbox"/> Unincorporated Association or Group			
	<input type="checkbox"/> Other (Please Specify): _____					
	Federal Employee ID # 576008015					
<b>If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?</b>						
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>						
<b>If this organization federally exempt under IRS Code 501(c) 3, 4, 5k, 6, 7 or 10?</b>						
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, please attach a copy of your organization's IRS Tax Exempt Determination Letter</i>						
<b>In the space below, please provide a brief description of your organization's history and mission.</b>						
<p>St. Johns Fire Distict provides emergency services to Seabrook, Kiawah, Johns and Wadmalaw Islands. STJFD services include emergency medical services (EMS) and pre-hospital treatment, responses to fires, citizen assists, and a multitude of rescue incidents. Established in 1959, the STJFD has grown from a volunteer organization to a modern fire department with 144 personnel and 7 fire stations proviidng service 24/7/365 to residents and its visitors.</p>						

*Please attach a list of your organization's Governing Body (eg. Board of Directors), Chief Officers and Key Staff.*

2 PROJECT OVERVIEW		
<b>Project Name</b>	Fire Department UTV with Medical Transport Bed	
<b>Project Date(s)</b>	1/01/2024	
<b>Amount Requested</b>	\$ 15,600.00	
<b>Tourism-Related Expenditure Category (Check all that apply)</b>	<input type="checkbox"/> Advertising & Promotion	<input type="checkbox"/> Public Facilities
	<input type="checkbox"/> Promotion of Arts & Cultural Events	<input type="checkbox"/> Transportation & Shuttles
	<input type="checkbox"/> Civic & Cultural Facilities	<input type="checkbox"/> Waterfront Erosion & Renourishment
	<input checked="" type="checkbox"/> Public Services	<input type="checkbox"/> Visitor Information Centers

**Please provide a brief description of the project, including its purpose, goals and objectives.**

Providing a small, versatile utility vehicle will enable STJFD fire/EMS personnel to access all parts of Seabrook Island, including difficult areas of response including Camp St Christopher, golf courses, and the beach. Additionally, STJFD can support special events (fireworks, etc) with this support vehicle. If additional services are warranted of the fire department with beach fires, this UTV will be a critical asset to traverse the beach. This may also assist us during hurricane season to have a team able to cut trees and help clear roads.

If any EMS or injury happens on the beach, this can also be helpful to deploy to retrieve the patient.

**How will your project promote tourism and/or enhance the tourist trade in the Town of Seabrook Island?**

STJFD responds to visitors and residents alike. When visitors come to Seabrook Island, they expect professional and expedited services in the case of an emergency. Having a quick response UTV will assist in emergencies on the beach and hard to access areas.

**Who is your target audience?**

Visitors of any range to Seabrook Island.

**How will you advertise this project to visitors?**  
(Check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Television      | <input type="checkbox"/> Radio   |
| <input type="checkbox"/> Newspaper       | <input checked="" type="checkbox"/> Website                            |
| <input type="checkbox"/> Magazine        | <input type="checkbox"/> Brochures                                     |
| <input type="checkbox"/> Billboards      | <input type="checkbox"/> Mailers (Out of County)                       |
| <input type="checkbox"/> Visitor's Guide | <input checked="" type="checkbox"/> Other: <u>STJFD Communications</u> |

**3 PROJECT IMPACT**

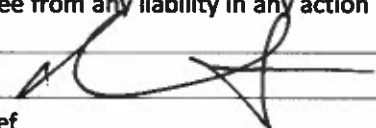
<b>Estimated Attendance</b>	<i>Total Attendance</i>	N/A
	<i>Total # of Tourists/Visitors</i>	N/A
<b>What is the estimated financial impact of this project?</b> (How many tourist dollars will be spent in the community?)		N/A

**What methodology did you use to estimate total attendance, visitor attendance and financial impact?**

Estimated tourist impact was derived from a variety of sources including census data, short-term rental data, and Seabrook Island Club occupancy. Based on estimates- during the high season of spring/summer/early fall we estimate approximately 50/50% split of residents and visitors. This does not include number of guests related to each rental increasing the number of non-residents we respond to. This UTV will be assigned to Seabrook Island.

4 FINANCIAL INFORMATION			
What is your organization's annual operating budget?		\$ 18,568,100.00	
What is the estimated budget for this project?		\$ 15,600.00	
What are the estimated revenues for this project? ▼		What are the estimated expenditures for this project? ▼	
<b>Source</b>	<b>Amount</b>	<b>Source</b>	<b>Amount</b>
N/A	\$	John Deere UTV	\$27,139.91
	\$	MedLite Transport Bed	\$4,060.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
Please provide a detailed explanation of how your organization will use ATAX funds from the Town.			
Use of ATAX funds will provide 50% of expenditure. STJFD will use the UTV for emergency, special event, permitting, beach fires, and other special needs on Seabrook Island.			

5 OTHER INFORMATION	
Do you wish to provide any additional comments or information about your project or organization?	
Funds from ATAX will be used to purchase a John Deere UTV with transport bed attachment. Based on methodology above, STJFD is requesting ATAX funds provide 50% of the cost price of the Johns Deere UTV and transport bed attachment.	

6 CERTIFICATION			
(A) I certify that I am authorized to apply for funding and to commit the organization to the terms specified herein.			
(B) I certify that all information contained herein is true and accurate to the best of my knowledge.			
(C) I understand that providing false or fraudulent information may result in the imposition of penalties including, but not limited to, repayment of State Accommodations Tax funds, and any other remedies allowed by law.			
(D) If the Town provides funds, I agree to provide to the Town, within sixty (60) days of the event/activity completion, a full written account of the income and expenditures associated with the project, together with an assessment of the value of the expenditure in promoting tourism.			
(E) If the Town provides funds, I agree to allow a representative of the Town and/or its appointed representative to examine the financial records of my organization insofar as they pertain to this project.			
(F) I hereby declare that this organization carries liability insurance in the amount of \$2,000,000.00 and hereby agrees to include the Town of Seabrook Island as a named insured for purposes of this project.			
(G) This organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project, and do hereby indemnify and hold harmless the Town of Seabrook Island and its Accommodations Tax Committee from any liability in any action at law or equity associated with its support for this project.			
<b>Applicant Signature</b>		<b>Date</b>	07/26/2023
<b>Applicant Title</b>	Fire Chief		
<b>Organization Name</b>	St. Johns Fire District		

**Quote Summary**

**Prepared For:**  
 St. Johns Fire Department  
 SC

**Prepared By:**  
 Chase Blocker  
 Sparrow & Kennedy Tractor  
 5730 Savannah Highway  
 Ravenel, SC 29470  
 Phone: 843-769-9881  
 chase@sparrowkennedy.com

**Quote Id:** 29220043  
**Created On:** 13 July 2023  
**Last Modified On:** 13 July 2023  
**Expiration Date:** 31 July 2023

<b>Equipment Summary</b>	<b>Suggested List</b>	<b>Selling Price</b>	<b>Qty</b>	<b>Extended</b>
JOHN DEERE GATOR™ XUV855M S4 (Model Year 2023)	\$ 28,583.01	\$ 24,899.00 X	1 =	\$ 24,899.00
<b>Equipment Total</b>				<b>\$ 24,899.00</b>

**Quote Summary**

Equipment Total	\$ 24,899.00
SubTotal	\$ 24,899.00
Sales Tax - (9.00%)	\$ 2,240.91
Est. Service Agreement Tax	\$ 0.00
<b>Total</b>	<b>\$ 27,139.91</b>
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 27,139.91</b>

Quote Id: 29220043

## JOHN DEERE GATOR™ XUV855M S4 (Model Year 2023)

Hours:

**Suggested List**

Stock Number:

\$ 28,583.01

Code	Description	Qty
57FAM	GATOR™ XUV855M S4 (Model Year 2023)	1
<b>Standard Options - Per Unit</b>		
001A	US/Canada	1
0505	Build To Order	1
1063	27" Predator Heavy-Duty all-terrain radial tires on 14" Black Alloy Wheels	1
2007	Bench Seat - Black	1
2350	Park Position in Transmission	1
2501	Olive and Black	1
3003	Cargo Box with Spray In Liner, Brake, and Tail Lights	1
3100	Manual Lift	1
4000	OSR Nets	1
4030	Black Roof	1
4152	Rear Bumper	1
4201	Front Brush Guard	1
<b>Dealer Attachments</b>		
BUC10605	Rear CV Guards	1
BM22987	Heavy-Duty Fender Guard	1
BM22811	Cargo Box FenderGuard	1
BUC10978	Guard Kit, Heavy Duty Front CV Guard (Legacy)	1
BUC10682	Winch Kit 4500lb, Winch	1
BUC10694	Winch Kit, Bumper Mount 4500 lb	1
BM22980	Front Hood Rack	1
BM26216	LED Work Lights (2 Lights)	1
<b>Other Charges</b>		
	Freight	1
	Setup	1



# KIMTEK CORPORATION

# QUOTE

"HOME OF THE AFFORDABLE SKID UNIT!"

326 INDUSTRIAL PARK LANE  
ORLEANS, VT 05860  
Phone 1-888-546-8358 Fax 1-802-754-2300

DATE: July 26, 2023  
QUOTE #: SJFD-072623  
FOR: MEDLITE Transport  
Deluxe MTD-103

**Quote To:**

St. John's Fire District  
1148 Main Road  
Johns Island, SC 29455  
Kevin Henson  
(843) 200-6800



DESCRIPTION	AMOUNT
1- MEDLITE Transport Deluxe MTD-103 <i>All to fit - Please indicate year, make &amp; model of UTV.</i>	3,750.00
1- Crating & Shipping	310.00
<i>Shipping charges quoted do not include accessorial charges such as but not limited to: Liftgate service \$65, call prior to delivery \$25, etc. Please add these charges to your budget as you see fit. For any additional services, please call for a quote.</i>	
<b>TOTAL</b>	<b>\$ 4,060.00</b>

**SALES OFFICE HOURS: MON-THURS 8AM-3PM EST**

Make all checks payable to **KIMTEK CORPORATION**

If you have any questions concerning this quote, contact:

Kimball Johnson, President 1-888-546-8358 or email [sales@kimtekresearch.com](mailto:sales@kimtekresearch.com)

**A Finance Charge of 1.5% (18 Annum) Will Be Charged To Invoice Past Due 30 Days.**

*Prices subject to change without notice. All quotes good for up to 30 days.*

**THANK YOU FOR YOUR BUSINESS!**



**Town of Seabrook Island**

2001 Seabrook Island Road  
 Seabrook Island, SC 29455  
[townofseabrookisland.org](http://townofseabrookisland.org)

**State ATAX Funding Application FY 2024**

Contact Us: (843) 768-9121  
[kwatkins@townofseabrookisland.org](mailto:kwatkins@townofseabrookisland.org)

**APPLICATIONS MUST BE RECEIVED BY 12:00 PM ON MON. AUGUST 7, 2023**

**\*\*LATE APPLICATIONS WILL NOT BE CONSIDERED\*\***

**1 ORGANIZATION INFORMATION**

<b>Organization Name</b>	Alan Fleming Tennis Tournament ( Seabrook Island Employee Assistance Fund)					
<b>Contact Person</b>	<b>Name</b>	Debbie Pickens	<b>Title</b>	Chairperson		
	<b>Phone #</b>	704-650-4366	<b>Email</b>	debbie@cairdllc.com		
<b>Mailing Address</b>	<b>Street</b>	130 Gardners Circle PMB 508				
	<b>City</b>	Johns Island	<b>State</b>	SC	<b>Zip</b>	29455
<b>Website Address</b>	alanflemingtournament.net					
<b>Year Established</b>						
<b>Organization Type</b>	<input type="checkbox"/> Government Unit (City, County, School)		<input type="checkbox"/> For-Profit Business or Organization			
	<input checked="" type="checkbox"/> Tax-Exempt Charitable Organization		<input type="checkbox"/> Other Tax-Exempt Organization			
	<input type="checkbox"/> Church or Religious Organization		<input type="checkbox"/> Unincorporated Association or Group			
	<input type="checkbox"/> Other (Please Specify): _____					
<b>Federal Employee ID #</b>	92-1812967					
<b>If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?</b>						
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>						
<b>If this organization federally exempt under IRS Code 501(c) 3, 4, 5k, 6, 7 or 10?</b>						
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's IRS Tax Exempt Determination Letter</i>						
<b>In the space below, please provide a brief description of your organization's history and mission.</b>						
<p>The event was established in 1981 under the leadership of Seabrook Island resident Alan Fleming(a nationally ranked tennis player) and his wife Sally. Over the years participation has grown to over 275 players. The mission of the event is to provide a first class competitive tournament that attracts players nationally and internationally. The Alan Fleming Tournament has partnered with Seabrook Island Employee Assistance Fund(The Fund) a 501c(3). The Fund was established to help the employees of Seabrook during hardships through a structured granting process.</p>						

*Please attach a list of your organization's Governing Body (eg. Board of Directors), Chief Officers and Key Staff.*

**2 PROJECT OVERVIEW**

<b>Project Name</b>	Alan Fleming Tennis Tournament					
<b>Project Date(s)</b>	Oct 2- 6, 2024					
<b>Amount Requested</b>	\$ 18,500.00					
<b>Tourism-Related Expenditure Category (Check all that apply)</b>	<input checked="" type="checkbox"/> Advertising & Promotion		<input type="checkbox"/> Public Facilities			
	<input type="checkbox"/> Promotion of Arts & Cultural Events		<input type="checkbox"/> Transportation & Shuttles			
	<input type="checkbox"/> Civic & Cultural Facilities		<input type="checkbox"/> Waterfront Erosion & Renourishment			
	<input type="checkbox"/> Public Services		<input type="checkbox"/> Visitor Information Centers			

**Please provide a brief description of the project, including its purpose, goals and objectives.**

The USTA sanction tournaments attracts high level players from all over. The Alan Fleming tournament is unique due to the fact that is two tournaments at the same time. Both tournaments are for ages 30-80 year old players and it allows the players to play singles and doubles at the Level 3 plus they can participate in the Level 1 mixed doubles. The Level 1 mixed doubles players receive ITF points for the tournament. Goals for 2024 include:

- \*Increase the numbers of players to 325
- \*Continue to enhance the player and guest experience with a high quality tournament and first rate social activities
- \*Encourage residents and guests from the Charleston area to attend the tournament to watch great tennis matches
- \*Provide opportunities for the Town of Seabrook and local businesses to showcase themselves to visitors
- \*To educate the area about our philanthropic support to Seabrook Island Employee Assistance Fund

**How will your project promote tourism and/or enhance the tourist trade in the Town of Seabrook Island?**

The project will promote tourism by introducing players and visitors to the Town of Seabrook and its outstanding amenities. The event will be promoted through Social media(Facebook, Instagram); local news publications, and our website. The updated website and increased social media will help local business through the online dining guide and links to Tournament sponsors. The Town of Seabrook along with the other sponsors are promoted with banners displayed during the tournament and a sponsorship banner that is on display during the year. The committee is working to increase the sponsorship revenue by engaging local businesses, restaurants, and local retail shops. The tournament has many returning players and they tell us that it is their favorite tournament and they bring their family with them so that they can enjoy the beauty of our island and all the amenities that we offer.

**Who is your target audience?**

The target audience is highly competitive tennis players (30-80 year old) nationally and internationally. The Fleming tournament has changed from a southern championship to a national tournament for the Level3 and an international tournament for the Level 1 mixed doubles.

**How will you advertise this project to visitors?  
(Check all that apply)**

- |   |   |
|---|---|
| <input type="checkbox"/> Television           | <input type="checkbox"/> Radio                      |
| <input checked="" type="checkbox"/> Newspaper | <input checked="" type="checkbox"/> Website         |
| <input checked="" type="checkbox"/> Magazine  | <input checked="" type="checkbox"/> Brochures       |
| <input type="checkbox"/> Billboards           | <input type="checkbox"/> Mailers (Out of County)    |
| <input type="checkbox"/> Visitor's Guide      | <input type="checkbox"/> Other: <u>social media</u> |

**3 PROJECT IMPACT**

<b>Estimated Attendance</b>	<b>Total Attendance</b>	325
	<b>Total # of Tourists/Visitors</b>	650
<b>What is the estimated financial impact of this project? (How many tourist dollars will be spent in the community?)</b>		\$ 890,500.00

**What methodology did you use to estimate total attendance, visitor attendance and financial impact?**

The methodology used to estimate 325 in attendance is by increasing the Fleming tournament to a Level 1 mixed and to a level 3 in singles and doubles will attract more high level players. Last year we had 302 register but there was a hurricane that hit Florida and we had several players that canceled. This will result in an increase in the number of spectators, tourist and visitors. Financial impact is based on a study that the average person spends \$274.00 per day over the 5 days of the tournament.

**4 FINANCIAL INFORMATION**

<b>What is your organization's annual operating budget?</b>		\$ 90,664.00	
<b>What is the estimated budget for this project?</b>		\$ 90,664.00	
<b>What are the estimated revenues for this project? ▼</b>		<b>What are the estimated expenditures for this project? ▼</b>	
<i>Source</i>	<i>Amount</i>	<i>Source</i>	<i>Amount</i>
Entrance Fees	\$ 41,275.00	Tournament	\$ 44,689.00
Sale of Merchandise	\$ 3,000.00	Player Party	\$ 32,575.00
Player Event Guests	\$ 3,000.00	Hospitality	\$ 8,400.00
Business Sponsors	\$ 43,389.00	General and Fundraising	\$ 5,000.00
	\$		\$
	\$ 90,664.00		\$ 90,664.00

**Please provide a detailed explanation of how your organization will use ATAX funds from the Town.**

Revenue from player registration and sponsorships cover only a portion of the event expenses. Funding from the Town of Seabrook as the presenting sponsor will afford the ability to present a high-quality tournament experience for players by providing funds for advertising ad promotion, hospitality and social interaction to further promote the Town of Seabrook.

**5 OTHER INFORMATION**

**Do you wish to provide any additional comments or information about your project or organization?**

The tournament costs continue to increase particularly for referee compensation, court maintenance, housing and hospitality. With the support of ATAX funding and Seabrook resident volunteer hours, the Fleming Tennis Tournament can continue to be one of the premier events on Seabrook Island.

**6 CERTIFICATION**

- (A) I certify that I am authorized to apply for funding and to commit the organization to the terms specified herein.
- (B) I certify that all information contained herein is true and accurate to the best of my knowledge.
- (C) I understand that providing false or fraudulent information may result in the imposition of penalties including, but not limited to, repayment of State Accommodations Tax funds, and any other remedies allowed by law.
- (D) If the Town provides funds, I agree to provide to the Town, within sixty (60) days of the event/activity completion, a full written account of the income and expenditures associated with the project, together with an assessment of the value of the expenditure in promoting tourism.
- (E) If the Town provides funds, I agree to allow a representative of the Town and/or its appointed representative to examine the financial records of my organization insofar as they pertain to this project.
- (F) I hereby declare that this organization carries liability insurance in the amount of \$\_\_\_\_\_ and hereby agrees to include the Town of Seabrook Island as a named insured for purposes of this project.
- (G) This organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project, and do hereby indemnify and hold harmless the Town of Seabrook Island and its Accommodations Tax Committee from any liability in any action at law or equity associated with its support for this project.

<b>Applicant Signature</b>	DEBBIE PICKENS	<b>Date</b>	08/05/2023
<b>Applicant Title</b>	Debbie Pickens, Chairperson Alan Fleming Tennis Tournament		
<b>Organization Name</b>	Alan Fleming Tennis Tournament		



Department of the Treasury  
Internal Revenue Service  
Tax Exempt and Government Entities  
P.O. Box 2508  
Cincinnati, OH 45201

SEABROOK ISLAND CLUB EMPLOYEE  
ASSISTANCE FUND  
3772 SEABROOK ISLAND RD  
SEABROOK ISLAND, SC 29455

Date: 03/22/2023  
Employer ID number: 92-1812967  
Person to contact: Name: Customer Service  
ID number: 31954  
Telephone: 877-829-5500  
Accounting period ending: December 31  
Public charity status: 170(b)(1)(A)(vi)  
Form 990 / 990-EZ / 990-N required: Yes  
Effective date of exemption: January 18, 2023  
Contribution deductibility: Yes  
Addendum applies: No  
DLN: 26053476003743

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

*Stephen A. Martin*  
Stephen A. Martin  
Director, Exempt Organizations  
Rulings and Agreements

Letter 947 (Rev. 2-2020)  
Catalog Number 35152P



DEPARTMENT OF THE TREASURY  
INTERNAL REVENUE SERVICE  
CINCINNATI OH 45999-0023

Date of this notice: 01-18-2023

Employer Identification Number:  
92-1812967

Form: SS-4

Number of this notice: CP 575 E

SEABROOK ISLAND CLUB EMPLOYEE  
ASSISTANCE FUND  
3772 SEABROOK ISLAND RD  
SEABROOK ISLAND, SC 29455

For assistance you may call us at:  
1-800-829-4933

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

#### WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 92-1812967. This EIN will identify your entity, accounts, tax returns, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for business and tax purposes. Some taxpayers receive CP575 notices when another person has stolen their identity and are operating using their information. If you did **not** apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status, organizations must complete an application on one of the following forms: Form 1023, Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code; Form 1023-EZ, Streamlined Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code; Form 1024, Application for Recognition Under Section 501(a); or Form 1024-A, Application for Recognition of Exemption Under Section 501(c)(4) of the Internal Revenue Code.

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

If you become tax-exempt, you will lose tax-exempt status if you fail to file a required return or notice for three consecutive years, unless a filing exception applies to you (search [www.irs.gov](http://www.irs.gov) for Annual Exempt Organization Return: Who Must File). We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter. For the most current information on your filing requirements and other important information, visit [www.irs.gov/charities](http://www.irs.gov/charities).

**IMPORTANT REMINDERS:**

- \* Keep a copy of this notice in your permanent records. This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you. You may give a copy of this document to anyone asking for proof of your EIN.
- \* Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- \* Refer to this EIN on your tax-related correspondence and documents.
- \* Provide future officers of your organization with a copy of this notice.

Your name control associated with this EIN is SEAB. You will need to provide this information along with your EIN, if you file your returns electronically.

Safeguard your EIN by referring to Publication 4557, Safeguarding Taxpayer Data: A Guide for Your Business.

You can get any of the forms or publications mentioned in this letter by visiting our website at [www.irs.gov/forms-pubs](http://www.irs.gov/forms-pubs) or by calling 800-TAX-FORM (800-829-3676).

If you have questions about your EIN, you can contact us at the phone number or address listed at the top of this notice. If you write, please tear off the stub at the bottom of this notice and include it with your letter.

Thank you for your cooperation.

Keep this part for your records. CP 575 E (Rev. 7-2007)

Return this part with any correspondence so we may identify your account. Please correct any errors in your name or address.

CP 575 E

9999999999

Your Telephone Number Best Time to Call  
( ) -

DATE OF THIS NOTICE: 01-18-2023  
EMPLOYER IDENTIFICATION NUMBER: 92-1812967  
FORM: SS-4 NOBOD

INTERNAL REVENUE SERVICE  
CINCINNATI OH 45999-0023  
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

SEABROOK ISLAND CLUB EMPLOYEE  
ASSISTANCE FUND  
3772 SEABROOK ISLAND RD  
SEABROOK ISLAND, SC 29455



State of South Carolina  
Office of the Secretary of State  
The Honorable Mark Hammond

Mar 30, 2023

Seabrook Island Club Employee Assistance Fund  
CYNTHIA B BROWN BROWN  
2481 SEABROOK ISLAND RD  
JOHNS ISLAND, SC 29455-6061

RE: Registration Confirmation

Charity Public ID: P76925

Dear CYNTHIA B BROWN BROWN:

This letter confirms that the Secretary of State's Office has received and accepted your Registration, therefore, your charitable organization is in compliance with the registration requirement of the "South Carolina Solicitation of Charitable Funds Act." The registration of your charitable organization will expire on May 15, 2024.

If any of the information on your Registration form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization.

If you have not yet filed your annual financial report or an extension for the annual financial report, the annual financial report is still due 4 ½ months after the close of your fiscal year.

- Annual financial reports must either be submitted on the Internal Revenue Service Form 990 or 990-EZ or the Secretary of State's Annual Financial Report Form.
- If you wish to extend the filing of that form with us, please submit a written request by email or fax to our office using the contact information below. Failure to submit the annual financial report may result in an administrative fine of up to \$2,000.00.

If you have any questions or concerns, please visit our website at [www.sos.sc.gov](http://www.sos.sc.gov) or contact our office using the contact information below.

Sincerely,

Kimberly S. Wickersham  
Director, Division of Public Charities



Laura Ferreira	Tennis	<a href="mailto:lferreira@seabrookisland.com">lferreira@seabrookisland.com</a>	843-768-7543
Debbie Pickens	Committee Chairman	<a href="mailto:debbie@cairdllc.com">debbie@cairdllc.com</a>	704-650-4366
Mary Ann Rayfield	Committee Co-Chair	<a href="mailto:Maryanne.rayfield@gmail.com">Maryanne.rayfield@gmail.com</a>	704-771-4194
Annalee Regensburg	Player Lounge	<a href="mailto:agregensburg@gmail.com">agregensburg@gmail.com</a>	703-662-8086
Cindy Brown	Finance	<a href="mailto:cbbrowncpa@gmail.com">cbbrowncpa@gmail.com</a>	919-270-2986
<b>TBD</b>	Publicity		
Holly Loving	Charity Fundraising Chair	<a href="mailto:hollyhloving@gmail.com">hollyhloving@gmail.com</a>	703-627-1167
Ruthie Dalpee	Charity Fundraising	<a href="mailto:radalpe@gmail.com">radalpe@gmail.com</a>	410-598-3651
Sarah Good	Player Favors	<a href="mailto:sarahgood329@gmail.com">sarahgood329@gmail.com</a>	704-661-7175
David Pickens	Court Management	<a href="mailto:david@cairdllc.com">david@cairdllc.com</a>	704-650-4366
Martha Ross	Sponsorship	<a href="mailto:mlwross@aol.com">mlwross@aol.com</a>	704-995-6660
Julian Colquitt	Sponsorships	<a href="mailto:Julian.colquitt@gmail.com">Julian.colquitt@gmail.com</a>	860-816-9430
Jim Petrucelli	Sponsorships	<a href="mailto:jpetrucellisc@gmail.com">jpetrucellisc@gmail.com</a>	412-302-8634
Dee Colquitt	Social Chair	<a href="mailto:Mdcol1952@aol.com">Mdcol1952@aol.com</a>	860-581-3028
Pat Tallman	Social Co-chair	<a href="mailto:Pjtalls320@gmail.com">Pjtalls320@gmail.com</a>	440-376-9910
Ellen Smith	Website/Social Media	<a href="mailto:Smit2916@comcast.net">Smit2916@comcast.net</a>	678-313-0253
Patty Linton	Player Registration /IT	<a href="mailto:pvlinton@gmail.com">pvlinton@gmail.com</a>	516-707-1404
Bill Good	Parking	<a href="mailto:Bgood1414@gmail.com">Bgood1414@gmail.com</a>	847-276-1664
Jeff Davis	Photography	<a href="mailto:jeff@jefferydavis.com">jeff@jefferydavis.com</a>	218-833-2847



SEABROOK ISLAND  
*Employee Assistance Fund*

**Seabrook Island Employee Assistance Fund**

**Board of Directors, 2023**

**Meg Carter – Co-President**

**Lucy Walton – Co-President**

**Cindy Brown – Treasurer**

**Nancy Buck – Secretary**

**Debbie Pickens – Board Member**

**Tony Sirianni – Board Member**

**Nancy Beaudway – Board Member**

**TheFundatSI.org**  
**3772 Seabrook Island Road**  
**Johns Island, SC 24955**



## Town of Seabrook Island

2001 Seabrook Island Road  
 Seabrook Island, SC 29455  
[townofseabrookisland.org](http://townofseabrookisland.org)

## State ATAX Funding Application FY 2024

Contact Us: (843) 768-9121  
[kwatkins@townofseabrookisland.org](mailto:kwatkins@townofseabrookisland.org)

**APPLICATIONS MUST BE RECEIVED BY 12:00 PM ON MON. AUGUST 7, 2023**  
**\*\*LATE APPLICATIONS WILL NOT BE CONSIDERED\*\***

1 ORGANIZATION INFORMATION					
<b>Organization Name</b>	Bohicket Marina and Market				
<b>Contact Person</b>	<b>Name</b>	Beau Anderson	<b>Title</b>	Marina Manager	
	<b>Phone #</b>	843-768-1280 Opt. 1	<b>Email</b>	marinamanager@bohicket.com	
<b>Mailing Address</b>	<b>Street</b>	1880 Andell Bluff Blvd			
	<b>City</b>	Johns Island	<b>State</b>	SC	<b>Zip</b> 29455
<b>Website Address</b>	www.bohicket.com				
<b>Year Established</b>	1981				
<b>Organization Type</b>	<input type="checkbox"/> Government Unit (City, County, School)		<input checked="" type="checkbox"/> For-Profit Business or Organization		
	<input type="checkbox"/> Tax-Exempt Charitable Organization		<input type="checkbox"/> Other Tax-Exempt Organization		
	<input type="checkbox"/> Church or Religious Organization		<input type="checkbox"/> Unincorporated Association or Group		
	<input type="checkbox"/> Other (Please Specify): _____				
	<b>Federal Employee ID #</b> 86-1398272				
<b>If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?</b>					
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>					
<b>If this organization federally exempt under IRS Code 501(c) 3, 4, 5k, 6, 7 or 10?</b>					
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, please attach a copy of your organization's IRS Tax Exempt Determination Letter</i>					
<b>In the space below, please provide a brief description of your organization's history and mission.</b>					
<p>Bohicket Marina is a 40 year old established marina within the Town of Seabrook Island. Bohicket Marina provides a number of recreational activities for visitors and guests such as Boat Rentals, Fishing Charters and a Boat Club.</p> <p>Bohicket Marina strives to provide five star service to its tenants and guests, provide options for water access and recreation and be a good steward to our neighbors and community.</p>					

*Please attach a list of your organization's Governing Body (eg. Board of Directors), Chief Officers and Key Staff.*

2 PROJECT OVERVIEW		
<b>Project Name</b>	Electrical Upgrades to existing A dock.	
<b>Project Date(s)</b>	Fall 2023	
<b>Amount Requested</b>	\$ 15,000.00	
<b>Tourism-Related Expenditure Category</b> <i>(Check all that apply)</i>	<input type="checkbox"/> Advertising & Promotion	<input checked="" type="checkbox"/> Public Facilities
	<input type="checkbox"/> Promotion of Arts & Cultural Events	<input type="checkbox"/> Transportation & Shuttles
	<input type="checkbox"/> Civic & Cultural Facilities	<input type="checkbox"/> Waterfront Erosion & Renourishment
	<input type="checkbox"/> Public Services	<input type="checkbox"/> Visitor Information Centers

**Please provide a brief description of the project, including its purpose, goals and objectives.**

Bohicket Marina has been hosting the annual Bohicket Invitational Billfish Tournament which is part of the SC Governors Cup Billfishing Series since the 1980's. Our annual tournament has attracted visitors and participants from all over the Charleston area and country to experience the tournament and compete. Our current electrical infrastructure has limited us the ability to attract more boats to fish out of our Marina due to its low capacity. This request would be applied to upgrade our electrical needs for our tournament participants.

In addition, this upgrade will also give our primary dock the electrical capability to accommodate larger transient and chartered vessels making their way north and south each year. Due to our limitations, many of these vessels have bypassed our Marina and docked at other facilities in Charleston or Hilton Head. These upgrades will ensure an advantage to attract transient visitors and provide adequate amenities to our guests.

**How will your project promote tourism and/or enhance the tourist trade in the Town of Seabrook Island?**

This project will promote tourism by attracting more visitors to the marina for the Billfish tournament where participants, vendors and guests will request lodging in Seabrook Island. The marina would also like to work with real estate agencies on Seabrook to book homes and condos for our guests prior to their visit. This additional service will provide exposure for the Town of Seabrook's growing amenities and attractions such as world class golf courses, tennis centers and year round beach access.

The attraction will also be beneficial to our transient visitors by providing the same exposure. Our larger transient boaters allow staff to stay on board while the owners and guests stay in local rental homes, visiting local establishments and take part in recreational landside activities.

<b>Who is your target audience?</b>	Charleston area and out of town visitors.	
<b>How will you advertise this project to visitors?</b> <i>(Check all that apply)</i>	<input type="checkbox"/> Television <input type="checkbox"/> Newspaper <input type="checkbox"/> Magazine <input type="checkbox"/> Billboards <input type="checkbox"/> Visitor's Guide	<input type="checkbox"/> Radio <input checked="" type="checkbox"/> Website <input type="checkbox"/> Brochures <input type="checkbox"/> Mailers (Out of County) <input type="checkbox"/> Other: <u>Word of mouth and social media</u>

**3 PROJECT IMPACT**

<b>Estimated Attendance</b>	<b>Total Attendance</b>	200
	<b>Total # of Tourists/Visitors</b>	300
<b>What is the estimated financial impact of this project?</b> <i>(How many tourist dollars will be spent in the community?)</i>		\$ 100,000.00

**What methodology did you use to estimate total attendance, visitor attendance and financial impact?**

In the past two years, we've had a total of 33 participating tournament boats. Within those boats, you have owners and crew. On average, the owners families total 4 which do not stay on board with the crew. An average weeks lodging on in the TOSI home is around \$2000/week. This is multiplied by 33 boats total giving us 66k in a week from tournament lodging.

For our transients, the marina averages 30 large transient boats (70' and over) each year, staying at the marina for a week. On board, there is typically 4 individuals who choose to stay offsite. Based on the same average home rental price, we estimate the annual income for rentals is approx 44k.

**4 FINANCIAL INFORMATION**

<b>What is your organization's annual operating budget?</b>		\$ 500,000.00	
<b>What is the estimated budget for this project?</b>		\$ 20,000.00	
<b>What are the estimated revenues for this project? ▼</b>		<b>What are the estimated expenditures for this project? ▼</b>	
<b>Source</b>	<b>Amount</b>	<b>Source</b>	<b>Amount</b>
Transient and tournament dockage	\$ 100,000.00	Project estimates	\$20,000.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

**Please provide a detailed explanation of how your organization will use ATAX funds from the Town.**

If provided, we will be using the requested funds to help upgrade our electrical infrastructure which will attract more visitors to our Marina and in turn, allow more visitors to Seabrook Island.


**5 OTHER INFORMATION**

**Do you wish to provide any additional comments or information about your project or organization?**

We thank the Town of Seabrook for the continued support of our tournament and growth to our facility.

**6 CERTIFICATION**

- (A) I certify that I am authorized to apply for funding and to commit the organization to the terms specified herein.
- (B) I certify that all information contained herein is true and accurate to the best of my knowledge.
- (C) I understand that providing false or fraudulent information may result in the imposition of penalties including, but not limited to, repayment of State Accommodations Tax funds, and any other remedies allowed by law.
- (D) If the Town provides funds, I agree to provide to the Town, within sixty (60) days of the event/activity completion, a full written account of the income and expenditures associated with the project, together with an assessment of the value of the expenditure in promoting tourism.
- (E) If the Town provides funds, I agree to allow a representative of the Town and/or its appointed representative to examine the financial records of my organization insofar as they pertain to this project.
- (F) I hereby declare that this organization carries liability insurance in the amount of \$2,000,000.00 and hereby agrees to include the Town of Seabrook Island as a named insured for purposes of this project.
- (G) This organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project, and do hereby indemnify and hold harmless the Town of Seabrook Island and its Accommodations Tax Committee from any liability in any action at law or equity associated with its support for this project.

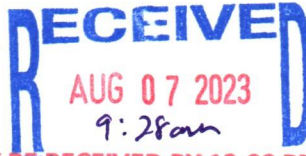
<b>Applicant Signature</b>		<b>Date</b>	08/07/2023
<b>Applicant Title</b>	Marina Manager		
<b>Organization Name</b>	Bohicket Marina and Market		



**Town of Seabrook Island**

2001 Seabrook Island Road  
Seabrook Island, SC 29455  
[townofseabrookisland.org](http://townofseabrookisland.org)

**State ATAX Funding Application FY 2024**



Contact Us: (843) 768-9121  
[kwatkins@townofseabrookisland.org](mailto:kwatkins@townofseabrookisland.org)

**APPLICATIONS MUST BE RECEIVED BY 12:00 PM ON MON. AUGUST 7, 2023**  
**\*\*LATE APPLICATIONS WILL NOT BE CONSIDERED\*\***

**1 ORGANIZATION INFORMATION**

<b>Organization Name</b>	Kiawah Seabrook Exchange Club - Bohicket 5K and 1/2 Marathon					
<b>Contact Person</b>	<b>Name</b>	Bill Nelson	<b>Title</b>	Race lunteer Coordinator		
	<b>Phone #</b>	203-948-2248	<b>Email</b>	wnelson1942@gmail.com		
<b>Mailing Address</b>	<b>Street</b>	3758 Beach Court				
	<b>City</b>	Seabrook Island	<b>State</b>	SC	<b>Zip</b>	29455
<b>Website Address</b>	https://www.bohicketrun.com					
<b>Year Established</b>	Exchange Club - 1982 Bohicket Race 2012					
<b>Organization Type</b>	<input type="checkbox"/> Government Unit (City, County, School)		<input type="checkbox"/> For-Profit Business or Organization			
	<input checked="" type="checkbox"/> Tax-Exempt Charitable Organization		<input type="checkbox"/> Other Tax-Exempt Organization			
	<input type="checkbox"/> Church or Religious Organization		<input type="checkbox"/> Unincorporated Association or Group			
	<input checked="" type="checkbox"/> Other (Please Specify): <u>Race Organizers</u>					
	<b>Federal Employee ID #</b>					
<b>If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?</b>						
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>						
<b>If this organization federally exempt under IRS Code 501(c) 3, 4, 5k, 6, 7 or 10?</b>						
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's IRS Tax Exempt Determination Letter</i>						
<b>In the space below, please provide a brief description of your organization's history and mission.</b>						
The Exchange Club is a local Service Club (since 1982) with its mission aimed at supporting Johns and Wadmalaw Island charities. Our Club provides the volunteers to monitor and support the race.						
The Bohicket 5K and 1/2 Marathon organization (since 2012) is a group of individual running enthusiasts who plan, organize lead and support the race effort						

*Please attach a list of your organization's Governing Body (eg. Board of Directors), Chief Officers and Key Staff.*

**2 PROJECT OVERVIEW**

<b>Project Name</b>	Bohicket 5K and 1/2 Marathon					
<b>Project Date(s)</b>	Late November 2024					
<b>Amount Requested</b>	\$1500					
<b>Tourism-Related Expenditure Category</b> <i>(Check all that apply)</i>	<input checked="" type="checkbox"/> Advertising & Promotion		<input type="checkbox"/> Public Facilities			
	<input type="checkbox"/> Promotion of Arts & Cultural Events		<input type="checkbox"/> Transportation & Shuttles			
	<input type="checkbox"/> Civic & Cultural Facilities		<input type="checkbox"/> Waterfront Erosion & Renourishment			
	<input type="checkbox"/> Public Services		<input type="checkbox"/> Visitor Information Centers			

**Please provide a brief description of the project, including its purpose, goals and objectives.**

The Bohicket 5K and 1/2 Marathon has been an annual event for the last 10 years promoting healthy exercise, the sport of running, and providing funding for local charities. As with many events like this one, the run provides visibility and promotion of the local community.

**How will your project promote tourism and/or enhance the tourist trade in the Town of Seabrook Island?**

We expect about 800 run participants with about 25% or 200 people coming from outside of the area. Many make the trip here from Georgia, North Carolina and elsewhere in our state. Our intent is to use the 2023 experience this November to provide information on what works best but will likely use ads in running publications and promotional signs in running related retail stores.

**Who is your target audience?**  
Runners from local states along with participants from the Charleston area and elsewhere in South Carolina

**How will you advertise this project to visitors?**  
*(Check all that apply)*

<input type="checkbox"/> Television	<input type="checkbox"/> Radio
<input type="checkbox"/> Newspaper	<input type="checkbox"/> Website
<input checked="" type="checkbox"/> Magazine	<input type="checkbox"/> Brochures
<input type="checkbox"/> Billboards	<input type="checkbox"/> Mailers (Out of County)
<input type="checkbox"/> Visitor's Guide	<input type="checkbox"/> Other: <u>Posters/Signs/Websites</u>

**3 PROJECT IMPACT**

<b>Estimated Attendance</b>	<b>Total Attendance</b>	800 participants and their friends and families
	<b>Total # of Tourists/Visitors</b>	Over 1000
<b>What is the estimated financial impact of this project?</b> <i>(How many tourist dollars will be spent in the community?)</i>		\$100,000

**What methodology did you use to estimate total attendance, visitor attendance and financial impact?**

Recent year race participants and their likely spending on lodging and food.

**4 FINANCIAL INFORMATION**

<b>What is your organization's annual operating budget?</b>		\$239,000	
<b>What is the estimated budget for this project?</b>		\$20,000	
<b>What are the estimated revenues for this project? ▼</b>		<b>What are the estimated expenditures for this project? ▼</b>	
<i>Source</i>	<i>Amount</i>	<i>Source</i>	<i>Amount</i>
Race Participant Fees 45 80	\$ 36,000	T-Shirts, Awards, Timing Gear, Food, etc.	\$16,000
Sponsors	\$ 7,500	Race Setup	\$ 2500
	\$	Road Signage, Posters, Website Ads, etc	\$1500
	\$		\$
	\$		\$
	\$		\$

**Please provide a detailed explanation of how your organization will use ATAX funds from the Town.**

The ATAX funds will be used for the promotional materials and fees.

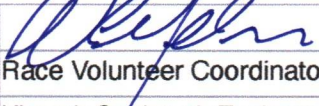
**5 OTHER INFORMATION**

**Do you wish to provide any additional comments or information about your project or organization?**

The race represents an opportunity to introduce Seabrook to a large number of out of state and area visitors and even people from the broader community who often have never before been exposed to our island.

**6 CERTIFICATION**

- (A) I certify that I am authorized to apply for funding and to commit the organization to the terms specified herein.
- (B) I certify that all information contained herein is true and accurate to the best of my knowledge.
- (C) I understand that providing false or fraudulent information may result in the imposition of penalties including, but not limited to, repayment of State Accommodations Tax funds, and any other remedies allowed by law.
- (D) If the Town provides funds, I agree to provide to the Town, within sixty (60) days of the event/activity completion, a full written account of the income and expenditures associated with the project, together with an assessment of the value of the expenditure in promoting tourism.
- (E) If the Town provides funds, I agree to allow a representative of the Town and/or its appointed representative to examine the financial records of my organization insofar as they pertain to this project.
- (F) I hereby declare that this organization carries liability insurance in the amount of \$ - None - and hereby agrees to include the Town of Seabrook Island as a named insured for purposes of this project.
- (G) This organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project, and do hereby indemnify and hold harmless the Town of Seabrook Island and its Accommodations Tax Committee from any liability in any action at law or equity associated with its support for this project.

<b>Applicant Signature</b>		<b>Date</b>	August 6, 2023
<b>Applicant Title</b>	Race Volunteer Coordinator		
<b>Organization Name</b>	Kiawah Seabrook Exchange Club		





## Town of Seabrook Island

2001 Seabrook Island Road  
 Seabrook Island, SC 29455  
[townofseabrookisland.org](http://townofseabrookisland.org)

## State ATAX Funding Application **FY 2024**

Contact Us: (843) 768-9121  
[kwatkins@townofseabrookisland.org](mailto:kwatkins@townofseabrookisland.org)

**APPLICATIONS MUST BE RECEIVED BY 12:00 PM ON MON. AUGUST 7, 2023**

**\*\*LATE APPLICATIONS WILL NOT BE CONSIDERED\*\***

1 ORGANIZATION INFORMATION						
Organization Name	Seabrook Island Birders					
Contact Person	<b>Name</b>	Nancy Brown	<b>Title</b>	Treasurer		
	<b>Phone #</b>	843-603-0444	<b>Email</b>	seabrookislandbirders@gmail.		
Mailing Address	<b>Street</b>	1202 Landfall Way				
	<b>City</b>	Seabrook Island	<b>State</b>	SC	<b>Zip</b>	29455
Website Address	www.seabrookislandbirders.org (email: seabrookislandbirders@gmail.com)					
Year Established	2015					
Organization Type	<input type="checkbox"/> Government Unit (City, County, School)		<input type="checkbox"/> For-Profit Business or Organization			
	<input type="checkbox"/> Tax-Exempt Charitable Organization		<input checked="" type="checkbox"/> Other Tax-Exempt Organization			
	<input type="checkbox"/> Church or Religious Organization		<input type="checkbox"/> Unincorporated Association or Group			
	<input type="checkbox"/> Other (Please Specify): _____					
Federal Employee ID #	87-3867277					
<b>If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?</b>						
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>						
<b>If this organization federally exempt under IRS Code 501(c) 3, 4, 5k, 6, 7 or 10?</b>						
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's IRS Tax Exempt Determination Letter</i>						
<b>In the space below, please provide a brief description of your organization's history and mission.</b>						
<p>Seabrook Island Birders (SIB) was formed in 2015 by a group of residents who love the birds on our island. Our mission is (1) to enlighten residents and others about the richness and diversity of Seabrook Island's bird life; (2) to foster an appreciation for the unique habitats our island provides for these varied species: and, (3) to emphasize the importance of protecting our wildlife and these natural habitats that are essential for the survival of our native birds as well as the migratory birds we host.</p>						

*Please attach a list of your organization's Governing Body (eg. Board of Directors), Chief Officers and Key Staff.*

2 PROJECT OVERVIEW	
Project Name	Seabrook Island Shorebird Stewardship
Project Date(s)	Stewards will be between 1/15/24 and 7/31/24
Amount Requested	\$ 3,000.00
Tourism-Related Expenditure Category (Check all that apply)	<input checked="" type="checkbox"/> Advertising & Promotion <input type="checkbox"/> Public Facilities <input type="checkbox"/> Promotion of Arts & Cultural Events <input type="checkbox"/> Transportation & Shuttles <input type="checkbox"/> Civic & Cultural Facilities <input type="checkbox"/> Waterfront Erosion & Renourishment <input checked="" type="checkbox"/> Public Services <input type="checkbox"/> Visitor Information Centers

**Please provide a brief description of the project, including its purpose, goals and objectives.**

The Seabrook Island Birders (SIB) operate a seasonal on beach, mobile education station (MES), the Shorebird Stewards. The volunteer stewards educate beach users about migrant and nesting birds including the endangered Red Knots and Piping Plovers sharing the beach (920 interactions in 2023 of which 64% were visitor). The purpose is to provide protection for the birds while enhancing visitor enjoyment of the beach through environmental education. The goal is to have volunteers staffing the MES from March 1 to the end of July, a total of 306 2-hour shifts. The goal for 2024 is to attract sufficient volunteers through education, promotion, and incentives to fill a demonstrated need. With more shifts covered, more visitor contacts will result in safer beaches for birds and fewer inappropriate beach behavior by visitors.

**How will your project promote tourism and/or enhance the tourist trade in the Town of Seabrook Island?**

Visitors learn about the significance of Seabrook Island for the many unusual and protected birds that spend time on our beaches. This enhances the enjoyment of the island and its beaches. It also reduces negative behavior by visitors. The work of the stewards and the presence of endangered species is promoted through traditional local media, SIB social media, and SIB website, attracting people to Seabrook Island specifically to see the birds. (See Appendix) The Seabrook Island Birders (SIB) experience is many visitors who participate in an activity of SIB join SIB to learn about the programs and gain access to the educational material and return in subsequent years. The records of SIB program participants document repeat visitors to SI. A recent study by USC (with data provided by SIB Seabird Shorebird Stewards) demonstrated that 41% of the endangered Red Knots spend time on Seabrook Island. North Beach on SI is designated as critical habitat for the endangered Piping Plover. The presence of these birds has attracted national interest.

<b>Who is your target audience?</b>	Visitors to Seabrook Island who come to enjoy the beach. Seabrook has become a destination for ecotourism. Dolphins and turtles bring many people to our beaches, and we advocate for shorebirds to serve a similar function. Shorebirds are also present on Seabrook Island during off peak visitor periods. Birding is considered one of the most popular hobbies and its popularity has grown significantly since covid.	
<b>How will you advertise this project to visitors?</b> <i>(Check all that apply)</i>	<input type="checkbox"/> Television <input checked="" type="checkbox"/> Newspaper <input type="checkbox"/> Magazine <input type="checkbox"/> Billboards <input type="checkbox"/> Visitor's Guide	<input type="checkbox"/> Radio <input checked="" type="checkbox"/> Website <input checked="" type="checkbox"/> Brochures <input type="checkbox"/> Mailers (Out of County) <input checked="" type="checkbox"/> Other: <u>social media and tidelines</u>

**3 PROJECT IMPACT**

<b>Estimated Attendance</b>	<b>Total Attendance</b>	2,955
	<b>Total # of Tourists/Visitors</b>	1,894
<b>What is the estimated financial impact of this project?</b> <i>(How many tourist dollars will be spent in the community?)</i>		\$ 330,004.00

**What methodology did you use to estimate total attendance, visitor attendance and financial impact?**

March 2023 had 312 interactions in 37 shifts = 8.4 people per shift \* .64 = 5.39 visitors per shift. April through July 8 saw 608 contacts with 64 shifts = 9.5 people per shift \* .64 = 6.08 visitors per shift. Extrapolating to full coverage March has 31 days \* 2 shifts = 62 shifts \* 5.39 visitors=334. Using the multiplier of \$100 per person day makes the impact of \$33,400. April 1 through July 31 is 122 days \* 2 shifts = 244 shifts with 6.08 visitors per shift = 1483.52 visitors using the multiplier of \$300 per person that would be \$296,604 is the peak season impact if Stewards filled all shifts. Total attendance for March 537 (31x2x8.4) + total attendance April - June= 2318 = total attendance 2955 of this 1894 visitors.

**4 FINANCIAL INFORMATION**

What is your organization's annual operating budget?		\$ 7,261.00	
What is the estimated budget for this project?		\$ 4,500.00	
What are the estimated revenues for this project? ▼		What are the estimated expenditures for this project? ▼	
<i>Source</i>	<i>Amount</i>	<i>Source</i>	<i>Amount</i>
ATAX Grant	\$ 3,000.00	Speaker fees	\$ 1,500.00
TOSI Community Promotion Grant	\$ 1,000.00	Volunteer incentives/retention	\$ 1,200.00
Seabrook Island Birds membership	\$ 500.00	Training	\$ 300.00
	\$	Web site, Equipment and signage	\$ 1,000.00
	\$	Hospitality	\$ 500.00
	\$		\$

**Please provide a detailed explanation of how your organization will use ATAX funds from the Town.**

A larger volunteer corps is needed to fully staff the MES. Using a well know speaker to support the program \$1,000, providing non-cash incentives for volunteer performance and retention (\$1,200), and providing training (\$300), we will build the corps. The MVC needs new signage (\$500) for a total of \$3000. The incentives may include t-shirts which will designate the Steward so visitors can recognize and be attracted to the MES.

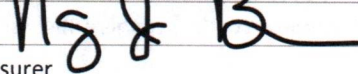
**5 OTHER INFORMATION**

**Do you wish to provide any additional comments or information about your project or organization?**

For more information about the Seabrook Island Birders and the Shorebird Steward program visit our website at seabrookislandbirders.org. See attached support documents.

**6 CERTIFICATION**

- (A) I certify that I am authorized to apply for funding and to commit the organization to the terms specified herein.
- (B) I certify that all information contained herein is true and accurate to the best of my knowledge.
- (C) I understand that providing false or fraudulent information may result in the imposition of penalties including, but not limited to, repayment of State Accommodations Tax funds, and any other remedies allowed by law.
- (D) If the Town provides funds, I agree to provide to the Town, within sixty (60) days of the event/activity completion, a full written account of the income and expenditures associated with the project, together with an assessment of the value of the expenditure in promoting tourism.
- (E) If the Town provides funds, I agree to allow a representative of the Town and/or its appointed representative to examine the financial records of my organization insofar as they pertain to this project.
- (F) I hereby declare that this organization carries liability insurance in the amount of \$ 1,000,000.00 and hereby agrees to include the Town of Seabrook Island as a named insured for purposes of this project.
- (G) This organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project, and do hereby indemnify and hold harmless the Town of Seabrook Island and its Accommodations Tax Committee from any liability in any action at law or equity associated with its support for this project.

<b>Applicant Signature</b>		<b>Date</b>	08/06/2023
<b>Applicant Title</b>	Treasurer		
<b>Organization Name</b>	Seabrook Island Birders		

✔ Your Document & Certificate Request has been submitted for approval.

🖨️ Print This Page

**Entity Name**  
SEABROOK ISLAND BIRDERS

**Contact Information**

Name Walter Brooks

Email [wrbrooks70@yahoo.com](mailto:wrbrooks70@yahoo.com)

Phone 804-868-6751

Address 2746 Old Forest Drive  
Johns Island, South Carolina 29455

**Transaction Information**

Transaction ID: **1381808**

Submission Date: **8/6/2023 9:35:51 PM**

**Completed Document Requests**

Certificate of Existence

**Pricing Summary**

Item	Price
Certificate	\$10.00
Service Fee* SC.GOV	\$4.00
<b>Total Cost</b>	<b>\$14.00</b>

**i** Please note that a hold may be placed on your account for the amount of the filing until the filing is reviewed by the SC Secretary of State's Office. This amount will be captured once the filing has been approved or released if the filing has been rejected.

# SEABROOK ISLAND BIRDERS

## Corporate Information

Entity Id 01175319

Entity Type Nonprofit

Status Good Standing

Domestic/Foreign Domestic

Incorporated State South Carolina

## Important Dates

Effective Date 01/01/2022

Expiration Date N/A

Term End Date N/A

Dissolved Date N/A

## Registered Agent

Agent Walter Brooks

Address c/o Seabrook Island POA, 1202 Landfall Way  
Seabrook Island, South Carolina 29455

+ Request Documents

+ Add Filing

## Official Documents On File

Filing Type	Filing Date
Articles of Incorporation	12/13/2021
Application to Reserve Corporate Name	11/18/2021



# SEABROOK ISLAND BIRDERS

EIN: 87-3867277 | Seabrook Island, South Carolina, United States

## Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

<b>Tax Period:</b> 2022 (02/01/2022-01/31/2023)	<b>Mailing Address:</b> 1202 Landfall Way Seabrook Island, SC 29455 United States	<b>Gross receipts not greater than:</b> \$50,000
<b>EIN:</b> 87-3867277	<b>Principal Officer's Name and Address:</b> Walter Brooks 2746 Old Forest Drive Johns Island, SC 29455 United States	<b>Organization has terminated:</b> No
<b>Organization Name (Doing Business as):</b> SEABROOK ISLAND BIRDERS		<b>Website URL:</b> https://seabrookislandbirders.org/



Department of the Treasury  
Internal Revenue Service  
Tax Exempt and Government Entities  
P.O. Box 2508, Room 4024  
Cincinnati, OH 45021

**Date:** February 16, 2022  
**Person to Contact:** Customer Services  
**Contact telephone number:** 877-829-5500

Seabrook Island Birders  
C/O Seabrook Island Poa  
1202 Landfall Way  
Seabrook Island, South Carolina 29455

We received your Form 8976, *Notice of Intent to Operate Under 501(c)(4)*, you filed on January 05, 2022. This acknowledgement is not a determination by the IRS that you qualify as tax-exempt under Internal Revenue Code (Code) Section 501(a) as an organization described in Code Section 501(c)(4).

For important information about your responsibilities, including recordkeeping, reporting, and disclosure requirements, go to [www.irs.gov/charities](http://www.irs.gov/charities).

If you have questions, you can call Customer Services at 1-877-829-5500.

Date of this notice: 12-07-2021

Employer Identification Number:  
87-3867277

Form: SS-4

Number of this notice: CP 575 E

For assistance you may call us at:  
1-800-829-4933

SEABROOK ISLAND BIRDERS  
% SEABROOK ISLAND POA  
1202 LANDFALL WAY  
SEABROOK ISLAND, SC 29455

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

**WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER**

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 87-3867277. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search [www.irs.gov](http://www.irs.gov) for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important information, visit [www.irs.gov/charities](http://www.irs.gov/charities).





# SIB Board of Directors

As documented in the Seabrook Island Birders (SIB) Operational Guidelines, “the officers of SIB shall be Chair, Chair Emeritus, Vice Chair, Secretary, and Treasurer. They shall be nominated by the Executive Committee and elected by majority vote of the SIB members attending the first membership meeting each year.”

We asked our members to vote electronically in early January, 2023.

The slate of officers nominated by the Executive Committee to lead SIB in 2023 and approved by our members are:

## Officers:

- Past President – Joleen Ardaiole
- President – Walter Brooks
- Vice President – Vacant
- Membership/Treasurer – Nancy Brown
- Secretary – Jean (Nini) Wolitarsky

## Standing Committees:

- Activities – Bob Mercer/Judy Morr
- Communications – Judy Morr/Gina Sanders
- Hospitality – Nancy Chomel
- Program Chair – Mary Wilde
- Shorebird Steward – Bob Mercer
- Web Master – Nancy Brown/Judy Morr

## Directors-At-Large:

- Tim Barnard
- Alan Fink

## Non SIB Executive Committee Members

- Bluebird Trails Chair – Melanie Jerome (lead)
- Communications – Jackie Brooks, Nancy Brown
- Shorebird Steward – Mark Andrews, Lesley Gore

## **Seabrook Island Birds marketing material for the first 7 months of 2023**

### Background

The Seabrook Island Birders (SIB) is a membership organization open to the public with the membership coming primarily from Seabrook Island residents. SIB currently has 288 members of which 66 are new this year. A survey of the membership conducted last year had 72 responses. Of those responding, 51% were full time residents, 24% part-time residents, 18% lived off island and 6% were visitors. Of those who are not full-time residents (37 respondents), people who are either part-time, live off island or are visitors, 41% live within 50 miles of Seabrook Island (the respondents indicating they lived off island), 11% live between 50 and 200 miles from Seabrook Island and 49% live greater than 200 miles from Seabrook Island. Seabrook Island part-time residents and visitors come great distances to Seabrook Island and have a strong interest in enjoying the birds as evidenced by their membership in SIB.

### Promotional materials

In the first 7 months of 2023, the SIB provided 3 educational evening programs, two of which were focused on bird migration and underscored the importance of Seabrook Island to migrating shorebirds. These were zoom presentations and were attended by both residents and people from off island. The programs were open to the public.

Each month SIB produces a Seabrook Article. In the first six months of 2023 three full page articles promoted the shorebirds of Seabrook Island. Each Seabrook article also went out as a blog. Eight additional blogs specifically on the Shorebird Steward program were published in 2023. In addition, there were three shorebird related articles promoting SIB walks on North Beach specifically to see shorebirds.

Seabrook Island Birders has 658 Facebook followers, 589 people following the blogs, 117 Twitter followers and 490 Instagram followers. In the first seven months of 2023, 165 blogs, 165 tweets, 292 Instagram posts, and 490 Facebook posts were published. In 2023 YTD, our website, [seabrookislandbirders.org](http://seabrookislandbirders.org), had 34,195 views, 20,241 visitors and 21,447 referrers from search engines.

The Seabrook Island Shorebird Steward program has received national recognition from National Audubon in the form of an article and a video on the successful TOSI Beach Ordinance for Pets.

**OPERATIONAL GUIDELINES  
SEABROOK ISLAND BIRDERS  
SEABROOK ISLAND, SOUTH CAROLINA**

**NAME AND STATUS:** Seabrook Island Birders (SIB), is an independent, not-for-profit, organization within the Town of Seabrook Island, South Carolina.

**MEMBERS:** Seabrook Island Birders (SIB) are residents, renters, and guests who have an interest in watching, learning about, and protecting the well-being of the incredible variety of birds that inhabit Seabrook Island, South Carolina throughout the year.

**MISSION:** SIB's mission is (1) to enlighten residents and others about the richness and diversity of Seabrook Island's bird life; (2) to foster an appreciation for the unique habitats our Island provides for these varied species; and (3) to emphasize the importance of protecting our wildlife and these natural habitats that are essential for the survival of our native birds as well as the migratory birds we host.

**ACTIVITIES:** To reach these goals, SIB sponsors (1) educational activities, a blog, a website ([seabrookislandbirders.org](http://seabrookislandbirders.org)), a Facebook page, membership meetings, lectures, workshops, newspaper and magazine articles, etc.; (2) various interactive activities — including birding events, local and national bird counts, the monitoring of Eastern Bluebird nesting boxes, participation in special Island events such as Earth Day, Fourth of July Parade, etc.; and (3) SIB members' involvement with other Seabrook Island environmental organizations, committees, and activities.

**DUES:** Annual dues are established, year to year, by the Executive Committee. January through December is the fiscal/membership year. Anyone joining after October 1st shall be considered paid through the end of the following year.

**COMPLIMENTARY MEMBERSHIP:** (1) 16 year old and younger will not be charged a membership fee. (2) Full time staff at SIPOA, Camp St. Christopher, Club and Kiawah Nature Group will not be charged a membership fee

**FEES:** The SIB Executive Committee may establish fees to be charged for membership meetings and activities prior to each meeting to cover unusual expenses. Typically, members will not be charged a fee (a benefit of membership) and non-members may be charged a fee [currently five (\$5) dollars]. If a member is charged a fee, any non-members participating may be charged the same fee plus five (\$5) dollars.

**EXECUTIVE COMMITTEE:** The Executive Committee will oversee and carry out all programs, communications, and activities, of SIB including general membership meetings, bird walks, and other activities which contribute to the mission of SIB. The

number of Executive Committee members may be increased or decreased by the existing Executive Committee members by majority vote, but shall not be less than six.

**OFFICERS:** The officers of SIB shall be Chair, Chair Emeritus, Vice Chair, Secretary, and Treasurer. They shall be nominated by the Executive Committee and elected by majority vote of the SIB members attending the first membership meeting each year.

**OFFICERS' DUTIES:**

- (1) The Chair shall preside at all meetings and be the executive in charge.
- (2) The Chair Emeritus (preceding year's Chair) is an honorary officer.
- (3) The Vice-Chair shall act in the absence of the Chair and serve as the Chair the following year.
- (4) The Secretary shall prepare and maintain a file of minutes of EC and membership meetings.
- (5) The Treasurer shall maintain records receipts and payments, promptly deposit all funds received, and make such disbursements as may be approved by the Chair or a majority vote of the EC, and shall report the organization's detailed financial status at each monthly EC meeting.
- (6) The Treasurer may also serve as the Membership Chair and, as such, shall be responsible for the collection of dues and maintenance of the membership roster.

**STANDING COMMITTEES:** EC members will serve as Chairs of the following Standing Committees and, when appropriate, be responsible for recruiting others from the SIB membership to act as committee members. The Standing Committees are:

- (1) Membership
- (2) Communications
- (3) Birding Activities
- (4) Membership Meetings/Programs
- (5) Hospitality
- (6) Bluebird Trails
- (7) Habitat Protection
- (8) Shorebird Stewardship

**MEETINGS:** (A) The Executive Committee shall normally meet monthly.

(B) The general SIB membership shall normally meet four times a year and, typically, in an evening program which supports the learning aspect of the organization's mission. These programs will normally be free to members. Non-members will normally be welcome and may be charged a fee (currently five [\$5] dollars . Additional fees may be charged as warranted.

**BIRDING EVENTS:** The watching and learning aspects of the SIB mission will include the offering of a series of birding trips. Typically these trips will be local and free to

members and with a five {\$5} fee for non-members. When a trip expense warrants a fee, the cost shall be spread among those attending. Non-members will be charged an additional \$5 fee above the member's shared cost.

**FUNDS:** All funds collected by SIB (dues, participation fees, etc.) shall be used only for the benefit of the entire membership of the not-for-profit organization and in support of the mission. No part of SIB's funds may be used for the benefit of any individual.

**DISSOLUTION:** Should SIB be dissolved as an entity, any unexpended funds in the treasury, after all legitimate obligations are satisfied, shall be donated to the Seabrook Island Green Space Conservancy.

**AMENDMENTS:** This Operational Guideline is to be regarded as a living document which may be modified at any time by majority vote of the then current Executive Committee.

**APPROVED:** February 7, 2017 by unanimous vote of the Executive Committee

**REVISED:** March 3, 2020 by unanimous vote of the Executive Committee



## Town of Seabrook Island

2001 Seabrook Island Road  
 Seabrook Island, SC 29455  
[townofseabrookisland.org](http://townofseabrookisland.org)

## State ATAX Funding Application

**FY 2024**

Contact Us: (843) 768-9121  
[kwatkins@townofseabrookisland.org](mailto:kwatkins@townofseabrookisland.org)

**APPLICATIONS MUST BE RECEIVED BY 12:00 PM ON MON. AUGUST 7, 2023**  
**\*\*LATE APPLICATIONS WILL NOT BE CONSIDERED\*\***

1 ORGANIZATION INFORMATION					
Organization Name	Seabrook Island Club				
Contact Person	Name	Mitchell Laskowitz	Title	GM/COO	
	Phone #	843-768-7868	Email	mlaskowitz@seabrookisland.c	
Mailing Address	Street	3771 Seabrook Island Road			
	City	Johns Island	State	SC	Zip 29455
Website Address	www.seabrookisland.com				
Year Established					
Organization Type	<input type="checkbox"/> Government Unit (City, County, School) <input type="checkbox"/> For-Profit Business or Organization <input type="checkbox"/> Tax-Exempt Charitable Organization <input type="checkbox"/> Other Tax-Exempt Organization <input type="checkbox"/> Church or Religious Organization <input type="checkbox"/> Unincorporated Association or Group <input checked="" type="checkbox"/> Other (Please Specify): <u>Not For Profit</u>				
Federal Employee ID #	570932575				
If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?					
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>					
If this organization federally exempt under IRS Code 501(c) 3, 4, 5k, 6, 7 or 10?					
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, please attach a copy of your organization's IRS Tax Exempt Determination Letter</i>					
In the space below, please provide a brief description of your organization's history and mission.					
<p>Owned and operated by our members, The Seabrook Island Club exists to enrich the lives of residents and guests by providing social, recreational, dining, and entertainment activities of exceptional value. The club amenities include 2 - 18 hole Championship Golf Courses, Racquet Club, Equestrian Center, Beach Club and 4 dining facilities.</p>					

*Please attach a list of your organization's Governing Body (eg. Board of Directors), Chief Officers and Key Staff.*

2 PROJECT OVERVIEW	
Project Name	Fourth of July Celebration
Project Date(s)	July 3, 2024
Amount Requested	\$ 25,000.00
Tourism-Related Expenditure Category (Check all that apply)	<input type="checkbox"/> Advertising & Promotion <input type="checkbox"/> Public Facilities <input checked="" type="checkbox"/> Promotion of Arts & Cultural Events <input type="checkbox"/> Transportation & Shuttles <input type="checkbox"/> Civic & Cultural Facilities <input type="checkbox"/> Waterfront Erosion & Renourishment <input type="checkbox"/> Public Services <input type="checkbox"/> Visitor Information Centers

**Please provide a brief description of the project, including its purpose, goals and objectives.**

The club would like to bring in vendors for this celebration that would set up carnival games for the enjoyment of the 3,000 - 4,000 participants.

**How will your project promote tourism and/or enhance the tourist trade in the Town of Seabrook Island?**

The Independence Day Celebration continues to grow in numbers and enjoyment...we traditionally kept our activities to a band, food and beverage, and this year added a petting zoo. With the number of families participating this would be a natural addition to an already great event.

**Who is your target audience?**  
All July 3rd participants who traditionally come for entertainment, F&B and fireworks display. Members, guests, and general public.

**How will you advertise this project to visitors?**  
*(Check all that apply)*

<input type="checkbox"/> Television	<input type="checkbox"/> Radio
<input checked="" type="checkbox"/> Newspaper	<input checked="" type="checkbox"/> Website
<input type="checkbox"/> Magazine	<input checked="" type="checkbox"/> Brochures
<input type="checkbox"/> Billboards	<input type="checkbox"/> Mailers (Out of County)
<input type="checkbox"/> Visitor's Guide	<input type="checkbox"/> Other: _____

**3 PROJECT IMPACT**

<b>Estimated Attendance</b>	<b>Total Attendance</b>	3,500
	<b>Total # of Tourists/Visitors</b>	Approximately 2/3 (2,333) are expected to be tourists
<b>What is the estimated financial impact of this project?</b> <i>(How many tourist dollars will be spent in the community?)</i>	\$466,600	

**What methodology did you use to estimate total attendance, visitor attendance and financial impact?**

To estimate project impact, we use \$200 per person per day. It should be noted that most visitors to Seabrook Island during the July 4th holiday will stay for one week. (2,333 x 200 = \$466,600).



**4 FINANCIAL INFORMATION**

What is your organization's annual operating budget?		-\$ 2,904,000.00	
What is the estimated budget for this project?		\$ 25,000.00	
What are the estimated revenues for this project? ▼		What are the estimated expenditures for this project? ▼	
<b>Source</b>	<b>Amount</b>	<b>Source</b>	<b>Amount</b>
		Carnival games	\$25,000.00
		Ring Toss	
		Water Gun Races	
		Whack-A-Mole	
		Milk Can Ball Toss	
		Gone Fishing	
		Balloon Pop	
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
Please provide a detailed explanation of how your organization will use ATAX funds from the Town.			
Hire a carnival vendor to bring games that we can have attendees participate in.			

**5 OTHER INFORMATION**

**Do you wish to provide any additional comments or information about your project or organization?**

The Independence Day Celebration continues to grow in size and numbers. Last year we added a couple of new activities but would like to offer more for guests and families.

**6 CERTIFICATION**

(A) I certify that I am authorized to apply for funding and to commit the organization to the terms specified herein.

(B) I certify that all information contained herein is true and accurate to the best of my knowledge.

(C) I understand that providing false or fraudulent information may result in the imposition of penalties including, but not limited to, repayment of State Accommodations Tax funds, and any other remedies allowed by law.

(D) If the Town provides funds, I agree to provide to the Town, within sixty (60) days of the event/activity completion, a full written account of the income and expenditures associated with the project, together with an assessment of the value of the expenditure in promoting tourism.

(E) If the Town provides funds, I agree to allow a representative of the Town and/or its appointed representative to examine the financial records of my organization insofar as they pertain to this project.

(F) I hereby declare that this organization carries liability insurance in the amount of \$ 2,000,000.00 and hereby agrees to include the Town of Seabrook Island as a named insured for purposes of this project.

(G) This organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project, and do hereby indemnify and hold harmless the Town of Seabrook Island and its Accommodations Tax Committee from any liability in any action at law or equity associated with its support for this project.

<b>Applicant Signature</b>	<i>Mitchell Laskowitz</i>	<b>Date</b>	08/04/2023
<b>Applicant Title</b>	GM/COO		
<b>Organization Name</b>	Seabrook Island Club		



## Town of Seabrook Island

2001 Seabrook Island Road  
Seabrook Island, SC 29455  
[townofseabrookisland.org](http://townofseabrookisland.org)

## State ATAX Funding Application **FY 2024**

Contact Us: (843) 768-9121  
[kwatkins@townofseabrookisland.org](mailto:kwatkins@townofseabrookisland.org)

**APPLICATIONS MUST BE RECEIVED BY 12:00 PM ON MON. AUGUST 7, 2023**  
**\*\*LATE APPLICATIONS WILL NOT BE CONSIDERED\*\***

1 ORGANIZATION INFORMATION						
Organization Name	Seabrook Island Employee Assistance Fund					
Contact Person	Name	Lucy Walton	Title	Co-President		
	Phone #	540-353-2208	Email	lswalton6@gmail.com		
Mailing Address	Street	2585 Seabrook Island Rd.				
	City	Seabrook Island	State	SC	Zip	29455
Website Address	thefundatsi.org					
Year Established	2023					
Organization Type	<input type="checkbox"/> Government Unit (City, County, School)		<input type="checkbox"/> For-Profit Business or Organization			
	<input checked="" type="checkbox"/> Tax-Exempt Charitable Organization		<input type="checkbox"/> Other Tax-Exempt Organization			
	<input type="checkbox"/> Church or Religious Organization		<input type="checkbox"/> Unincorporated Association or Group			
	<input type="checkbox"/> Other (Please Specify): _____					
Federal Employee ID #	92-1812967					
<b>If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?</b>						
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>						
<b>If this organization federally exempt under IRS Code 501(c) 3, 4, 5k, 6, 7 or 10?</b>						
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's IRS Tax Exempt Determination Letter</i>						
<b>In the space below, please provide a brief description of your organization's history and mission.</b>						
<p>The Employee Assistance Fund was created in 2023. The Seabrook Island Employee Assistance Fund raises funds to provide financial assistance to the valued employees of Seabrook Island. The Fund exists to alleviate barriers and inspire success.</p>						

*Please attach a list of your organization's Governing Body (eg. Board of Directors), Chief Officers and Key Staff.*

2 PROJECT OVERVIEW	
Project Name	Outdoor concert featuring "Good Shot Judy" - 11 piece jazz/swing band
Project Date(s)	May 5, 2024
Amount Requested	\$ 20,000.00
Tourism-Related Expenditure Category (Check all that apply)	<input type="checkbox"/> Advertising & Promotion <input checked="" type="checkbox"/> Public Facilities <input checked="" type="checkbox"/> Promotion of Arts & Cultural Events <input type="checkbox"/> Transportation & Shuttles <input checked="" type="checkbox"/> Civic & Cultural Facilities <input type="checkbox"/> Waterfront Erosion & Renourishment <input type="checkbox"/> Public Services <input type="checkbox"/> Visitor Information Centers

**Please provide a brief description of the project, including its purpose, goals and objectives.**

The concert is a fun event for Seabrook Island residents, employees and guests. The purpose is to raise funds for the Seabrook Island Employee Assistance Fund.

Our goal is to provide an exciting event for all ages to enjoy as we gather together to celebrate our wonderful community and the employees who work here.

**How will your project promote tourism and/or enhance the tourist trade in the Town of Seabrook Island?**

The employees of Seabrook Island are the foundation of the outstanding experiences all members and guests receive to include maintenance of the two championship golf courses, the operation of the racquet center, the equestrian center, the beach club pool and the many dining venues.

**Who is your target audience?**

Tickets will be available to residents and guests.

**How will you advertise this project to visitors?**  
*(Check all that apply)*

- |  |  |
|--|--|
| <input type="checkbox"/> Television      | <input type="checkbox"/> Radio                                 |
| <input type="checkbox"/> Newspaper       | <input checked="" type="checkbox"/> Website                    |
| <input type="checkbox"/> Magazine        | <input type="checkbox"/> Brochures                             |
| <input type="checkbox"/> Billboards      | <input type="checkbox"/> Mailers (Out of County)               |
| <input type="checkbox"/> Visitor's Guide | <input checked="" type="checkbox"/> Other: <u>Social media</u> |

**3 PROJECT IMPACT**

<b>Estimated Attendance</b>	<b>Total Attendance</b>	600
	<b>Total # of Tourists/Visitors</b>	200
<b>What is the estimated financial impact of this project?</b> <i>(How many tourist dollars will be spent in the community?)</i>		\$ 6,000.00

**What methodology did you use to estimate total attendance, visitor attendance and financial impact?**

Ticket sales will be available to 600 attendees. The concert will take place on the driving range at the Island House. Based upon previous events a maximum of 600 seems to provide the optimum experience.

**4 FINANCIAL INFORMATION**

<b>What is your organization's annual operating budget?</b>		\$ 100,000.00	
<b>What is the estimated budget for this project?</b>		\$30,000.00	
<b>What are the estimated revenues for this project? ▼</b>		<b>What are the estimated expenditures for this project? ▼</b>	
<i>Source</i>	<i>Amount</i>	<i>Source</i>	<i>Amount</i>
Parking spot raffle	\$ 15,000	Band	\$ 18,000
Ticket Sales	\$ 30,000	Stage	\$ 7,000
Sponsorships	\$ 30,000	Promotion	\$ 2,000
	\$	Band Lodging	\$ 3,000
	\$		\$
	\$		\$

**Please provide a detailed explanation of how your organization will use ATAX funds from the Town.**

Funds received will be used to cover expenses involved with the event as noted above. This will allow more dollars to be directed to the Employee Assistance Fund to aid employees in need through our application and granting process.

**5 OTHER INFORMATION**

**Do you wish to provide any additional comments or information about your project or organization?**

Employees on Seabrook Island are paramount as they enhance the experience for our members, their guests and all rental guests of Seabrook Island. In an effort to successfully recruit and retain incredible staff, the Employee Assistance Fund provides an additional and much needed benefit to our employees.

**6 CERTIFICATION**

- (A) I certify that I am authorized to apply for funding and to commit the organization to the terms specified herein.
- (B) I certify that all information contained herein is true and accurate to the best of my knowledge.
- (C) I understand that providing false or fraudulent information may result in the imposition of penalties including, but not limited to, repayment of State Accommodations Tax funds, and any other remedies allowed by law.
- (D) If the Town provides funds, I agree to provide to the Town, within sixty (60) days of the event/activity completion, a full written account of the income and expenditures associated with the project, together with an assessment of the value of the expenditure in promoting tourism.
- (E) If the Town provides funds, I agree to allow a representative of the Town and/or its appointed representative to examine the financial records of my organization insofar as they pertain to this project.
- (F) I hereby declare that this organization carries liability insurance in the amount of \$1,000,000.00 and hereby agrees to include the Town of Seabrook Island as a named insured for purposes of this project.
- (G) This organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project, and do hereby indemnify and hold harmless the Town of Seabrook Island and its Accommodations Tax Committee from any liability in any action at law or equity associated with its support for this project.

<b>Applicant Signature</b>	Lucy Walton	<b>Date</b>	07/29/2023
<b>Applicant Title</b>	Co-President		
<b>Organization Name</b>	Seabrook Island Employee Assistance Fund		

Date of this notice: 01-18-2023

Employer Identification Number:  
92-1812967

Form: SS-4

Number of this notice: CP 575 E

SEABROOK ISLAND CLUB EMPLOYEE  
ASSISTANCE FUND  
3772 SEABROOK ISLAND RD  
SEABROOK ISLAND, SC 29455

For assistance you may call us at:  
1-800-829-4933

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 92-1812967. This EIN will identify your entity, accounts, tax returns, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for business and tax purposes. Some taxpayers receive CP575 notices when another person has stolen their identity and are operating using their information. If you did **not** apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status, organizations must complete an application on one of the following forms: Form 1023, Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code; Form 1023-EZ, Streamlined Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code; Form 1024, Application for Recognition Under Section 501(a); or Form 1024-A, Application for Recognition of Exemption Under Section 501(c)(4) of the Internal Revenue Code.

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

If you become tax-exempt, you will lose tax-exempt status if you fail to file a required return or notice for three consecutive years, unless a filing exception applies to you (search [www.irs.gov](http://www.irs.gov) for Annual Exempt Organization Return: Who Must File). We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter. For the most current information on your filing requirements and other important information, visit [www.irs.gov/charities](http://www.irs.gov/charities).

**IMPORTANT REMINDERS:**

- \* Keep a copy of this notice in your permanent records. This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you. You may give a copy of this document to anyone asking for proof of your EIN.
- \* Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- \* Refer to this EIN on your tax-related correspondence and documents.
- \* Provide future officers of your organization with a copy of this notice.

Your name control associated with this EIN is SEAB. You will need to provide this information along with your EIN, if you file your returns electronically.

Safeguard your EIN by referring to Publication 4557, Safeguarding Taxpayer Data: A Guide for Your Business.

You can get any of the forms or publications mentioned in this letter by visiting our website at [www.irs.gov/forms-pubs](http://www.irs.gov/forms-pubs) or by calling 800-TAX-FORM (800-829-3676).

If you have questions about your EIN, you can contact us at the phone number or address listed at the top of this notice. If you write, please tear off the stub at the bottom of this notice and include it with your letter.

Thank you for your cooperation.

Keep this part for your records. CP 575 E (Rev. 7-2007)

Return this part with any correspondence so we may identify your account. Please correct any errors in your name or address.

CP 575 E

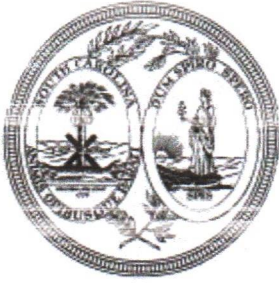
9999999999

Your Telephone Number Best Time to Call  
 (      )      -

DATE OF THIS NOTICE: 01-18-2023  
 EMPLOYER IDENTIFICATION NUMBER: 92-1812967  
 FORM: SS-4      NOBOD

INTERNAL REVENUE SERVICE  
 CINCINNATI OH 45999-0023

SEABROOK ISLAND CLUB EMPLOYEE  
 ASSISTANCE FUND  
 3772 SEABROOK ISLAND RD  
 SEABROOK ISLAND, SC 29455



State of South Carolina  
Office of the Secretary of State  
The Honorable Mark Hammond

Mar 30, 2023

Seabrook Island Club Employee Assistance Fund  
CYNTHIA B BROWN BROWN  
2481 SEABROOK ISLAND RD  
JOHNS ISLAND, SC 29455-6061

RE: Registration Confirmation

Charity Public ID: P76925

Dear CYNTHIA B BROWN BROWN:

This letter confirms that the Secretary of State's Office has received and accepted your Registration, therefore, your charitable organization is in compliance with the registration requirement of the "South Carolina Solicitation of Charitable Funds Act." The registration of your charitable organization will expire on May 15, 2024.

If any of the information on your Registration form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization.

If you have not yet filed your annual financial report or an extension for the annual financial report, the annual financial report is still due 4 ½ months after the close of your fiscal year.

- Annual financial reports must either be submitted on the Internal Revenue Service Form 990 or 990-EZ or the Secretary of State's Annual Financial Report Form.
- If you wish to extend the filing of that form with us, please submit a written request by email or fax to our office using the contact information below. Failure to submit the annual financial report may result in an administrative fine of up to \$2,000.00.

If you have any questions or concerns, please visit our website at [www.sos.sc.gov](http://www.sos.sc.gov) or contact our office using the contact information below.

Sincerely,

Kimberly S. Wickersham  
Director, Division of Public Charities



Department of the Treasury  
 Internal Revenue Service  
 Tax Exempt and Government Entities  
 P.O. Box 2508  
 Cincinnati, OH 45201

SEABROOK ISLAND CLUB EMPLOYEE  
 ASSISTANCE FUND  
 3772 SEABROOK ISLAND RD  
 SEABROOK ISLAND, SC 29455

Date: 03/22/2023  
 Employer ID number: 92-1812967  
 Person to contact: Name: Customer Service  
 ID number: 31954  
 Telephone: 877-829-5500  
 Accounting period ending: December 31  
 Public charity status: 170(b)(1)(A)(vi)  
 Form 990 / 990-EZ / 990-N required: Yes  
 Effective date of exemption: January 18, 2023  
 Contribution deductibility: Yes  
 Addendum applies: No  
 DLN: 26053476003743

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

*Stephen A. Martin*  
 Stephen A. Martin  
 Director, Exempt Organizations  
 Rulings and Agreements





## EAF BOARD

**Meg Carter - Co-President**

**Lucy Walton - Co-President**

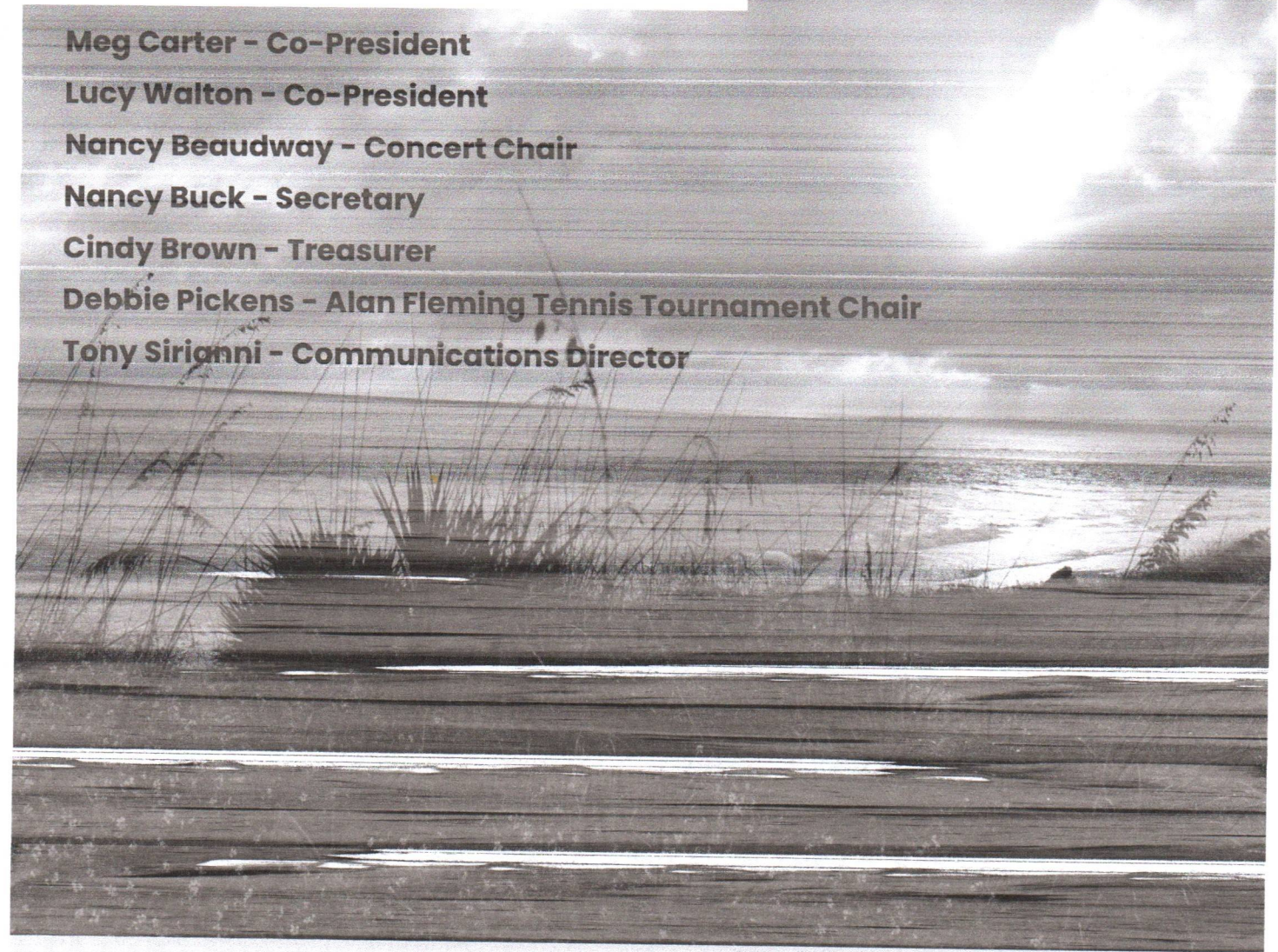
**Nancy Beaudway - Concert Chair**

**Nancy Buck - Secretary**

**Cindy Brown - Treasurer**

**Debbie Pickens - Alan Fleming Tennis Tournament Chair**

**Tony Sirianni - Communications Director**





**Town of Seabrook Island**

2001 Seabrook Island Road  
 Seabrook Island, SC 29455  
[townofseabrookisland.org](http://townofseabrookisland.org)

**State ATAX Funding Application FY 2024**

Contact Us: (843) 768-9121  
[kwatkins@townofseabrookisland.org](mailto:kwatkins@townofseabrookisland.org)

**APPLICATIONS MUST BE RECEIVED BY 12:00 PM ON MON. AUGUST 7, 2023**  
**\*\*LATE APPLICATIONS WILL NOT BE CONSIDERED\*\***

1 ORGANIZATION INFORMATION						
Organization Name	Seabrook Island Property Owners Association					
Contact Person	Name	Heather Paton			Title	Executive Director
	Phone #	843-768-0061			Email	hpaton@sipoa.org
Mailing Address	Street	1202 Landfall Way				
	City	Johns Island	State	SC	Zip	29455
Website Address	www.sipoa.org					
Year Established	1972					
Organization Type	<input type="checkbox"/> Government Unit (City, County, School) <input type="checkbox"/> For-Profit Business or Organization <input type="checkbox"/> Tax-Exempt Charitable Organization <input checked="" type="checkbox"/> Other Tax-Exempt Organization <input type="checkbox"/> Church or Religious Organization <input type="checkbox"/> Unincorporated Association or Group <input type="checkbox"/> Other (Please Specify): _____					
Federal Employee ID #						
<b>If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>						
<b>If this organization federally exempt under IRS Code 501(c) 3, 4, 5k, 6, 7 or 10?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's IRS Tax Exempt Determination Letter</i>						
<b>In the space below, please provide a brief description of your organization's history and mission.</b>						
<p>The purpose and business of SIPOA includes but is not limited to the following:</p> <p>Development and implementation of programs to protect the environment, to facilitate acquisition and maintenance of green space, and to provide for health, safety, security and welfare of Property Owners.</p>						

*Please attach a list of your organization's Governing Body (eg. Board of Directors), Chief Officers and Key Staff.*

2 PROJECT OVERVIEW	
Project Name	Audubon International Sustainably Community Sign
Project Date(s)	Fall 2023
Amount Requested	\$ 10,000.00
Tourism-Related Expenditure Category (Check all that apply)	<input checked="" type="checkbox"/> Advertising & Promotion <input type="checkbox"/> Public Facilities <input type="checkbox"/> Promotion of Arts & Cultural Events <input type="checkbox"/> Transportation & Shuttles <input type="checkbox"/> Civic & Cultural Facilities <input type="checkbox"/> Waterfront Erosion & Renourishment <input type="checkbox"/> Public Services <input type="checkbox"/> Visitor Information Centers

**Please provide a brief description of the project, including its purpose, goals and objectives.**

In 2017, Seabrook Island Property Owners Association (SIPOA) earned the Sustainable Communities Designation from Audubon International. The award is the culmination of development of sustainable practices and a long-term sustainability plan. The program recognizes our commitment to plans that benefit residents, visitors, and the environment. Designation by Audubon International as a Sustainable Community proudly illustrates that commitment. SIPOA has defined a vision for our future founded in the three pillars of sustainability - a healthy local environment, quality of life for citizens, and economic vitality. SIPOA's designation was recertified in 2020.

**How will your project promote tourism and/or enhance the tourist trade in the Town of Seabrook Island?**

SIPOA is the first private community in South Carolina, and sixth in the world, to complete certification. It is vital to the preserved wildlife in our community that visitors be a part of the effort. Seeing this designation upon arrival at Seabrook Island's gate instills a sense of community effort to acknowledge and preserve the features of the island we value, and which make it a unique and special place to call home.

"The Seabrook Island Property Owners Association has shown a strong commitment to its environmental program," said Christine Kane, CEO at Audubon International. "As the first Certified Community in the state of South Carolina, they are to be commended for implementing and encouraging sustainability practices."

**Who is your target audience?**

Visitors and residents

**How will you advertise this project to visitors?**  
*(Check all that apply)*

- |   |   |
|---|---|
| <input type="checkbox"/> Television                 | <input type="checkbox"/> Radio                                      |
| <input type="checkbox"/> Newspaper                  | <input checked="" type="checkbox"/> Website                         |
| <input checked="" type="checkbox"/> Magazine        | <input type="checkbox"/> Brochures                                  |
| <input type="checkbox"/> Billboards                 | <input type="checkbox"/> Mailers (Out of County)                    |
| <input checked="" type="checkbox"/> Visitor's Guide | <input type="checkbox"/> Other: <u>Weekly emails/Message Boards</u> |

**3 PROJECT IMPACT**

<b>Estimated Attendance</b>	<b>Total Attendance</b>	800,000
	<b>Total # of Tourists/Visitors</b>	115,000
<b>What is the estimated financial impact of this project?</b> <i>(How many tourist dollars will be spent in the community?)</i>		\$ 50,000.00

**What methodology did you use to estimate total attendance, visitor attendance and financial impact?**

In 2022, 115,000 visitor gate passes were issued. Average rental volume in 2021 and 2022 was 15,000 rental passes per year. Other visitor passes include personal guests of residents. Since receiving the AISC certification in 2017, visitors have commented that the certification was motivation for them to come to the island. We estimate that approximately 1% of the visitor volume may be due to the AISC designation.

**4 FINANCIAL INFORMATION**

What is your organization's annual operating budget?		\$ 7,160,000.00	
What is the estimated budget for this project?		\$ 10,000.00	
What are the estimated revenues for this project? ▼		What are the estimated expenditures for this project? ▼	
<b>Source</b>	<b>Amount</b>	<b>Source</b>	<b>Amount</b>
None	\$	Permits	\$ 500.00
	\$	Signs	\$ 9,500.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$

**Please provide a detailed explanation of how your organization will use ATAX funds from the Town.**


To obtain permits, purchase and install new Audubon International Sustainable Community Program sign at gate entry.

**5 OTHER INFORMATION**

**Do you wish to provide any additional comments or information about your project or organization?**

**6 CERTIFICATION**

- (A) I certify that I am authorized to apply for funding and to commit the organization to the terms specified herein.
- (B) I certify that all information contained herein is true and accurate to the best of my knowledge.
- (C) I understand that providing false or fraudulent information may result in the imposition of penalties including, but not limited to, repayment of State Accommodations Tax funds, and any other remedies allowed by law.
- (D) If the Town provides funds, I agree to provide to the Town, within sixty (60) days of the event/activity completion, a full written account of the income and expenditures associated with the project, together with an assessment of the value of the expenditure in promoting tourism.
- (E) If the Town provides funds, I agree to allow a representative of the Town and/or its appointed representative to examine the financial records of my organization insofar as they pertain to this project.
- (F) I hereby declare that this organization carries liability insurance in the amount of \$ 1,000,000.00 and hereby agrees to include the Town of Seabrook Island as a named insured for purposes of this project.
- (G) This organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project, and do hereby indemnify and hold harmless the Town of Seabrook Island and its Accommodations Tax Committee from any liability in any action at law or equity associated with its support for this project.

<b>Applicant Signature</b>		<b>Date</b>	08/03/2023
<b>Applicant Title</b>	Executive Director		
<b>Organization Name</b>	Seabrook Island Property Owners Association		

The State of South Carolina }  
EXECUTIVE DEPARTMENT

CERTIFICATE OF INCORPORATION  
BY THE SECRETARY OF STATE

WHEREAS, Harry R. Gonzalez, 1404 North Lake Way, Palm Beach, Florida  
William C. Whitmer, 88 King Street, Charleston, South Carolina

two or more of the officers or agents appointed to supervise or manage the affairs of

SEABROOK ISLAND PROPERTY OWNERS ASSOCIATION

which has been duly and regularly organized, did on the 3rd day of  
November, A. D. 1972, file with the Secretary of State a written declaration setting forth:

That at a meeting of the aforesaid organization held pursuant to the by-laws or regulations of the said organization, they  
were authorized and directed to apply for incorporation.

That the said organization holds, or desires to hold, property in common for Religious, Educational, Social, Fraternal, Char-  
itable or other eleemosynary purpose, or any two or more of said purposes, and is not organized for the purpose of profit or  
gain to the members, otherwise than as above stated, nor for the insurance of life, health, accident or property, and that three  
days' notice in the News and Courier, a newspaper published in the  
County of Charleston has been given that the aforesaid Declaration would be filed.

And WHEREAS, Said Declaration and Petitioners further declared and affirmed:

FIRST: Their names and residences are as above given.

SECOND: The name of the proposed Corporation is SEABROOK ISLAND PROPERTY OWNERS ASSOCIATION

THIRD: The place at which it proposes to have its headquarters or be located is Seabrook Island  
South Carolina

FOURTH: The purpose of the said proposed Corporation is

to preserve the values and amenities of the Subdivision of Seabrook Island; to maintain the  
parks, playgrounds, open spaces, streets, and other common facilities for which it may  
charge an annual Maintenance charge.

FIFTH: The names and residences of all Managers, Trustees, Directors or other officers are as follows:

William C. Whitmer	88 King Street, Charleston, S. C.	Director & President
Harry R. Gonzalez	1404 North Lake Way, Palm Beach, Florida	Director & Vice President
Leonard Krawcheck	3 Colonial Street, Charleston, S. C.	Director & Secretary
Richard T. Collier	345 Pendleton Lane, Palm Beach, Florida	Director & Treasurer
H. R. Gonzalez, Jr.	300 53rd Street, Apt. 4, Palm Beach, Florida	Director

SIXTH: That they desire to be incorporated in perpetuity

Now, THEREFORE, I, O. FRANK THORNTON, Secretary of State, by virtue of the authority in me vested by Chapter 13,  
Title 12, Code of 1962, and Acts amendatory thereof, do hereby declare the said organization to be a body politic and corporate,  
with all the rights, powers, privileges and immunities, and subject to all the limitations and liabilities, conferred by said Chapter 13,  
Title 12, Code of 1962, and Acts amendatory thereof.

GIVEN under my hand and the seal of the State, at Columbia,  
this 3rd day of November  
in the year of our Lord one thousand nine hundred and  
72 and in the one hundred and 97th  
year of the Independence of the  
United States of America

*O. Frank Thornton*  
O. FRANK THORNTON,  
Secretary of State.



INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 24 2010

SEABROOK ISLAND PROPERTY OWNERS  
ASSOCIATION  
1202 LANDFALL WAY  
JOHNS ISLAND, SC 29455

Employer Identification Number:  
57-0600562  
DLN:  
17053012345009  
Contact Person: SHAWNDEA KREBS ID# 31072  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
November 3, 1972  
Contribution Deductibility:  
NO


Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(4) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), for some helpful information about your responsibilities as an exempt organization.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,



Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosure: Publication 4221-NC

Letter 948 (DO/CG)

# **Seabrook Island Property Owners Association**

## **Board of Directors:**

Bill Connelly, President  
David Brown, Vice President  
Warren Weber, Treasurer  
David Cruse, Secretary  
Sue Ferland  
Thomas Johnson  
Susan May  
Brad Phillips  
Joyce Phillips  
Lisa Ryan  
Mike Sankovich

## **Executive Director:**

Heather Paton

## **Director of Engineering:**

Steve Hirsch

## **Director of Administration and ARC:**

Katrina Burrell

## **Director of Finance:**

Steve Arnold



## Town of Seabrook Island

2001 Seabrook Island Road  
 Seabrook Island, SC 29455  
[townofseabrookisland.org](http://townofseabrookisland.org)

## State ATAX Funding Application **FY 2024**

Contact Us: (843) 768-9121  
[kwatkins@townofseabrookisland.org](mailto:kwatkins@townofseabrookisland.org)

**APPLICATIONS MUST BE RECEIVED BY 12:00 PM ON MON. AUGUST 7, 2023**

**\*\*LATE APPLICATIONS WILL NOT BE CONSIDERED\*\***

### 1 ORGANIZATION INFORMATION

<b>Organization Name</b>	Seabrook Island Property Owners Association					
<b>Contact Person</b>	<b>Name</b>	Heather Paton	<b>Title</b>	Executive Director		
	<b>Phone #</b>	843-768-0061	<b>Email</b>	hpaton@sipoa.org		
<b>Mailing Address</b>	<b>Street</b>	1202 Landfall Way				
	<b>City</b>	Johns Island	<b>State</b>	SC	<b>Zip</b>	29455
<b>Website Address</b>	www.sipoa.org					
<b>Year Established</b>	1972					
<b>Organization Type</b>	<input type="checkbox"/> Government Unit (City, County, School)		<input type="checkbox"/> For-Profit Business or Organization			
	<input type="checkbox"/> Tax-Exempt Charitable Organization		<input checked="" type="checkbox"/> Other Tax-Exempt Organization			
	<input type="checkbox"/> Church or Religious Organization		<input type="checkbox"/> Unincorporated Association or Group			
	<input type="checkbox"/> Other (Please Specify): _____					
<b>Federal Employee ID #</b>						
<b>If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?</b>						
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>						
<b>If this organization federally exempt under IRS Code 501(c) 3, 4, 5k, 6, 7 or 10?</b>						
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's IRS Tax Exempt Determination Letter</i>						
<b>In the space below, please provide a brief description of your organization's history and mission.</b>						
The purpose and business of SIPOA includes but is not limited to the following:  Development and implementation of programs to protect the environment, to facilitate acquisition and maintenance of green space, and to provide for health, safety, security and welfare of Property Owners.						

*Please attach a list of your organization's Governing Body (eg. Board of Directors), Chief Officers and Key Staff.*

### 2 PROJECT OVERVIEW

<b>Project Name</b>	Charleston Symphony Orchestra Annual Concert					
<b>Project Date(s)</b>	October 1, 2023					
<b>Amount Requested</b>	\$ 27,000.00					
<b>Tourism-Related Expenditure Category</b> <i>(Check all that apply)</i>	<input type="checkbox"/> Advertising & Promotion		<input type="checkbox"/> Public Facilities			
	<input checked="" type="checkbox"/> Promotion of Arts & Cultural Events		<input type="checkbox"/> Transportation & Shuttles			
	<input type="checkbox"/> Civic & Cultural Facilities		<input type="checkbox"/> Waterfront Erosion & Renourishment			
	<input type="checkbox"/> Public Services		<input type="checkbox"/> Visitor Information Centers			



**Please provide a brief description of the project, including its purpose, goals and objectives.**

Charleston Symphony Orchestra Performance. The CSO presents an annual concert that is open to Seabrook Island residents and visitors. The goal is to provide a community-wide cultural event.

**How will your project promote tourism and/or enhance the tourist trade in the Town of Seabrook Island?**

A CSO performance on-site provides a family-friendly event in a beautiful outdoor setting. The performance is promoted in local media and community websites, so guests can book their visits to include the performance date. In 2022, over 450 people attended - both residents and visitors. 2024 marks the 50th anniversary of SIPOA, and it is anticipated that this performance will be one of a number of community events open to residents and island visitors.

<b>Who is your target audience?</b>	Seabrook Island residents, guests and visitors.	
<b>How will you advertise this project to visitors?</b> <i>(Check all that apply)</i>	<input type="checkbox"/> Television <input type="checkbox"/> Newspaper <input checked="" type="checkbox"/> Magazine <input type="checkbox"/> Billboards <input checked="" type="checkbox"/> Visitor's Guide	<input type="checkbox"/> Radio <input checked="" type="checkbox"/> Website <input type="checkbox"/> Brochures <input type="checkbox"/> Mailers (Out of County) <input checked="" type="checkbox"/> Other: <u>Weekly Emails/Message Boards</u>

**3 PROJECT IMPACT**

<b>Estimated Attendance</b>	<b>Total Attendance</b>	500
	<b>Total # of Tourists/Visitors</b>	175
<b>What is the estimated financial impact of this project?</b> <i>(How many tourist dollars will be spent in the community?)</i>		\$ 20,000.00


**What methodology did you use to estimate total attendance, visitor attendance and financial impact?**

Regarding the estimated financial impact of this project - No sales to be generated. We anticipate other incidental spending (food, lodging, etc.) during a visit to the island for the event.

In 2022, over 450 people attended - both residents and visitors.

4 FINANCIAL INFORMATION			
What is your organization's annual operating budget?		\$ 7,160,000.00	
What is the estimated budget for this project?		\$ 27,000.00	
What are the estimated revenues for this project? ▼		What are the estimated expenditures for this project? ▼	
Source	Amount	Source	Amount
None	\$		\$ 27,000.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
Please provide a detailed explanation of how your organization will use ATAX funds from the Town.			
To compensate CSO for their performance.			

5 OTHER INFORMATION
Do you wish to provide any additional comments or information about your project or organization?

6 CERTIFICATION			
(A) I certify that I am authorized to apply for funding and to commit the organization to the terms specified herein. (B) I certify that all information contained herein is true and accurate to the best of my knowledge. (C) I understand that providing false or fraudulent information may result in the imposition of penalties including, but not limited to, repayment of State Accommodations Tax funds, and any other remedies allowed by law. (D) If the Town provides funds, I agree to provide to the Town, within sixty (60) days of the event/activity completion, a full written account of the income and expenditures associated with the project, together with an assessment of the value of the expenditure in promoting tourism. (E) If the Town provides funds, I agree to allow a representative of the Town and/or its appointed representative to examine the financial records of my organization insofar as they pertain to this project. (F) I hereby declare that this organization carries liability insurance in the amount of \$ <u>1,000,000.00</u> and hereby agrees to include the Town of Seabrook Island as a named insured for purposes of this project. (G) This organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project, and do hereby indemnify and hold harmless the Town of Seabrook Island and its Accommodations Tax Committee from any liability in any action at law or equity associated with its support for this project.			
Applicant Signature		Date	08/03/2023
Applicant Title	Executive Director		
Organization Name	Seabrook Island Property Owners Association		

The State of South Carolina } CERTIFICATE OF INCORPORATION  
EXECUTIVE DEPARTMENT } BY THE SECRETARY OF STATE

WHEREAS, Harry R. Gonzalez, 1404 North Lake Way, Palm Beach, Florida  
William C. Whitmer, 88 King Street, Charleston, South Carolina

two or more of the officers or agents appointed to supervise or manage the affairs of

SEABROOK ISLAND PROPERTY OWNERS ASSOCIATION

which has been duly and regularly organized, did on the 3rd day of  
November, A. D. 1972, file with the Secretary of State a written declaration setting forth:

That at a meeting of the aforesaid organization held pursuant to the by-laws or regulations of the said organization, they  
were authorized and directed to apply for incorporation.

That the said organization holds, or desires to hold, property in common for Religious, Educational, Social, Fraternal, Char-  
itable or other eleemosynary purpose, or any two or more of said purposes, and is not organized for the purpose of profit or  
gain to the members, otherwise than as above stated, nor for the insurance of life, health, accident or property, and that three  
days' notice in the News and Courier, a newspaper published in the  
County of Charleston has been given that the aforesaid Declaration would be filed.

And WHEREAS, Said Declarants and Petitioners further declared and affirmed:

FIRST: Their names and residences are as above given.

SECOND: The name of the proposed Corporation is SEABROOK ISLAND PROPERTY OWNERS ASSOCIATION

THIRD: The place at which it proposes to have its headquarters or be located is Seabrook Island  
South Carolina

FOURTH: The purpose of the said proposed Corporation is

to preserve the values and amenities of the Subdivision of Seabrook Island; to maintain the  
parks, playgrounds, open spaces, streets, and other common facilities for which it may  
charge an annual Maintenance charge.

FIFTH: The names and residences of all Managers, Trustees, Directors or other officers are as follows:

William C. Whitmer	88 King Street, Charleston, S. C.	Director & President
Harry R. Gonzalez	1404 North Lake Way, Palm Beach, Florida	Director & Vice President
Leonard Krawcheck	3 Colonial Street, Charleston, S. C.	Director & Secretary
Richard T. Collier	345 Pendleton Lane, Palm Beach, Florida	Director & Treasurer
H. R. Gonzalez, Jr.	300 53rd Street, Apt. 4, Palm Beach, Florida	Director

SIXTH: That they desire to be incorporated: in perpetuity

Now, Therefore, I, O FRANK THORNTON, Secretary of State, by virtue of the authority in me vested, by Chapter 13,  
Title 12, Code of 1962, and Acts amendatory thereof, do hereby declare the said organization to be a body politic and corporate,  
with all the rights, powers, privileges and immunities, and subject to all the limitations and liabilities, conferred by said Chapter 13,  
Title 12, Code of 1962, and Acts amendatory thereof.

GIVEN under my hand and the seal of the State, at Columbia,  
this 3rd day of November  
in the year of our Lord one thousand nine hundred and  
72 and in the one hundred and 97th  
year of the Independence of the  
United States of America

*O. Frank Thornton*  
O. FRANK THORNTON,  
Secretary of State.



INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 24 2010

SEABROOK ISLAND PROPERTY OWNERS  
ASSOCIATION  
1202 LANDFALL WAY  
JOHNS ISLAND, SC 29455

Employer Identification Number:  
57-0600562  
DLN:  
17053012345009  
Contact Person: SHAWNDEA KREBS ID# 31072  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
November 3, 1972  
Contribution Deductibility:  
NO

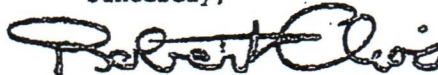
Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(4) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), for some helpful information about your responsibilities as an exempt organization.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,



Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosure: Publication 4221-NC

Letter 948 (DO/CG)

# **Seabrook Island Property Owners Association**

## **Board of Directors:**

Bill Connelly, President  
David Brown, Vice President  
Warren Weber, Treasurer  
David Cruse, Secretary  
Sue Ferland  
Thomas Johnson  
Susan May  
Brad Phillips  
Joyce Phillips  
Lisa Ryan  
Mike Sankovich

## **Executive Director:**

Heather Paton

## **Director of Engineering:**

Steve Hirsch

## **Director of Administration and ARC:**

Katrina Burrell

## **Director of Finance:**

Steve Arnold



## Town of Seabrook Island

2001 Seabrook Island Road  
 Seabrook Island, SC 29455  
[townofseabrookisland.org](http://townofseabrookisland.org)

## State ATAX Funding Application **FY 2024**

Contact Us: (843) 768-9121  
[kwatkins@townofseabrookisland.org](mailto:kwatkins@townofseabrookisland.org)

**APPLICATIONS MUST BE RECEIVED BY 12:00 PM ON MON. AUGUST 7, 2023**  
**\*\*LATE APPLICATIONS WILL NOT BE CONSIDERED\*\***

### 1 ORGANIZATION INFORMATION

<b>Organization Name</b>	Seabrook Island Property Owners Association					
<b>Contact Person</b>	<b>Name</b>	Heather Paton	<b>Title</b>	Executive Director		
	<b>Phone #</b>	843-768-0061	<b>Email</b>	hpaton@sipoa.org		
<b>Mailing Address</b>	<b>Street</b>	1202 Landfall Way				
	<b>City</b>	Johns Island	<b>State</b>	SC	<b>Zip</b>	29455
<b>Website Address</b>	www.sipoa.org					
<b>Year Established</b>	1972					
<b>Organization Type</b>	<input type="checkbox"/> Government Unit (City, County, School)		<input type="checkbox"/> For-Profit Business or Organization			
	<input type="checkbox"/> Tax-Exempt Charitable Organization		<input checked="" type="checkbox"/> Other Tax-Exempt Organization			
	<input type="checkbox"/> Church or Religious Organization		<input type="checkbox"/> Unincorporated Association or Group			
	<input type="checkbox"/> Other (Please Specify): _____					
	<b>Federal Employee ID #</b>					
<b>If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?</b>						
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>						
<b>If this organization federally exempt under IRS Code 501(c) 3, 4, 5k, 6, 7 or 10?</b>						
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's IRS Tax Exempt Determination Letter</i>						
<b>In the space below, please provide a brief description of your organization's history and mission.</b>						
<p>The purpose and business of SIPOA includes but is not limited to the following:</p> <p>Development and implementation of programs to protect the environment, to facilitate acquisition and maintenance of green space, and to provide for health, safety, security and welfare of Property Owners.</p>						

*Please attach a list of your organization's Governing Body (eg. Board of Directors), Chief Officers and Key Staff.*

### 2 PROJECT OVERVIEW

<b>Project Name</b>	North American Land Trust Conservation Plan					
<b>Project Date(s)</b>	2024-2026					
<b>Amount Requested</b>	\$ 60,000.00					
<b>Tourism-Related Expenditure Category</b> <i>(Check all that apply)</i>	<input type="checkbox"/> Advertising & Promotion		<input checked="" type="checkbox"/> Public Facilities			
	<input type="checkbox"/> Promotion of Arts & Cultural Events		<input type="checkbox"/> Transportation & Shuttles			
	<input type="checkbox"/> Civic & Cultural Facilities		<input type="checkbox"/> Waterfront Erosion & Renourishment			
	<input type="checkbox"/> Public Services		<input type="checkbox"/> Visitor Information Centers			

**Please provide a brief description of the project, including its purpose, goals and objectives.**

Recently SIPOA has been working with NALT to develop plans that will enhance the conservation value of this property.

There are several projects that will be implemented to achieve this. Project components include: wildflower meadow restoration, lake enhancement, and creation of a "greenprint" plan which will map conservation lots and other wetlands, wildlands and common areas to create connectivity for a recreational/educational trail system.

NALT will continue working with SIPOA's committees/special interest groups including the Environmental Committee, Seabrook Island Birders and the Garden Club to develop and enhance native plant nurseries, bird/owl boxes and interpretive signage for owners, visitors and guests to enjoy.

**How will your project promote tourism and/or enhance the tourist trade in the Town of Seabrook Island?**

Ecotourism is a factor in peoples' decisions to vacation on Seabrook Island. Many guests choose to visit because of the exceptional, healthy natural environment, our commitment to sustainability, and our award winning beach restoration. The SIPOA Lake House facility, which is open to visitors, is surrounded by conserved land overseen by the North American Land Trust. Completion of this project will provide visitors an opportunity to learn about island habitat, native plants/flowers, and wetlands via recreational/educational trail system, a native plant nursery, bird/owl boxes, interpretive signage, and mobile optimized story maps for self-guided use of the are.

<b>Who is your target audience?</b>	Visitors and residents
<b>How will you advertise this project to visitors?</b> <i>(Check all that apply)</i>	<input type="checkbox"/> Television <input type="checkbox"/> Newspaper <input checked="" type="checkbox"/> Magazine <input type="checkbox"/> Billboards <input checked="" type="checkbox"/> Visitor's Guide <input type="checkbox"/> Radio <input checked="" type="checkbox"/> Website <input type="checkbox"/> Brochures <input type="checkbox"/> Mailers (Out of County) <input checked="" type="checkbox"/> Other: <u>Weekly Emails/Message Boards</u>

**3 PROJECT IMPACT**

<b>Estimated Attendance</b>	<b>Total Attendance</b>	800,000
	<b>Total # of Tourists/Visitors</b>	115,000
<b>What is the estimated financial impact of this project?</b> <i>(How many tourist dollars will be spent in the community?)</i>		\$ 100,000.00

**What methodology did you use to estimate total attendance, visitor attendance and financial impact?**

In 2022, 115,000 visitor gate passes were issued. Average rental volume in 2021 and 2022 was 15,000 rental passes per year. Other visitor passes include personal guests of residents. With these conservation efforts, we estimate an additional 2% increase in rental guests and associated spending.

Ecotourism visits will be generated by inclusion of this project in NALT's and Audubon International's quarterly newsletter. They are sent to thousands of national and international subscribers.

**4 FINANCIAL INFORMATION**

What is your organization's annual operating budget?		\$ 7,160,000.00	
What is the estimated budget for this project?		\$ 60,000.00	
What are the estimated revenues for this project? ▼		What are the estimated expenditures for this project? ▼	
<b>Source</b>	<b>Amount</b>	<b>Source</b>	<b>Amount</b>
	\$	Consultation	\$ 10,000.00
	\$	Restoration, Lake Management	\$ 50,000.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$

**Please provide a detailed explanation of how your organization will use ATAX funds from the Town.**


Funds will be used to design and implement conservation enhancement measures on conserved property.

**5 OTHER INFORMATION**

**Do you wish to provide any additional comments or information about your project or organization?**

**6 CERTIFICATION**

- (A) I certify that I am authorized to apply for funding and to commit the organization to the terms specified herein.
- (B) I certify that all information contained herein is true and accurate to the best of my knowledge.
- (C) I understand that providing false or fraudulent information may result in the imposition of penalties including, but not limited to, repayment of State Accommodations Tax funds, and any other remedies allowed by law.
- (D) If the Town provides funds, I agree to provide to the Town, within sixty (60) days of the event/activity completion, a full written account of the income and expenditures associated with the project, together with an assessment of the value of the expenditure in promoting tourism.
- (E) If the Town provides funds, I agree to allow a representative of the Town and/or its appointed representative to examine the financial records of my organization insofar as they pertain to this project.
- (F) I hereby declare that this organization carries liability insurance in the amount of \$ 1,000,000.00 and hereby agrees to include the Town of Seabrook Island as a named insured for purposes of this project.
- (G) This organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project, and do hereby indemnify and hold harmless the Town of Seabrook Island and its Accommodations Tax Committee from any liability in any action at law or equity associated with its support for this project.

<b>Applicant Signature</b>		<b>Date</b>	08/03/2023
<b>Applicant Title</b>	Executive Director		
<b>Organization Name</b>	Seabrook Island Property Owners Association		



The State of South Carolina } CERTIFICATE OF INCORPORATION  
EXECUTIVE DEPARTMENT } BY THE SECRETARY OF STATE

WHEREAS, Harry R. Gonzalez, 1404 North Lake Way, Palm Beach, Florida  
William C. Whitmer, 88 King Street, Charleston, South Carolina

two or more of the officers or agents appointed to supervise or manage the affairs of

SEABROOK ISLAND PROPERTY OWNERS ASSOCIATION

which has been duly and regularly organized, did on the 3rd day of  
November, A. D. 1972, file with the Secretary of State a written declaration setting forth:

That at a meeting of the aforesaid organization held pursuant to the by-laws or regulations of the said organization, they  
were authorized and directed to apply for incorporation.

That the said organization holds, or desires to hold, property in common for Religious, Educational, Social, Fraternal, Char-  
itable or other eleemosynary purpose, or any two or more of said purposes, and is not organized for the purpose of profit or  
gain to the members, otherwise than is above stated, nor for the insurance of life, health, accident or property, and that three  
days' notice in the News and Courier, a newspaper published in the  
County of Charleston has been given that the aforesaid Declaration would be filed.

And WHEREAS, Said Declaration and Petitioners further declared and affirmed:

FIRST: Their names and residences are as above given.

SECOND: The name of the proposed Corporation is SEABROOK ISLAND PROPERTY OWNERS ASSOCIATION

THIRD: The place at which it proposes to have its headquarters or be located is Seabrook Island  
South Carolina

FOURTH: The purpose of the said proposed Corporation is

to preserve the values and amenities of the Subdivision of Seabrook Island; to maintain the  
parks, playgrounds, open spaces, streets, and other common facilities for which it may  
charge an annual Maintenance charge.

FIFTH: The names and residences of all Managers, Trustees, Directors or other officers are as follows:

William C. Whitmer	88 King Street, Charleston, S. C.	Director & President
Harry R. Gonzalez	1404 North Lake Way, Palm Beach, Florida	Director & Vice President
Leonard Krawcheck	3 Colonial Street, Charleston, S. C.	Director & Secretary
Richard T. Collier	345 Pendleton Lane, Palm Beach, Florida	Director & Treasurer
H. R. Gonzalez, Jr.	300 53rd Street, Apt. 4, Palm Beach, Florida	Director

SIXTH: That they desire to be incorporated in perpetuity

Now, THEREFORE, I, O. FRANK THORNTON, Secretary of State, by virtue of the authority in me vested, by Chapter 13,  
Title 12, Code of 1962, and Acts amendatory thereto, do hereby declare the said organization to be a body politic and corporate,  
with all the rights, powers, privileges and immunities, and subject to all the limitations and liabilities, conferred by said Chapter 13,  
Title 12, Code of 1962, and Acts amendatory thereto.

GIVEN under my hand and the seal of the State, at Columbia,  
this 3rd day of November  
in the year of our Lord one thousand nine hundred and  
72 and in the one hundred and 97th  
year of the Independence of the  
United States of America

*O. Frank Thornton*  
O. FRANK THORNTON,  
Secretary of State.



INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 24 2010

SEABROOK ISLAND PROPERTY OWNERS  
ASSOCIATION  
1202 LANDFALL WAY  
JOHNS ISLAND, SC 29455

Employer Identification Number:  
57-0600562  
DLN:  
17053012345009  
Contact Person:  
SHAWNDEA KREBS ID# 31072  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
November 3, 1972  
Contribution Deductibility:  
NO

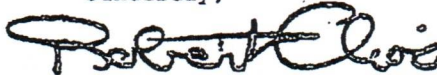
Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(4) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), for some helpful information about your responsibilities as an exempt organization.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,



Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosure: Publication 4221-NC

Letter 948 (DO/CG)

# **Seabrook Island Property Owners Association**

## **Board of Directors:**

Bill Connelly, President  
David Brown, Vice President  
Warren Weber, Treasurer  
David Cruse, Secretary  
Sue Ferland  
Thomas Johnson  
Susan May  
Brad Phillips  
Joyce Phillips  
Lisa Ryan  
Mike Sankovich

## **Executive Director:**

Heather Paton

## **Director of Engineering:**

Steve Hirsch

## **Director of Administration and ARC:**

Katrina Burrell

## **Director of Finance:**

Steve Arnold



Town of Seabrook Island

2001 Seabrook Island Road  
Seabrook Island, SC 29455  
townofseabrookisland.org

State ATAX Funding Application

FY 2024

RECEIVED  
AUG 07 2023  
9:28am  
BY:

Contact Us: (843) 768-9121  
kwatkins@townofseabrookisland.org

APPLICATIONS MUST BE RECEIVED BY 12:00 PM ON MON. AUGUST 7, 2023  
\*\*LATE APPLICATIONS WILL NOT BE CONSIDERED\*\*

1 ORGANIZATION INFORMATION

Organization Name	The Seabrook Island Turtle Patrol						
Contact Person	Name	Bill Nelson	Title	Treasurer			
	Phone #	203-948-2248	Email	wnelson1942@gmail.com			
Mailing Address	Street	3758 beach Court					
	City	Seabrook Island	State	SC	Zip	29455	
Website Address	https://www.siturtlepatrol.com						
Year Established	Over 30 years ago						
Organization Type	<input type="checkbox"/> Government Unit (City, County, School)		<input type="checkbox"/> For-Profit Business or Organization				
	<input type="checkbox"/> Tax-Exempt Charitable Organization		<input type="checkbox"/> Other Tax-Exempt Organization				
	<input type="checkbox"/> Church or Religious Organization		<input type="checkbox"/> Unincorporated Association or Group				
	<input checked="" type="checkbox"/> Other (Please Specify): <u>Wildlife Preservation</u>						
Federal Employee ID #	None						
If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?							
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>							
If this organization federally exempt under IRS Code 501(c) 3, 4, 5k, 6, 7 or 10?							
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, please attach a copy of your organization's IRS Tax Exempt Determination Letter</i>							
In the space below, please provide a brief description of your organization's history and mission.							
The Seabrook Island Turtle Patrol has been in operation for over 30 years and its mission is to support the nesting process for the endangered Loggerhead turtles. The Patrol activities are under a permit from and the direction of the State DNR.							

Please attach a list of your organization's Governing Body (eg. Board of Directors), Chief Officers and Key Staff.

2 PROJECT OVERVIEW

Project Name	Seabrook Island Turtle Patrol						
Project Date(s)	May 1, 2024 through early October 2024						
Amount Requested	\$1000						
Tourism-Related Expenditure Category (Check all that apply)	<input type="checkbox"/> Advertising & Promotion		<input type="checkbox"/> Public Facilities				
	<input type="checkbox"/> Promotion of Arts & Cultural Events		<input type="checkbox"/> Transportation & Shuttles				
	<input type="checkbox"/> Civic & Cultural Facilities		<input type="checkbox"/> Waterfront Erosion & Renourishment				
	<input checked="" type="checkbox"/> Public Services		<input type="checkbox"/> Visitor Information Centers				

**Please provide a brief description of the project, including its purpose, goals and objectives.**

The project is the turtle nesting support performed throughout the nesting season including the following: patrol members identify new turtle nests; provide for relocation of nests exposed to tides and/or storms; placing nest protection materials on the new nests; inventorying the nests after they have hatched; and, tracking and reporting nesting statistics to and for the South Carolina Department of Natural Resources

The Patrol is directed, advised, trained and supported by the SC State DNR.

**How will your project promote tourism and/or enhance the tourist trade in the Town of Seabrook Island?**

Articles in the Seabrooker, vacation rental agency word of mouth, Tidelines articles, our website reporting on the patrol's activities and successes all contribute to Seabrook's reputation as a place to observe this important wildlife protection activity.

othersocial mediaa

**Who is your target audience?**

Any visitors to our island Beaches

**How will you advertise this project to visitors?**  
*(Check all that apply)*

- |   |  |
|---|--|
| <input type="checkbox"/> Television           | <input type="checkbox"/> Radio   |
| <input checked="" type="checkbox"/> Newspaper | <input checked="" type="checkbox"/> Website                                  |
| <input type="checkbox"/> Magazine             | <input type="checkbox"/> Brochures   |
| <input type="checkbox"/> Billboards           | <input type="checkbox"/> Mailers (Out of County)                             |
| <input type="checkbox"/> Visitor's Guide      | <input checked="" type="checkbox"/> Other: <u>Word of Mouth/Social Media</u> |

**3 PROJECT IMPACT**

<b>Estimated Attendance</b>	<b>Total Attendance</b>	1250-3750 total visitors participating in the process
	<b>Total # of Tourists/Visitors</b>	500-2000

<b>What is the estimated financial impact of this project?</b> <i>(How many tourist dollars will be spent in the community?)</i>	\$125,000 to \$375,000 total local expenditures
---	---

**What methodology did you use to estimate total attendance, visitor attendance and financial impact?**

Visitor Attendance - The number of people attending nest inventories after the turtles hatch is the most direct method to indicate island guests observing this process and hoping to observe new turtle hatchlings in their journey from the nest to the ocean. We expect 50 - 75 nests in 2024 with 25 to 50 out of town guests observing the inventories for 1250 to 3750 total visitor participating in the process. Vacationers attending these inventories and the questions asked of our Turtle Patrol members while they perform their daily beach inspections indicate many visitors count the Turtle Patrol activities as highlights of their island experiences. The patrol's role in clearing trash off the beach during the tourist season also contributes greatly to the attractiveness of this vacation destination.

Financial Impact - 1250 -3750 visitor contacts at \$100 per day as their likely "event of their day" and their cost of food and lodging while they are here amounts to \$125,000 to \$375,000

**4 FINANCIAL INFORMATION**

<b>What is your organization's annual operating budget?</b>		\$5000	
<b>What is the estimated budget for this project?</b>		\$5000	
<b>What are the estimated revenues for this project? ▼</b>		<b>What are the estimated expenditures for this project? ▼</b>	
<i>Source</i>	<i>Amount</i>	<i>Source</i>	<i>Amount</i>
Food and Lodging	\$125,000+	Turtle Patrol Shirts and Hats	\$3500
	\$	Beach Supplies-nest protection materials	\$1000
	\$	Year end patrol meeting	\$1000
	\$	Website fees	\$200
	\$		\$
	\$		\$

**Please provide a detailed explanation of how your organization will use ATAX funds from the Town.**

We are requesting funds for supplies used in turtle nest protection activities by Patrol members. These include nest protection materials - coverage wire, hold down stakes, sigh posts and predator repellants.


**5 OTHER INFORMATION**

**Do you wish to provide any additional comments or information about your project or organization?**

The Seabrook beaches are a major draw for vacationers here and watching the Turtle Patrol activities in protecting the nesting process from predators, tides and storms is a highlight for most of them. Keeping our beaches clear of the trash left by people in their normal beach day is also an important contributor to the attractiveness of this destination resort.

**6 CERTIFICATION**

- (A) I certify that I am authorized to apply for funding and to commit the organization to the terms specified herein.
- (B) I certify that all information contained herein is true and accurate to the best of my knowledge.
- (C) I understand that providing false or fraudulent information may result in the imposition of penalties including, but not limited to, repayment of State Accommodations Tax funds, and any other remedies allowed by law.
- (D) If the Town provides funds, I agree to provide to the Town, within sixty (60) days of the event/activity completion, a full written account of the income and expenditures associated with the project, together with an assessment of the value of the expenditure in promoting tourism.
- (E) If the Town provides funds, I agree to allow a representative of the Town and/or its appointed representative to examine the financial records of my organization insofar as they pertain to this project.
- (F) I hereby declare that this organization carries liability insurance in the amount of \$ - None - and hereby agrees to include the Town of Seabrook Island as a named insured for purposes of this project.
- (G) This organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project, and do hereby indemnify and hold harmless the Town of Seabrook Island and its Accommodations Tax Committee from any liability in any action at law or equity associated with its support for this project.

<b>Applicant Signature</b>		<b>Date</b>	August 6, 2023
<b>Applicant Title</b>	Bill Nelson - Treasurer		
<b>Organization Name</b>	Seabrook Island Turtle Patrol		



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**APPLICATIONS MUST BE RECEIVED BY 12:00 PM ON MON. AUGUST 7, 2023**  
**\*\*LATE APPLICATIONS WILL NOT BE CONSIDERED\*\***

1 ORGANIZATION INFORMATION					
Organization Name					
Contact Person	Name			Title	
	Phone #			Email	
Mailing Address	Street				
	City		State		Zip
Website Address					
Year Established					
Organization Type	<input type="checkbox"/> Government Unit (City, County, School)		<input type="checkbox"/> For-Profit Business or Organization		
	<input type="checkbox"/> Tax-Exempt Charitable Organization		<input type="checkbox"/> Other Tax-Exempt Organization		
	<input type="checkbox"/> Church or Religious Organization		<input type="checkbox"/> Unincorporated Association or Group		
	<input type="checkbox"/> Other (Please Specify): _____				
Federal Employee ID #					
<b>If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?</b>					
<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>					
<b>If this organization federally exempt under IRS Code 501(c) 3, 4, 5k, 6, 7 or 10?</b>					
<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's IRS Tax Exempt Determination Letter</i>					
<b>In the space below, please provide a brief description of your organization's history and mission.</b>					

*Please attach a list of your organization's Governing Body (eg. Board of Directors), Chief Officers and Key Staff.*

2 PROJECT OVERVIEW		
Project Name		
Project Date(s)		
Amount Requested		
<b>Tourism-Related Expenditure Category</b> <i>(Check all that apply)</i>	<input type="checkbox"/> Advertising & Promotion	<input type="checkbox"/> Public Facilities
	<input type="checkbox"/> Promotion of Arts & Cultural Events	<input type="checkbox"/> Transportation & Shuttles
	<input type="checkbox"/> Civic & Cultural Facilities	<input type="checkbox"/> Waterfront Erosion & Renourishment
	<input type="checkbox"/> Public Services	<input type="checkbox"/> Visitor Information Centers

Please provide a brief description of the project, including its purpose, goals and objectives.

How will your project promote tourism and/or enhance the tourist trade in the Town of Seabrook Island?

Who is your target audience?

How will you advertise this project to visitors?  
(Check all that apply)

- |  |  |
|--|--|
| <input type="checkbox"/> Television      | <input type="checkbox"/> Radio                   |
| <input type="checkbox"/> Newspaper       | <input type="checkbox"/> Website                 |
| <input type="checkbox"/> Magazine        | <input type="checkbox"/> Brochures               |
| <input type="checkbox"/> Billboards      | <input type="checkbox"/> Mailers (Out of County) |
| <input type="checkbox"/> Visitor's Guide | <input type="checkbox"/> Other: _____            |

**3 PROJECT IMPACT**

Estimated Attendance	<i>Total Attendance</i>	
	<i>Total # of Tourists/Visitors</i>	

What is the estimated financial impact of this project?  
(How many tourist dollars will be spent in the community?)

What methodology did you use to estimate total attendance, visitor attendance and financial impact?



**4 FINANCIAL INFORMATION**

<b>What is your organization’s annual operating budget?</b>			
<b>What is the estimated budget for this project?</b>			
<b>What are the estimated revenues for this project? ▼</b>		<b>What are the estimated expenditures for this project? ▼</b>	
<i>Source</i>	<i>Amount</i>	<i>Source</i>	<i>Amount</i>
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

**Please provide a detailed explanation of how your organization will use ATAX funds from the Town.**

**5 OTHER INFORMATION**

**Do you wish to provide any additional comments or information about your project or organization?**

**6 CERTIFICATION**

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1 ORGANIZATION INFORMATION					
Organization Name					
Contact Person	Name		Title		
	Phone #		Email		
Mailing Address	Street				
	City		State		Zip
Website Address					
Year Established					
Organization Type	<input type="checkbox"/> Government Unit (City, County, School)		<input type="checkbox"/> For-Profit Business or Organization		
	<input type="checkbox"/> Tax-Exempt Charitable Organization		<input type="checkbox"/> Other Tax-Exempt Organization		
	<input type="checkbox"/> Church or Religious Organization		<input type="checkbox"/> Unincorporated Association or Group		
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Federal Employee ID #					
<b>If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?</b>					
<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>					
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2 PROJECT OVERVIEW		
Project Name		
Project Date(s)		
Amount Requested		
<b>Tourism-Related Expenditure Category</b> <i>(Check all that apply)</i>	<input type="checkbox"/> Advertising & Promotion	<input type="checkbox"/> Public Facilities
	<input type="checkbox"/> Promotion of Arts & Cultural Events	<input type="checkbox"/> Transportation & Shuttles
	<input type="checkbox"/> Civic & Cultural Facilities	<input type="checkbox"/> Waterfront Erosion & Renourishment
	<input type="checkbox"/> Public Services	<input type="checkbox"/> Visitor Information Centers

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| <input type="checkbox"/> Magazine        | <input type="checkbox"/> Brochures               |
| <input type="checkbox"/> Billboards      | <input type="checkbox"/> Mailers (Out of County) |
| <input type="checkbox"/> Visitor's Guide | <input type="checkbox"/> Other: _____            |

**3 PROJECT IMPACT**

Estimated Attendance	<b>Total Attendance</b>	
	<b>Total # of Tourists/Visitors</b>	

What is the estimated financial impact of this project?  
(How many tourist dollars will be spent in the community?)

What methodology did you use to estimate total attendance, visitor attendance and financial impact?

**4 FINANCIAL INFORMATION**

<b>What is your organization’s annual operating budget?</b>			
<b>What is the estimated budget for this project?</b>			
<b>What are the estimated revenues for this project? ▼</b>		<b>What are the estimated expenditures for this project? ▼</b>	
<i>Source</i>	<i>Amount</i>	<i>Source</i>	<i>Amount</i>
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

**Please provide a detailed explanation of how your organization will use ATAX funds from the Town.**

**5 OTHER INFORMATION**

**Do you wish to provide any additional comments or information about your project or organization?**

**6 CERTIFICATION**

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<b>Applicant Signature</b>		<b>Date</b>	
<b>Applicant Title</b>			
<b>Organization Name</b>			



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1 ORGANIZATION INFORMATION					
Organization Name					
Contact Person	Name		Title		
	Phone #		Email		
Mailing Address	Street				
	City		State		Zip
Website Address					
Year Established					
Organization Type	<input type="checkbox"/> Government Unit (City, County, School)		<input type="checkbox"/> For-Profit Business or Organization		
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Federal Employee ID #					
<b>If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?</b>					
<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>					
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2 PROJECT OVERVIEW		
Project Name		
Project Date(s)		
Amount Requested		
Tourism-Related Expenditure Category (Check all that apply)	<input type="checkbox"/> Advertising & Promotion	<input type="checkbox"/> Public Facilities
	<input type="checkbox"/> Promotion of Arts & Cultural Events	<input type="checkbox"/> Transportation & Shuttles
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**3 PROJECT IMPACT**

Estimated Attendance	<i>Total Attendance</i>	
	<i>Total # of Tourists/Visitors</i>	

What is the estimated financial impact of this project?  
(How many tourist dollars will be spent in the community?)

What methodology did you use to estimate total attendance, visitor attendance and financial impact?

**4 FINANCIAL INFORMATION**

<b>What is your organization's annual operating budget?</b>			
<b>What is the estimated budget for this project?</b>			
<b>What are the estimated revenues for this project? ▼</b>		<b>What are the estimated expenditures for this project? ▼</b>	
<i>Source</i>	<i>Amount</i>	<i>Source</i>	<i>Amount</i>
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

**Please provide a detailed explanation of how your organization will use ATAX funds from the Town.**

**5 OTHER INFORMATION**

**Do you wish to provide any additional comments or information about your project or organization?**

**6 CERTIFICATION**

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<b>Applicant Signature</b>		<b>Date</b>	
<b>Applicant Title</b>			
<b>Organization Name</b>			



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1 ORGANIZATION INFORMATION					
Organization Name					
Contact Person	Name			Title	
	Phone #			Email	
Mailing Address	Street				
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Website Address					
Year Established					
Organization Type	<input type="checkbox"/> Government Unit (City, County, School)		<input type="checkbox"/> For-Profit Business or Organization		
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Federal Employee ID #					
If this organization registered with the South Carolina Secretary of State's Office as a Not-Profit Organization?					
<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please attach a copy of your organization's registration certificate</i>					
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2 PROJECT OVERVIEW		
Project Name		
Project Date(s)		
Amount Requested		
Tourism-Related Expenditure Category (Check all that apply)	<input type="checkbox"/> Advertising & Promotion	<input type="checkbox"/> Public Facilities
	<input type="checkbox"/> Promotion of Arts & Cultural Events	<input type="checkbox"/> Transportation & Shuttles
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Please provide a brief description of the project, including its purpose, goals and objectives.

How will your project promote tourism and/or enhance the tourist trade in the Town of Seabrook Island?

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- |  |  |
|--|--|
| <input type="checkbox"/> Television      | <input type="checkbox"/> Radio                   |
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**3 PROJECT IMPACT**

Estimated Attendance	<i>Total Attendance</i>	
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What is the estimated financial impact of this project?  
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What methodology did you use to estimate total attendance, visitor attendance and financial impact?

**4 FINANCIAL INFORMATION**

What is your organization’s annual operating budget?

What is the estimated budget for this project?

What are the estimated revenues for this project? ▼      What are the estimated expenditures for this project? ▼

Source	Amount	Source	Amount
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Please provide a detailed explanation of how your organization will use ATAX funds from the Town.

**5 OTHER INFORMATION**

Do you wish to provide any additional comments or information about your project or organization?

**6 CERTIFICATION**

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<b>Applicant Signature</b>		<b>Date</b>	
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**1 ORGANIZATION INFORMATION**

<b>Organization Name</b>					
<b>Contact Person</b>	<i>Name</i>		<i>Title</i>		
	<i>Phone #</i>		<i>Email</i>		
<b>Mailing Address</b>	<i>Street</i>				
	<i>City</i>		<i>State</i>	<i>Zip</i>	
<b>Website Address</b>					
<b>Year Established</b>					
<b>Organization Type</b>	<input type="checkbox"/> Government Unit (City, County, School)			<input type="checkbox"/> For-Profit Business or Organization	
	<input type="checkbox"/> Tax-Exempt Charitable Organization			<input type="checkbox"/> Other Tax-Exempt Organization	
	<input type="checkbox"/> Church or Religious Organization			<input type="checkbox"/> Unincorporated Association or Group	
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**2 PROJECT OVERVIEW**

<b>Project Name</b>					
<b>Project Date(s)</b>					
<b>Amount Requested</b>					
<b>Tourism-Related Expenditure Category</b> <i>(Check all that apply)</i>	<input type="checkbox"/> Advertising & Promotion			<input type="checkbox"/> Public Facilities	
	<input type="checkbox"/> Promotion of Arts & Cultural Events			<input type="checkbox"/> Transportation & Shuttles	
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<b>What is your organization’s annual operating budget?</b>			
<b>What is the estimated budget for this project?</b>			
<b>What are the estimated revenues for this project? ▼</b>		<b>What are the estimated expenditures for this project? ▼</b>	
<i>Source</i>	<i>Amount</i>	<i>Source</i>	<i>Amount</i>
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

**Please provide a detailed explanation of how your organization will use ATAX funds from the Town.**

**5 OTHER INFORMATION**

**Do you wish to provide any additional comments or information about your project or organization?**

**6 CERTIFICATION**

- (A) I certify that I am authorized to apply for funding and to commit the organization to the terms specified herein.
- (B) I certify that all information contained herein is true and accurate to the best of my knowledge.
- (C) I understand that providing false or fraudulent information may result in the imposition of penalties including, but not limited to, repayment of State Accommodations Tax funds, and any other remedies allowed by law.
- (D) If the Town provides funds, I agree to provide to the Town, within sixty (60) days of the event/activity completion, a full written account of the income and expenditures associated with the project, together with an assessment of the value of the expenditure in promoting tourism.
- (E) If the Town provides funds, I agree to allow a representative of the Town and/or its appointed representative to examine the financial records of my organization insofar as they pertain to this project.
- (F) I hereby declare that this organization carries liability insurance in the amount of \$ \_\_\_\_\_ and hereby agrees to include the Town of Seabrook Island as a named insured for purposes of this project.
- (G) This organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project, and do hereby indemnify and hold harmless the Town of Seabrook Island and its Accommodations Tax Committee from any liability in any action at law or equity associated with its support for this project.

<b>Applicant Signature</b>		<b>Date</b>	
<b>Applicant Title</b>			
<b>Organization Name</b>			