

# **Town of Seabrook Island**

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## **Compiled Financial Statements And Supporting Schedules**

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**For the Month and Seven Months Ended  
July 31, 2020**

**DUFFY & BASHA, CPAs  
631 ST. ANDREWS BLVD.  
CHARLESTON SC 29407**

***Accountant's Compilation Report***

Town of Seabrook Island  
Seabrook Island, South Carolina

Management is responsible for the accompanying financial statements of the Town of Seabrook Island, which comprise the balance sheet – modified cash basis as of July 31, 2020, and the related statement of revenue and expenditures – modified cash basis for the month and seven months then ended, and the accompanying supporting schedules, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

*Duffy & Basha, LLC*

Duffy & Basha, CPAs  
Charleston, South Carolina  
August 21, 2020

Town of Seabrook Island  
Balance Sheet - Primary Government  
Modified Cash Basis

July 31, 2020

Assets

Current Assets	
Operating Checking Account	\$ 318,906.08
Municipal Court Checking Account	16,271.87
Petty Cash	200.00
Prepaid Expenses	<u>1,678.88</u>
Total Current Assets	<u>337,056.83</u>
Other Assets	
Investments	<u>5,038,463.32</u>
Total Assets	<u><u>\$ 5,375,520.15</u></u>

Liabilities and Net Assets

Liabilities	
Current Liabilities	
Accounts Payable	\$ 2,441.52
Other Accrued Liabilities	<u>6,675.00</u>
Total Liabilities	<u>9,116.52</u>
Net Assets	
Restricted Fund Balances	
Accommodations Tax	116,838.29
Charleston County Accommodations Tax	7,453.09
Alcohol Tax	<u>32,214.57</u>
Total Restricted Fund Balances	<u>156,505.95</u>
Designated Fund Balances	
Emergency	1,990,282.96
Road & Drainage	427,687.22
Town Facilities	250,000.00
Vehicle Replacement	<u>15,000.00</u>
Total Designated Fund Balances	<u>2,682,970.18</u>
General Fund	<u>2,526,927.50</u>
Total Fund Balances	<u>5,366,403.63</u>
Total Liabilities and Net Assets	<u><u>\$ 5,375,520.15</u></u>

**Town of Seabrook Island**  
**Statement of Revenues and Expenditures**  
**Modified Cash Basis**

For the Month and Seven Months Ended July 31, 2020

	Current Year			% of Annual Budget	Prior Year-to-Date
	Current Month	Year to Date	Annual Budget		
Revenues					
Accommodations Tax - General Use	2,548.21	3,763.83	29,000.00	13.0%	939.64
Business Licenses	36,430.78	380,853.30	375,000.00	101.6%	381,796.00
Business Licenses - MASC	-	196,409.71	230,000.00	85.4%	198,097.94
Franchise Fees - BEC	-	-	155,200.00	-	-
Franchise Fees - ATT U-verse	1,368.89	2,741.59	4,850.00	56.5%	1,324.47
Franchise Fees - Comcast	14,444.25	29,111.74	50,450.00	57.7%	28,397.67
Contractual Reimbursements	-	-	30,000.00	-	-
Court Fines	-	3,090.00	5,000.00	61.8%	6,081.88
Local Option Sales Tax - County	36,785.92	117,395.42	200,000.00	58.7%	112,998.44
Aid to Subdivisions - State	10,159.45	20,318.90	40,600.00	50.0%	9,676.07
Planning & Zoning Fees	4,128.00	15,590.00	24,000.00	65.0%	21,907.85
Building Permit Fees - County	2,074.10	9,479.61	13,500.00	70.2%	7,402.12
Interest - Investment Pool	2,084.44	34,226.12	50,000.00	68.5%	67,763.49
Interest - Checking Account	2.19	8.65	25.00	34.6%	12.61
Credit Card Convenience Fees	-	-	750.00	-	-
Facility Rentals	-	50.00	100.00	50.0%	50.00
Miscellaneous Income	95.73	1,147.77	200.00	573.9%	69.65
Sale of Assets	-	-	225.00	-	7,176.00
Grant Funding	-	-	-	-	125,000.00
Total Revenues	110,121.96	814,186.64	1,208,900.00	67.3%	968,693.83

**Town of Seabrook Island**  
**Statement of Revenues and Expenditures**  
**Modified Cash Basis**

For the Month and Seven Months Ended July 31, 2020

	Current Year				Prior Year-to-Date
	Current Month	Year to Date	Annual Budget	% of Annual Budget	
Expenditures					
Salaries	30,287.25	186,201.14	362,027.00	51.4%	166,223.89
Employer Social Security and Medicare	2,303.30	13,174.91	27,843.00	47.3%	12,563.29
Health and Dental Insurance	2,081.60	13,130.61	26,142.00	50.2%	9,866.86
Retirement	3,909.06	23,523.42	51,742.00	45.5%	15,210.55
Pre-Employment Expenses	-	-	500.00	-	-
Insurance - Tort Liability	-	9,234.00	9,500.00	97.2%	7,384.00
Insurance - Fidelity Bond	-	697.00	750.00	92.9%	535.00
Insurance - Equipment	-	12,269.72	12,400.00	98.9%	9,972.60
Insurance - Worker's Compensation	-	92.00	3,000.00	3.1%	-
Insurance - Auto Liability	-	2,087.13	3,900.00	53.5%	1,843.51
Professional Services - Audit	3,500.00	3,500.00	15,000.00	23.3%	925.00
Professional Services - Accounting	2,316.90	8,533.48	14,000.00	61.0%	6,130.17
Professional Services - Engineering	-	5,666.56	55,000.00	10.3%	44,910.81
Professional Services - Legal	280.50	4,174.50	45,000.00	9.3%	22,057.55
Professional Services - Other	675.00	20,801.04	50,000.00	41.6%	16,852.74
Roadway Maintenance	-	315.00	35,000.00	0.9%	1,785.00
Equipment Maintenance	-	14,195.18	16,000.00	88.7%	2,283.60
Beach Maintenance	1,073.00	6,574.12	8,900.00	73.9%	2,850.80
Vehicle Maintenance	-	-	1,000.00	-	309.00
Travel and Training	-	187.24	6,500.00	2.9%	1,914.38
x Community Promotions	-	-	-	-	-
Office Supplies	578.79	3,087.06	6,800.00	45.4%	2,360.92
Postage	301.50	1,579.89	6,700.00	23.6%	2,180.38
Planning and Zoning	-	78.00	1,000.00	7.8%	47.00
Printing	376.87	1,478.73	8,500.00	17.4%	1,660.29
Utilities	2,622.64	10,636.60	30,000.00	35.5%	11,104.59
Uniforms	-	-	1,650.00	-	-
Capital Expenditures	-	-	10,000.00	-	67,397.10
Furniture and Equipment	-	1,699.00	5,300.00	32.1%	2,648.94
Telecommunication	831.68	5,836.20	14,500.00	40.2%	5,675.36
Emergency Telecommunication	363.16	4,016.10	9,510.00	42.2%	3,879.88
Council/Committee Expenditure	-	201.86	1,500.00	13.5%	342.83
Memberships, Dues and Subscriptions	851.00	12,970.40	17,400.00	74.5%	12,678.74
Website	-	471.00	550.00	85.6%	327.00
Equipment Rentals	403.77	2,841.18	6,000.00	47.4%	3,453.94
Advertising	725.00	6,094.15	14,000.00	43.5%	6,234.32
Contingency	-	-	24,886.00	-	213.23
Bank Charges	37.50	641.50	1,950.00	32.9%	635.00
Contracted Services - Beach Patrol	-	70.00	59,000.00	0.1%	9,983.00
Contracted Services - IT	3,469.23	15,397.94	40,500.00	38.0%	14,068.08
Contracted Services - Landscaping	4,706.00	62,239.00	127,000.00	49.0%	96,349.25
Contracted Services - Other	1,299.00	11,258.95	27,950.00	40.3%	14,407.33
Seabrook Island Turtle Patrol	-	-	-	-	1,500.00
Court Expenditures	2,240.00	4,340.00	8,500.00	51.1%	5,015.97
Emergency Preparedness	3,815.39	13,333.56	33,000.00	40.4%	24,940.14
Special Projects - Roadway	-	-	-	-	156,843.40
Special Events	-	-	8,500.00	-	-
Total Expenditures	<u>69,048.14</u>	<u>482,628.17</u>	<u>1,208,900.00</u>	<u>39.9%</u>	<u>767,565.44</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 41,073.82</u>	<u>331,558.47</u>	<u>-</u>	<u>-</u>	<u>201,128.39</u>

**Town of Seabrook Island**  
**Statement of Revenues and Expenditures**  
**Modified Cash Basis**

For the Month and Seven Months Ended July 31, 2020

	Current Year			% of Annual Budget	Prior Year-to- Date
	Current Month	Year to Date	Annual Budget		
<b>Receipts to Be Used toward Restricted Fund Balances</b>					
State Accomodations Tax					
Advertising & Promotion	\$ 15,289.24	22,582.97	24,000.00	94.1%	5,637.85
Tourism	33,126.70	48,929.77	52,000.00	94.1%	12,215.34
Interest Income	46.80	843.65	400.00	210.9%	-
Use of Fund Balance	-	-	-		-
Total State Accomodation Tax	<u>48,462.74</u>	<u>72,356.39</u>	<u>76,400.00</u>		<u>17,853.19</u>
County Accomodations Tax - Charleston					
Receipts	-	-	-	-	48,500.00
Interest Income	2.99	132.36	60.00	220.6%	-
Use of Fund Balance	-	-	-	-	-
Total County Accomodations Tax - Charleston	<u>2.99</u>	<u>132.36</u>	<u>60.00</u>		<u>48,500.00</u>
Alcohol Tax					
Receipts	3,000.00	6,000.00	3,000.00	200.0%	-
Interest Income	12.90	184.57	70.00	263.7%	-
Use of Fund Balance	-	-	-	-	-
Total Alcohol Tax	<u>3,012.90</u>	<u>6,184.57</u>	<u>3,070.00</u>		<u>-</u>
<b>Total Restricted Fund Receipts</b>	<b><u>\$ 51,478.63</u></b>	<b><u>78,673.32</u></b>	<b><u>79,530.00</u></b>	<b><u>98.9%</u></b>	<b><u>66,353.19</u></b>
<b>Expenditures Used toward Restricted Fund Balances</b>					
State Accomodations Tax - Advertising and Promotion	15,289.24	22,582.97	24,000.00	94.1%	5,637.85
State Accomodations Tax - Tourism	30,720.20	66,413.48	110,750.00	60.0%	103,349.25
County A-Tax Expenditure	4,881.00	15,000.00	15,000.00	100.0%	13,197.00
Alcohol Tax Expense	-	-	10,000.00	-	-
<b>Total Used toward Restricted Funds</b>	<b><u>\$ 50,890.44</u></b>	<b><u>103,996.45</u></b>	<b><u>159,750.00</u></b>	<b><u>65.1%</u></b>	<b><u>122,184.10</u></b>
<b>Receipts to Be Used toward Designated Fund Balances</b>					
Emergency Fund					
Emergency Fund Receipts	\$ -	4,797.56	-	-	-
Total Emergency Fund	<u>-</u>	<u>4,797.56</u>	<u>-</u>		<u>-</u>
<b>Total Designated Fund Receipts</b>	<b><u>\$ -</u></b>	<b><u>4,797.56</u></b>	<b><u>-</u></b>		<b><u>-</u></b>
<b>Expenditures Used toward Designated Fund Balances</b>					
Emergency Fund	2,876.40	14,514.60	-	-	-
Capital Expenditures - Road and Drainage	-	72,312.78	170,000.00	42.5%	-
Capital Expenditures - Town Facilities	-	-	-	-	-
<b>Total Used toward Designated Funds</b>	<b><u>\$ 2,876.40</u></b>	<b><u>86,827.38</u></b>	<b><u>170,000.00</u></b>	<b><u>51.1%</u></b>	<b><u>-</u></b>

## **Supporting Schedules**

**TOWN OF SEABROOK ISLAND  
ACCOMODATIONS TAX  
FYE 12/31/2020**

DATE		DUE FROM STATE	GENERAL 5%	ADVERT 30%	TOURISM 65%	TOTAL
	TOTALS 12/31/2019	31,232.16	-	-	133,483.26	133,483.26
	AUDITORS' ADJUSTMENT				-	-
	ADJUSTED BEGINNING BALANCE	31,232.16	-	-	133,483.26	133,483.26
Jan-20	Interest Income		-	-	185.94	185.94
	TOTALS 1/31/2020	31,232.16	-	-	133,669.20	133,669.20
Feb-20	Received from State	(6,082.46)	-	-	-	-
	Received from State	(6,732.13)				-
	Interest Income				163.99	163.99
	CK# 6496 East Coast Pyrotechnics				(8,250.00)	(8,250.00)
	CK# 6516 Chas Area Convention Center			(1,824.74)		(1,824.74)
	CK# 6533 Chas Area Convention Center			(2,019.64)		(2,019.64)
	Less December 2019 Accruals			3,844.38		3,844.38
	TOTALS 2/29/2020	18,417.57	-	-	125,583.19	125,583.19
Mar-20	Interest Income				144.21	144.21
	CK# 6554 Chas Area Convention Center				(9,800.00)	(9,800.00)
	TOTALS 3/01/2020	18,417.57	-	-	115,927.40	115,927.40
Apr-20	Interest Income				123.42	123.42
	TOTALS 4/30/2020	18,417.57	-	-	116,050.82	116,050.82
May-20	Received from State		1,215.62	7,293.73	15,803.07	24,312.42
	Transfer to General Fund		(1,215.62)			(1,215.62)
	Interest Income				106.91	106.91
	CK# 6629 Chas Area Convention Center			(7,293.73)		(7,293.73)
	CK# 6630 Lowcountry Marine Mammal				(752.44)	(752.44)
	TOTALS 5/31/2020	18,417.57	-	-	131,208.36	131,208.36
Jun-20	Interest Income				67.47	67.47
	CK# 6656 Lowcountry Marine Mammal				(990.84)	(990.84)
	CK# 6666 Island Beach Services				(15,900.00)	(15,900.00)
	TOTALS 6/30/2020	18,417.57	-	-	114,384.99	114,384.99
Jul-20	Received from State		2,548.21	15,289.24	33,126.70	50,964.15
	Transfer to General Fund		(2,548.21)			(2,548.21)
	Interest Income				46.80	46.80
	CK# 6690 Island Beach Services				(28,737.00)	(28,737.00)
	CK# 6698 Lowcountry Marine Mammal				(910.20)	(910.20)
	CK# 6705 Island Beach Services				(1,073.00)	(1,073.00)
	CK# 6714 Chas Area Convention Center			(15,289.24)		(15,289.24)
	TOTALS 7/31/2020	18,417.57	-	-	116,838.29	116,838.29



**TOWN OF SEABROOK ISLAND  
CHARLESTON COUNTY ACCOMODATIONS TAX  
FYE 12/31/2020**

DATE		DUE FROM COUNTY	REVENUES	EXPENDITURES	TOTAL
	TOTALS 12/31/2019		-	-	22,320.73
	ADJUSTMENT TO ESTIMATE		-		-
	ADJUSTED BEGINNING BALANCE	-	-	-	22,320.73
Jan-20	Interest Income	-	31.09	-	31.09
	TOTALS 1/31/2020	-	31.09	-	22,351.82
Feb-20	Interest Income	-	29.23	-	29.23
	TOTALS 2/29/2020	-	60.32	-	22,381.05
Mar-20	Interest Income	-	27.88	-	27.88
	TOTALS 3/31/2020	-	88.20	-	22,408.93
Apr-20	Interest Income	-	23.86	-	23.86
	TOTALS 4/30/2020	-	112.06	-	22,432.79
May-20	Interest Income	-	10.04	-	10.04
	CK# 6627 Island Beach Service	-	(10,119.00)	-	(10,119.00)
	TOTALS 5/31/2020	-	(9,996.90)	-	12,323.83
Jun-20	Interest Income	-	7.27	-	7.27
	TOTALS 6/30/2020	-	(9,989.63)	-	12,331.10
Jul-20	Interest Income	-	2.99	-	2.99
	CK# 6690 Island Beach Service	-	(4,881.00)	-	(4,881.00)
	TOTALS 7/31/2020	-	(14,867.64)	-	7,453.09

**TOWN OF SEABROOK ISLAND  
 MISCELLANEOUS RESTRICTED FUNDS  
 FYE 12/31/2020**

DATE	Alcohol Tax
TOTALS 12/31/2019	26,030.00
AUDITORS' ADJUSTMENT	-
ADJUSTED BEGINNING BALANCE	<u>26,030.00</u>
Jan-20 Interest Income	36.26
TOTALS 1/31/2020	<u>26,066.26</u>
Feb-20 Interest Income	34.08
TOTALS 2/29/2020	<u>26,100.34</u>
Mar-20 Interest Income	32.51
TOTALS 3/31/2020	<u>26,132.85</u>
Apr-20 Interest Income	27.82
TOTALS 4/30/2020	<u>26,160.67</u>
May-20 Office of State Treasurer	3,000.00
Interest Income	23.78
TOTALS 5/31/2020	<u>29,184.45</u>
Jun-20 Interest Income	17.22
TOTALS 6/30/2020	<u>29,201.67</u>
Jul-20 Office of State Treasurer	3,000.00
Interest Income	12.90
TOTALS 7/31/2020	<u>32,214.57</u>

**TOWN OF SEABROOK ISLAND  
MISCELLANEOUS DESIGNATED FUNDS  
FYE 12/31/2020**

DATE	Emergency	Road and Drainage	Town Facilities	Vehicle Replacement Fund
TOTALS 12/31/2019	-	-	-	-
AUDITORS' ADJUSTMENT	-	-	-	-
ADJUSTED BEGINNING BALANCE	-	-	-	-
Jan-20 Per Town Council	2,000,000.00	500,000.00	250,000.00	15,000.00
TOTALS 1/31/2020	2,000,000.00	500,000.00	250,000.00	15,000.00
Feb-20 No Activity	-	-	-	-
TOTALS 2/29/2020	2,000,000.00	500,000.00	250,000.00	15,000.00
Mar-20 Office of State Treasurer (FEMA Reimb-Dorian)	4,797.56		-	-
CK# 6552 Sunburst Landscaping	-	(1,005.55)		
CK# 6573 Johnnie H Allbritton	(50.00)			
CK# 6575 Lynda Stearns	(50.00)			
CK# 6576 Nichole Nettles	(50.00)			
CK# 6577 Joe Cronin	(50.00)			
TOTALS 3/31/2020	2,004,597.56	498,994.45	250,000.00	15,000.00
Apr-20 CK# 6605 Nichole Nettles	(50.00)	-	-	-
CK# 6606 Johnnie H Allbritton	(50.00)			
CK# 6607 Lynda Stearns	(50.00)			
CK# 6611 Joe Cronin	(50.00)			
CK# 6594 Charleston Green, LLC	-	(29,860.50)	-	-
CK# 6603 Sunburst Landscaping		(2,070.00)		
CK# 6604 ESP Associates, Inc.		(3,572.48)		
CK# 6612 Mariner Construction, LLC	(419.66)			
TOTALS 4/30/2020	2,003,977.90	463,491.47	250,000.00	15,000.00
May-20 CK# 6617 BB&T Financial	(337.60)	-	-	-
CK# 6628 Sunburst Landscaping		(258.75)		
CK# 6632 Charleston Green, LLC		(35,545.50)		
CK# 6635 Sunbelt Rentals	(3,214.24)			
CK# 6640 Nichole Nettles	(50.00)	-		
CK# 6641 Lynda Stearns	(50.00)			
CK# 6642 Johnnie H Allbritton	(50.00)		-	-
CK# 6649 Sunbelt Rentals	(2,863.26)			
CK# 6652 Joe Cronin	(73.37)			
TOTALS 5/31/2020	1,997,339.43	427,687.22	250,000.00	15,000.00
Jun-20 CK# 6664 BB&T Financial	(1,316.81)	-	-	-
CK# 6682 Sunbelt Rentals	(2,863.26)			
TOTALS 6/30/2020	1,993,159.36	427,687.22	250,000.00	15,000.00
Jul-20 CK# 6713 Nichole Nettles	(13.14)	-	-	-
CK# 6715 Sunbelt Rentals	(2,863.26)			
TOTALS 7/31/2020	1,990,282.96	427,687.22	250,000.00	15,000.00