

Town of Seabrook Island  
Public Safety Committee  
Meeting Minutes  
14 May 2018

The Public Safety Committee met Monday, 14 May 2018 beginning shortly after 10:00 am at Town Hall. Committee Chair John Gregg was joined by Committee members John Fox, Ed Maher and Rob Savin. Councilman Skip Crane and Town Administrator Joe Cronin also took part in the meeting. An agenda for the meeting is attached.

1. Minutes 12 March 2018

Minutes of the Committee meeting of 16 April 2018 were approved without revision.

2. Emergency Contacts Refrigerator Magnet

Mr. Gregg reported that the Town had received the emergency contact refrigerator magnets and each attendee of the meeting was provided with a magnet.

3. Debris Management RFP

Mr. Gregg reported receipt of five bids in response to the Town's Request for Proposal for a "stand-by" contract for debris management services. The Committee discussed a bid evaluation guide provided to members in advance of the meeting and resolved the methodology that would be followed by Committee members for independent evaluation of the bids received by the Town. Mr. Gregg agreed to provide members blank spreadsheets for their use in evaluating bids and to provide a completed cost comparison spreadsheet based on a "debris push" (debris displacement from roadways) scenario. It was determined that the Committee would meet 30 May to review and consolidate the bid evaluations with the objective of issuing a recommendation for contract award by 15 June.

4. Disaster Awareness Day

Mr. Gregg reported that the Kiawah/Seabrook jointly sponsored Disaster Awareness Day is scheduled for 13 June (2:00 – 4:00 pm) at Kiawah Municipal Center (Council Chambers).

5. CEP Revisions

Mr. Gregg reviewed selected items from the most recent revision of the Comprehensive Emergency Plan with reference to a clear text version provided to Committee members in advance of the meeting. Mr. Gregg noted that the revisions had been provided to the Town's consultant for generation and issuance of a so-called update "package". Mr. Gregg confirmed that an electronic version (".pdf") of the revised Plan would be provided to members of Town Council.

6. Next Meeting

The bid evaluation meeting of the Committee was scheduled for 10:00 am on Wednesday, 30 May 2018 and the next regular meeting of the Committee was scheduled for 10:00 am on Monday, 11 June 2018.

7. Adjourn

The meeting was adjourned at about 11:30am.

## MEETING AGENDA

Public Safety Committee

14 May 2018

1. Minutes from 16 April 2018 meeting
2. Emergency Contacts Refrigerator Magnet
3. Debris Management Bids
4. Disaster Awareness Day
5. Review & Update of CEP
6. Next Meeting
7. Adjourn