



Minutes of the Seabrook Island Utility Commission Budget Meeting

January 17, 2024

The meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. Meeting was called to order by Commissioner Ferland at 8:31 AM.

Commissioners Present: Ferland, Buchman, Aaron

Others Present: Tommy West from SIUC Management and 2 Woodward & Curran representatives: Fred Rogers and Brian Ravens.

A motion by Buchman and seconded by Aaron to accept the minutes of the December 20th, 2023 meeting. Motion approved 3-0.

FINANCIAL REPORT December, by Mr. Ravens

Invoices were approved via email.

We remain within normal variation of the budget for the year.

Financial results for December were reviewed. The key December results and YTD financial results follow.

Net income for the month of December was a surplus of \$ 9,492. During the month there were no Capital acquisitions. After adjusting for Bond/Notes principal payments and capital, the current period showed a cash surplus of \$19,152.

On a year-to-date basis, net income is \$976,800 for the month ending December 31, 2023. After adjustments for Capital purchases and debt principal payments, there is a cash surplus of \$650,510

Available Cash as of December 31, 2023, is \$ 3,870,000.

OPERATIONS REPORT December, by Mr. West

SEABROOK WATER RESOURCE FACILITY

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.431 million gallons per day (MGD). The maximum daily flow was 0.482 million gallons for the month. The average effluent Total Suspended Solids (TSS) was 14 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 5 mg/l, indicating excellent process control.

SEABROOK WATER DISTRIBUTION

SIUC delivered 21,896,021 gallons of water for the month. This accounted for 98.08% of the water received for the month from St Johns.

Total effluent & deep well pumped to Seabrook golf courses for irrigation was 5,885 million gallons effluent and 0 gallons of deep well. Total effluent and deep well pumped to Oak Point golf course was 1,460 million gallons effluent and 0 gallons deep well.

OLD BUSINESS

Staffing – One Administrative position and 2 Field positions are currently open.

Development Updates – Working with Andell West (New Grocery and Retail) on design overview. Also contacted by existing Freshfields about adding a small retail/restaurant on the property.

NEW BUSINESS

Holding Pond Project – WK Dickson was contacted to update their previous proposal and design for the holding pond upgrade. WK Dickson has recommended SIUC apply for a SC RIA Grant for up to 1M which is due by 3/11/24. Commissioners approved the submission of the application for a cost not to exceed \$15,000.

2023 Audit. Tommy West to send a letter to the auditor to begin the process.

A motion was made by Buchman and seconded by Aaron at 9:18 to adjourn the open meeting. Motion passed; open meeting was adjourned.

Executive Session was not required.

The next regular meeting of the Commission is scheduled for February 21, 2024 at 8:30 am via Zoom video conference call.

March 19, 2024

Date

Katharine Watkins

Town Clerk