



Minutes of the Seabrook Island Utility Commission Regular Meeting

November 16th, 2022

The meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. Meeting was called to order by Commissioner Smith-Jones at 8:30 AM.

Commissioners Present: Smith-Jones, Ferland, Buchman

Others Present: Tommy West, Sara Silva and Beth Geiss from SIUC Management and 3 Woodward & Curran representatives: Fred Rogers, Jay Sheehan and Brian Ravens.

A motion by Ferland and seconded by Buchman to accept the minutes of the October 19th 2022 and November 3rd, 2022 meeting. Motion approved 3-0.

FINANCIAL REPORT October, by Ms. Geiss

We remain within normal variation of the budget for the year.

Net income for the month of October was a surplus of \$ 95,615. Capital acquisitions were 89,004 during the month. After adjusting for Bond/Notes principal payments, October showed a surplus of \$ 17,214.

On a year-to-date basis, net income is \$ 1,078,107. After adjustments for Capital purchases and debt principal payments, there is a surplus of \$ 654,714.

Available Cash as of October 31, 2022, is \$3,424,358.

Monthly invoices and payables were approved electronically by the Commissioners prior to the meeting.

OPERATIONS REPORT October, by Mr. West

SEABROOK WATER RESOURCE FACILITY

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.411 million gallons per day (MGD). The maximum daily flow was 0.496 million gallons for the month. The average effluent Total Suspended Solids (TSS) was 2 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 4 mg/l, indicating excellent process control.

Total effluent & deep well pumped to Seabrook golf courses for irrigation was 7.147 million gallons effluent and 13.100 million gallons deep well. Total effluent and deep well pumped to Oak Point golf course was 11.171 million gallons effluent and 0.000 million gallons deep well.

SEABROOK WATER DISTRIBUTION

SIUC delivered 22,896,328 gallons of water for the month compared to 35,192,574 gallons last year. The accounted for water received for the month from St Johns 93.31% compared to 98.18% last year.

Power consumption for WWTP and GST down 27% from previous year. Savings due to operations of aerators and GST pumps.

OLD BUSINESS

Staffing – multiple open technician positions remain posted.

SCIIP Funding Opportunities – We continue to wait for State Review of our application.

Potential New Developments – no significant changes to any of the projects.

Capital Expense – Telehandler and Service Truck capital cost reviewed with the plan to spend the money this year for both pieces of equipment.

Motion from Buchman, seconded by Ferland to approve this capital purchase. Motion passed 3-0.

NEW BUSINESS

#1 Clarifier rebuild is complete. Startup is set for this week.

Lead and Copper sampling complete.

Certificate of Disposal from Waste Management for sludge received.

2023 Meeting dates were reviewed. The December 2022 Meeting is cancelled and the Commission will review November and December in January.

2023 Budget

The Commission reviewed the 2023 budget and rate documents submitted by Mr. West and Mr. West answered multiple questions in regard to assumptions and potential rate changes on both

the water and sewer rates. The Commission discussed the broad impact of inflation on costs of goods and in-house labor. The Commission also reviewed adjusted rates against the rates of neighboring water and sewer utilities and SIUC continues to compare very favorably.

The following rate increases were reviewed:

Sewer – 9% increase

Water – 9.4% increase (which includes \$0.17 of increased water cost from St. Johns Water Company).

See the attached document for the 2023 Water and Sewer Budget

A Motion was made by Ferland and seconded by Buchman to accept the 2023 budget and rate changes. Motion passed 3-0.

A motion was made by Ferland and seconded by Smith-Jones at 9:14 to adjourn the open meeting. Motion passed; open meeting was adjourned.

Executive Session was not needed.

The next regular meeting of the Commission is scheduled for January 18th, 2022 at 9:30 am via Zoom video conference call.

January 25, 2023
Date

Katharine Watkins
Town Clerk