

# TOWN OF SEABROOK ISLAND

## Town Council Meeting

Virtual Meeting (Zoom)

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## MINUTES

### 1. Call to Order – Roll Call – Freedom of Information

The January 25, 2022, Town Council Regular Meeting was conducted via Zoom and was simultaneously made available to the public via YouTube live stream and by conference call, all in keeping with practices adopted to address the ongoing coronavirus pandemic. Mayor Gregg, Councilwomen Finke and Fox, Councilman Kortvelesy, Town Administrator Cronin, and Town Clerk Watkins participated in the meeting. Councilman Goldstein was absent.

Mayor Gregg called the meeting to order at 2:35PM. The Town Clerk confirmed that notice of the meeting was properly posted, and the requirements of the SC Freedom of Information Act had been met.

2. **Minutes:** Town Council Meeting December 14, 2021  
Town Council Special Called Meeting and Joint Work Session January 6, 2022  
Town Council Work Session January 11, 2022

Councilwoman Finke moved to approve the previous meeting minutes of December 14, 2021; Councilwoman Fox seconded. A vote was taken as follows:

Ayes:	Finke, Fox, Mayor Gregg
Abstain:	Kortvelesy

**The previous meeting minutes of December 14, 2021 were approved.**

Councilwoman Finke moved to approve the previous meeting minutes of January 6, 2022; Councilwoman Fox seconded. All voted in favor.

**The previous meeting minutes of January 6, 2022 were approved.**

Councilwoman Finke moved to approve the previous meeting minutes of January 11, 2022; Councilwoman Fox seconded. All voted in favor.

**The previous meeting minutes of January 11, 2022 were approved.**

3. **Financials:** For the Month of December 2021

Mayor Gregg reviewed the December Financials as follows:

- Total fund balance for the period ending December 31, 2021 was \$6,967,017 an amount about \$1,358,346 more than the balance as of December 31, 2020 and about \$1,811,564 more than for the same period of 2019.
- Unrestricted revenue for December totaled \$351,968 and unrestricted revenue for the year totaled \$1,761,097, the year-to-date amount representing about 132% of the 2021 annual budget and being about \$348,317 more than for the same period in 2020.
- Expenditures for December totaled \$183,937 and expenditures for the year totaled \$1,056,130, the year-to-date amount about 75% of the 2021 annual budget.
- Expenditures for the year were about \$152,343 more compared to the same period of 2020.
- Excess of unrestricted revenues over expenditures was \$168,031 for the month of December and excess of unrestricted revenues over expenditures for the year was \$704,967 compared to an excess of revenues over expenditures of about \$508,993 as of December 31, 2020, reflecting the significantly greater unrestricted revenue in the period this year as compared to the same period of 2020.

Council clarified the financials for the year end close out with Town Administrator Cronin.

Council discussed the expenditures for Beach Patrol, court expenditures, increase in code enforcement, and timing of the audit process (activity of Mauldin Jenkins, the Town's audit service provider).

#### **4. Citizens/Guests Presentations, Comments:**

None.

#### **5. Reports of Standing Committees, Commissions, Boards:**

- **Community Promotions & Engagement Committee**

Councilwoman Fox updated council on the communications from the Town in the Seabrooker and Tidelines.

Councilwoman Fox noted the first meeting of the Community Promotions & Engagement Committee will be on January 27<sup>th</sup>, 2022, at 1:00PM.

- **Environment & Wildlife Committee**

Councilwoman Finke noted the first meeting of the Environment & Wildlife Committee will be on February 10<sup>th</sup>, 2022, at 1:00PM. Councilwoman Finke also noted that the committee will meet monthly on the second Thursday at 1:00PM.

- **Public Safety Committee**

Councilman Kortvelesy summarized the first meeting of the Public Safety Committee for Council Members.

Council clarified when the Disaster Recovery Committee meeting will be held later this year.

- **Public Works Committee**

None.

- **Planning Commission**

None.

- **Board of Zoning Appeals**

None.

**6. Reports of Ad Hoc Committees:**

- **Short-Term Rental Ad Hoc Committee**

Councilwoman Finke updated Council Members on the meetings the committee has had with various stakeholders. Councilwomen Finke and Fox added a written report with the committee's findings is anticipated for March this year but will keep Council posted.

**7. Reports of Town Officers:**

- **Mayor** – John Gregg

- Nomination to name Jeri Finke as Mayor *Pro Tem* for a two-year term

Councilman Kortvelesy moved to appoint Councilwoman Finke as Mayor *Pro Tem* with a term ending in January 2024; Councilwoman Fox seconded. All voted in favor.

**Councilwoman Finke was appointed as Mayor *Pro Tem*.**

- Discussion on American Rescue Plan Act (ARPA) final rule

Mayor Gregg summarized for Council Members the differences between the final rule issued on January 6, 2022, and the interim final rule for uses of ARPA funding.

Mayor Gregg further asked Town Administrator Cronin to work with Councilman Goldstein for projects the town can now fund with ARPA funds with this final rule.

- **Town Administrator**

- Updates to Chapter 2 (Administration) of the Town Code

Town Administrator Cronin summarized that owing to the extent of desirable the text amendments to Chapter 2 (Administration) of the Town Code it is now

expected that the update will be a comprehensive revision of the entire chapter. He added the proposed ordinance will be presented to Council in February.

- Strategic Planning meeting

Town Administrator Cronin noted that the Town has not held a Strategic Planning meeting since 2019, and it was time to identify the current strategic priorities for the Town over the next two years. He added this meeting can be facilitated in two ways: by a representative of MASC or in house by himself and Town Clerk Watkins.

Council discussed potential dates and to have the meeting facilitated in house by the Town Administrator and Town Clerk.

Council also discussed including stakeholders to give input for creating the strategic priorities, and the flow of the meeting.

- **Zoning Administrator**

None.

- **Town Council Members**

None.

- **Utility Commission**

Commissioner Vancini summarized the Utility Commission meeting of January 19<sup>th</sup>, 2022, the December financials and year end 2021 position, and the water usage and distribution for December, and for 2021. Commissioner Vancini noted for council some potential uses for ARPA funding through the utility commission.

**8. Petitions Received, Referred or Disposed of:**

None.

**9. Miscellaneous Business:**

- Resolution 2022-01: A resolution directing the expenditure of general fund revenues in excess of budgeted amount

Councilwoman Finke moved to approve Resolution 2022-01; Councilwoman Fox seconded. All voted in favor.

**Resolution 2022-01 was approved.**

**10. Public Comments:**

None.

**11. Adjourn**

Councilwoman Finke moved to adjourn the meeting; Councilman Kortvelesy seconded. All voted in favor.

The meeting adjourned at 3:56 PM.

Date: January 27, 2022

Prepared by: *Katharine E. Watkins*  
Town Clerk/Treasurer