

TOWN OF SEABROOK ISLAND

Town Council – Work Session
November 14, 2023 – 1:00PM

Town Hall, Council Chambers
2001 Seabrook Island Road
Seabrook Island, SC 29455



[Watch Live Stream \(YouTube\)](#)

Virtual Participation: Individuals who wish to participate in the meeting via Zoom may call (843) 768-9121 or email kwatkins@townofseabrookisland.org for log-in information prior to the meeting.

AGENDA

Call to Order – Roll Call – Freedom of Information

Mayor John Gregg

- Resignation of Councilman Goldstein
- Update (if any) of Charleston Regional Hazard Mitigation Plan
- Update for Community Promotions and Engagement Committee (no meeting – Communications Plan draft review)
- Update from Seabrook Island Property Owners Association (SIPOA) Long Range Planning Committee Meeting of November 14th

Town Council Members:

- **Jeri Finke**
- **Barry Goldstein**
- **Dan Kortvelesy**

Town Administrator Joe Cronin

- Action Items for November 28, 2023, Meeting:
 - Pending Ordinances
 - Ord. 2023-12: An ordinance amending the Business License Ordinance of the Town of Seabrook Island to update the class schedule as required by Act 176 of 2020 (*Second reading and public hearing*)
 - Ord. 2023-13: An ordinance adopting a second amendment to the annual operating budget for the fiscal year beginning January 1, 2023, and ending December 31, 2023 (*Second reading and public hearing*)
 - Ordinance 2023-14: An ordinance amending the Town Code for the Town of Seabrook Island, South Carolina, so as to establish regulations pertaining to prohibited noise; property maintenance; trash, litter and debris; illegal dumping; and the parking of vehicles and equipment; to repeal Sections 14-21 through 14-24 relating to public nuisances; to repeal Section 22-21 relating to illegal dumping; and other matters related thereto (*First reading and public hearing*)

- Appointment for new 2-year terms (Jan. 1, 2024 – Dec. 31, 2025)
- Public Works Committee
 - 4 vacancies due to term expiration
 - Appointment for new 2-year terms (Jan. 1, 2024 – Dec. 31, 2025)
- Upcoming Appointments
 - Town Attorney
 - Appointment for new 2-year term (Jan. 1, 2024 – Dec. 31, 2025)
 - Clerk of Court
 - Appointment of Permanent Clerk of Court
- Project Updates
 - Update regarding the installation of electric vehicle charging stations
 - Update regarding vehicle purchase

Assistant Town Administrator Katharine Watkins

- Gateway and Wayfinder Signage Update with ESP Associates

Adjourn

FIRST READING VERSION

TOWN OF SEABROOK ISLAND

ORDINANCE NO. 2023-12

ADOPTED _____

AN ORDINANCE AMENDING THE BUSINESS LICENSE ORDINANCE OF THE TOWN OF SEABROOK ISLAND TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020

WHEREAS, the Town of Seabrook Island (the "Municipality") is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3 to impose a business license tax on gross income; and

WHEREAS, by Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the "Standardization Act"), the South Carolina General Assembly imposed additional requirements and conditions on the administration of business license taxes; and

WHEREAS, the Standardization Act requires that by December thirty-first of every odd year, each municipality levying a business license tax must adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina (the "Association") and adopted by the Director of the Revenue and Fiscal Affairs Office; and

WHEREAS, following the enactment of the Standardization Act, the Municipality enacted Ordinance No. 2021-15 on December 14, 2021, in order to comply with the requirements of the Standardization Act (the "Current Business License Ordinance"); and

WHEREAS, the Town Council of the Municipality (the "Council") now wishes to amend the Current Business License Ordinance to adopt the latest Standardized Business License Class Schedule, as required by the Standardization Act, and to make other minor amendments as recommended by the Association; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Seabrook Island, as follows:

SECTION 1. Amendments to Appendix A. Appendix A to the Current Business License Ordinance, the "Business License Rate Schedule," is hereby amended as follows:

- (a) Class 8.3 is hereby amended by deleting the NAICS Codes and replacing them with NAICS 517111, 517112, 517122 – Telephone Companies.
- (b) Class 8.6 is hereby amended and restated in its entirety to read as follows: "**8.6 NAICS Code Varies – Billiard or Pool Tables.** A business that offers the use of billiard or pool tables shall be subject to business license taxation under its natural class for all gross income of the business excluding the gross income attributable to the billiard or pool tables. In addition, the billiard or pool tables shall require their own separate business

licenses pursuant to SC Code § 12-21-2746 and shall be subject to a license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that.”

- (c) The NAICS codes corresponding to Classes 9.41 and 9.42 have been eliminated. Businesses that were previously classified into 9.41 or 9.42 shall be required to apply and pay for a business license in their natural class.

SECTION 2. Amendments to Appendix B. Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” is hereby amended as follows:

- (a) Classes 1 through 8 in Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” are hereby amended and restated as set forth on the attached Exhibit A.
- (b) Class 9 in Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” shall remain in full force and effect as set forth in the Current Business License Ordinance.
- (c) The NAICS codes corresponding to Classes 9.41 and 9.42 have been eliminated. Businesses that were previously classified into 9.41 or 9.42 shall be required to apply and pay for a business license in their natural class.

SECTION 3. Repealed, Effective Date. All ordinances in conflict with this ordinance are hereby repealed. This ordinance shall be effective with respect to the business license year beginning on May 1, 2024.

SIGNED AND SEALED this ____ day of _____, 2023, having been duly adopted by the Town Council for the Town of Seabrook Island on the _____ of _____, 2023.

First Reading: October 24, 2023
Public Hearing: [November 28, 2023]
Second Reading: [November 28, 2023]

TOWN OF SEABROOK ISLAND

John Gregg, Mayor

ATTEST:

Katharine E. Watkins, Town Clerk

**Exhibit A: Amendment to Classes 1 – 8 in Appendix B of the
Current Business License Ordinance**

APPENDIX B

Classes 1 – 8: Business License Class Schedule by NAICS Codes

NAICS Sector/Subsector	Industry Sector	Class
11	Agriculture, forestry, hunting and fishing	1
21	Mining	2
22	Utilities	1
31 - 33	Manufacturing	3
42	Wholesale trade	1
44 - 45	Retail trade	1
48 - 49	Transportation and warehousing	1
51	Information	4
52	Finance and insurance	7
53	Real estate and rental and leasing	7
54	Professional, scientific, and technical services	5
55	Management of companies	7
56	Administrative and support and waste management and remediation services	3
61	Educational services	3
62	Health care and social assistance	4
71	Arts, entertainment, and recreation	3
721	Accommodation	1
722	Food services and drinking places	2
81	Other services	4
Class 8	Subclasses	
23	Construction	8.1
482	Rail Transportation	8.2
517111	Wired Telecommunications Carriers	8.3
517112	Wireless Telecommunications Carriers (except Satellite)	8.3
517122	Agents for Wireless Telecommunications Services	8.3
5241	Insurance Carriers	8.4
5242	Insurance Brokers for non-admitted Insurance Carriers	8.4
713120	Amusement Parks and Arcades	8.51
713290	Nonpayout Amusement Machines	8.52
713990	All Other Amusement and Recreational Industries (pool tables)	8.6

2023 Class Schedule is based on a three-year average (2017 - 2019) of IRS statistical data.

RECOMMENDED SECOND READING VERSION

TOWN OF SEABROOK ISLAND

ORDINANCE NO. 2023-12

ADOPTED _____

AN ORDINANCE AMENDING THE BUSINESS LICENSE ORDINANCE OF THE TOWN OF SEABROOK ISLAND TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020, AND OTHER MATTERS RELATED THERETO

WHEREAS, the Town of Seabrook Island (the "~~Municipality~~Town") is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3, to impose a business license tax on gross income; and

WHEREAS, by Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the "Standardization Act"), the South Carolina General Assembly imposed additional requirements and conditions on the administration of business license taxes; and

WHEREAS, the Standardization Act requires that by December ~~thirty first~~31st of ~~every each~~ odd-numbered year, each municipality levying a business license tax must adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina (the "Association") and adopted by the Director of the Revenue and Fiscal Affairs Office; and

WHEREAS, following the enactment of the Standardization Act, and in order to comply with the requirements of the Standardization Act, the ~~Municipality~~Mayor and Council of the Town (the "Town Council") enacted Ordinance No. 2021-15 on December 14, 2021, in order to comply with the requirements of the Standardization Act which ordinance has been codified in Chapter 8, Article 1, of the Town Code (the "Current Business License Ordinance"); and

WHEREAS, the Town Council ~~of the Municipality~~ (the "Council") now wishes to amend the Current Business License Ordinance to adopt the latest Standardized Business License Class Schedule, as required by the Standardization Act, and to make other minor amendments as recommended by the Association; and

NOW, THEREFORE, pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, **BE IT ORDAINED BY THE MAYOR AND COUNCIL FOR THE TOWN OF SEABROOK ISLAND:**

~~**SECTION 1. Amendments to Appendix A.** Appendix A to the Current Business License Ordinance, the "Business License Rate Schedule," is hereby amended as follows:~~

- ~~(a) Class 8.3 is hereby amended by deleting the NAICS Codes and replacing them with NAICS 517111, 517112, 517122 – Telephone Companies.~~
- ~~(b) Class 8.6 is hereby amended and restated in its entirety to read as follows: "8.6 NAICS Code Varies – Billiard or Pool Tables. A business that offers the use of billiard or pool tables shall be subject to business license taxation under its natural class for all gross income of the business excluding the gross income attributable to the billiard or pool tables. In addition, the billiard~~

~~or pool tables shall require their own separate business licenses pursuant to SC Code § 12-21-2746 and shall be subject to a license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that.”~~

~~(c) The NAICS codes corresponding to Classes 9.41 and 9.42 have been eliminated. Businesses that were previously classified into 9.41 or 9.42 shall be required to apply and pay for a business license in their natural class.~~

~~**SECTION 2. Amendments to Appendix B.** Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” is hereby amended as follows:~~

~~(a) Classes 1 through 8 in Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” are hereby amended and restated as set forth on the attached Exhibit A.~~

~~(b) Class 9 in Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” shall remain in full force and effect as set forth in the Current Business License Ordinance.~~

~~(c) The NAICS codes corresponding to Classes 9.41 and 9.42 have been eliminated. Businesses that were previously classified into 9.41 or 9.42 shall be required to apply and pay for a business license in their natural class.~~

~~**SECTION 3. Repealed, Effective Date.** All ordinances in conflict with this ordinance are hereby repealed. This ordinance shall be effective with respect to the business license year beginning on May 1, 2024.~~

SECTION 1. Amending Chapter 8 of the Town Code. The Town Code for the Town of Seabrook Island, Chapter 8, Businesses and Business Regulations; Article 1, Business License; is hereby amended to read as follows:

Chapter 8. Businesses and Business Regulations

Article 1. Business License

Section 8-1. License Required.

Every person engaged or intending to engage in any business, calling, occupation, profession, or activity engaged in with the object of gain, benefit, or advantage, in whole or in part within the limits of the Town of Seabrook Island, South Carolina, is required to pay an annual license tax for the privilege of doing business and obtain a business license as herein provided.

Section 8-2. Definitions.

The following words, terms, and phrases, when used in this ~~ordinance~~ article, shall have the meaning ascribed herein. Defined terms are not capitalized when used in this ~~ordinance~~ article unless the context otherwise requires:

- (a) *“Business”* means any business, calling, occupation, profession, or activity engaged in with the object of gain, benefit, or advantage, either directly or indirectly.
- (b) *“Charitable Organization”* means an organization that is determined by the Internal Revenue Service to be exempt from Federal income taxes under 26 U.S.C. Section 501(c)(3), (4), (6), (7), (8), (10) or (19).
- (c) *“Charitable Purpose”* means a benevolent, philanthropic, patriotic, or eleemosynary purpose that does not result in personal gain to a sponsor, organizer, officer, director, trustee, or person with ultimate control of the organization.
- (d) *“Classification”* means that division of businesses by NAICS codes subject to the same license rate as determined by a calculated index of ability to pay based on national averages, benefits, equalization of tax burden, relationships of services, or other basis deemed appropriate by the Council.
- (e) *“Council”* means the Town Council of the Town of Seabrook Island
- (f) *“Domicile”* means a principal place from which the trade or business of a licensee is conducted, directed, or managed. For purposes of this ~~ordinance~~article, a licensee may be deemed to have more than one domicile.
- (g) *“Gross Income”* means the gross receipts or gross revenue of a business, received or accrued, for one calendar or fiscal year collected or to be collected from business done within the Town. If the licensee has a domicile within the Town, business done within the Town shall include all gross receipts or revenue received or accrued by such licensee. If the licensee does not have a domicile within the Town, business done within the Town shall include only gross receipts or revenue received or accrued within the Town. In all cases, if the licensee pays a business license tax to another county or municipality, then the licensee’s gross income for the purpose of computing the tax within the Town must be reduced by the amount of revenues or receipts taxed in the other county or municipality and fully reported to the Town. Gross income for business license tax purposes shall not include taxes collected for a governmental entity, escrow funds, or funds that are the property of a third party. The value of bartered goods or trade-in merchandise shall be included in gross income. The gross receipts or gross revenues for business license purposes may be verified by inspection of returns and reports filed with the Internal Revenue Service, the South Carolina Department of Revenue, the South Carolina Department of Insurance, or other government agencies. In calculating gross income for certain businesses, the following rules shall apply:
 - (1) Gross income for agents shall be calculated on gross commissions received or retained, unless otherwise specified. If commissions are divided with other brokers or agents, then only the amount retained by the broker or agent is considered gross income.
 - (2) Except as specifically required by S.C. Code § 38-7-20, gross income for insurance companies shall be calculated on gross premiums written.

- (3) Gross income for manufacturers of goods or materials with a location in the Town shall be calculated on the lesser of (i) gross revenues or receipts received or accrued from business done at the location, (ii) the amount of income allocated and apportioned to that location by the business for purposes of the business's state income tax return, or (iii) the amount of expenses attributable to the location as a cost center of the business. Licensees reporting gross income under this provision shall have the burden to establish the amount and method of calculation by satisfactory records and proof. Manufacturers include those taxpayers reporting a manufacturing principal business activity code on their federal income tax returns.
- (h) *"License Official"* means a person designated to administer this [ordinance article](#). Notwithstanding the designation of a primary license official, the Town may designate one or more alternate license officials to administer particular types of business licenses, including without limitation for business licenses issued to businesses subject to business license taxes under Article 20, Chapter 9, Title 58, and Chapters 7 and 45, Title 38, of the South Carolina Code.
- (i) *"Licensee"* means the business, the person applying for the license on behalf of the business, an agent or legal representative of the business, a person who receives any part of the net profit of the business, or a person who owns or exercises control of the business.
- (j) *"NAICS"* means the North American Industry Classification System for the United States published under the auspices of the Federal Office of Management and Budget.
- (k) *"Person"* means any individual, firm, partnership, limited liability partnership, limited liability company, cooperative non-profit membership, corporation, joint venture, association, estate, trust, business trust, receiver, syndicate, holding company, or other group or combination acting as a unit, in the singular or plural, and the agent or employee having charge or control of a business in the absence of the principal.
- (l) *"Town"* means the Town of Seabrook Island, South Carolina.

Section 8-3. Purpose and Duration.

The business license required by this [ordinance article](#) is for the purpose of providing such regulation as may be required for the business subject thereto and for the purpose of raising revenue for the general fund through a privilege tax. The license year ending on April 30, 2022, shall commence on January 1, 2021, and shall run for a 16-month period. Thereafter, the license periods shall be established as follows. Except as set forth below for business licenses issued to contractors with respect to specific construction projects, each yearly license shall be issued for the twelve-month period of May 1 to April 30. A business license issued for a construction contract may, at the request of the licensee, be stated to expire at the completion of the construction project; provided, any such business license may require that the licensee file, by each April 30 during the continuation of the construction project, a statement of compliance, including but not limited to a revised estimate of the value of the contract. If any revised estimate of the final value of such project exceeds the amount for

which the business license was issued, the licensee shall be required to pay a license fee at the then-prevailing rate on the excess amount. The provisions of this [ordinancearticle](#) and the rates herein shall remain in effect from year to year as amended by the Council.

Section 8-4. Business License Tax, Refund.

- (a) The required business license tax shall be paid for each business subject hereto according to the applicable rate classification on or before the due date of the 30th day of April in each year, except for those businesses in Rate Class 8 for which a different due date is specified. Late payments shall be subject to penalties as set forth in Section 8-12 hereof, except that admitted insurance companies may pay before June 1 without penalty.
- (b) A separate license shall be required for each place of business and for each classification or business conducted at one place. If gross income cannot be separated for classifications at one location, the business license tax shall be computed on the combined gross income for the classification requiring the highest rate. The business license tax must be computed based on the licensee's gross income for the calendar year preceding the due date, for the licensee's twelve-month fiscal year preceding the due date, or on a twelve-month projected income based on the monthly average for a business in operation for less than one year. The business license tax for a new business must be computed on the estimated probable gross income for the balance of the license year. A business license related to construction contract projects may be issued on a per-project basis, at the option of the taxpayer. No refund shall be made for a business that is discontinued.
- (c) A licensee that submits a payment greater than the amount owed may request a refund. To be considered, a refund request must be submitted in writing to the Town before the June 1 immediately following the April 30 on which the payment was due and must be supported by adequate documentation supporting the refund request. The Town shall approve or deny the refund request and, if approved, shall issue the refund to the business within thirty (30) days after receipt of the request.

Section 8-5. Registration Required.

- (a) The owner, agent, or legal representative of every business subject to this [ordinancearticle](#), whether listed in the classification index or not, shall register the business and make application for a business license on or before the due date of each year; provided, a new business shall be required to have a business license prior to operation within the Town, and an annexed business shall be required to have a business license within thirty (30) days of the annexation. A license for a bar (NAICS 722410) must be issued in the name of the individual who has been issued the corresponding state alcohol, beer, or wine permit or license and will have actual control and management of the business.
- (b) Application shall be on the then-current standard business license application as established and provided by the Director of the South Carolina Revenue and Fiscal Affairs Office and shall be accompanied by all information about the applicant, the licensee, and the business deemed appropriate to carry out the purpose of this [ordinancearticle](#) by the

license official. Applicants may be required to submit copies of portions of state and federal income tax returns reflecting gross receipts and gross revenue figures.

- (c) The applicant shall certify under oath that the information given in the application is true, that the gross income is accurately reported (or estimated for a new business) without any unauthorized deductions, and that all assessments, personal property taxes on business property, and other monies due and payable to the Town have been paid.
- (d) The Town shall allow application, reporting, calculation, and payment of business license taxes through the business license tax portal hosted and managed by the South Carolina Revenue and Fiscal Affairs Office, subject to the availability and capability thereof. Any limitations in portal availability or capability do not relieve the applicant or Licensee from existing business license or business license tax obligations.

Section 8-6. Deductions, Exemptions, and Charitable Organizations.

- (a) No deductions from gross income shall be made except income earned outside of the Town on which a license tax is paid by the business to some other municipality or county and fully reported to the Town, taxes collected for a governmental entity, or income which cannot be included for computation of the tax pursuant to state or federal law. Properly apportioned income from business in interstate commerce shall be included in the calculation of gross income and is not exempted. The applicant shall have the burden to establish the right to exempt income by satisfactory records and proof.
- (b) No person shall be exempt from the requirements of the [ordinance article](#) by reason of the lack of an established place of business within the Town, unless exempted by state or federal law. The license official shall determine the appropriate classification for each business in accordance with the latest issue of NAICS. No person shall be exempt from this [ordinance article](#) by reason of the payment of any other tax, unless exempted by state law, and no person shall be relieved of liability for payment of any other tax or fee by reason of application of this [ordinance article](#).
- (c) Wholesalers are exempt from business license taxes unless they maintain warehouses or distribution establishments within the Town. A wholesale transaction involves a sale to an individual who will resell the goods and includes delivery of the goods to the reseller. It does not include a sale of goods to a user or consumer.
- (d) A charitable organization shall be exempt from the business license tax on its gross income unless it is deemed a business subject to a business license tax on all or part of its gross income as provided in this section. A charitable organization, or any affiliate of a charitable organization, that reports income from for-profit activities or unrelated business income for federal income tax purposes to the Internal Revenue Service shall be deemed a business subject to a business license tax on the part of its gross income from such for-profit activities or unrelated business income.
- (e) A charitable organization shall be deemed a business subject to a business license tax on its total gross income if (1) any net proceeds of operation, after necessary expenses of operation, inure to the benefit of any individual or any entity that is not itself a charitable

organization as defined in this [ordinancearticle](#), or (2) any net proceeds of operation, after necessary expenses of operation, are used for a purpose other than a charitable purpose as defined in this [ordinancearticle](#). Excess benefits or compensation in any form beyond fair market value to a sponsor, organizer, officer, director, trustee, or person with ultimate control of the organization shall not be deemed a necessary expense of operation.

Section 8-7. False Application Unlawful.

It shall be unlawful for any person subject to the provisions of this [ordinancearticle](#) to make a false application for a business license or to give or file, or direct the giving or filing of, any false information with respect to the license or tax required by this [ordinancearticle](#).

Section 8-8. Display and Transfer.

- (a) All persons shall display the license issued to them on the original form provided by the license official in a conspicuous place in the business establishment at the address shown on the license. A transient or non-resident shall carry the license upon his person or in a vehicle used in the business readily available for inspection by any authorized agent of the Town.
- (b) Commercial vehicles operating within the Town shall display an annual business license decal, which shall be used for identification purposes only. One business license decal will be provided with each license issued. Additional decals may be purchased for a fee not to exceed \$5.00 per decal.
- (c) A change of address must be reported to the license official within ten (10) days after removal of the business to a new location and the license will be valid at the new address upon written notification by the license official and compliance with zoning and building codes. Failure to obtain the approval of the license official for a change of address shall invalidate the license and subject the licensee to prosecution for doing business without a license. A business license shall not be transferable, and a transfer of controlling interest shall be considered a termination of the old business and the establishment of a new business requiring a new business license, based on old business income.

Section 8-9. Administration of Ordinance.

The license official shall administer the provisions of this [ordinancearticle](#), collect business license taxes, issue licenses, make or initiate investigations and audits to ensure compliance, initiate denial or suspension and revocation procedures, report violations to the Town Attorney, assist in prosecution of violators, produce forms, undertake reasonable procedures relating to the administration of this [ordinancearticle](#), and perform such other duties as may be duly assigned.

Section 8-10. Inspection and Audits.

- (a) For the purpose of enforcing the provisions of this [ordinancearticle](#), the license official or other authorized agent of the Town is empowered to enter upon the premises of any

person subject to this [ordinancearticle](#) to make inspections and to examine and audit books and records. It shall be unlawful for any such person to fail or refuse to make available the necessary books and records. In the event an audit or inspection reveals that the licensee has filed false information, the costs of the audit shall be added to the correct business license tax and late penalties in addition to other penalties provided herein. Each day of failure to pay the proper amount of business license tax shall constitute a separate offense.

- (b) The license official shall have the authority to make inspections and conduct audits of businesses to ensure compliance with the [ordinancearticle](#). Financial information obtained by inspections and audits shall not be deemed public records, and the license official shall not release the amount of business license taxes paid or the reported gross income of any person by name without written permission of the licensee, except as authorized by this [ordinancearticle](#), state or federal law, or proper judicial order. Statistics compiled by classifications are public records.

Section 8-11. Assessments, Payment under Protest, Appeal.

- (a) Assessments, payments under protest, and appeals of assessment shall be allowed and conducted by the Town pursuant to the provisions of S.C. Code § 6-1-410, as amended. In preparing an assessment, the license official may examine such records of the business or any other available records as may be appropriate and conduct such investigations and statistical surveys as the license official may deem appropriate to assess a business license tax and penalties as provided herein.
- (b) The license official shall establish a uniform local procedure consistent with S.C. Code § 6-1-410 for hearing an application for adjustment of assessment and issuing a notice of final assessment; provided that for particular types of business licenses including, without limitation, for business licenses issued to businesses subject to business license taxes under Article 20, Chapter 9, Title 58, and Chapters 7 and 45, Title 38, of the South Carolina Code, the Town, by separate ordinance, may establish a different procedure and may delegate one or more rights, duties, and functions hereunder to the Municipal Association of South Carolina.

Section 8-12. Delinquent License Taxes, Partial Payment.

- (a) For non-payment of all or any part of the correct business license tax, the license official shall impose and collect a late penalty of five (5%) percent of the unpaid tax for each month or portion thereof after the due date until paid. Penalties shall not be waived. If any business license tax remains unpaid for sixty (60) days after its due date, the license official shall report it to the Town Attorney for appropriate legal action.
- (b) Partial payment may be accepted by the license official to toll imposition of penalties on the portion paid; provided, however, no business license shall be issued or renewed until the full amount of the tax due, with penalties, has been paid.

Section 8-13. Notices.

The license official may, but shall not be required to, mail written notices that business license taxes are due. If notices are not mailed, there shall be published a notice of the due date in a newspaper of general circulation within the Town three (3) times prior to the due date in each year. Failure to receive notice shall not constitute a defense to prosecution for failure to pay the tax due or grounds for waiver of penalties.

Section 8-14. Denial of License.

- (a) The license official may deny a license to an applicant when the license official determines:
 - (1) The application is incomplete or contains a misrepresentation, false or misleading statement, or evasion or suppression of a material fact;
 - (2) The activity for which a license is sought is unlawful or constitutes a public nuisance per se or per accidens;
 - (3) The applicant, licensee, prior licensee, or the person in control of the business has been convicted within the previous ten years of an offense under a law or ordinance regulating business, a crime involving dishonest conduct or moral turpitude related to a business or a subject of a business, or an unlawful sale of merchandise or prohibited goods;
 - (4) The applicant, licensee, prior licensee, or the person in control of the business has engaged in an unlawful activity or nuisance related to the business or to a similar business in the Town or in another jurisdiction;
 - (5) The applicant, licensee, prior licensee, or the person in control of the business is delinquent in the payment to the Town of any tax or fee;
 - (6) A licensee has actual knowledge or notice or, based on the circumstances, reasonably should have knowledge or notice, that any person or employee of the licensee has committed a crime of moral turpitude on the business premises, or has permitted any person or employee of the licensee to engage in the unlawful sale of merchandise or prohibited goods on the business premises and has not taken remedial measures necessary to correct such activity; or
 - (7) The license for the business or for a similar business of the licensee in the Town or another jurisdiction has been denied, suspended, or revoked in the previous license year.
- (b) A decision of the license official shall be subject to appeal as herein provided. Denial shall be written with reasons stated.

Section 8-15. Suspension or Revocation of License.

- (a) When the license official determines:

- (1) A license has been mistakenly or improperly issued or issued contrary to law;
- (2) A licensee has breached any condition upon which the license was issued or has failed to comply with the provisions of this [ordinance article](#);
- (3) A licensee has obtained a license through a fraud, misrepresentation, a false or misleading statement, or evasion or suppression of a material fact in the license application;
- (4) A licensee has been convicted within the previous ten years of an offense under a law or ordinance regulating business, a crime involving dishonest conduct or moral turpitude related to a business or a subject of a business, or an unlawful sale of merchandise or prohibited goods;
- (5) A licensee has engaged in an unlawful activity or nuisance related to the business; or
- (6) A licensee is delinquent in the payment to the Town of any tax or fee,

the license official may give written notice to the licensee or the person in control of the business within the Town by personal service or mail that the license is suspended pending a single hearing before Council or its designee for the purpose of determining whether the suspension should be upheld and the license should be revoked.

- (b) The written notice of suspension and proposed revocation shall state the time and place at which the hearing is to be held, and shall contain a brief statement of the reasons for the suspension and proposed revocation and a copy of the applicable provisions of this [ordinance article](#).

Section 8-16. Appeals to Council or its Designee.

- (a) Except with respect to appeals of assessments under Section 8-11 hereof, which are governed by S.C. Code § 6-1-410, any person aggrieved by a determination, denial, or suspension and proposed revocation of a business license by the license official may appeal the decision to the Council or its designee by written request stating the reasons for appeal, filed with the license official within ten (10) days after service by mail or personal service of the notice of determination, denial, or suspension and proposed revocation.
- (b) A hearing on an appeal from a license denial or other determination of the license official and a hearing on a suspension and proposed revocation shall be held by the Council or its designee within ten (10) business days after receipt of a request for appeal or service of a notice of suspension and proposed revocation. The hearing shall be held upon written notice at a regular or special meeting of the Council, or, if by designee of the Council, at a hearing to be scheduled by the designee. The hearing may be continued to another date by agreement of all parties. At the hearing, all parties shall have the right to be represented by counsel, to present testimony and evidence, and to cross-examine witnesses. The proceedings shall be recorded and transcribed at the expense of the party so requesting. The rules of evidence and procedure prescribed by Council or its designee

shall govern the hearing. Following the hearing, the Council by majority vote of its members present, or the designee of Council if the hearing is held by the designee, shall render a written decision based on findings of fact and conclusions on application of the standards herein. The written decision shall be served, by personal service or by mail, upon all parties or their representatives and shall constitute the final decision of the Town.

- (c) Timely appeal of a decision of Council or its designee does not effectuate a stay of that decision. The decision of the Council or its designee shall be binding and enforceable unless overturned by an applicable appellate court after a due and timely appeal.
- (d) For business licenses issued to businesses subject to business license taxes under Article 20, Chapter 9, Title 58, and Chapters 7 and 45, Title 38, of the South Carolina Code, the Town may establish a different procedure by ordinance.

Section 8-17. Consent, franchise, or license required for use of streets.

- (a) It shall be unlawful for any person to construct, install, maintain, or operate in, on, above, or under any street or public place under control of the Town any line, pipe, cable, pole, structure, or facility for utilities, communications, cablevision, or other purposes without a consent agreement or franchise agreement issued by the Council by ordinance that prescribes the term, fees, and conditions for use.
- (b) The annual fee for use of streets or public places authorized by a consent agreement or franchise agreement shall be set by the ordinance approving the agreement and shall be consistent with limits set by state law. Existing franchise agreements shall continue in effect until expiration dates in the agreements. Franchise and consent fees shall not be in lieu of or be credited against business license taxes unless specifically provided by the franchise or consent agreement.

Section 8-18. Confidentiality.

Except in accordance with proper judicial order or as otherwise provided by law, no official or employee of the Town may divulge or make known in any manner the amount of income or any financial particulars set forth or disclosed in any report or return required under this [ordinancearticle](#). Nothing in this section shall be construed to prohibit the publication of statistics so classified as to prevent the identification of particular reports or returns. Any license data may be shared with other public officials or employees in the performance of their duties, whether or not those duties relate to enforcement of this [ordinancearticle](#).

Section 8-19. Violations.

Any person violating any provision of this [ordinancearticle](#) shall be deemed guilty of an offense and shall be subject to a fine of up to \$500.00 or imprisonment for not more than thirty (30) days or both, upon conviction. Each day of violation shall be considered a separate offense. Punishment for violation shall not relieve the offender of liability for delinquent taxes, penalties, and costs provided for in this [ordinancearticle](#).

Section 8-20. Severability.

A determination that any portion of this [ordinancearticle](#) is invalid or unenforceable shall not affect the remaining portions. To the extent of any conflict between the provisions of this [ordinancearticle](#) and the provisions of the South Carolina Business License Tax Standardization Act, as codified at S.C. Code §§ 6-1-400 et seq., the standardization act shall control.

Section 8-21. Classification and Rates.

- (a) The business license tax for each class of businesses subject to this [ordinancearticle](#) shall be computed in accordance with the current Business License Rate Schedule, designated as Appendix A to this [ordinancearticle](#), which may be amended from time to time by the Council.
- (b) The current Business License Class Schedule is attached hereto as Appendix B. Hereafter, no later than December 31 of each odd year, the Town shall adopt, by ordinance, the latest standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina and adopted by the Director of the South Carolina Revenue and Fiscal Affairs Office. Upon adoption by the Town, the revised Business License Class Schedule shall then be appended to this [ordinancearticle](#) as a replacement Appendix B.
- (c) The classifications included in each rate class are listed with NAICS codes, by sector, sub-sector, group, or industry. The Business License Class Schedule (Appendix B) is a tool for classification and not a limitation on businesses subject to a business license tax. The classification in the most recent version of the Business License Class Schedule adopted by the Council that most specifically identifies the subject business shall be applied to the business. The license official shall have the authority to make the determination of the classification most specifically applicable to a subject business.
- (d) A copy of the class schedule and rate schedule shall be filed in the office of the Town Clerk.

APPENDIX A
BUSINESS LICENSE RATE SCHEDULE

Rate Class	Income: \$0 – \$2,000 Base Rate	Income Over \$2,000 Rate Per \$1,000 or Fraction Thereof
1	\$ 35.00	\$ 1.45
2	\$ 40.00	\$ 1.65
3	\$ 45.00	\$ 1.85
4	\$ 55.00	\$ 2.05
5	\$ 60.00	\$ 2.25
6	\$ 65.00	\$ 2.50
7	\$ 70.00	\$ 2.70
8	See individual businesses in Class 8 listed below	
9	See individual businesses in Class 9 listed below	

8.1	\$ 55.00	\$ 1.80
8.2	Set by State Statute	
8.3	MASC Telecommunications	
8.4	MASC Insurance	
8.51	\$ 12.50 + \$ 12.50 per Machine	
8.52	\$ 12.50 + \$ 180.00 per Machine	
8.6	\$ 45.00 + \$ 5.00 OR \$ 12.50 per Table	\$ 1.85
9.1	\$ 20.00	\$ 0.00
9.2	\$ 70.00	\$ 2.70

TRANSITIONAL BUSINESS LICENSE RATE SCHEDULE

For the license year commencing on May 1, 2023, and concluding on April 30, 2024, the base and variable rates for each class shall be as follows:

<u>Rate Class</u>	<u>Income: \$0 – \$2,000</u> <u>Base Rate</u>	<u>Income Over \$2,000</u> <u>Rate Per \$1,000 or Fraction Thereof</u>
<u>1</u>	<u>\$ 31.00</u>	<u>\$ 1.30</u>
<u>2</u>	<u>\$ 35.00</u>	<u>\$ 1.45</u>
<u>3</u>	<u>\$ 40.00</u>	<u>\$ 1.65</u>
<u>4</u>	<u>\$ 49.00</u>	<u>\$ 1.80</u>
<u>5</u>	<u>\$ 53.00</u>	<u>\$ 2.00</u>
<u>6</u>	<u>\$ 57.00</u>	<u>\$ 2.20</u>
<u>7</u>	<u>\$ 62.00</u>	<u>\$ 2.40</u>
<u>8.1</u>	<u>\$ 49.00</u>	<u>\$ 1.60</u>
<u>8.2 – 8.56</u>	<u>See individual businesses in Class 8 listed below</u>	
<u>9.1</u>	<u>\$ 18.00</u>	<u>\$ 0.00</u>
<u>9.2</u>	<u>\$ 62.00</u>	<u>\$ 2.40</u>
<u>9.3</u>	<u>\$ 18.00</u>	<u>\$ 0.00</u>

NON-RESIDENT RATES

Unless otherwise specifically provided elsewhere in this ~~ordinance~~ article, all taxes and rates specified herein shall be doubled for nonresidents and itinerants having no fixed principal place of business within the Town.

TRANSITIONAL BUSINESS LICENSE RATE SCHEDULES

The Town will transition to the Business License Rate Schedule shown in Appendix A over a period of time. During the transitional phase, the following transitional rate schedules shall apply:

- ~~2021-22 License Year (Adoption through April 30, 2022) – SEE APPENDIX A-1~~
- ~~2022-23 License Year (May 1, 2022 through April 30, 2023) – SEE APPENDIX A-2~~
- ~~2023-24 License Year (May 1, 2023 through April 30, 2024) – SEE APPENDIX A-3~~

APPENDIX A 1
TRANSITIONAL BUSINESS LICENSE RATE SCHEDULE
(2021-22 LICENSE YEAR)

For the remainder of the license year following adoption of this ordinance, and concluding on April 30, 2022, the transitional Business License Rate Schedule shall be as follows:

Rate Class	Income: \$0—\$2,000 Base Rate	Income Over \$2,000 Rate Per \$1,000 or Fraction Thereof
1	\$ 40.00	\$ 1.75
2	\$ 45.00	\$ 2.00
3	\$ 55.00	\$ 2.25
4	\$ 60.00	\$ 2.75
5	\$ 65.00	\$ 3.00
6	\$ 70.00	\$ 3.25
7	\$ 80.00	\$ 3.50
8.1	\$ 80.00	\$ 2.00
8.2	Set by State Statute	
8.3	MASC Telecommunications	
8.4	MASC Insurance	
8.51	\$ 12.50 + \$ 12.50 per Machine	
8.52	\$ 12.50 + \$ 180.00 per Machine	
8.6	\$ 55.00 + \$ 5.00 OR \$ 12.50 per Table	\$ 1.40
9.1	\$ 25.00	\$ 0.00
9.2	\$ 80.00	\$ 3.50

NON-RESIDENT RATES

Non-resident rates shall not apply.

APPENDIX A 2
TRANSITIONAL BUSINESS LICENSE RATE SCHEDULE
(2022-23 LICENSE YEAR)

For the license year commencing on May 1, 2022, and concluding on April 30, 2023, the base and variable rates listed in Appendix A shall be discounted by 23.5% for Classes 1, 2, 3, 4, 5, 6, 7, 8.1, 8.6, 9.1 and 9.2. After applying the discount rate, the resulting base rates shall be rounded to the nearest \$1.00, and the resulting variable rates shall be rounded to the nearest \$0.05. Therefore, the transitional Business License Rate Schedule for the 2022-23 license year shall be as follows:

Rate Class	Income: \$0—\$2,000 Base Rate	Income Over \$2,000 Rate Per \$1,000 or Fraction Thereof
1	\$ 27.00	\$ 1.10
2	\$ 31.00	\$ 1.25

3	\$ 34.00	\$ 1.40
4	\$ 42.00	\$ 1.55
5	\$ 46.00	\$ 1.70
6	\$ 50.00	\$ 1.90
7	\$ 54.00	\$ 2.05
8.1	\$ 42.00	\$ 1.40
8.2	Set by State Statute	
8.3	MASC Telecommunications	
8.4	MASC Insurance	
8.51	\$ 12.50 + \$ 12.50 per Machine	
8.52	\$ 12.50 + \$ 180.00 per Machine	
8.6	\$ 34.00 + \$ 5.00 -OR- \$ 12.50 per Table	\$ 1.40
9.1	\$ 15.00	\$ 0.00
9.2	\$ 54.00	\$ 2.05

NON-RESIDENT RATES

Unless otherwise specifically provided elsewhere in this ordinance, all taxes and rates specified herein shall be doubled for nonresidents and itinerants having no fixed principal place of business within the Town.

APPENDIX A-3
TRANSITIONAL BUSINESS LICENSE RATE SCHEDULE
(2023-24 LICENSE YEAR)

For the license year commencing on May 1, 2023, and concluding on April 30, 2024, the base and variable rates listed in Appendix A-1 shall be discounted by 11.75% for Classes 1, 2, 3, 4, 5, 6, 7, 8.1, 8.6, 9.1 and 9.2. After applying the discount rate, the resulting base rates shall be rounded to the nearest \$1.00, and the resulting variable rates shall be rounded to the nearest \$0.05. Therefore, the transitional Business License Rate Schedule for the 2023-24 license year shall be as follows:

Rate Class	Income: \$0 — \$2,000 Base Rate	Income Over \$2,000 Rate Per \$1,000 or Fraction Thereof
1	\$ 31.00	\$ 1.30
2	\$ 35.00	\$ 1.45
3	\$ 40.00	\$ 1.65
4	\$ 49.00	\$ 1.80
5	\$ 53.00	\$ 2.00
6	\$ 57.00	\$ 2.20
7	\$ 62.00	\$ 2.40
8.1	\$ 49.00	\$ 1.60
8.2	Set by State Statute	
8.3	MASC Telecommunications	
8.4	MASC Insurance	
8.51	\$ 12.50 + \$ 12.50 per Machine	

8.52	\$ 12.50 + \$ 180.00 per Machine	
8.6	\$ 40.00 + \$ 5.00 OR \$ 12.50 per Table	\$ 1.65
9.1	\$ 18.00	\$ 0.00
9.2	\$ 62.00	\$ 2.40

NON-RESIDENT RATES

~~Unless otherwise specifically provided elsewhere in this ordinance, all taxes and rates specified herein shall be doubled for nonresidents and itinerants having no fixed principal place of business within the Town.~~

CLASS 8 RATES

Each NAICS number designates a separate subclassification. The businesses in this section are treated as separate and individual subclasses due to provisions of state law, regulatory requirements, service burdens, tax equalization considerations, and other factors that are deemed sufficient to require individually determined rates. In accordance with state law, the Town also may provide for reasonable subclassifications for rates, described by an NAICS sector, subsector, or industry, that are based on particularized considerations as needed for economic stimulus or for the enhanced or disproportionate demands on municipal services or infrastructure.

Non-resident rates do not apply except where indicated.

8.1. NAICS 23 – Construction. [Contractors, Construction, All Types]

Resident rates, for contractors having a permanent place of business within the Town:

Minimum on first \$2,000	\$ 55.00 PLUS
Each additional \$1,000	\$ 1.80

* Transitional rates shall apply for ~~2021-22 (remainder), 2022-23, and the~~ 2023-24 license year.

Non-resident rates apply to contractors that do not have a permanent place of business within the Town. A trailer at the construction site or structure in which the contractor temporarily resides is not a permanent place of business under this ~~ordinance~~ article.

No contractor shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.

Sub-contractors shall be licensed on the same basis as general or prime contractors for the same job. No deductions shall be made by a general or prime contractor for value of work performed by a sub-contractor.

No contractor shall be issued a business license until all performance and indemnity bonds required by the Building Code have been filed and approved. Zoning permits must be obtained when required by the Development Standards Ordinance.

Each prime contractor shall file with the License Official a list of sub-contractors furnishing labor or materials for each project.

For licenses issued on a per-job basis, the total tax for the full amount of the contract shall be paid prior to commencement of work and shall entitle the contractor to complete the job without regard to the normal license expiration date. An amended report shall be filed for each new job and the appropriate additional license fee per \$1,000 of the contract amount shall be paid prior to commencement of new work. Only one base tax shall be paid in a license year. Licensees holding a per-job license shall file, by each April 30 during the continuation of the construction project, a statement of compliance, including but not limited to a revised estimate of the value of the contract. If any revised estimate of the final value of such project exceeds the amount for which the business license was issued, the licensee shall be required to pay a license fee at the then-prevailing rate on the excess amount.

8.2 NAICS 482 – Rail Transportation. (See S.C. Code § 12-23-210).

8.3 NAICS ~~517311, 517312~~ 517111, 517112 and 517122 – Wired & Wireless Telecommunications Carriers.

With respect to “retail telecommunications services” as defined in S. C. Code § 58-9-2200, the Town participates in a collections program administered by the Municipal Association of South Carolina. The Town has approved participation in the collections program by separate ordinance (the “Telecommunications Collections Ordinance”). The rates, terms, conditions, dates, penalties, appeals process, and other details of the business license applicable to retail telecommunications services are set forth in the Telecommunications Collections Ordinance.

8.4 NAICS 5241 and 5242 – Insurance Carriers; Agencies, Brokerages, and Other Insurance Related Activities.

Independent agents, brokers, and their employees are subject to a business license tax based on their natural class. With respect to insurers subject to license fees and taxes under Chapter 7 of Title 38 and to brokers under Chapter 45 of Title 38, the Town participates in a collections program administered by the Municipal Association of South Carolina. The Town has approved participation in the collections program by separate ordinance (the “Insurers and Brokers Collections Ordinance”). The rates, terms, conditions, dates, penalties, appeals process, and other details of the business license applicable to insurers and brokers are set forth in the Insurers and Brokers Collections Ordinance.

8.51 NAICS 713120 – Amusement Arcades. [*Amusement Machines, Coin Operated, Except Gambling*]

Music machines, juke boxes, kiddy rides, video games, pin tables with levers, and other amusement machines with or without free play feature licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(1) and (A)(2) [Type I and Type II].

For operation of all machines (not on gross income), pursuant to S.C. Code §12-21-2746:

Per Machine	\$ 12.50 PLUS
Business license	\$ 12.50

Distributors that sell or lease machines and are not licensed by the state as an operator pursuant to §12-21-2728 are not subject to Subclass 8.51.

8.52 NAICS 713290 – Other Gambling Industries. [*Amusement Machines, Coin Operated, Non-Payout*]

Amusement machines of the non-payout type or in-line pin game licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(3) [Type III].

For operation of all machines (not on gross income), pursuant to S.C. Code §12-21-2720(B):

Per Machine	\$ 180.00 PLUS
Business license	\$ 12.50

Distributors that sell or lease machines and are not licensed by the state as an operator pursuant to §12-21-2728 are not subject to Subclass 8.52.

8.6 NAICS ~~713990~~ Code Varies – All Other Amusement and Recreational Industries. ~~{Billiard or Pool Tables, Rooms}~~

A business that offers the use of billiard or pool tables shall be subject to business license taxation under its natural class for all gross income of the business excluding the gross income attributable to the billiard or pool tables. In addition, the billiard or pool tables shall require their own separate business licenses pursuant to SC Code § 12-21-2746 and shall be subject to a license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that.

~~(a) Pursuant to SC Code § 12-21-2746, license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that; PLUS~~

~~(b) With respect to gross income from the entire business in addition to the tax authorized by state law for each table:~~

Minimum on first \$2,000	————— \$ 45.00 PLUS
Each additional \$1,000	————— \$ 1.85

~~* Transitional rates shall apply for 2021-22 (remainder), 2022-23, and 2023-24.~~

CLASS 9 RATES

Each NAICS number designates a separate subclassification. The businesses in this section are treated as separate and individual subclasses due to provisions of state law, regulatory requirements, service burdens, tax equalization considerations, and other factors that are deemed sufficient to require individually determined rates. In accordance with state law, the Town also may provide for reasonable subclassifications for rates, described by a NAICS sector, subsector, or industry, that are based on particularized considerations as needed for economic stimulus or for the enhanced or disproportionate demands on municipal services or infrastructure.

Non-resident rates do not apply except where indicated.

9.1 NAICS 711510 Code Varies – Temporary Vendor License~~Independent Artists, Writers, and Performers. [Temporary Vendor License]~~

Independent artists/~~craftspersons~~, writers, and performers (NAICS 711510); craftspersons (NAICS Code varies); and mobile food services (NAICS 722330); are subject to a business license tax based on their natural class; ~~Independent artists/craftspersons, writers, and performers provided, however, businesses~~ who wish to sell goods and/or perform services at a public event or activity within the Town (eg. art show, craft show, fair, festival, food truck rodeo, or similar activity) with a total duration not to exceed three (3) consecutive days may obtain a temporary vendor license from the Town. A temporary vendor license shall be valid only upon the premises of the public event or activity and shall expire immediately upon the conclusion of the event or activity. Temporary vendor licenses shall be computed as follows:

Minimum on first \$2,000	\$ 20.00 PLUS
Each additional \$1,000	\$ 0.00

* Transitional rates shall apply for ~~2021-22 (remainder), 2022-23, and the~~ 2023-24 license year.

9.2 NAICS 721199 – All Other Traveler Accommodation. *[Short-Term Rental Unit; Vacation Club Unit]*

The business license tax for establishments primarily engaged in providing short-term lodging including, specifically, short-term rental units and vacation club units, but excluding hotels, motels, and bed-and-breakfast inns, shall be computed as follows:

Minimum on first \$2,000	\$ 70.00 PLUS
Each additional \$1,000	\$ 2.70

* Transitional rates shall apply for ~~2021-22 (remainder), 2022-23, and the~~ 2023-24 license year.

A business license shall not be issued for a short-term rental unit or vacation club unit until the property owner or designated agent has applied for and obtained a short-term rental permit, as required by the Development Standards Ordinance.

Appendix B

Classes 1-9: Business License Class Schedule by NAICS Code

NAICS Sector/ Subsector	Industry Sector	Class
11	Agriculture, Forestry, Hunting and Fishing and Hunting	21
21	Mining, Quarrying, and Oil and Gas Extraction	42
22	Utilities	1
23	Construction	8.1
31-33	Manufacturing	23
32	Manufacturing	2
33	Manufacturing	2
42	Wholesale Trade	1
44-45	Retail Trade	1
45	Retail Trade	1
48-49	Transportation and Warehousing	21
482	Rail Transportation	8.2
49	Transportation and Warehousing	2
51	Information	4
517311	Wired Telecommunications Carriers	8.3
517312	Wireless Telecommunications Carriers (Except Satellite)	8.3
52	Finance and Insurance	7
5241	Insurance Carriers	8.4
5242	Agencies, Brokerages, and Other Insurance Related Activities	8.4
53	Real Estate and Rental and Leasing	7
54	Professional, Scientific, and Technical Services	5
55	Management of Companies and Enterprises	7
56	Administrative and Support and Waste Management and Remediation Services	43
61	Educational Services	43
62	Health Care and Social Assistance	4
71	Arts, Entertainment, and Recreation	3
711510	Independent Artists, Writers, and Performers [Temp. Vendor License]	9.1
713120	Amusement Arcades. [Amusement Machines, Coin Operated, Except Gambling]	8.51
713290	Other Gambling Industries. [Amusement Machines, Coin Operated, Non Payout]	8.52
713990	All Other Amusement and Recreational Industries [Billiard or Pool Room]	8.6
721	Accommodation	31

<u>721199</u>	<u>All Other Traveler Accommodation [Short-Term Rental Unit; Vacation Club Unit]</u>	<u>9.2</u>
<u>722</u>	<u>Food Services and Drinking Places</u>	<u>12</u>
<u>81</u>	<u>Other Services</u>	<u>54</u>
<u>Class 8</u>	<u>Subclasses</u>	
<u>23</u>	<u>Construction</u>	<u>8.1</u>
<u>482</u>	<u>Rail Transportation</u>	<u>8.2</u>
<u>517111</u>	<u>Wired Telecommunications Carriers</u>	<u>8.3</u>
<u>517112</u>	<u>Wireless Telecommunications Carriers (Except Satellite)</u>	<u>8.3</u>
<u>517122</u>	<u>Agents for Wireless Telecommunications Services</u>	<u>8.3</u>
<u>5241</u>	<u>Insurance Carriers</u>	<u>8.4</u>
<u>5242</u>	<u>Insurance Brokers for Non-Admitted Insurance Carriers</u>	<u>8.4</u>
<u>713120</u>	<u>Amusement Parks and Arcades</u>	<u>8.51</u>
<u>713290</u>	<u>Nonpayout Amusement Machines</u>	<u>8.52</u>
<u>713990</u>	<u>All Other Amusement and Recreational Industries (Pool Tables)</u>	<u>8.6</u>
<u>Class 9</u>	<u>Subclasses</u>	
<u>711510</u>	<u>Independent Artists, Writers, and Performers (Temporary Vendor License)</u>	<u>9.1</u>
<u>721199</u>	<u>All Other Traveler Accommodation (Short-Term Rental Unit; Vacation Club Unit)</u>	<u>9.2</u>
<u>722330</u>	<u>Mobile Food Services (Temporary Vendor License)</u>	<u>9.3</u>

The 2023 Business License Class Schedule is based on a three-year average of IRS statistical data. This appendix will be updated every odd year based on the latest available IRS statistics. The ~~2023~~ Business License Class Schedule may be accessed at: <https://www.townofseabrookisland.org/business-licenses.html>

SECTION 2. Conflicting Ordinances Repealed. All other ordinances, or parts of ordinances, related to business licensing which are in effect as of the effective date of this ordinance are hereby repealed and replaced in their entirety; provided that any prior ordinances related to collections programs administered by the Municipal Association of South Carolina including, without limitation, the Insurance Tax Collection Program (ITCP), the Brokers Tax Collection Program (BTCPP), the Telecommunications Tax Collection Program (TTCP), and Setoff Debt Collection Program, shall remain in full force and effect in accordance with their terms, except to the extent specifically amended by the provisions of this ordinance.

SECTION 3. Severability. If any section, subsection, paragraph, clause, or provision of this ordinance shall be deemed to be unconstitutional, unenforceable, or otherwise invalid by the final decision of a court of competent jurisdiction, it shall be construed to have been the legislative intent of Town Council to pass said ordinance without such unconstitutional provision, and the validity of all remaining sections, subsections, paragraphs, clauses, or provisions of said ordinance shall not be affected thereby. If said ordinance, or any provision thereof, is held by the final decision of a court of competent jurisdiction to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property or circumstances.

SECTION 4. Effective Date. This ordinance shall be effective from and after January 1, 2024.

SIGNED AND SEALED this ____ day of _____, 2023, having been duly adopted by the Town Council for the Town of Seabrook Island on the ____ day of _____, 2023.

First Reading: October 24, 2023
Public Hearing: [November 28, 2023]
Second Reading: [November 28, 2023]

TOWN OF SEABROOK ISLAND

John Gregg, Mayor

ATTEST

Katharine E. Watkins, Town Clerk

Business License Rates: Charleston County Municipalities

Base Rates

Class	Seabrook	Beach 5 Avg	Edisto	Folly	Isle of Palms	Kiawah	Sullivans
1	\$ 35.00	\$ 54.00	\$ 45.00	\$ 35.00	\$ 70.00	\$ 50.00	\$ 70.00
2	\$ 40.00	\$ 60.00	\$ 50.00	\$ 40.00	\$ 75.00	\$ 55.00	\$ 80.00
3	\$ 45.00	\$ 66.00	\$ 55.00	\$ 45.00	\$ 80.00	\$ 60.00	\$ 90.00
4	\$ 55.00	\$ 73.00	\$ 65.00	\$ 50.00	\$ 85.00	\$ 65.00	\$ 100.00
5	\$ 60.00	\$ 79.00	\$ 70.00	\$ 55.00	\$ 90.00	\$ 70.00	\$ 110.00
6	\$ 65.00	\$ 85.00	\$ 75.00	\$ 60.00	\$ 95.00	\$ 75.00	\$ 120.00
7	\$ 70.00	\$ 91.00	\$ 80.00	\$ 65.00	\$ 100.00	\$ 80.00	\$ 130.00
8.1	\$ 55.00	\$ 80.00	\$ 50.00	\$ 50.00	\$ 110.00	\$ 70.00	\$ 120.00
9.2	\$ 70.00	\$ 307.00	\$ 55.00	\$ 245.00	\$ 175.00	\$ 60.00	\$ 1,000.00

Variable Rates

Class	Seabrook	Beach 5 Avg	Edisto	Folly	Isle of Palms	Kiawah	Sullivans
1	\$ 1.45	\$ 2.06	\$ 1.60	\$ 2.00	\$ 2.00	\$ 1.95	\$ 2.75
2	\$ 1.65	\$ 2.25	\$ 1.75	\$ 2.25	\$ 2.10	\$ 2.15	\$ 3.00
3	\$ 1.85	\$ 2.48	\$ 2.10	\$ 2.50	\$ 2.20	\$ 2.35	\$ 3.25
4	\$ 2.05	\$ 2.64	\$ 2.10	\$ 2.75	\$ 2.30	\$ 2.55	\$ 3.50
5	\$ 2.25	\$ 2.85	\$ 2.35	\$ 3.00	\$ 2.40	\$ 2.75	\$ 3.75
6	\$ 2.50	\$ 3.06	\$ 2.60	\$ 3.25	\$ 2.50	\$ 2.95	\$ 4.00
7	\$ 2.70	\$ 3.32	\$ 3.10	\$ 3.50	\$ 2.60	\$ 3.15	\$ 4.25
8.1	\$ 1.80	\$ 2.57	\$ 2.10	\$ 1.50	\$ 2.35	\$ 2.40	\$ 4.50
9.2	\$ 2.70	\$ 4.16	\$ 2.10	\$ 2.75	\$ 4.60	\$ 2.35	\$ 9.00

Base Rates (Weighted)

Class	Seabrook	Beach 5 Avg	Edisto	Folly	Isle of Palms	Kiawah	Sullivans
1	\$ 35.00	\$ 57.78	\$ 4.09	\$ 6.40	\$ 26.78	\$ 8.86	\$ 11.65
2	\$ 40.00	\$ 63.61	\$ 4.55	\$ 7.32	\$ 28.69	\$ 9.74	\$ 13.31
3	\$ 45.00	\$ 69.45	\$ 5.00	\$ 8.23	\$ 30.61	\$ 10.63	\$ 14.98
4	\$ 55.00	\$ 75.73	\$ 5.91	\$ 9.14	\$ 32.52	\$ 11.52	\$ 16.64
5	\$ 60.00	\$ 81.57	\$ 6.36	\$ 10.06	\$ 34.43	\$ 12.40	\$ 18.31
6	\$ 65.00	\$ 87.40	\$ 6.82	\$ 10.97	\$ 36.35	\$ 13.29	\$ 19.97
7	\$ 70.00	\$ 93.23	\$ 7.27	\$ 11.89	\$ 38.26	\$ 14.17	\$ 21.64
8.1	\$ 55.00	\$ 88.15	\$ 4.55	\$ 9.14	\$ 42.09	\$ 12.40	\$ 19.97
9.2	\$ 70.00	\$ 293.82	\$ 5.00	\$ 44.81	\$ 66.95	\$ 10.63	\$ 166.43

Variable Rates (Weighted)

Class	Seabrook	Beach 5 Avg	Edisto	Folly	Isle of Palms	Kiawah	Sullivans
1	\$ 1.45	\$ 2.08	\$ 0.15	\$ 0.37	\$ 0.77	\$ 0.35	\$ 0.46
2	\$ 1.65	\$ 2.25	\$ 0.16	\$ 0.41	\$ 0.80	\$ 0.38	\$ 0.50
3	\$ 1.85	\$ 2.45	\$ 0.19	\$ 0.46	\$ 0.84	\$ 0.42	\$ 0.54
4	\$ 2.05	\$ 2.61	\$ 0.19	\$ 0.50	\$ 0.88	\$ 0.45	\$ 0.58
5	\$ 2.25	\$ 2.79	\$ 0.21	\$ 0.55	\$ 0.92	\$ 0.49	\$ 0.62
6	\$ 2.50	\$ 2.98	\$ 0.24	\$ 0.59	\$ 0.96	\$ 0.52	\$ 0.67
7	\$ 2.70	\$ 3.18	\$ 0.28	\$ 0.64	\$ 0.99	\$ 0.56	\$ 0.71
8.1	\$ 1.80	\$ 2.54	\$ 0.19	\$ 0.27	\$ 0.90	\$ 0.43	\$ 0.75
9.2	\$ 2.70	\$ 4.37	\$ 0.19	\$ 0.50	\$ 1.76	\$ 0.42	\$ 1.50

Non-Resident	2X	---	2X	2X	2X	2X	2X
Declining Rates	No	---	Yes	Yes	No	Yes	No

Business License Rate Comparison

Using the current BL Rate Schedule for...

Seabrook Island

We collected...

\$ 855,644.05 in business license revenues during the current calendar year

POP.	DECLINING	NON-RES	MUNI TAX
2,050	NO	2X	0.0

Seabrook Island Rates vs. Neighboring Beach Communities

If we adopted the BL Rate Schedule from...

	We would have collected...	Which is...								
Sullivan's Island	\$ 2,418,732.00	\$ 1,563,087.95	or	182.7%	MORE	than what we actually collected	1,891	NO	2X	60.2
Isle of Palms	\$ 1,246,578.65	\$ 390,934.60	or	45.7%	MORE	than what we actually collected	4,347	NO	2X	22.3
Kiawah Island	\$ 1,012,357.66	\$ 156,713.61	or	18.3%	MORE	than what we actually collected	2,013	YES	2X	0.0
Folly Beach	\$ 944,961.25	\$ 89,317.20	or	10.4%	MORE	than what we actually collected	2,078	YES	2X	36.6
Edisto Beach	\$ 880,905.18	\$ 25,261.13	or	3.0%	MORE	than what we actually collected	1,033	YES	2X	24.07
Neighboring Beach Communities - Average Rates	\$ 1,281,983.49	\$ 426,339.44	or	49.8%	MORE	than what we actually collected	---	YES	2X	---
Neighboring Beach Communities - Weighted Average (By Pop)	\$ 1,288,691.98	\$ 433,047.93	or	50.6%	MORE	than what we actually collected	---	YES	2X	---

POP.	DECLINING	NON-RES	MUNI TAX
1,891	NO	2X	60.2
4,347	NO	2X	22.3
2,013	YES	2X	0.0
2,078	YES	2X	36.6
1,033	YES	2X	24.07
---	YES	2X	---
---	YES	2X	---

Seabrook Island Rates vs. Neighboring Charleston County Municipalities

If we adopted the BL Rate Schedule from...

	We would have collected...	Which is...								
Sullivan's Island	\$ 2,418,732.00	\$ 1,563,087.95	or	182.7%	MORE	than what we actually collected	1,891	NO	2X	60.2
Isle of Palms	\$ 1,246,578.65	\$ 390,934.60	or	45.7%	MORE	than what we actually collected	4,347	NO	2X	22.3
Lincolnton	\$ 1,181,059.54	\$ 325,415.49	or	38.0%	MORE	than what we actually collected	1,147	YES	2X	105.8
Kiawah Island	\$ 1,012,357.66	\$ 156,713.61	or	18.3%	MORE	than what we actually collected	2,013	YES	2X	0.0
Folly Beach	\$ 944,961.25	\$ 89,317.20	or	10.4%	MORE	than what we actually collected	2,078	YES	2X	36.6
Mount Pleasant	\$ 865,555.43	\$ 9,911.38	or	1.2%	MORE	than what we actually collected	90,801	YES	2X	43.3
Charleston	\$ 810,466.46	\$ (45,177.59)	or	-5.3%	LESS	than what we actually collected	150,227	YES	2X	87.3
North Charleston	\$ 784,097.54	\$ (71,546.51)	or	-8.4%	LESS	than what we actually collected	114,852	YES	2X	95.0
Awendaw	\$ 697,380.50	\$ (158,263.55)	or	-18.5%	LESS	than what we actually collected	1,399	YES	2X	26.3
James Island	\$ 678,280.90	\$ (177,363.15)	or	-20.7%	LESS	than what we actually collected	11,621	YES	2X	17.9
McClellanville	\$ 678,280.90	\$ (177,363.15)	or	-20.7%	LESS	than what we actually collected	605	YES	2X	9.8
Hollywood	\$ 659,678.68	\$ (195,965.37)	or	-22.9%	LESS	than what we actually collected	5,339	YES	2X	0.0
Ravenel	\$ 597,793.90	\$ (257,850.15)	or	-30.1%	LESS	than what we actually collected	2,542	NO	2X	0.0
Meggett	\$ 582,547.70	\$ (273,096.35)	or	-31.9%	LESS	than what we actually collected	1,390	YES	2X	0.0
Rockville	\$ 489,727.98	\$ (365,916.07)	or	-42.8%	LESS	than what we actually collected	141	YES	2X	0.0
Charleston County Municipalities - Average Rates	\$ 902,300.21	\$ 46,656.16	or	5.5%	MORE	than what we actually collected	---	YES	2X	---
Charleston County Municipalities - Weighted Average (By Pop)	\$ 821,297.20	\$ (34,346.85)	or	-4.0%	LESS	than what we actually collected	---	YES	2X	---

POP.	DECLINING	NON-RES	MUNI TAX
1,891	NO	2X	60.2
4,347	NO	2X	22.3
1,147	YES	2X	105.8
2,013	YES	2X	0.0
2,078	YES	2X	36.6
90,801	YES	2X	43.3
150,227	YES	2X	87.3
114,852	YES	2X	95.0
1,399	YES	2X	26.3
11,621	YES	2X	17.9
605	YES	2X	9.8
5,339	YES	2X	0.0
2,542	NO	2X	0.0
1,390	YES	2X	0.0
141	YES	2X	0.0
---	YES	2X	---
---	YES	2X	---

Other Policy Options

If we adopted the following changes to our rate schedule...

	We would have collected...	Which is...								
1A -- Readjust Class Rates to Beach Community Average (Weighted)	\$ 1,334,282.30	\$ 478,638.25	or	55.9%	MORE	than what we actually collected	2,050	NO	2X	Beach Avg
1B -- Readjust Class Rates to Beach Community Average (Weighted) for all but Class 9.2	\$ 1,183,268.75	\$ 327,624.70	or	38.3%	MORE	than what we actually collected	2,050	NO	2X	Beach Avg excl. 9.2
1C -- Readjust Class Rates to County Average (Weighted)	\$ 850,508.95	\$ (5,135.10)	or	-0.6%	LESS	than what we actually collected	2,050	NO	2X	County Avg
1D -- Readjust Class Rates to County Average (Weighted) for all but Class 9.2	\$ 890,321.35	\$ 34,677.30	or	4.1%	MORE	than what we actually collected	2,050	NO	2X	County Avg excl. 9.2
2 -- Adopt Declining Rates (For Businesses w/ \$1M+ Revenue)	\$ 826,767.37	\$ (28,876.68)	or	-3.4%	LESS	than what we actually collected	2,050	YES	2X	Current
3A -- Reduce Non-Resident Rates from 2X to 1.5X	\$ 693,974.97	\$ (161,669.08)	or	-18.9%	LESS	than what we actually collected	2,050	NO	1.5X	Current
3B -- Eliminate Non-Resident Rates	\$ 532,305.90	\$ (323,338.15)	or	-37.8%	LESS	than what we actually collected	2,050	NO	1X	Current
Options 1A & 2	\$ 1,295,567.99	\$ 439,923.94	or	51.4%	MORE	than what we actually collected	2,050	YES	2X	Beach Avg
Options 1A & 3A	\$ 1,105,753.63	\$ 250,109.57	or	29.2%	MORE	than what we actually collected	2,050	NO	1.5X	Beach Avg
Options 1A & 3B	\$ 877,224.95	\$ 21,580.90	or	2.5%	MORE	than what we actually collected	2,050	NO	1X	Beach Avg
Options 1A, 2 & 3A	\$ 1,072,759.04	\$ 217,114.99	or	25.4%	MORE	than what we actually collected	2,050	YES	1.5X	Beach Avg
Options 1A, 2 & 3B	\$ 849,950.09	\$ (5,693.96)	or	-0.7%	LESS	than what we actually collected	2,050	YES	1X	Beach Avg
Options 1B & 2	\$ 1,144,554.44	\$ 288,910.39	or	33.8%	MORE	than what we actually collected	2,050	YES	2X	Beach Avg excl. 9.2
Options 1B & 3A	\$ 954,740.07	\$ 99,096.02	or	11.6%	MORE	than what we actually collected	2,050	NO	1.5X	Beach Avg excl. 9.2
Options 1B & 3B	\$ 726,211.40	\$ (129,432.65)	or	-15.1%	LESS	than what we actually collected	2,050	NO	1X	Beach Avg excl. 9.2
Options 1B, 2 & 3A	\$ 921,745.49	\$ 66,101.44	or	7.7%	MORE	than what we actually collected	2,050	YES	1.5X	Beach Avg excl. 9.2
Options 1B, 2 & 3B	\$ 698,936.54	\$ (156,707.51)	or	-18.3%	LESS	than what we actually collected	2,050	YES	1X	Beach Avg excl. 9.2
Options 1C & 2	\$ 819,079.80	\$ (36,564.25)	or	-4.3%	LESS	than what we actually collected	2,050	YES	2X	County Avg
Options 1C & 3A	\$ 686,639.52	\$ (169,004.53)	or	-19.8%	LESS	than what we actually collected	2,050	NO	1.5X	County Avg
Options 1C & 3B	\$ 522,770.10	\$ (332,873.95)	or	-38.9%	LESS	than what we actually collected	2,050	NO	1X	County Avg
Options 1C, 2 & 3A	\$ 659,691.80	\$ (195,952.25)	or	-22.9%	LESS	than what we actually collected	2,050	YES	1.5X	County Avg
Options 1C, 2 & 3B	\$ 500,303.79	\$ (355,340.26)	or	-41.5%	LESS	than what we actually collected	2,050	YES	1X	County Avg
Options 1D & 2	\$ 858,892.20	\$ 3,248.15	or	0.4%	MORE	than what we actually collected	2,050	YES	2X	County Avg excl. 9.2
Options 1D & 3A	\$ 726,451.92	\$ (129,192.13)	or	-15.1%	LESS	than what we actually collected	2,050	NO	1.5X	County Avg excl. 9.2
Options 1D & 3B	\$ 562,582.50	\$ (293,061.55)	or	-34.3%	LESS	than what we actually collected	2,050	NO	1X	County Avg excl. 9.2
Options 1D, 2 & 3A	\$ 699,504.20	\$ (156,139.85)	or	-18.2%	LESS	than what we actually collected	2,050	YES	1.5X	County Avg excl. 9.2
Options 1D, 2 & 3B	\$ 540,116.19	\$ (315,527.86)	or	-36.9%	LESS	than what we actually collected	2,050	YES	1X	County Avg excl. 9.2
Options 2 & 3A	\$ 669,320.21	\$ (186,323.84)	or	-21.8%	LESS	than what we actually collected	2,050	YES	1.5X	Current
Options 2 & 3B	\$ 511,873.05	\$ (343,771.01)	or	-40.2%	LESS	than what we actually collected	2,050	YES	1X	Current

Business License Rates: Charleston County Municipalities

Base Rates

Class	Seabrook	County Avg	Awendaw	Charleston	Folly	Hollywood	Isle of Palms	James Island	Kiawah	Lincolville	McClellanville	Meggett	Mt Pleasant	N Charleston	Ravenel	Rockville	Sullivans
1	\$ 35.00	\$ 40.40	\$ 35.00	\$ 32.00	\$ 35.00	\$ 50.00	\$ 70.00	\$ 30.00	\$ 50.00	\$ 50.00	\$ 30.00	\$ 35.00	\$ 40.00	\$ 35.00	\$ 30.00	\$ 14.00	\$ 70.00
2	\$ 40.00	\$ 44.93	\$ 40.00	\$ 37.00	\$ 40.00	\$ 50.00	\$ 75.00	\$ 35.00	\$ 55.00	\$ 55.00	\$ 35.00	\$ 35.00	\$ 45.00	\$ 40.00	\$ 35.00	\$ 17.00	\$ 80.00
3	\$ 45.00	\$ 49.53	\$ 45.00	\$ 43.00	\$ 45.00	\$ 50.00	\$ 80.00	\$ 40.00	\$ 60.00	\$ 60.00	\$ 40.00	\$ 35.00	\$ 50.00	\$ 45.00	\$ 40.00	\$ 20.00	\$ 90.00
4	\$ 55.00	\$ 54.13	\$ 50.00	\$ 49.00	\$ 50.00	\$ 50.00	\$ 85.00	\$ 45.00	\$ 65.00	\$ 65.00	\$ 45.00	\$ 35.00	\$ 55.00	\$ 50.00	\$ 45.00	\$ 23.00	\$ 100.00
5	\$ 60.00	\$ 58.73	\$ 55.00	\$ 55.00	\$ 55.00	\$ 50.00	\$ 90.00	\$ 50.00	\$ 70.00	\$ 70.00	\$ 50.00	\$ 35.00	\$ 60.00	\$ 55.00	\$ 50.00	\$ 26.00	\$ 110.00
6	\$ 65.00	\$ 63.27	\$ 60.00	\$ 60.00	\$ 60.00	\$ 50.00	\$ 95.00	\$ 55.00	\$ 75.00	\$ 75.00	\$ 55.00	\$ 35.00	\$ 65.00	\$ 60.00	\$ 55.00	\$ 29.00	\$ 120.00
7	\$ 70.00	\$ 67.73	\$ 65.00	\$ 64.00	\$ 65.00	\$ 50.00	\$ 100.00	\$ 60.00	\$ 80.00	\$ 80.00	\$ 60.00	\$ 35.00	\$ 70.00	\$ 65.00	\$ 60.00	\$ 32.00	\$ 130.00
8.1	\$ 55.00	\$ 58.47	\$ 50.00	\$ 40.00	\$ 50.00	\$ 75.00	\$ 110.00	\$ 45.00	\$ 70.00	\$ 70.00	\$ 45.00	\$ 35.00	\$ 50.00	\$ 55.00	\$ 50.00	\$ 12.00	\$ 120.00
9.2	\$ 70.00	\$ 129.87	\$ 45.00	\$ 43.00	\$ 245.00	\$ 50.00	\$ 175.00	\$ 40.00	\$ 60.00	\$ 60.00	\$ 40.00	\$ 35.00	\$ 50.00	\$ 45.00	\$ 40.00	\$ 20.00	\$ 1,000.00

Variable Rates

Class	Seabrook	County Avg	Awendaw	Charleston	Folly	Hollywood	Isle of Palms	James Island	Kiawah	Lincolville	McClellanville	Meggett	Mt Pleasant	N Charleston	Ravenel	Rockville	Sullivans
1	\$ 1.45	\$ 1.60	\$ 1.20	\$ 1.55	\$ 2.00	\$ 1.00	\$ 2.00	\$ 1.15	\$ 1.95	\$ 3.00	\$ 1.15	\$ 1.10	\$ 1.54	\$ 1.45	\$ 1.05	\$ 1.05	\$ 2.75
2	\$ 1.65	\$ 1.82	\$ 1.45	\$ 1.95	\$ 2.25	\$ 1.25	\$ 2.10	\$ 1.40	\$ 2.15	\$ 3.05	\$ 1.40	\$ 1.25	\$ 1.79	\$ 1.75	\$ 1.15	\$ 1.30	\$ 3.00
3	\$ 1.85	\$ 2.04	\$ 1.70	\$ 2.35	\$ 2.50	\$ 1.50	\$ 2.20	\$ 1.65	\$ 2.35	\$ 3.10	\$ 1.65	\$ 1.50	\$ 2.04	\$ 2.05	\$ 1.25	\$ 1.55	\$ 3.25
4	\$ 2.05	\$ 2.26	\$ 1.95	\$ 2.80	\$ 2.75	\$ 1.75	\$ 2.30	\$ 1.90	\$ 2.55	\$ 3.15	\$ 1.90	\$ 1.50	\$ 2.29	\$ 2.35	\$ 1.35	\$ 1.80	\$ 3.50
5	\$ 2.25	\$ 2.46	\$ 2.20	\$ 3.15	\$ 3.00	\$ 2.00	\$ 2.40	\$ 2.15	\$ 2.75	\$ 3.20	\$ 2.15	\$ 1.50	\$ 2.54	\$ 2.65	\$ 1.45	\$ 2.05	\$ 3.75
6	\$ 2.50	\$ 2.67	\$ 2.45	\$ 3.50	\$ 3.25	\$ 2.25	\$ 2.50	\$ 2.40	\$ 2.95	\$ 3.25	\$ 2.40	\$ 1.50	\$ 2.79	\$ 2.95	\$ 1.55	\$ 2.30	\$ 4.00
7	\$ 2.70	\$ 2.86	\$ 2.45	\$ 3.90	\$ 3.50	\$ 2.50	\$ 2.60	\$ 2.65	\$ 3.15	\$ 3.30	\$ 2.65	\$ 1.50	\$ 3.04	\$ 3.25	\$ 1.65	\$ 2.55	\$ 4.25
8.1	\$ 1.80	\$ 1.89	\$ 1.50	\$ 1.65	\$ 1.50	\$ 1.10	\$ 2.35	\$ 1.50	\$ 2.40	\$ 2.85	\$ 1.50	\$ 1.50	\$ 2.11	\$ 1.60	\$ 1.25	\$ 1.10	\$ 4.50
9.2	\$ 2.70	\$ 2.60	\$ 1.70	\$ 2.35	\$ 2.75	\$ 1.50	\$ 4.60	\$ 1.65	\$ 2.35	\$ 3.10	\$ 1.65	\$ 1.50	\$ 2.04	\$ 2.05	\$ 1.25	\$ 1.55	\$ 9.00

Base Rates (Weighted)

Class	Seabrook	County Avg	Awendaw	Charleston	Folly	Hollywood	Isle of Palms	James Island	Kiawah	Lincolville	McClellanville	Meggett	Mt Pleasant	N Charleston	Ravenel	Rockville	Sullivans
1	\$ 35.00	\$ 35.7	\$ 0.13	\$ 12.31	\$ 0.19	\$ 0.68	\$ 0.78	\$ 0.89	\$ 0.26	\$ 0.15	\$ 0.05	\$ 0.12	\$ 9.30	\$ 10.30	\$ 0.20	\$ 0.01	\$ 0.34
2	\$ 40.00	\$ 40.6	\$ 0.14	\$ 14.24	\$ 0.21	\$ 0.68	\$ 0.84	\$ 1.04	\$ 0.28	\$ 0.16	\$ 0.05	\$ 0.12	\$ 10.47	\$ 11.77	\$ 0.23	\$ 0.01	\$ 0.39
3	\$ 45.00	\$ 46.0	\$ 0.16	\$ 16.55	\$ 0.24	\$ 0.68	\$ 0.89	\$ 1.19	\$ 0.31	\$ 0.18	\$ 0.06	\$ 0.12	\$ 11.63	\$ 13.24	\$ 0.26	\$ 0.01	\$ 0.44
4	\$ 55.00	\$ 51.3	\$ 0.18	\$ 18.86	\$ 0.27	\$ 0.68	\$ 0.95	\$ 1.34	\$ 0.34	\$ 0.19	\$ 0.07	\$ 0.12	\$ 12.79	\$ 14.71	\$ 0.29	\$ 0.01	\$ 0.48
5	\$ 60.00	\$ 56.6	\$ 0.20	\$ 21.16	\$ 0.29	\$ 0.68	\$ 1.00	\$ 1.49	\$ 0.36	\$ 0.21	\$ 0.08	\$ 0.12	\$ 13.96	\$ 16.18	\$ 0.33	\$ 0.01	\$ 0.53
6	\$ 65.00	\$ 61.5	\$ 0.22	\$ 23.09	\$ 0.32	\$ 0.68	\$ 1.06	\$ 1.64	\$ 0.39	\$ 0.22	\$ 0.09	\$ 0.12	\$ 15.12	\$ 17.65	\$ 0.36	\$ 0.01	\$ 0.58
7	\$ 70.00	\$ 66.1	\$ 0.23	\$ 24.63	\$ 0.35	\$ 0.68	\$ 1.11	\$ 1.79	\$ 0.41	\$ 0.24	\$ 0.09	\$ 0.12	\$ 16.28	\$ 19.12	\$ 0.39	\$ 0.01	\$ 0.63
8.1	\$ 55.00	\$ 48.9	\$ 0.18	\$ 15.39	\$ 0.27	\$ 1.03	\$ 1.22	\$ 1.34	\$ 0.36	\$ 0.21	\$ 0.07	\$ 0.12	\$ 11.63	\$ 16.18	\$ 0.33	\$ 0.00	\$ 0.58
9.2	\$ 70.00	\$ 52.5	\$ 0.16	\$ 16.55	\$ 1.30	\$ 0.68	\$ 1.95	\$ 1.19	\$ 0.31	\$ 0.18	\$ 0.06	\$ 0.12	\$ 11.63	\$ 13.24	\$ 0.26	\$ 0.01	\$ 4.84

Variable Rates (Weighted)

Class	Seabrook	County Avg	Awendaw	Charleston	Folly	Hollywood	Isle of Palms	James Island	Kiawah	Lincolville	McClellanville	Meggett	Mt Pleasant	N Charleston	Ravenel	Rockville	Sullivans
1	\$ 1.45	\$ 1.5	\$ 0.00	\$ 0.60	\$ 0.01	\$ 0.01	\$ 0.02	\$ 0.03	\$ 0.01	\$ 0.01	\$ 0.00	\$ 0.00	\$ 0.36	\$ 0.43	\$ 0.01	\$ 0.00	\$ 0.01
2	\$ 1.65	\$ 1.8	\$ 0.01	\$ 0.75	\$ 0.01	\$ 0.02	\$ 0.02	\$ 0.04	\$ 0.01	\$ 0.01	\$ 0.00	\$ 0.00	\$ 0.42	\$ 0.51	\$ 0.01	\$ 0.00	\$ 0.01
3	\$ 1.85	\$ 2.1	\$ 0.01	\$ 0.90	\$ 0.01	\$ 0.02	\$ 0.02	\$ 0.05	\$ 0.01	\$ 0.01	\$ 0.00	\$ 0.01	\$ 0.47	\$ 0.60	\$ 0.01	\$ 0.00	\$ 0.02
4	\$ 2.05	\$ 2.5	\$ 0.01	\$ 1.08	\$ 0.01	\$ 0.02	\$ 0.03	\$ 0.06	\$ 0.01	\$ 0.01	\$ 0.00	\$ 0.01	\$ 0.53	\$ 0.69	\$ 0.01	\$ 0.00	\$ 0.02
5	\$ 2.25	\$ 2.8	\$ 0.01	\$ 1.21	\$ 0.02	\$ 0.03	\$ 0.03	\$ 0.06	\$ 0.01	\$ 0.01	\$ 0.00	\$ 0.01	\$ 0.59	\$ 0.78	\$ 0.01	\$ 0.00	\$ 0.02
6	\$ 2.50	\$ 3.1	\$ 0.01	\$ 1.35	\$ 0.02	\$ 0.03	\$ 0.03	\$ 0.07	\$ 0.02	\$ 0.01	\$ 0.00	\$ 0.01	\$ 0.65	\$ 0.87	\$ 0.01	\$ 0.00	\$ 0.02
7	\$ 2.70	\$ 3.4	\$ 0.01	\$ 1.50	\$ 0.02	\$ 0.03	\$ 0.03	\$ 0.08	\$ 0.02	\$ 0.01	\$ 0.00	\$ 0.01	\$ 0.71	\$ 0.96	\$ 0.01	\$ 0.00	\$ 0.02
8.1	\$ 1.80	\$ 1.8	\$ 0.01	\$ 0.63	\$ 0.01	\$ 0.02	\$ 0.03	\$ 0.04	\$ 0.01	\$ 0.01	\$ 0.00	\$ 0.01	\$ 0.49	\$ 0.47	\$ 0.01	\$ 0.00	\$ 0.02
9.2	\$ 2.70	\$ 2.2	\$ 0.01	\$ 0.90	\$ 0.01	\$ 0.02	\$ 0.05	\$ 0.05	\$ 0.01	\$ 0.01	\$ 0.00	\$ 0.01	\$ 0.47	\$ 0.60	\$ 0.01	\$ 0.00	\$ 0.04

Non-Resident Declining Rates	2X	---	2X	2X	2X	2X	2X	2X	2X	2X	2X	2X	2X	2X	2X	2X	2X
	No	---	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	No

TOWN OF SEABROOK ISLAND

ORDINANCE NO. 2023-13

ADOPTED _____

AN ORDINANCE ADOPTING A SECOND AMENDMENT TO THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023

WHEREAS, on December 13, 2022, the Mayor and Council of the Town of Seabrook Island gave final reading approval to Ordinance No. 2022-07, thereby adopting an annual operating budget for the Town of Seabrook Island for the fiscal year beginning January 1, 2023, and ending December 31, 2023 (hereafter, "FY 2023 Budget"); and

WHEREAS, consistent with state statute, the adopted budget for FY 2023 was in balance, with total estimated revenues (inclusive of the use of fund balance reserves) equal to total estimated expenditures in the amount of \$2,766,942.00; and

WHEREAS, on June 27, 2023, the Mayor and Council gave final reading approval to Ordinance No. 2023-04, which adopted a first amendment the FY 2023 Budget (hereafter, "FY Amended Budget"); and

WHEREAS, the Mayor and Council desire to further amend the FY 2023 Amended Budget to defer certain capital improvements which were included in the FY 2023 Amended Budget to FY 2024; and

WHEREAS, the Mayor and Council have determined that it is necessary and proper to adopt a second amendment the FY 2023 annual operating budget to account for these changes; and

WHEREAS, pursuant to Section 6-1-320 of the South Carolina Code of Laws, a public hearing on this ordinance was advertised and held on Tuesday, [November 28, 2023], in Town Council Chambers, with public input duly noted; and

WHEREAS, the second amended budget has been found to be in balance with estimated revenues equal to estimated expenditures for the General Fund and all Restricted and Designated Funds;

NOW, THEREFORE, pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, **BE IT ORDAINED BY THE MAYOR AND COUNCIL FOR THE TOWN OF SEABROOK ISLAND:**

SECTION 1. Adoption.

The amended annual budget for the Town of Seabrook Island, which document is attached hereto as "Exhibit A" and incorporated by reference as if fully set forth in this ordinance, is hereby adopted. The budget referenced herein is in balance, with estimated revenues (inclusive of the use of fund balance reserves) equal to estimated expenditures (inclusive of appropriations to fund

balance reserves) in the amount of ~~\$6,171,942.00~~ 2,840,257.00. The same shall constitute the Official Second Amended Budget of the Town of Seabrook Island for Fiscal Year 2023 (hereafter, the “FY 2023 Second Amended Budget.”)

SECTION 2. Funds.

To facilitate operations, the following funds shall be established and maintained in FY 2023:

- General Fund
- Restricted Funds: Accommodations Tax (State) Fund
Accommodations Tax (Town) Fund
Accommodations Tax (County) Fund
Alcohol Tax Fund
ARPA Fund
Court Fund
Short-Term Rental (STR) Permit Fund
- Designated Funds: Conservation Fund
Emergency Fund
Road and Drainage Fund
Town Facilities Fund
Vehicle & Equipment Replacement Fund

The estimated revenues and expenditures for each fund, as well as all transfers between funds, shall be as provided for in the FY 2023 Second Amended Budget, or as may be modified hereafter pursuant to state and local law.

Any excess funds remaining within the General Fund, the seven Restricted Funds or the five Designated Funds at the conclusion of FY 2023 shall remain within each respective fund’s “fund balance” unless transferred or otherwise expended by Town Council.

Any interest revenues generated by the General Fund, the ARPA Fund, and the five Designated Funds shall be credited to the General Fund; any interest revenues generated by the six remaining Restricted Funds shall be credited to each respective Restricted Fund.

SECTION 3. Administration.

Pursuant to Section 2-602(D)(1) of the Town Code, the Mayor shall be responsible for the administration of the FY 2023 Second Amended Budget. The Mayor shall have the authority to approve any reasonable unbudgeted expenditure which may exceed a particular line-item budget, but which will not cause the total annual expenditures to exceed the total amount of the FY 2023 Second Amended Budget. The Mayor shall have the authority to transfer any sum from one budget line item to another, or from one department or division to another department or division; provided, however, any transfer between funds must be approved by the Town Council, and any change in the FY 2023 Second Amended Budget which would increase or decrease the total of all authorized expenditures must also be approved by the Town Council.

SECTION 4. Use of Funds and Excess Funds.

Revenues obtained from any source may be used for any appropriation named in the FY 2023 **Second** Amended Budget; provided, however, this provision shall not apply to revenues which are specifically restricted by this ordinance, the Town Code, or the South Carolina Code of Laws. Actual revenues in excess of budgeted amounts may be administered by resolution of the Town Council.

Section 5. Premium Subsidy for Employee Medical Insurance.

Pursuant to the Town's Employee Handbook, as adopted by Ordinance 2018-12 on November 27, 2018, the Town Council has elected to subsidize the employee portion of the monthly medical insurance premium for eligible full-time, active employees, at a rate of \$97.68 per employee, per month during FY 2023. Employees shall be responsible for the full cost of any additional premiums for covered dependents; supplemental insurance programs including, but not limited to, Dental Plus, vision, life, dependent life and long-term disability; as well as any tobacco or other surcharges, if applicable. Town Council's election to offer this subsidy is not intended to create any obligation for the Town, and the subsidy authorized by this section may be reduced or eliminated at any time by Town Council.

SECTION 6. Requirement for Entities Receiving an Appropriation of Town Funds.

Any entity receiving an appropriation of public funds from the Town during FY 2023 shall be required to provide a detailed report describing the purpose(s) for which town funds were used. This report shall be submitted to the Town Administrator on or before December 31, 2023, on a form made available by the Town Administrator for that purpose.

The Mayor is hereby authorized to execute a Memorandum of Agreement with a responsible individual from each entity receiving a direct appropriation of public funds from the Town during FY 2023. The purpose of the Memorandum of Agreement is to outline the standard terms, conditions and reporting requirements associated with each entity's receipt and use of public funds. Public funds which are appropriated to an outside entity must be used to advance a legitimate public purpose.

SECTION 7. Restriction on the Use of Local Government Funds for Lobbying Activities.

The Town shall not use any taxpayer funds received from the South Carolina Local Government Fund to compensate employees for lobbying activities engaged in on behalf of the Town.

SECTION 8. Severability.

If any section, subsection, paragraph, clause, or provision of this ordinance shall be deemed to be unconstitutional, unenforceable, or otherwise invalid by the final decision of a court of competent jurisdiction, it shall be construed to have been the legislative intent of Town Council to pass said ordinance without such unconstitutional provision, and the validity of all remaining

sections, subsections, paragraphs, clauses, or provisions of said ordinance shall not be affected thereby. If said ordinance, or any provision thereof, is held by the final decision of a court of competent jurisdiction to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property or circumstances.

SECTION 9. Conflicting Ordinances Repealed.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 10. Effective Date.

This ordinance shall be effective from and after the date of adoption, and shall cover the fiscal year beginning on January 1, 2023, and ending on December 31, 2023.

SIGNED AND SEALED this ____ day of _____, 2023, having been duly adopted by the Town Council for the Town of Seabrook Island on the ____ day of _____, 2023

First Reading: October 24, 2023
Public Hearing: [November 28, 2023]
Second Reading: [November 28, 2023]

TOWN OF SEABROOK ISLAND

John Gregg, Mayor

ATTEST

Katharine E. Watkins, Town Clerk

Exhibit A
To Ordinance 2020-13

Town of Seabrook Island
FY 2023 Second Amended Budget



Town of Seabrook Island
FY 2023 Budget

FY 2023 Budget Summary (All Funds)

	GENERAL FUND	RESTRICTED FUNDS							DESIGNATED FUNDS				TOTAL	
	GENERAL FUND	ATAX (STATE) FUND	ATAX (TOWN) FUND	ATAX (COUNTY) FUND	ALCOHOL TAX FUND	ARPA FUND	COURT FUND	STR PERMIT FUND	CONSERVATION FUND	EMERGENCY FUND	ROAD & DRAINAGE FUND	TOWN FACILITIES FUND	VEHICLE & EQUIP REPLACEMENT FUND	TOTAL COMBINED (ALL FUNDS)
TOTAL REVENUES	\$ 1,878,744	\$ 428,250	\$ 180,250	\$ 95,200	\$ 5,150	\$ -	\$ 18,063	\$ 234,000	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ 2,840,257
TOTAL EXPENDITURES	\$ 1,722,198	\$ 525,500	\$ -	\$ 140,000	\$ 20,000	\$ -	\$ 24,244	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 40,000	\$ 2,671,942
REVENUES OVER (UNDER) EXPENDITURES	\$ 156,546	\$ (97,250)	\$ 180,250	\$ (44,800)	\$ (14,850)	\$ -	\$ (6,181)	\$ 234,000	\$ 600	\$ -	\$ (100,000)	\$ (100,000)	\$ (40,000)	\$ 168,315
OTHER FINANCING SOURCES (USES)														
Transfers In	\$ 250,427	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,369	\$ -	\$ 50,000	\$ 100,000	\$ 50,000	\$ 2,050,000	\$ 96,800	\$ 2,614,596
Transfers Out	\$ (2,316,094)	\$ (72,902)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (225,600)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,614,596)
TOTAL OTHER FINANCING SOURCES (USES)	\$ (2,065,667)	\$ (72,902)	\$ -	\$ -	\$ -	\$ -	\$ 17,369	\$ (225,600)	\$ 50,000	\$ 100,000	\$ 50,000	\$ 2,050,000	\$ 96,800	\$ -
NET CHANGE IN FUND BALANCE	\$ (1,909,121)	\$ (170,152)	\$ 180,250	\$ (44,800)	\$ (14,850)	\$ -	\$ 11,188	\$ 8,400	\$ 50,600	\$ 100,000	\$ (50,000)	\$ 1,950,000	\$ 56,800	\$ 168,315
EST. FUND BALANCE, BEGINNING OF YEAR *	\$ 2,917,353	\$ 444,871	\$ -	\$ 57,004	\$ 40,882	\$ 914,915	\$ -	\$ -	\$ -	\$ 2,220,639	\$ 1,309,107	\$ 396,500	\$ 40,000	\$ 8,341,271
EST. FUND BALANCE, END OF YEAR	\$ 1,008,232	\$ 274,719	\$ 180,250	\$ 12,204	\$ 26,032	\$ 914,915	\$ 11,188	\$ 8,400	\$ 50,600	\$ 2,320,639	\$ 1,259,107	\$ 2,346,500	\$ 96,800	\$ 8,509,586

\$ (168,315)
\$ 180,250
\$ 8,400
\$ 50,600
\$ 100,000
\$ 56,800

Emergency Communications	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500
Emergency Preparedness	\$ 34,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,000
Equipment Rentals	\$ 21,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,000
Fuel, Gas & Oil	\$ 7,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,200
Furniture & Equipment	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Insurance - Auto	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500
Insurance - Equipment	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,500
Insurance - Fidelity Bond	\$ 800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800
Insurance - Tort Liability	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Insurance - Workers Comp	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500
Maintenance - Beach	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Maintenance - Seabrook Island Road	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Maintenance - Town Hall	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000
Maintenance - Vehicles & Equipment	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000
Materials & Supplies - Buildings & Grounds	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Materials & Supplies - Office	\$ 9,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,500
Memberships, Dues & Subscriptions	\$ 39,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,150
Planning & Zoning	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
Postage	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500
Pre-Employment Expenses	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500
Printing & Scanning Services	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500
Professional Services - Accounting	\$ 16,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,500
Professional Services - Auditor	\$ 15,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,500
Professional Services - Engineering	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Professional Services - Legal	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Professional Services - Other	\$ 52,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,000
Seabrook Island Turtle Patrol	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Events	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Special Projects - Roadway	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Court Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Telecommunications	\$ 24,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,300
Travel & Training	\$ 15,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,500
Uniforms	\$ 5,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,600
Utilities	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,000
Victim's Advocate Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Victim's Advocate Surcharge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Website	\$ 800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800
Tourism Related Expenditures (65%)	\$ -	\$ 390,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 390,500
Tourism Promotion (30%)	\$ -	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000
County ATAX Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ARPA Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Jury Trials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,650
Law Enforcement Surcharge (State)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250
Professional Services - Auditor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
State Assessment (County 11.16%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900
State Assessment (State 88.84%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,163	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,163
Victim Advocate Surcharge (County)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250
Emergency Fund Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 1,722,198	\$ 525,500	\$ -	\$ 140,000	\$ 20,000	\$ -	\$ 24,244	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 40,000	\$ 2,671,942				
REVENUES OVER (UNDER) EXPENDITURES	\$ 156,546	\$ (97,250)	\$ 180,250	\$ (44,800)	\$ (14,850)	\$ -	\$ (6,181)	\$ 234,000	\$ 600	\$ -	\$ (100,000)	\$ (100,000)	\$ (40,000)	\$ 168,315					
OTHER FINANCING SOURCES (USES)																			
Transfers In	\$ 250,427	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,369	\$ -	\$ 50,000	\$ 100,000	\$ 50,000	\$ 2,050,000	\$ 96,800	\$ 2,614,596				
Transfers Out	\$ (2,316,094)	\$ (72,902)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (225,600)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,614,596)				
TOTAL OTHER FINANCING SOURCES (USES)	\$ (2,065,667)	\$ (72,902)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,369	\$ (225,600)	\$ 50,000	\$ 100,000	\$ 50,000	\$ 2,050,000	\$ 96,800	\$ -				
NET CHANGE IN FUND BALANCE	\$ (1,909,121)	\$ (170,152)	\$ 180,250	\$ (44,800)	\$ (14,850)	\$ -	\$ 11,188	\$ 8,400	\$ 50,600	\$ 100,000	\$ (50,000)	\$ 1,950,000	\$ 56,800	\$ 168,315					
EST. FUND BALANCE, BEGINNING OF YEAR *	\$ 2,917,353	\$ 444,871	\$ -	\$ 57,004	\$ 40,882	\$ 914,915	\$ -	\$ -	\$ -	\$ 2,220,639	\$ 1,309,107	\$ 396,500	\$ 40,000	\$ 8,341,271					
EST. FUND BALANCE, END OF YEAR	\$ 1,008,232	\$ 274,719	\$ 180,250	\$ 12,204	\$ 26,032	\$ 914,915	\$ 11,188	\$ 8,400	\$ 50,600	\$ 2,320,639	\$ 1,259,107	\$ 2,346,500	\$ 96,800	\$ 8,509,586					

FY 2023 General Fund Summary

		FY 2019	FY 2020	FY 2021	FY 2022	FY 2023			CHANGE	CHANGE
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	1ST AMENDED	2ND AMENDED	(\$)	(%)
REVENUES										
4401	Aid to Subdivisions - State	\$ 40,154	\$ 40,638	\$ 43,858	\$ 47,701	\$ 48,044	\$ 48,044	\$ 48,044	\$ -	0.0%
4004	ATAX (State)	\$ 34,338	\$ 37,105	\$ 47,121	\$ 48,706	\$ 47,500	\$ 47,500	\$ 47,500	\$ -	0.0%
4501	Building Permit Fees - County	\$ 15,952	\$ 19,770	\$ 29,798	\$ 35,256	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	0.0%
4100	Business License Fees	\$ 443,309	\$ 467,197	\$ 560,842	\$ 693,591	\$ 625,000	\$ 675,000	\$ 675,000	\$ -	0.0%
4150	Business License Fees - MASC	\$ 232,974	\$ 245,005	\$ 259,127	\$ 277,586	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	0.0%
4240	Contractual Reimbursements	\$ -	\$ -	\$ 673	\$ 1,175	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.0%
4250	Court Fines	\$ 9,072	\$ 7,775	\$ 11,504	\$ 11,303	\$ -	\$ -	\$ -	\$ -	#DIV/0!
4620	Credit Card Convenience Fees	\$ -	\$ -	\$ 145	\$ 3,934	\$ 7,500	\$ 7,500	\$ 7,500	\$ -	0.0%
4690	Facility Rentals	\$ 50	\$ 50	\$ -	\$ -	\$ 50	\$ 50	\$ 50	\$ -	0.0%
4205	Franchise Fees - ATT U-verse	\$ 5,262	\$ 5,551	\$ 5,006	\$ 4,401	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.0%
4201	Franchise Fees - Berkeley Electric	\$ 162,768	\$ 161,268	\$ 168,363	\$ 163,525	\$ 170,000	\$ 170,000	\$ 170,000	\$ -	0.0%
4206	Franchise Fees - Comcast	\$ 56,857	\$ 58,858	\$ 60,228	\$ 63,446	\$ 55,000	\$ 55,000	\$ 55,000	\$ -	0.0%
4970	Grant Funding	\$ 125,000	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	0.0%
4605	Interest - Checking Account	\$ 26	\$ 21	\$ 33	\$ 124	\$ 50	\$ 50	\$ 50	\$ -	0.0%
4601	Interest - Investment Pool	\$ 107,735	\$ 39,013	\$ 6,456	\$ 103,506	\$ 25,000	\$ 125,000	\$ 125,000	\$ -	0.0%
4301	Local Option Sales Tax - County	\$ 280,344	\$ 303,741	\$ 365,190	\$ 401,531	\$ 365,000	\$ 365,000	\$ 365,000	\$ -	0.0%
4701	Miscellaneous Income	\$ 286	\$ 1,982	\$ 241	\$ 1,150	\$ 500	\$ 500	\$ 500	\$ -	0.0%
4500	Planning & Zoning Fees	\$ 36,258	\$ 34,023	\$ 197,900	\$ 198,791	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	0.0%
4750	Sale of Assets	\$ 7,176	\$ -	\$ -	\$ 300	\$ 100	\$ 100	\$ 100	\$ -	0.0%
	TOTAL REVENUES	\$ 1,557,561	\$ 1,421,998	\$ 1,756,486	\$ 2,056,024	\$ 1,728,744	\$ 1,878,744	\$ 1,878,744	\$ -	0.0%
EXPENDITURES										
5005	Salaries - Gross Wages	\$ 283,335	\$ 317,144	\$ 366,657	\$ 510,240	\$ 761,472	\$ 761,472	\$ 761,472	\$ -	0.0%
5006	Salaries - Overtime	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0.0%
5010	FICA	\$ 21,473	\$ 25,646	\$ 26,595	\$ 38,576	\$ 58,554	\$ 58,554	\$ 58,554	\$ -	0.0%
5014	Medical Insurance	\$ 18,819	\$ 23,113	\$ 25,693	\$ 42,210	\$ 77,781	\$ 77,781	\$ 77,781	\$ -	0.0%
5015	SC Retirement	\$ 34,034	\$ 37,487	\$ 51,069	\$ 81,448	\$ 127,191	\$ 127,191	\$ 127,191	\$ -	0.0%
6260	Advertising	\$ 11,571	\$ 13,247	\$ 13,736	\$ 11,252	\$ 13,100	\$ 13,100	\$ 13,100	\$ -	0.0%
6262	Advertising - Tourism	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6208	Bank Service Charges	\$ 954	\$ 783	\$ 1,560	\$ 2,004	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0.0%
6301	Capital Expenditures	\$ 67,397	\$ 5,204	\$ 30,799	\$ 43,927	\$ 55,000	\$ 55,000	\$ 55,000	\$ -	0.0%
6288	Community Promotions	\$ -	\$ -	\$ 2,300	\$ 6,943	\$ 7,500	\$ 7,500	\$ 7,500	\$ -	0.0%
6290	Contingency	\$ 5,582	\$ 18,671	\$ 8,936	\$ 20,398	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	0.0%
6291	Contracted Services - Beach Patrol	\$ 29,450	\$ 58,920	\$ 59,282	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6292	Contracted Services - IT	\$ 28,667	\$ 30,714	\$ 32,558	\$ 40,420	\$ 42,000	\$ 42,000	\$ 42,000	\$ -	0.0%
6293	Contracted Services - Landscaping	\$ 135,386	\$ 95,992	\$ 82,029	\$ 26,479	\$ 57,500	\$ 57,500	\$ 57,500	\$ -	0.0%
6295	Contracted Services - Other	\$ 20,600	\$ 18,793	\$ 24,660	\$ 29,992	\$ 18,500	\$ 18,500	\$ 18,500	\$ -	0.0%
6051	Council & Committee Expense	\$ 1,674	\$ 263	\$ 1,234	\$ 653	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0.0%
6401	Court Expenses	\$ 9,144	\$ 5,200	\$ 5,200	\$ 1,075	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6209	Credit Card Processing Charges	\$ -	\$ -	\$ 133	\$ 3,694	\$ 7,500	\$ 7,500	\$ 7,500	\$ -	0.0%
TBD	Donations	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	#DIV/0!
6205	Election Expenses	\$ 1,781	\$ -	\$ -	\$ 3,228	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.0%
6151	Emergency Communications	\$ 23,072	\$ 7,903	\$ 5,736	\$ 4,788	\$ 7,500	\$ 7,500	\$ 7,500	\$ -	0.0%
6220	Emergency Preparedness	\$ 26,235	\$ 16,498	\$ 29,065	\$ 13,183	\$ 34,000	\$ 34,000	\$ 34,000	\$ -	0.0%
6235	Equipment Rentals	\$ 5,623	\$ 5,279	\$ 6,357	\$ 7,014	\$ 21,000	\$ 21,000	\$ 21,000	\$ -	0.0%
TBD	Fuel, Gas & Oil	\$ -	\$ -	\$ -	\$ -	\$ 7,200	\$ 7,200	\$ 7,200	\$ -	0.0%
6101	Furniture & Equipment	\$ 3,556	\$ 5,787	\$ 6,727	\$ 23,337	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0.0%
5165	Insurance - Auto	\$ 1,742	\$ 2,087	\$ 2,215	\$ 2,445	\$ 4,500	\$ 4,500	\$ 4,500	\$ -	0.0%
5163	Insurance - Equipment	\$ 9,973	\$ 12,270	\$ 12,239	\$ 15,079	\$ 17,500	\$ 17,500	\$ 17,500	\$ -	0.0%
5162	Insurance - Fidelity Bond	\$ 535	\$ 697	\$ 764	\$ 764	\$ 800	\$ 800	\$ 800	\$ -	0.0%
5161	Insurance - Tort Liability	\$ 7,384	\$ 9,234	\$ 11,214	\$ 13,736	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0.0%
5164	Insurance - Workers Comp	\$ 434	\$ 1,407	\$ 2,890	\$ 2,811	\$ 7,500	\$ 7,500	\$ 7,500	\$ -	0.0%
5305	Maintenance - Beach	\$ 2,966	\$ 9,334	\$ 3,749	\$ 3,458	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.0%
5261	Maintenance - Seabrook Island Road	\$ 1,785	\$ 10,849	\$ 16,560	\$ 2,097	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.0%
5301	Maintenance - Town Hall	\$ 3,201	\$ 16,825	\$ 55,323	\$ 9,569	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.0%
5310	Maintenance - Vehicles & Equipment	\$ 309	\$ 191	\$ 171	\$ 7,722	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.0%
5362	Materials & Supplies - Buildings & Grounds	\$ -	\$ -	\$ -	\$ 31,860	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	0.0%
5361	Materials & Supplies - Office	\$ 5,228	\$ 6,903	\$ 9,833	\$ 8,042	\$ 9,500	\$ 9,500	\$ 9,500	\$ -	0.0%
6201	Memberships, Dues & Subscriptions	\$ 15,576	\$ 16,667	\$ 18,343	\$ 42,475	\$ 39,150	\$ 39,150	\$ 39,150	\$ -	0.0%
5365	Planning & Zoning	\$ 86	\$ 596	\$ 251	\$ 84	\$ 500	\$ 500	\$ 500	\$ -	0.0%
5363	Postage	\$ 2,940	\$ 2,238	\$ 3,730	\$ 2,865	\$ 4,500	\$ 4,500	\$ 4,500	\$ -	0.0%
5020	Pre-Employment Expenses	\$ -	\$ -	\$ 829	\$ 2,516	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0.0%
5366	Printing & Scanning Services	\$ 5,256	\$ 2,832	\$ 9,157	\$ 11,645	\$ 7,500	\$ 7,500	\$ 7,500	\$ -	0.0%
5202	Professional Services - Accounting	\$ 12,869	\$ 16,388	\$ 16,326	\$ 14,963	\$ 16,500	\$ 16,500	\$ 16,500	\$ -	0.0%
5201	Professional Services - Auditor	\$ 12,300	\$ 14,000	\$ 14,000	\$ 14,900	\$ 15,500	\$ 15,500	\$ 15,500	\$ -	0.0%
5203	Professional Services - Engineering	\$ 104,098	\$ 5,667	\$ 12,886	\$ 11,562	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0.0%
5204	Professional Services - Legal	\$ 42,581	\$ 9,088	\$ 1,386	\$ 12,943	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	0.0%
5209	Professional Services - Other	\$ 74,573	\$ 38,405	\$ 8,828	\$ 16,822	\$ 52,000	\$ 52,000	\$ 52,000	\$ -	0.0%
5220	Seabrook Island Turtle Patrol	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6261	Special Events	\$ 5,228	\$ 7,622	\$ 5,806	\$ 8,816	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0.0%
6302	Special Projects - Roadway	\$ 157,124	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6404	State Court Assessment	\$ -	\$ 2,399	\$ 2,938	\$ 5,864	\$ -	\$ -	\$ -	\$ -	#DIV/0!
5405	Telecommunications	\$ 9,833	\$ 9,972	\$ 13,422	\$ 18,843	\$ 24,300	\$ 24,300	\$ 24,300	\$ -	0.0%
6285	Travel & Training	\$ 4,313	\$ 506	\$ 1,397	\$ 3,563	\$ 15,750	\$ 15,750	\$ 15,750	\$ -	0.0%
5380	Uniforms	\$ -	\$ -	\$ -	\$ 1,291	\$ 5,600	\$ 5,600	\$ 5,600	\$ -	0.0%
5401	Utilities	\$ 19,405	\$ 21,424	\$ 39,161	\$ 21,922	\$ 27,000	\$ 27,000	\$ 27,000	\$ -	0.0%
6403	Victim's Advocate Assessment	\$ -	\$ 336	\$ 633	\$ 532	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6402	Victim's Advocate Surcharge	\$ -	\$ 725	\$ 900	\$ 625	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6216	Website	\$ 409	\$ 553	\$ 863	\$ 80	\$ 800	\$ 800	\$ 800	\$ -	0.0%
	TOTAL EXPENDITURES	\$ 1,230,000	\$ 905,857	\$ 1,046,139	\$ 1,200,756	\$ 1,822,198	\$ 1,722,198	\$ 1,722,198	\$ -	0.0%
REVENUES OVER (UNDER) EXPENDITURES		\$ 327,560	\$ 516,141	\$ 710,347	\$ 855,268	\$ (93,454)	\$ 156,546	\$ 156,546	\$ -	0.0%
OTHER FINANCING SOURCES (USES)										
	Transfer In - ATAX (County) Fund	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	Transfer In - ATAX (State) Fund	\$ -	\$ -	\$ -	\$ -	\$ 72,027	\$ 72,027	\$ 72,027	\$ -	0.0%
	Transfer In - STR Permit Fund	\$ -	\$ -	\$ -	\$ -	\$ 178,400	\$ 178,400	\$ 178,400	\$ -	0.0%
	Transfer Out - Court	\$ -	\$ -	\$ -	\$ -	\$ (22,000)	\$ (17,369)	\$ (17,369)	\$ -	0.0%
	Transfer Out - Conservation Fund	\$ -	\$ -	\$ -	\$ -	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ -	0.0%
	Transfer Out - Emergency Fund	\$ -	\$ (2,000,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ -	0.0%
	Transfer Out - Road & Drainage Fund	\$ -	\$ (500,000)	\$ (220,000)	\$ (750,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ -	0.0%
	Transfer Out - Town Facilities Fund	\$ -	\$ (250,000)	\$ -	\$ (160,000)	\$ (1,050,000)	\$ (2,050,000)	\$ (2,050,000)	\$ -	0.0%
	Transfer Out - Vehicle & Equipment Replacemer	\$ -	\$ (15,000)	\$ (49,000)	\$ (15,000)	\$ (48,725)	\$ (48,725)	\$ (48,725)	\$ -	0.0%
	TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ (2,765,000)	\$ (329,000)	\$ (1,025,000)	\$ (1,070,298)	\$ (2,065,667)	\$ (2,065,667)	\$ -	0.0%
NET CHANGE IN FUND BALANCE		\$ 327,560	\$ (2,248,859)	\$ 381,347	\$ (169,732)	\$ (1,163,752)	\$ (1,909,121)	\$ (1,909,121)	\$ -	0.0%
FUND BALANCE, BEGINNING OF YEAR		\$ 4,627,036	\$ 4,954,596	\$ 2,705,737	\$ 3,087,084	\$ 2,122,743	\$ 2,917,353	\$ 2,917,353	\$ -	0.0%
FUND BALANCE, END OF YEAR		\$ 4,954,596	\$ 2,705,737	\$ 3,087,084	\$ 2,917,353	\$ 958,991	\$ 1,008,232	\$ 1,008,232	\$ -	0.0%

FY 2023 ATAX (State) Fund Summary

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	ADOPTED	FY 2023 1ST AMENDED	FY 2023 2ND AMENDED	CHANGE (\$)	CHANGE (%)
REVENUES										
7002	State ATAX (30%)	\$ 56,029	\$ 72,632	\$ 132,729	\$ 142,237	\$ 135,000	\$ 135,000	\$ 135,000	\$ -	0.0%
7003	State ATAX (65%)	\$ 121,395	\$ 157,368	\$ 287,579	\$ 308,180	\$ 292,500	\$ 292,500	\$ 292,500	\$ -	0.0%
7004	Interest Income	\$ -	\$ 941	\$ 237	\$ 5,031	\$ 750	\$ 750	\$ 750	\$ -	0.0%
	TOTAL REVENUES	\$ 177,424	\$ 230,941	\$ 420,545	\$ 455,447	\$ 428,250	\$ 428,250	\$ 428,250	\$ -	0.0%
EXPENDITURES										
8001	Tourism Related Expenditures (65%)	\$ 118,039	\$ 86,351	\$ 153,450	\$ 208,143	\$ 395,500	\$ 390,500	\$ 390,500	\$ -	0.0%
8002	Tourism Promotion (30%)	\$ 56,029	\$ 72,632	\$ 132,729	\$ 142,237	\$ 135,000	\$ 135,000	\$ 135,000	\$ -	0.0%
	TOTAL EXPENDITURES	\$ 174,068	\$ 158,982	\$ 286,179	\$ 350,379	\$ 530,500	\$ 525,500	\$ 525,500	\$ -	0.0%
	REVENUES OVER (UNDER) EXPENDITURES	\$ 3,356	\$ 71,959	\$ 134,366	\$ 105,068	\$ (102,250)	\$ (97,250)	\$ (97,250)	\$ -	0.0%
OTHER FINANCING SOURCES (USES)										
	Transfer Out - General Fund	\$ -	\$ -	\$ -	\$ -	\$ (72,027)	\$ (72,027)	\$ (72,027)	\$ -	0.0%
	Transfer Out - Town Facilities Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (250,000)	\$ -	\$ 250,000	-100.0%
	Transfer Out - Vehicle Replacement Fund	\$ -	\$ -	\$ -	\$ -	\$ (875)	\$ (875)	\$ (875)	\$ -	0.0%
	TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ (72,902)	\$ (322,902)	\$ (72,902)	\$ 250,000	-77.4%
	NET CHANGE IN FUND BALANCE	\$ 3,356	\$ 71,959	\$ 134,366	\$ 105,068	\$ (175,152)	\$ (420,152)	\$ (170,152)	\$ 250,000	-59.5%
	FUND BALANCE, BEGINNING OF YEAR	\$ 130,122	\$ 133,478	\$ 205,437	\$ 339,803	\$ 349,377	\$ 444,871	\$ 444,871	\$ -	0.0%
	FUND BALANCE, END OF YEAR	\$ 133,478	\$ 205,437	\$ 339,803	\$ 444,871	\$ 174,225	\$ 24,719	\$ 274,719	\$ 250,000	1011.4%

FY 2023 ATAX (Town) Fund Summary

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	ADOPTED	FY 2023 1ST AMENDED	FY 2023 2ND AMENDED	CHANGE (\$)	CHANGE (%)
REVENUES										
TBD	Town ATAX	\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ 180,000	\$ 180,000	\$ -	0.0%
TBD	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -	0.0%
	TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 180,250	\$ 180,250	\$ 180,250	\$ -	0.0%
EXPENDITURES										
TBD	Contracted Services - Beach Patrol	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	#DIV/0!
	REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 140,250	\$ 180,250	\$ 180,250	\$ -	0.0%
OTHER FINANCING SOURCES (USES)										
	Transfer Out - Town Facilities Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (75,000)	\$ -	\$ 75,000	-100.0%
	TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (75,000)	\$ -	\$ 75,000	-100.0%
	NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 140,250	\$ 105,250	\$ 180,250	\$ 75,000	71.3%
	FUND BALANCE, BEGINNING OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	FUND BALANCE, END OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ 140,250	\$ 105,250	\$ 180,250	\$ 75,000	71.3%

FY 2023 ATAX (County) Fund Summary

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	ADOPTED	FY 2023 1ST AMENDED	FY 2023 2ND AMENDED	CHANGE (\$)	CHANGE (%)
REVENUES										
7101	County ATAX	\$ 48,500	\$ -	\$ 80,387	\$ 62,038	\$ 95,000	\$ 95,000	\$ 95,000	\$ -	0.0%
7104	Interest Income	\$ -	\$ 138	\$ 19	\$ 1,100	\$ 200	\$ 200	\$ 200	\$ -	0.0%
	TOTAL REVENUES	\$ 48,500	\$ 138	\$ 80,407	\$ 63,138	\$ 95,200	\$ 95,200	\$ 95,200	\$ -	0.0%
EXPENDITURES										
TBD	Contracted Services - Beach Patrol	\$ 79,788	\$ 15,000	\$ 5,000	\$ 45,000	\$ 95,000	\$ 140,000	\$ 140,000	\$ -	0.0%
TBD	Contracted Services - Other	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL EXPENDITURES	\$ 79,788	\$ 15,000	\$ 9,000	\$ 45,000	\$ 95,000	\$ 140,000	\$ 140,000	\$ -	0.0%
	REVENUES OVER (UNDER) EXPENDITURES	\$ (31,288)	\$ (14,862)	\$ 71,407	\$ 18,138	\$ 200	\$ (44,800)	\$ (44,800)	\$ -	0.0%
OTHER FINANCING SOURCES (USES)										
	Transfer Out - General Fund	\$ -	\$ -	\$ (40,000)	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ (40,000)	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	NET CHANGE IN FUND BALANCE	\$ (31,288)	\$ (14,862)	\$ 31,407	\$ 18,138	\$ 200	\$ (44,800)	\$ (44,800)	\$ -	0.0%
	FUND BALANCE, BEGINNING OF YEAR	\$ 53,609	\$ 22,321	\$ 7,459	\$ 38,866	\$ 38,866	\$ 57,004	\$ 57,004	\$ -	0.0%
	FUND BALANCE, END OF YEAR	\$ 22,321	\$ 7,459	\$ 38,866	\$ 57,004	\$ 39,066	\$ 12,204	\$ 12,204	\$ -	0.0%

FY 2023 Alcohol Tax Fund Summary

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	ADOPTED	FY 2023 1ST AMENDED	FY 2023 2ND AMENDED	CHANGE (\$)	CHANGE (%)
REVENUES										
7405	Alcohol Tax	\$ 5,000	\$ 6,000	\$ 3,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.0%
7404	Interest Income	\$ -	\$ 209	\$ 37	\$ 605	\$ 150	\$ 150	\$ 150	\$ -	0.0%
	TOTAL REVENUES	\$ 5,000	\$ 6,209	\$ 3,037	\$ 5,605	\$ 5,150	\$ 5,150	\$ 5,150	\$ -	0.0%
EXPENDITURES										
8505	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.0%
	TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.0%
	REVENUES OVER (UNDER) EXPENDITURES	\$ 5,000	\$ 6,209	\$ 3,037	\$ 5,605	\$ (14,850)	\$ (14,850)	\$ (14,850)	\$ -	0.0%
OTHER FINANCING SOURCES (USES)										
	Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	NET CHANGE IN FUND BALANCE	\$ 5,000	\$ 6,209	\$ 3,037	\$ 5,605	\$ (14,850)	\$ (14,850)	\$ (14,850)	\$ -	0.0%
	FUND BALANCE, BEGINNING OF YEAR	\$ 21,032	\$ 26,032	\$ 32,241	\$ 35,277	\$ 40,659	\$ 40,882	\$ 40,882	\$ -	0.0%
	FUND BALANCE, END OF YEAR	\$ 26,032	\$ 32,241	\$ 35,277	\$ 40,882	\$ 25,809	\$ 26,032	\$ 26,032	\$ -	0.0%

FY 2023 ARPA Fund Summary

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	ADOPTED	FY 2023 1ST AMENDED	FY 2023 2ND AMENDED	CHANGE (\$)	CHANGE (%)
REVENUES										

7501	ARPA Distribution	\$	-	\$	-	\$	464,239	\$	464,239	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!
7504	Interest Income	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!
	TOTAL REVENUES	\$	-	\$	-	\$	464,239	\$	464,239	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!
EXPENDITURES																						
8045	ARPA Expenditures	\$	-	\$	-	\$	13,564	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!
	TOTAL EXPENDITURES	\$	-	\$	-	\$	13,564	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!
	REVENUES OVER (UNDER) EXPENDITURES	\$	-	\$	-	\$	450,676	\$	464,239	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!
OTHER FINANCING SOURCES (USES)																						
	Transfer Out - Town Facilities Fund	\$	-	\$	-	\$	-	\$	-	\$	-	\$	(914,915)	\$	-	\$	-	\$	914,915	\$	-	-100.0%
	TOTAL OTHER FINANCING SOURCES (USES)	\$	-	\$	-	\$	-	\$	-	\$	-	\$	(914,915)	\$	-	\$	-	\$	914,915	\$	-	-100.0%
	NET CHANGE IN FUND BALANCE	\$	-	\$	-	\$	450,676	\$	464,239	\$	-	\$	(914,915)	\$	-	\$	-	\$	914,915	\$	-	-100.0%
	FUND BALANCE, BEGINNING OF YEAR	\$	-	\$	-	\$	-	\$	450,676	\$	914,915	\$	914,915	\$	914,915	\$	914,915	\$	-	\$	-	0.0%
	FUND BALANCE, END OF YEAR	\$	-	\$	-	\$	450,676	\$	914,915	\$	914,915	\$	-	\$	914,915	\$	914,915	\$	914,915	\$	914,915	#DIV/0!

FY 2023 Court Fund Summary

	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	ADOPTED	FY 2023 1ST AMENDED	FY 2023 2ND AMENDED	CHANGE (\$)	CHANGE (%)													
REVENUES																						
TBD	Court Fines	\$	-	\$	-	\$	-	\$	7,500	\$	7,500	\$	7,500	\$	-	\$	-	\$	-	\$	-	0.0%
TBD	Law Enforcement Surcharge (State)	\$	-	\$	-	\$	-	\$	1,250	\$	1,250	\$	1,250	\$	-	\$	-	\$	-	\$	-	0.0%
TBD	State Assessment (County 11.16%)	\$	-	\$	-	\$	-	\$	900	\$	900	\$	900	\$	-	\$	-	\$	-	\$	-	0.0%
TBD	State Assessment (State 88.84%)	\$	-	\$	-	\$	-	\$	7,163	\$	7,163	\$	7,163	\$	-	\$	-	\$	-	\$	-	0.0%
TBD	Victim Advocate Surcharge (County)	\$	-	\$	-	\$	-	\$	1,250	\$	1,250	\$	1,250	\$	-	\$	-	\$	-	\$	-	0.0%
	TOTAL REVENUES	\$	-	\$	-	\$	-	\$	18,063	\$	18,063	\$	18,063	\$	-	\$	-	\$	-	\$	-	0.0%
EXPENDITURES																						
TBD	Salaries - Gross Wages	\$	-	\$	-	\$	-	\$	4,200	\$	4,200	\$	4,200	\$	-	\$	-	\$	-	\$	-	0.0%
TBD	FICA	\$	-	\$	-	\$	-	\$	322	\$	322	\$	322	\$	-	\$	-	\$	-	\$	-	0.0%
TBD	SC Retirement	\$	-	\$	-	\$	-	\$	759	\$	759	\$	759	\$	-	\$	-	\$	-	\$	-	0.0%
TBD	Jury Trials	\$	-	\$	-	\$	-	\$	1,650	\$	1,650	\$	1,650	\$	-	\$	-	\$	-	\$	-	0.0%
TBD	Law Enforcement Surcharge (State)	\$	-	\$	-	\$	-	\$	1,250	\$	1,250	\$	1,250	\$	-	\$	-	\$	-	\$	-	0.0%
TBD	Professional Services - Auditor	\$	-	\$	-	\$	-	\$	1,000	\$	1,000	\$	1,000	\$	-	\$	-	\$	-	\$	-	0.0%
TBD	Professional Services - Legal	\$	-	\$	-	\$	-	\$	-	\$	5,000	\$	5,000	\$	-	\$	-	\$	-	\$	-	0.0%
TBD	State Assessment (County 11.16%)	\$	-	\$	-	\$	-	\$	900	\$	900	\$	900	\$	-	\$	-	\$	-	\$	-	0.0%
TBD	State Assessment (State 88.84%)	\$	-	\$	-	\$	-	\$	7,163	\$	7,163	\$	7,163	\$	-	\$	-	\$	-	\$	-	0.0%
TBD	Travel & Training	\$	-	\$	-	\$	-	\$	750	\$	750	\$	750	\$	-	\$	-	\$	-	\$	-	0.0%
TBD	Victim Advocate Surcharge (County)	\$	-	\$	-	\$	-	\$	1,250	\$	1,250	\$	1,250	\$	-	\$	-	\$	-	\$	-	0.0%
	TOTAL EXPENDITURES	\$	-	\$	-	\$	-	\$	19,244	\$	24,244	\$	24,244	\$	-	\$	-	\$	-	\$	-	0.0%
	REVENUES OVER (UNDER) EXPENDITURES	\$	-	\$	-	\$	-	\$	(1,181)	\$	(6,181)	\$	(6,181)	\$	-	\$	-	\$	-	\$	-	0.0%
OTHER FINANCING SOURCES (USES)																						
	Transfers In - General Fund	\$	-	\$	-	\$	-	\$	22,000	\$	17,369	\$	17,369	\$	-	\$	-	\$	-	\$	-	0.0%
	TOTAL OTHER FINANCING SOURCES (USES)	\$	-	\$	-	\$	-	\$	22,000	\$	17,369	\$	17,369	\$	-	\$	-	\$	-	\$	-	0.0%
	NET CHANGE IN FUND BALANCE	\$	-	\$	-	\$	-	\$	20,819	\$	11,188	\$	11,188	\$	-	\$	-	\$	-	\$	-	0.0%
	FUND BALANCE, BEGINNING OF YEAR	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!
	FUND BALANCE, END OF YEAR	\$	-	\$	-	\$	-	\$	20,819	\$	11,188	\$	11,188	\$	-	\$	-	\$	-	\$	-	0.0%

FY 2023 STR Permit Fund Summary

	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	ADOPTED	FY 2023 1ST AMENDED	FY 2023 2ND AMENDED	CHANGE (\$)	CHANGE (%)													
REVENUES																						
TBD	STR Permit Fees	\$	-	\$	-	\$	-	\$	234,000	\$	234,000	\$	234,000	\$	-	\$	-	\$	-	\$	-	0.0%
	TOTAL REVENUES	\$	-	\$	-	\$	-	\$	234,000	\$	234,000	\$	234,000	\$	-	\$	-	\$	-	\$	-	0.0%
EXPENDITURES																						
----	STR Permit Fund Expenditures	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!
	TOTAL EXPENDITURES	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!
	REVENUES OVER (UNDER) EXPENDITURES	\$	-	\$	-	\$	-	\$	234,000	\$	234,000	\$	234,000	\$	-	\$	-	\$	-	\$	-	0.0%
OTHER FINANCING SOURCES (USES)																						
	Transfer Out - General Fund	\$	-	\$	-	\$	-	\$	(178,400)	\$	(178,400)	\$	(178,400)	\$	-	\$	-	\$	-	\$	-	0.0%
	Transfer Out - Vehicle Replacement Fund	\$	-	\$	-	\$	-	\$	(47,200)	\$	(47,200)	\$	(47,200)	\$	-	\$	-	\$	-	\$	-	0.0%
	TOTAL OTHER FINANCING SOURCES (USES)	\$	-	\$	-	\$	-	\$	(225,600)	\$	(225,600)	\$	(225,600)	\$	-	\$	-	\$	-	\$	-	0.0%
	NET CHANGE IN FUND BALANCE	\$	-	\$	-	\$	-	\$	8,400	\$	8,400	\$	8,400	\$	-	\$	-	\$	-	\$	-	0.0%
	FUND BALANCE, BEGINNING OF YEAR	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!
	FUND BALANCE, END OF YEAR	\$	-	\$	-	\$	-	\$	8,400	\$	8,400	\$	8,400	\$	-	\$	-	\$	-	\$	-	0.0%

FY 2023 Conservation Fund Summary

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	ADOPTED	FY 2023 1ST AMENDED	FY 2023 2ND AMENDED	CHANGE (\$)	CHANGE (%)
REVENUES										
TBD	Payment in Lieu of Mitigation	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0.0%
TBD	Tree Removal Permits	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0.0%
	TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 600	\$ 600	\$ -	0.0%
EXPENDITURES										
TBD	Conservation Fund Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 600	\$ 600	\$ -	0.0%
OTHER FINANCING SOURCES (USES)										
	Transfer In - General Fund	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	0.0%
	TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	0.0%
	NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 50,600	\$ 50,600	\$ 50,600	\$ -	0.0%
	FUND BALANCE, BEGINNING OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	FUND BALANCE, END OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ 50,600	\$ 50,600	\$ 50,600	\$ -	0.0%

FY 2023 Emergency Fund Summary

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	ADOPTED	FY 2023 1ST AMENDED	FY 2023 2ND AMENDED	CHANGE (\$)	CHANGE (%)
REVENUES										
7950	Emergency Fund Revenues	\$ -	\$ 25,903	\$ 13,030	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL REVENUES	\$ -	\$ 25,903	\$ 13,030	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
EXPENDITURES										
8050	Emergency Fund Expenditures	\$ -	\$ 18,294	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL EXPENDITURES	\$ -	\$ 18,294	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ 7,609	\$ 13,030	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OTHER FINANCING SOURCES (USES)										
	Transfer In - General Fund	\$ -	\$ 2,000,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	0.0%
	TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ 2,000,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	0.0%
	NET CHANGE IN FUND BALANCE	\$ -	\$ 2,007,609	\$ 113,030	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	0.0%
	FUND BALANCE, BEGINNING OF YEAR	\$ -	\$ -	\$ 2,007,609	\$ 2,120,639	\$ 2,117,484	\$ 2,220,639	\$ 2,220,639	\$ -	0.0%
	FUND BALANCE, END OF YEAR	\$ -	\$ 2,007,609	\$ 2,120,639	\$ 2,220,639	\$ 2,217,484	\$ 2,320,639	\$ 2,320,639	\$ -	0.0%

FY 2023 Road & Drainage Fund Summary

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	ADOPTED	FY 2023 1ST AMENDED	FY 2023 2ND AMENDED	CHANGE (\$)	CHANGE (%)
REVENUES										
----	Road & Drainage Fund Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
EXPENDITURES										
8068	Capital Expenditures	\$ -	\$ 76,333	\$ 49,310	\$ 35,250	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	0.0%
	TOTAL EXPENDITURES	\$ -	\$ 76,333	\$ 49,310	\$ 35,250	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	0.0%
	REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ (76,333)	\$ (49,310)	\$ (35,250)	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ -	0.0%
OTHER FINANCING SOURCES (USES)										
	Transfer In - General Fund	\$ -	\$ 500,000	\$ 220,000	\$ 750,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	0.0%
	TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ 500,000	\$ 220,000	\$ 750,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	0.0%
	NET CHANGE IN FUND BALANCE	\$ -	\$ 423,667	\$ 170,690	\$ 714,750	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ -	0.0%
	FUND BALANCE, BEGINNING OF YEAR	\$ -	\$ -	\$ 423,667	\$ 594,357	\$ 1,193,257	\$ 1,309,107	\$ 1,309,107	\$ -	0.0%
	FUND BALANCE, END OF YEAR	\$ -	\$ 423,667	\$ 594,357	\$ 1,309,107	\$ 1,143,257	\$ 1,259,107	\$ 1,259,107	\$ -	0.0%

FY 2023 Town Facilities Fund Summary

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	ADOPTED	FY 2023 1ST AMENDED	FY 2023 2ND AMENDED	CHANGE (\$)	CHANGE (%)
REVENUES										
----	Town Facilities Fund Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
EXPENDITURES										
8078	Capital Expenditures	\$ -	\$ -	\$ -	\$ 13,500	\$ 100,000	\$ 3,600,000	\$ 100,000	\$ (3,500,000)	-97.2%
	TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 13,500	\$ 100,000	\$ 3,600,000	\$ 100,000	\$ (3,500,000)	-97.2%
	REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	\$ -	\$ (13,500)	\$ (100,000)	\$ (3,600,000)	\$ (100,000)	\$ 3,500,000	-97.2%
OTHER FINANCING SOURCES (USES)										
	Transfer In - General Fund	\$ -	\$ 250,000	\$ -	\$ 160,000	\$ 1,050,000	\$ 2,050,000	\$ 2,050,000	\$ -	0.0%
	Transfer In - ATAX (State) Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ (250,000)	-100.0%
	Transfer In - ATAX (Town) Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ (75,000)	-100.0%
	Transfer In - ARPA Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 914,915	\$ -	\$ (914,915)	-100.0%
	TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ 250,000	\$ -	\$ 160,000	\$ 1,050,000	\$ 3,289,915	\$ 2,050,000	\$ (1,239,915)	-37.7%
	NET CHANGE IN FUND BALANCE	\$ -	\$ 250,000	\$ -	\$ 146,500	\$ 950,000	\$ (310,085)	\$ 1,950,000	\$ 2,260,085	-728.9%
	FUND BALANCE, BEGINNING OF YEAR	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 350,000	\$ 396,500	\$ 396,500	\$ -	0.0%
	FUND BALANCE, END OF YEAR	\$ -	\$ 250,000	\$ 250,000	\$ 396,500	\$ 1,300,000	\$ 86,415	\$ 2,346,500	\$ 2,260,085	2615.4%

FY 2023 Vehicle & Equipment Replacement Fund Summary

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	ADOPTED	FY 2023 1ST AMENDED	FY 2023 2ND AMENDED	CHANGE (\$)	CHANGE (%)
REVENUES										
----	Vehicle Replacement Fund Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
EXPENDITURES										
8081	Capital Expenditures	\$ -	\$ -	\$ -	\$ 39,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	0.0%

TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 39,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	0.0%
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	\$ -	\$ (39,000)	\$ (40,000)	\$ (40,000)	\$ (40,000)	\$ -	0.0%
OTHER FINANCING SOURCES (USES)									
Transfer In - General Fund	\$ -	\$ 15,000	\$ 49,000	\$ 15,000	\$ 48,725	\$ 48,725	\$ 48,725	\$ -	0.0%
Transfer In - ATAX (State) Fund	\$ -	\$ -	\$ -	\$ -	\$ 875	\$ 875	\$ 875	\$ -	0.0%
Transfer In - STR Permit Fund	\$ -	\$ -	\$ -	\$ -	\$ 47,200	\$ 47,200	\$ 47,200	\$ -	0.0%
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ 15,000	\$ 49,000	\$ 15,000	\$ 96,800	\$ 96,800	\$ 96,800	\$ -	0.0%
NET CHANGE IN FUND BALANCE	\$ -	\$ 15,000	\$ 49,000	\$ (24,000)	\$ 56,800	\$ 56,800	\$ 56,800	\$ -	0.0%
FUND BALANCE, BEGINNING OF YEAR	\$ -	\$ -	\$ 15,000	\$ 64,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	0.0%
FUND BALANCE, END OF YEAR	\$ -	\$ 15,000	\$ 64,000	\$ 40,000	\$ 96,800	\$ 96,800	\$ 96,800	\$ -	0.0%

Additions Deletions

TOWN OF SEABROOK ISLAND

ORDINANCE NO. 2023-14

ADOPTED _____

AN ORDINANCE AMENDING THE TOWN CODE FOR THE TOWN OF SEABROOK ISLAND, SOUTH CAROLINA, SO AS TO ESTABLISH REGULATIONS PERTAINING TO PROHIBITED NOISE; PROPERTY MAINTENANCE; TRASH, LITTER AND DEBRIS; ILLEGAL DUMPING; AND THE PARKING OF VEHICLES AND EQUIPMENT; TO REPEAL SECTIONS 14-21 THROUGH 14-24 RELATING TO PUBLIC NUISANCES; TO REPEAL SECTION 22-21 RELATING TO ILLEGAL DUMPING; AND OTHER MATTERS RELATED THERETO

WHEREAS, Chapter 18 of the Town Code for the Town of Seabrook Island (the "Town Code") contains various provisions pertaining to general offenses against public safety; and

WHEREAS, the Mayor and Council for the Town of Seabrook Island desire to amend Chapter 18 of the Town Code to establish and consolidate regulations pertaining to various public nuisances, including noise; property maintenance; trash, litter and debris; illegal dumping; and the parking of vehicles and equipment within the town; and

WHEREAS, the Mayor and Council further desire to amend the Town Code so as to remove conflicting provisions from elsewhere in the Town Code, including Sections 14-21 through 14-24, and Section 22-21; and

WHEREAS, the Mayor and Council advertised and held a public hearing on the proposed amendments during a duly called meeting on [November 28, 2023]; and

WHEREAS, in an effort to protect the public health, comfort, safety and welfare of residents within the town, the Mayor and Council believe it is fitting and proper to amend the Town Code to achieve the objectives referenced herein;

NOW, THEREFORE, pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, **BE IT ORDAINED BY THE MAYOR AND COUNCIL FOR THE TOWN OF SEABROOK ISLAND, S.C.:**

SECTION 1. Amending Chapter 18 of the Town Code. The Town Code for the Town of Seabrook Island, South Carolina; Chapter 18, Offenses and Miscellaneous Provisions; is hereby amended to read as follows:

Chapter 18 - OFFENSES AND MISCELLANEOUS PROVISIONS

ARTICLE I. IN GENERAL

Sec. 18-1. Uniform ordinance summons.

- (a) *Authority.* Any person or entity violating any provision of the Town Code, or any ordinance adopted pursuant thereto, within the town's corporate limits may be issued a uniform ordinance summons.
- (b) *Jurisdiction.* The issuance of a uniform ordinance summons shall vest jurisdiction in the municipal court or a designated magistrate's court, as applicable, to hear and dispose of the charge for which the uniform ordinance summons was issued and served.
- (c) *Issuance.* A uniform ordinance summons may be issued by any person or official designated or appointed as a town code enforcement officer, pursuant to the provisions of section 18-2.
- (d) *Bond.* The bond amount for violations shall be prescribed by the municipal judge or the magistrate so appointed to perform that function. Town code enforcement officers are prohibited from accepting bonds. Bonds are to be posted in the manner prescribed in the uniform ordinance summons.
- (e) *Limitations.* A uniform ordinance summons shall not be used to perform a custodial arrest, to regulate the use of motor vehicles on public highways, or to enforce any other offense or violation for which a uniform traffic ticket must be used, pursuant to S.C. Code 1976, ~~Sec. §~~ 5-7-10.
- (f) *Form.* The form set forth in Exhibit A to the ordinance from which this section is derived is hereby adopted as the "Town of Seabrook Island's Uniform Ordinance Summons."

Sec. 18-2. Town code enforcement officers.

- (a) *Designation of ex officio code enforcement officers.* For purposes of this section, the town administrator and zoning administrator are hereby designated, ex officio, as town code enforcement officers.
- (b) *Appointment of additional code enforcement officers.* The mayor, with the concurrence of the town council, may appoint and commission as many town code enforcement officers as may be necessary for the proper security, general welfare and convenience of the town.
- (c) *Powers and duties.* Town code enforcement officers shall be vested with the powers and duties set forth in S.C. Code 1976, ~~Sec. §~~ 5 7-32. Town code enforcement officers shall have the authority to exercise their powers on all public and private property within the town.

(d) *Limitations.* No town code enforcement officer commissioned pursuant to the provisions of this section may perform a custodial arrest.

Sec. 18-3. Prohibited activities.

(a) *False complaints, false information.* It is unlawful for any person to knowingly make a false complaint or provide false information to any town code enforcement officer concerning the alleged commission of any offense or violation by another.

(b) *Misrepresentation of identity; failure to cooperate.* It is unlawful for any person to:

- (1) Misrepresent his or her identity to a town code enforcement officer;
- (2) Fail to provide necessary information or to otherwise cooperate with a town code enforcement officer in the discharge of his or her official duties; and
- (3) Fail to accept a uniform ordinance summons issued by a town code enforcement officer.

(c) *Penalties.* ~~Unless otherwise prescribed by law, Any person who violates-violating the provisions of this section is-shall be deemed guilty of a misdemeanor and, upon conviction, must be fined not more than \$200.00 or imprisoned for not more than 30 days. shall be subject to the penalties set forth in section 1-7.~~

Sec. 18-4. Assaulting or resisting code enforcement or law enforcement officer.

No person shall assault, resist, hinder, oppose, molest, or interfere with any town code enforcement officer or employee of the town, of any department or board of the town, or of any law enforcement officer in the discharge of official duties.

Secs. 18-5—18-~~22~~19. Reserved.

ARTICLE II. OFFENSES AGAINST PUBLIC SAFETY

Sec. 18-~~23~~20. Discharging firearms.

(a) *Firearms defined.*

- (1) For purposes of this ~~article~~section, the term "firearm" includes:
 - a. Any handgun as defined in S.C. Code 1976, § 16-23-10; and
 - b. Any machine gun, sawed-off shotgun, shotgun, sawed-off rifle, rifle or antique firearm as defined in S.C. Code 1976, § 23-31-310.

(2) For purposes of this ~~article~~section, the term "firearm" does not include:

- a. BB guns; and
- b. Air rifles.

(b) *Prohibited.* It shall be unlawful for any person to negligently or carelessly discharge or fire any firearm or crossbow within the town's jurisdiction. Any intentional discharge is prohibited subject to the exceptions set forth in subsection (c) of this section.

(c) *Exceptions.* Exceptions to the prohibition contained in subsection (b) of this section may be granted by resolution of the town council. The following are examples of situations warranting exception:

- (1) A controlled hunt which is undertaken as part of a duly authorized wildlife management program.
- (2) A controlled hunt to remove any animal whose presence poses a threat to public health and safety.
- (3) Any peace officer of the state, county or municipality, in the performance of his or her office or duty.
- (4) Any security officer employed by a property owners' association or development within the town, in the performance of his or her office or duty.
- (5) A landowner intentionally discharging a firearm or crossbow on the landowner's property to protect the landowner's family, employees, the general public, or the landowner's property from animals that the landowner reasonably believes poses a direct threat or danger to the landowner's property, people on the landowner's property, or the general public. For purposes of this subsection, the landowner's property must be a parcel of land comprised of at least 25 contiguous acres.

(d) *Penalties.* Unless otherwise prescribed by law, any person violating the provisions of this section shall be deemed guilty of a misdemeanor and shall be subject to the penalties set forth in section 1-7.

Sec. 18-~~2421~~. Gaming vessels.

(a) *Prohibited; exceptions.* The town hereby prohibits within its jurisdiction the docking and embarking or disembarking of passengers aboard gambling vessels, as defined in S.C. Code 1976, § 3-11-100(1), that provide gambling aboard voyages that depart from the town's jurisdiction, leave the territorial waters of the state, sail into United States or international waters, and return to the territorial waters of the state without making an intervening stop, as defined in S.C. Code 1976, § 3-11-100(3). Nothing in this section shall be construed to prohibit, regulate, or otherwise apply to passenger

cruise liners, as defined by S.C. Code 1976, § 3-11-100(5), nor shall this section apply to vessels described in S.C. Code 1976, § 3-11-400(A).

- (b) *Penalties.* Anyone violating this section must be assessed a civil penalty of not more than \$100.00 per passenger for each violation, with an aggregate total in penalties not to exceed \$50,000.00 per gambling vessel for a 24-hour period. For the purposes of this section, the term "per passenger" means the total number of passengers allowed on a vessel pursuant to its United States Coast Guard certificate of documentation or equivalent foreign documentation. In addition, violations of this section are subject to injunctive relief.
- (c) *Validity.* The exceptions for passenger cruise liners and S.C. Code 1976, § 3-11-400(D) in this section are so connected with the other provisions of this section that they are mutually dependent on each other as conditions and considerations for each other, so that the town council would not have adopted this section without them; therefore, should these exceptions be found unconstitutional or invalid, it is the intent of the council that the entire section be found invalid.

Sec. 18-~~2522~~. Prohibited hours of operation for establishments permitting on-premises consumption of beer, ale, etc.; penalty.

The town hereby prohibits any establishment that allows for the on-premises consumption of beer, ale, liquor, porter and/or wine from operating between the hours of 2:00 a.m. and 6:00 a.m. on Mondays through Sundays. A violation of the provisions of this section is punishable by a fine of up to \$500.00 per incident and 30 days in jail and the immediate revocation of the merchant's business license for a period of one year.

Sec. 18-~~2623~~. Restraint of domestic household animals/pets.

(a) *Definitions.* For purposes of this section, the following definitions shall apply, except where the context clearly indicates a different meaning:

- (1) *Competent person.* A person of suitable age and discretion and physically capable of restraining and controlling the domestic animal/pet in his or her care in order to prevent harm to persons, property or to other animals.
- (2) *On a leash.* The domestic household animal/pet is restrained by a competent person using a physical restraint made of cord, rope, strap, chain or other material effective for restraining the type and size of domestic household animal/pet, the physical restraint being no more than 16 feet in length, secured to the animal's collar or harness and continually held by a competent person.
- (3) *Effectively restrained.* The person owning or having possession, charge, custody or control of the domestic household animal/pet restrains the animal from destroying or damaging any property; attacking, threatening to attack, or

interfering with any person in any manner; becoming a nuisance; or straying onto public property or the private property of another.

~~(a)~~(b) Leash required. No person owning or having possession, charge, custody or control of any domestic household animal/pet shall cause, permit or allow the animal to stray or in any manner to run at large upon public property or upon the property of another unless the animal is effectively restrained on a leash.

~~(b)~~ For purposes of this section, the term "on a leash" shall have the same meaning as contained in section 32-44(a)(4)(d).

~~(c)~~ For purposes of this section the term "effectively restrained" shall mean that the person owning or having possession, charge, custody or control of the animal restrains the animal from destroying or damaging any property; attacking, threatening to attack, or interfering with any person in any manner; becoming a nuisance; or straying onto public property or the private property of another.

(c) Exceptions. The provisions of this section shall not apply on any public property which is subject to the provisions of section 32-44.

(d) Penalties. Unless otherwise prescribed by law, any person violating the provisions of this section shall be deemed guilty of a misdemeanor and shall be subject to the penalties set forth in section 1-7.

Secs. 18-24—18-29. Reserved.

ARTICLE III. PUBLIC NUISANCES

Sec. 18-30. Prohibited Noise

(a) Purpose. The town seeks to maintain a peaceful environment while recognizing that certain types of noises may be generated by acceptable economic, recreational and social activities which contribute to the overall health and vibrance of the community. The purpose of this section is to balance the impact of such activities with the public health, comfort, safety, welfare and reasonable expectation of peaceful enjoyment by prohibiting certain types of unreasonably loud, disturbing or unnecessary noises which cause discomfort or injury to persons of ordinary sensibilities in the vicinity thereof.

(b) Definitions. For purposes of this section, the following definitions shall apply, except where the context clearly indicates a different meaning:

(1) Amplified sound. Sound which is augmented by any electronic means which increases its level or volume.

- (2) Construction activities. Any lawfully permitted assembly, erection, fabrication, installation, alteration, repair, demolition or removal of any structure, facility, or addition thereto, including all related activities, including, but not limited to, clearing of land, earth moving, blasting, excavation and site work.
- (3) Decibel (dB). A logarithmic unit for measuring the intensity of sound.
- a. dB(A). A measurement of the intensity of sound in decibels, determined by the "A" weighted scale of a standard sound level meter having characteristics defined by the American National Standards Institute (ANSI) Standard S1.4: Specifications for Sound Level Meters, current edition, or its successor publication(s).
- (4) Decibel meter. An instrument used to measure the intensity of sound in decibels which includes a microphone, amplifier and output meter.
- a. Decibel meter, approved. A decibel meter of standard design and quality which conforms to American National Standards Institute (ANSI) Standard S1.4: Specifications for Sound Level Meters, current edition, or its successor publication(s), and which uses the "A" frequency weighting network for the measurement of sound levels. For purposes of this section, an approved decibel meter shall have a minimum grade of Type/Class 2.
- (5) Landscape maintenance activities. Activities and services which are typically necessary to establish, care for, preserve or remove organic vegetation, whether natural or ornamental, and to maintain areas of a premises containing lawns, gardens, shrubbery, trees, planting beds, natural vegetation, mulch, irrigation systems, pathways and recreational amenities in a healthy, clean, safe and attractive condition. Such activities generally include, but are not limited to, mowing, edging, pruning, trimming, chipping, raking, weeding, fertilizing, planting, harvesting and blowing by way of hand- or machine-powered tools and equipment.
- (6) Noise disturbance. Any unnecessary or unusually loud sound, or any sound which disrupts the peace and quiet of any neighborhood and which annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of reasonable persons of ordinary sensibilities.
- (7) Person. Any individual, corporation, partnership, firm, association, trust, estate, public or private institution, group or agency.
- (8) Plainly audible. A noise or sound which may be clearly heard by a person of normal sensibilities using only unaided auditory senses. Plainly audible shall refer to a sound heard at a volume level above that of normal conversation and shall not include sounds which are just barely audible. With respect to music and amplified

sounds, the detection of rhythmic base reverberating type sound, beat or cadence shall be deemed plainly audible.

(9) Recreational properties. Any lot, plot or parcel of land which is zoned Recreation (RC) or Camp St. Christopher (CSC) according to the official zoning map of the town.

(c) In general. It shall be unlawful for any person to willfully cause, create, continue, permit or allow any activity which produces or constitutes a noise disturbance on or within any premises or public area in the town, except as expressly allowed in this section.

(d) Specific noises prohibited. Unless otherwise specifically provided in this section, the following are declared to constitute prima facie evidence of a noise disturbance in violation of this section:

(1) Alarms, horns and signaling devices (non-emergency). Noise caused by the sounding of any alarm, horn or signaling device, except as required by law or to alert persons of imminent danger or emergency.

(2) Amplified sound generally. Noise caused by amplified sound which is plainly audible from inside a neighboring residence or place of business.

(3) Defective building equipment and systems. Noise caused by defective building equipment and systems including, but not limited to, mechanical, electrical and plumbing systems, which, due to frequent or long-continued occurrence, disturbs the quiet, comfort or repose of persons within a neighboring residence or place of business.

(4) Domestic animals. Noise caused by barking dogs or other domestic animals, either intermittently or continuously, for periods of more than 30 minutes.

(5) Engine noise. Noise caused by the engine exhaust of any motor vehicle, motorcycle, boat, steam engine or stationary internal combustion engine, except through a muffler or other device that effectively muffles noise therefrom.

(6) Noise on the beach. Music or other noise on the beach that is audible more than 100 feet from its source.

(7) Noise from watercraft. Music or other noise emanating from a watercraft in a marina, dock or navigable waterway, other than engine noise, that is audible more than 100 feet from the vessel.

(8) Radios, televisions, musical instruments and similar devices. Noise caused by radios, televisions, musical instruments and similar devices when operated or

played in such a manner as to be plainly audible from inside a neighboring residence or place of business.

(9) *Yelling, shouting, etc.* Yelling, shouting, hooting, whistling or singing at any time or place that annoys or disturbs the quiet, comfort, or repose of persons within a neighboring residence or place of business.

(e) *Decibel level prohibitions; exceptions.*

(1) *In general.* Unless otherwise specifically provided in this section, it shall be unlawful for any person to willfully cause, create, continue, permit or allow the emission of noise of any type in excess of the following levels:

a. *Daytime hours.* Between the hours of 8:00 a.m. and 10:00 p.m., sounds in excess of 70 dB(A) are declared to constitute a noise disturbance in violation of this section.

b. *Evening hours.* Between the hours of 10:00 p.m. and 8:00 a.m., sounds in excess of 60 dB(A) are declared to constitute a noise disturbance in violation of this section.

(2) *Exceptions.* The decibel level prohibitions set forth above shall not apply to sounds generated by any of the following; provided, however, where additional conditions are provided, failure to comply with such conditions is declared to constitute a noise disturbance in violation of this section:

a. *Agriculture.* Sounds generated by agricultural and silvicultural activities, subject to the following conditions:

1. All internal combustion engines shall be equipped with a muffler or other device that effectively muffles noise therefrom; and

2. Processing of agricultural products is only exempt if performed on farmlands.

b. *Alarms, horns and signaling devices (emergency).* Sounds generated by the sounding of any alarm, horn or signaling device, when required by law or to alert persons of imminent danger or emergency.

c. *Building maintenance.* Sounds generated by building maintenance activities including, but not limited to, cleaning, washing, vacuuming, the performance of minor repairs and similar activities, subject to the following conditions:

1. Building maintenance activities which may disturb the quiet, comfort or repose of persons within a neighboring residence or place of business shall not commence before 7:00 a.m. and must cease by 10:00 p.m.; and

2. The exception authorized herein shall not apply to activities which are classified as construction activities or landscape maintenance activities.
- d. Construction activities. Sounds generated by lawfully permitted construction activities, subject to the following conditions:
 1. Construction activities which may disturb the quiet, comfort or repose of persons within a neighboring residence or place of business shall not commence before 7:00 a.m. and must cease by 6:30 p.m. on Mondays through Saturdays;
 2. Construction activities shall be prohibited on Sundays, official town holidays and at such other times as may occasionally be prohibited by resolution of town council; and
 3. The conditions specified herein shall not apply to construction activities related to emergency work or work completed by, or on behalf of, a government agency.
 - e. Emergency vehicles and equipment. Sounds generated by emergency vehicles and equipment including, but not limited to, police, fire and emergency transport services.
 - f. Emergency work. Sounds generated by work which is necessary to:
 1. Restore a property or structure to a safe or habitable condition;
 2. Protect persons or property from danger or potential danger;
 3. Repair or restore public or private utility services; or
 4. Repair or restore any public or private road, bridge or drainage structure.
 - g. Fireworks displays. Sounds which are generated by the discharge of fireworks during a public display or exhibition which is lawfully permitted pursuant to Section 16-2.
 - h. Generators. Sounds which are generated by an emergency generator during a power outage or emergency event, or during such periods when the generator is being tested or repaired.
 - i. Government vehicles and equipment. Sounds generated by vehicles and equipment operated by an official, employee or authorized contractor of any municipal, county, state or federal agency, department or unit.

- j. HVAC systems. Sounds generated by properly installed and operating HVAC systems.
- k. Irrigation systems. Sounds generated by properly installed and operating irrigation systems.
- l. Landscape maintenance activities. Sounds generated by landscape maintenance activities, subject to the following conditions:
 - 1. Landscape maintenance activities which may disturb the quiet, comfort or repose of persons within a neighboring residence or place of business shall not commence before 7:00 a.m. and must cease by 6:30 p.m.;
 - 2. In an effort to reduce off-site noise generated by landscape maintenance activities, the town encourages the use of electric-powered tools and equipment where available; and
 - 3. The conditions specified herein shall not apply to landscape maintenance activities at recreational properties.
- m. Parades and public assemblies. Sounds generated by attendees, spectators and participants in parades and public assemblies on public property, provided:
 - 1. The parade or public assembly is lawfully permitted pursuant to Section 24-20, et seq; and
 - 2. The conduct of the parade or public assembly does not unreasonably disturb the use and quiet enjoyment of property owners or visitors within the vicinity of the parade or public assembly.
- n. Pump systems. Sounds generated by properly installed and operating pump systems.
- o. Recreational properties. On all recreational properties within the town, the following activities shall be exempt from the decibel level prohibitions specified in paragraph (1):
 - 1. Sounds generated by landscape maintenance activities between the hours of 6:00 a.m. and 10:00 p.m.;
 - 2. Non-amplified sounds generated by participants, attendees and spectators of permissible recreational events and activities between the hours of 7:00 a.m. and 11:00 p.m.; and

3. Amplified sounds between the hours of 7:00 a.m. and 11:00 p.m., provided the amplified sound does not exceed 75 dB(A) measured from the nearest street, right-of-way or property line.
- p. *Special exemption permits.* Sounds which are generated as part of a special exemption permit approved by town council pursuant to subsection (f) of this section, and subject to any conditions as may be imposed by town council.
- q. *Town-sponsored events and activities.* Sounds generated by attendees, spectators and participants at any outdoor event or activity which is sponsored or co-sponsored by the town and taking place on public or private property. Such examples include, but are not limited to, concerts, festivals, parades, races and similar activities.
- r. *Utility operations.* Sounds generated by the operation of any regulated utility system.
- (f) *Special exemption permits.* Town council may grant a special exemption permit to allow any person to engage in conduct or activities, on a temporary basis, which would otherwise violate the provisions of this section.
- (1) *Application for special exemption permit.* Permit applications shall be submitted to the town administrator using a form made available for that purpose. Applications must be received no less than 10 days prior to the date upon which the applicant seeks to engage in the conduct or activity. Applications shall be forwarded by the town administrator to the town council for consideration at the next available town council meeting.
- (2) *Criteria for approval.* The following information shall be considered by town council in determining whether or not to grant a special exemption permit:
- a. The nature of the proposed conduct or activity and whether there are any feasible and prudent alternatives;
- b. Any adverse impacts and whether there are ways to avoid or mitigate those impacts;
- c. The location of the proposed conduct or activity and any history of noise problems at that address;
- d. The proximity of any residences, places of business or other uses and whether the neighbors within hearing range support or oppose the proposed conduct or activity; and
- e. When the conduct or activity will begin and end.

(3) Conditions. In granting a special exemption permit, town council may impose conditions and safeguards to mitigate any adverse impacts of the conduct or activity.

(4) Permit. Upon approval of a special exemption permit by town council, the permit must be signed by the mayor or his or her designee and shall set forth the following:

a. The name of the person to whom the permit is granted;

b. The location of the property for which permit is issued;

c. A description of the conduct or activity for which the permit is granted; and

d. The date(s) and time(s) for which the permit is effective.

(g) Method of determining violation.

(1) In general. For purposes of determining whether a noise disturbance in violation of this section has occurred, other than those noises specifically prohibited in subsection (d), the sound shall be measured using an approved decibel meter from the street, right-of-way or neighboring property line; provided, however, for noise disturbances originating at or within a condominium, townhome or cluster unit, or within a mixed-use or multi-tenant building, the sound may be measured from a neighboring unit or common area.

(2) Other considerations. In addition to any other criteria established herein, the code enforcement officer may consider the following characteristics and conditions in determining whether a noise disturbance violation exists:

a. The duration and intensity of the noise;

b. Whether the noise is recurrent, intermittent or constant;

c. Whether the noise is usual or unusual or produced naturally or unnaturally;

d. Whether the noise is reasonably necessary due to a hearing impairment or other disability;

e. The time of day or night at which the noise is occurring;

f. The general character of the area where the noise is occurring;

g. The reasonable expectation of quiet that could be expected by individuals on public or private property in the vicinity where the noise is occurring; and

h. The frequency and/or history of prior violations at the property.

(h) Penalties. Failure to comply with the provisions set forth in this section shall be deemed a public nuisance. Unless otherwise prescribed by law, any person violating the provisions of this section shall be deemed guilty of a misdemeanor and shall be subject to the penalties set forth in section 1-7.

Sec. 18-31. Property maintenance.

(a) Definitions. For purposes of this section, the following definitions shall apply, except where the context clearly indicates a different meaning:

(1) Conservation lands. Any lot, plot or parcel of land which is zoned CP Conservation according to the official zoning map of the town and which contains no principal use or structure. Such lands are generally dedicated or reserved as open space preserves, wetlands and wildlife habitat refuge areas.

(2) Exterior property. The open space on the premises and on adjoining property under the control of owners or operators of such premises.

(3) Hazardous tree. A tree which, due to severe disease, death, or irreparable damage due to age, storm or other injury, poses an imminent safety hazard to nearby buildings or structures; obstructs or renders dangerous any street, sidewalk, watercourse or drainage structure; or creates an unreasonable risk of injury in the use of the property or surrounding properties.

(4) Infestation. The presence, within or contiguous to, a structure or premises of insects, rodents, vermin or other pests.

(5) Occupant. Any individual living or sleeping in a building or having possession of a space within a building.

(6) Operator. Any person who has charge, care or control of a structure or premises that is let or offered for occupancy.

(7) Owner. Any person, agent, operator, firm or corporation having legal or equitable interest in the property; or recorded in the Charleston County Register of Deeds as holding title to the property; or otherwise having control of the property, including the guardian of the estate of any such person, and the executor or administrator of the estate of such person if ordered to take possession of real property by a court of competent jurisdiction.

(8) Pest elimination. The control and elimination of insects, rodents or other pests by eliminating their harborage places; by removing or making inaccessible materials that serve as their food or water; by other approved pest elimination methods.

(9) Premises. A lot, plot or parcel of land, easement or public way, including any structures thereon.

(10) Structure. Anything constructed or erected, which requires, more or less, permanent location on the ground or is attached to something having a permanent location on the ground.

(11) Tenant. A person, corporation, partnership or group, whether or not the legal owner of record, occupying a building or portion thereof as a unit.

(b) Scope. The provisions of this section shall govern the minimum conditions and the responsibilities of persons for maintenance of structures, equipment and exterior property.

(c) Responsibility. The owner of the premises shall maintain the structures and exterior property in compliance with the requirements set forth in this section. A person shall not occupy as owner-occupant or permit another person to occupy premises that are not in a sanitary and safe condition and that do not comply with the requirements of this section. Occupants of a dwelling unit, rooming unit or housekeeping unit are responsible for keeping in a clean, sanitary and safe condition that part of the dwelling unit, rooming unit, housekeeping unit or premises they occupy and control.

(d) Property maintenance required.

(1) Vacant structures and land; conservation lands.

a. Vacant structures and land. Vacant structures and the premises thereof and vacant land, other than conservation lands, shall be maintained in a clean, safe, secure and sanitary condition, as provided herein, so as not to cause a blighting problem or adversely affect public health or safety.

b. Conservation lands. Conservation lands shall be maintained in a natural condition which is consistent with their conservation purpose and conducive to native flora and fauna. While such lands need not be manicured, they shall be maintained in a clean and sanitary condition and free of hazardous trees and noxious weeds.

(2) Exterior property areas.

a. Sanitation. Exterior property and premises shall be maintained in a clean, safe and sanitary condition. The occupant shall keep that part of the exterior property that such occupant occupies or controls in a clean and sanitary condition.

- b. Sidewalks and driveways. Sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair and maintained free from hazardous conditions.
 - c. Hazardous trees. Exterior property and premises shall be maintained free of hazardous trees.
 - d. Weeds. Exterior property and premises shall be maintained free from weeds or plant growth in excess of 12 inches. Noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs; provided, however, this term shall not include cultivated flowers, gardens and ornamental ground coverings.
 - e. Rodent harborage. On all developed lots, structures and exterior property shall be kept free from rodent harborage and infestation. Where rodents are found, they shall be promptly exterminated by approved processes that will not be injurious to human health. After pest elimination, proper precautions shall be taken to eliminate rodent harborage and prevent reinfestation.
 - f. Exhaust vents. Pipes, ducts, conductors, fans or blowers shall not discharge gases, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly on abutting or adjacent public or private property or that of another tenant.
 - g. Accessory structures. Accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair.
 - h. Defacement of property. A person shall not willfully or wantonly damage, mutilate or deface any exterior surface of any structure or building on any private property by placing thereon any marking, carving or graffiti. It shall be the responsibility of the owner to restore said surface to an approved state of maintenance and repair.
- (3) Swimming pools, spas and hot tubs. Swimming pools, spas and hot tubs shall be maintained in a clean and sanitary condition, and in good repair. Private swimming pools, hot tubs and spas, containing water more than 24 inches in depth shall be completely surrounded by a fence or barrier not less than 48 inches in height above the finished ground level measured on the side of the barrier away from the pool, spa or hot tub; provided, however, a fence or barrier shall not be required for swimming pools with a powered safety cover that complies with ASTM F 1346 or for spas and hot tubs with a lockable safety cover that complies with ASTM F 1346.
- (4) Exterior structure. The exterior of all structures including, but not limited to, protective treatments, premises identification, structural members, foundation walls, exterior walls, roof and drainage systems, decorative features, overhang

extensions, stairways, decks, porches, balconies, chimneys and towers, handrails and guards, windows, skylights, door frames, insect screens, building security features (such as doors, windows and basement hatchways), and gates, shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

- (5) Interior structure. The interior of all structures and equipment therein including, but not limited to, structural members, interior surfaces, stairs and walking surfaces, handrails and guards, and interior doors, shall be maintained in good repair, structurally sound and in a sanitary condition. Occupants shall keep that part of the structure that they occupy or control in a clean and sanitary condition. Every owner of a structure containing a rooming house, housekeeping units, a hotel, a dormitory, two or more dwelling units or two or more nonresidential occupancies, shall maintain, in a clean and sanitary condition, the shared or public areas of the structure and exterior property.
- (6) Component serviceability. The components of all structures and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition.
- (7) Handrails and guardrails. Except where exempted by the adopted building code, every exterior and interior flight of stairs having more than four risers shall have a handrail on one side of the stair and every open portion of a stair, landing, balcony, porch, deck, ramp or other walking surface that is more than 30 inches above the floor or grade below shall have guards. Handrails shall be not less than 30 inches in height or more than 42 inches in height measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. Guards shall be not less than 30 inches in height above the floor of the landing, balcony, porch, deck, ramp or other walking surface. Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.
- (8) Pest elimination. Structures shall be kept free from insect and rodent infestation. Structures in which insects or rodents are found shall be promptly exterminated by approved processes that will not be injurious to human health. After pest elimination, proper precautions shall be taken to prevent reinfestation.
- (e) Notice of violation; contents. Upon discovery of the existence of any violation of the provisions set forth in this section, the town shall provide written notice of violation to the property owner to abate or remove such violation. The notice shall provide for the abatement or removal of the violation within a reasonable time, not to exceed 30 days from the date the notice is mailed or posted on the property, to be determined by the town based upon the severity of the violation and the imminent risk to public health or safety. The notice shall state that unless the violation is abated or removed, the town will cause it to be abated or removed and will charge the costs associated therewith to the owner, as provided in subsection (g).

(f) Penalties. Failure to comply with the provisions set forth in this section shall be deemed a public nuisance. In addition to any remedial or abatement action required pursuant to subsection (g), and unless otherwise prescribed by law, any person who shall fail to abate or remove any violation of the provisions set forth in this section, upon receiving notice from the town, shall be guilty of a misdemeanor and shall be subject to the penalties set forth in section 1-7.

(g) Abatement.

(1) Authority. In addition to any penalties provided in subsection (f), if a violation is not abated or removed within the time provided in the notice of violation, or if the property owner cannot be found, any duly authorized employee of the town or contractor hired by the town shall be authorized to enter upon the property in violation to abate or remove such violation.

(2) Costs to be paid by property owner. All costs associated with the town's abatement or removal of such violation shall be collected as a debt from the property owner.

(3) Nonpayment; collection. If not paid in a timely manner, the costs associated with the town's abatement or removal of such violation shall be assessed against the property owner as provided by law. The town may use any remedy authorized by law to collect such funds which are due and collectible including, but not limited, the filing of a lien against the property or referral of the debt to the setoff debt collection program.

Sec. 18-32. Trash, litter and debris; illegal dumping.

(a) Trash, litter and debris.

(1) In general. Except as otherwise provided herein, it shall be unlawful for any person to accumulate, place, store, allow, or permit the accumulation, placement, or storage of trash, litter, junk or debris on any premises within the town, except in a lawfully permitted disposal facility.

(2) Household waste and debris.

a. Trash and recycling. Household trash and recycling shall be stored in covered watertight storage receptacles designed for the temporary accumulation of trash for a period not to exceed 7 days. Household trash and recycling receptacles shall not be placed curbside prior to 12:00 p.m. on the day prior to the scheduled pick-up and must be removed from the curb by the end of the day of pick-up. At all other times, trash and recycling receptacles must be

removed from the curb and stored in a location which is not plainly visible from the street.

- b. *Yard debris.* Household yard debris shall not be placed curbside prior to dawn on the Saturday prior to the scheduled pick-up date; provided, however, the mayor or council may suspend this provision for up to 180 days following any major storm or debris-generating event, or when deemed necessary to preserve public health and safety. Yard debris shall not be placed on or near storm water catch basins or drainage boxes, or within 15 feet of a fire hydrant.
- c. *Bulk items.* Bulk items such as appliances, electronics, household furnishings, bedding, and similar items shall not be placed curbside prior to 12:00 p.m. on the day prior to the scheduled pick-up date.

(3) *Construction activities.*

- a. *Construction and demolition debris.* Trash, litter and debris generated during the construction, renovation, repair or demolition of structures, roads, bridges and other improvements shall be stored in a dumpster or similar receptacle on the construction site. In lieu of a dumpster, a trailer not more than 16 feet in length may remain on the construction site for the purpose of collecting trash, litter and debris; provided, the trailer shall have solid sides for trash containment or be covered with a tarpaulin while construction activities are not taking place. Any dumpster, receptacle or trailer shall be emptied or removed on a regular basis to ensure that any accumulated trash, litter and debris is not visible from the street.
- b. *Vegetative debris.* Vegetative debris such as trees, limbs, stumps, rocks, soils and other vegetative matter resulting from land clearing or land development activities shall be removed from each construction site by the owner or contractor as often as necessary to keep the site free of such debris.
- c. *Temporary sanitary facilities.* Temporary sanitary facilities, where provided, shall be located off the street right-of-way and screened so they are not visible from the street.

(4) *Littering.* No person shall dispose of trash by dropping, scattering or strewing it upon any public property, street or right-of-way, or upon the property of another.

(5) *Animal waste.* No person shall allow a domestic household animal/pet or livestock to defecate upon any public property, street or right-of-way, or upon the property of another, without removing and disposing the excrement as promptly as is reasonably practicable.

(b) *Illegal dumping.*

(1) In general. No person shall use any part of his or her property, or the property of another, as a dumping site for any type of trash, litter, junk, debris or hazardous materials.

(2) Dumping in waterways and storm sewers prohibited; mitigation. No person shall dump, place, or deposit, or allow the dumping, placing, or depositing, of any trash, litter, junk, debris, hazardous material, fill of any type, or other substances in any channel, stream, ditch, river, marsh, sewer, storm sewer or other waterway within the town. Any violation of this section shall require mitigation along with such fines or penalties as may be imposed.

(c) Penalties. Failure to comply with the provisions set forth in this section shall be deemed a public nuisance. Unless otherwise prescribed by law, any person violating the provisions of this section shall be deemed guilty of a misdemeanor and shall be subject to the penalties set forth in section 1-7.

Sec. 18-33. Vehicle and equipment parking.

(a) Definitions. For purposes of this section, the following definitions shall apply, except where the context clearly indicates a different meaning:

(1) Carport. An attached or detached structure with a roof and one or more open sides or an area located under a residential dwelling which is designed or used for the storage of vehicles.

(2) Designated parking space. A designated area or space on a single-family lot or within a multi-family development which is used primarily for the parking of passenger vehicles. A designated parking space may be located on a driveway, shared driveway, guest parking area, or within a shared parking lot, as applicable. Designated parking spaces shall be located on an improved surface consisting of any one of more of the following materials:

a. asphalt or pervious asphalt;

b. brick or brick pavers;

c. concrete, pervious concrete or concrete pavers;

d. crushed stone, gravel or plantation mix; or

e. stone or stone pavers.

(3) Garage. An attached or detached enclosed structure which is devoted to or designed for the storage of vehicles.

- (4) Passenger vehicle. Any type or class of passenger car, sport utility vehicle (SUV), pickup truck or van with a maximum seating capacity of 10 or fewer passengers (including the driver); passenger van with a maximum seating capacity of 15 or fewer passengers (including the driver); moped; motorcycle; golf cart; or low-speed vehicle (LSV); which is manufactured primarily for the purpose of carrying passengers.
- (5) Residential area. Any lot, plot or parcel of land which is zoned R-SF1, R-SF2, R-SF3, R-CL, R-TH, or R-MF according to the official zoning map of the town. The term shall also apply to properties in the AGR and MU zoning districts which contain a residential use or structure.
- (b) Off-street parking; generally. In all areas of the town, no person shall park, or allow to be parked upon his or her property, any vehicle or equipment, of any type, except as provided herein:
- (1) Vehicles and equipment shall not be parked within 15 feet of a fire hydrant;
 - (2) Vehicles and equipment shall not be parked in any area which has been designated as a fire lane, emergency lane, loading area or no parking area;
 - (3) Vehicles and equipment shall not be parked in any location which impairs access by emergency vehicles, unreasonably impedes the flow of vehicular or pedestrian traffic, or restricts ingress to or egress from neighboring properties;
 - (4) Within shared residential parking lots or parking lots in non-residential areas, vehicles and equipment shall not be parked in any aisle or driving lane; and
 - (5) Parking in handicapped spaces shall be permitted only with a valid government-issued parking permit.
- (c) Off-street parking in residential areas. In all residential areas of the town, no person shall park, or allow to be parked upon his or her property, any vehicle or equipment, except as provided herein:
- (1) Passenger vehicles shall park only upon designated parking space(s) or within a garage or carport;
 - (2) Passenger vehicles shall not be parked on or within any yard, grass, landscaped area, median, pathway, or sidewalk, or within any common open space which is used for a purpose other than passenger vehicle parking;
 - (3) Parking of the following types of vehicles and equipment shall be prohibited:
 - a. Vehicles larger than a passenger vehicle;

- b. Vehicles containing more than 2 axles;
- c. Commercial vehicles displaying a business sign or logo;
- d. Unlicensed or unregistered vehicles;
- e. Inoperative vehicles;
- f. Vehicles in a state of major disassembly, disrepair, or in the process of being stripped or dismantled;
- g. Recreational vehicles, campers, boats, and trailers; and
- h. Heavy machinery and equipment.

(4) The prohibitions contained in the preceding paragraph (3) shall not apply to the following:

- a. Vehicles and equipment which are actively engaged in providing goods, services, deliveries or service calls to a residential property or to the occupants thereof, such as delivery trucks, moving trucks, landscapers, housekeepers, and similar contractors or vendors;
- b. Vehicles and equipment which are making trips to transport persons or property;
- c. Vehicles and equipment which are being used in conjunction with lawfully permitted construction activities on the property;
- d. Vehicles and equipment which are parked within a garage or other enclosed space;
- e. Vehicles and equipment which are temporarily parked on the property between the hours of 6:00 a.m. and 10:00 p.m. for the purpose of loading, unloading, cleaning or performing minor repairs and maintenance, such as tire or battery replacement; and
- f. Temporary storage units which are lawfully permitted pursuant to Section 2.5(F)(2) of the Development Standards Ordinance.

(d) On-street parking. In addition to the off-street parking requirements specified herein, parking on or within a recorded street or road right-of-way (hereafter "on-street parking") shall be subject to the following:

- (1) No vehicle or equipment of any kind shall be parked on or within any public street right-of-way within the town without the express authorization of the town.

(2) The owner of any private road within the town may impose additional on-street parking requirements including, without limitation, restricting or prohibiting on-street parking on or within any right-of-way under its ownership.

(e) *Exceptions.* The provisions of this section shall not apply to the following:

(1) Vehicles and equipment operated by an official, employee or authorized contractor of any municipal, county, state or federal agency, department or unit;

(2) Vehicles and equipment operated by an official, employee or authorized contractor of any bona fide public safety agency, including, but not limited to, law enforcement, code enforcement, fire suppression and emergency medical services;

(3) Vehicles and equipment operated by an official, employee or authorized contractor of any public or private utility provider; and

(4) Vehicles and equipment operated by an official, employee or authorized contractor of the Seabrook Island Property Owners Association.

(f) *Penalties.* Failure to comply with the provisions set forth in this section shall be deemed a public nuisance. Unless otherwise prescribed by law, any person violating the provisions of this section shall be deemed guilty of a misdemeanor and shall be subject to the penalties set forth in section 1-7.

SECTION 2. Amending Chapter 14, Article II, of the Town Code. The Town Code for the Town of Seabrook Island, South Carolina; Chapter 18, Environment; Article II, Health and Sanitation; is hereby amended to read as follows:

ARTICLE II. HEALTH AND SANITATION

Sec. 14-20. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

(a) *Debris* means any material, including trees, branches, personal property and building material on public or private property that is directly deposited by a debris-generating event.

(b) *Public nuisance* includes any condition or use of any property that in the determination of the town:

- (1) Substantially endangers the public health or safety;
- (2) Creates an unreasonable risk of injury in the use of the property, or of the surrounding properties; or
- (3) Obstructs so as to render dangerous any street, watercourse or drainage structure.

~~Sec. 14-21. Penalty.~~

~~In addition to any remedial or abatement action required under this article, any person who shall cause, maintain or permit the creation of a public nuisance shall be guilty of a misdemeanor and shall be subject to the penalties as set forth in section 1-7.~~

~~Sec. 14-22. Property maintenance required.~~

~~No property within the town shall be used or allowed to deteriorate so as to create a public nuisance.~~

~~Sec. 14-23. Notice to property owner; contents.~~

~~Upon discovery of the existence of a public nuisance, the town shall provide written notice to the property owner to abate or remove such nuisance. The notice shall provide for the abatement or removal of the nuisance within a reasonable time, not to exceed 30 days from the date of notification, to be determined by the town based upon the severity of the nuisance and the imminent risk of public health or safety. The notice shall state that unless such nuisance is so abated, the town will cause it to be abated and will charge the costs associated therewith to the owner.~~

~~Sec. 14-24. Abatement.~~

- ~~(a) Authority. If the public nuisance is not abated within the time provided in section 14-23, or if the property owner cannot be found, the town may cause the abatement or removal of such public nuisance.~~
- ~~(b) Costs to be paid by property owner. All costs associated with the town's abatement of such nuisance shall be collected as a debt from the owner.~~
- ~~(c) Nonpayment; lien. If not paid, the costs, together with interest accrued at the legal rate, shall be assessed against the property as provided by law. The town shall cause to be recorded a sworn statement setting forth the date, place and costs of its abatement actions, which shall be recorded as and constitute a lien against the property, which shall be due and collectible as provided by law.~~

Sec. 14-~~25~~21. Debris-generating event—Removal of debris on public or private property.

- (a) *Intent and purpose.* The primary mission of the town will be to protect lives and property, restore services, and clear streets. Depending on the severity of the disaster and after accomplishment of the primary mission, resources may be available to the town that may not be available to private communities. The intent and purpose of this part is to establish a process by which the town may evaluate and, if necessary, remove debris from the roadways of private communities in the event of an immediate threat to life, public health, and safety after a significant disaster. While the town recognizes, as a general proposition, that the removal of debris from the roadways of private communities is the responsibility of private communities, there are occasions when the magnitude of the disaster may compel the need to remove debris from the roadways of private communities in order to prevent or minimize an immediate threat to the health, safety, and welfare of the community and the economic recovery of the town.
- (b) *Private communities.* The town shall remove debris from the roadways of private communities when such debris is determined to pose an immediate threat to the health, safety, and welfare of the community and the economic recovery of the town under the guidelines set forth in this article. The mayor and town council or their designee shall determine whether there is an immediate threat to the public health, safety, welfare and economic recovery of the town sufficient to warrant removal of all or a portion of said debris from private roadways. The following standards shall be considered in making such determination:
- (1) There is a significant likelihood that emergency and rescue vehicles will be significantly hindered from providing emergency services to residential and commercial property should the debris be allowed to remain in place absent town removal.
 - (2) The debris removal is necessary to effectuate orderly and expeditious restoration of utility services including, but not limited to, electricity, water, sewer, and telephone.
 - (3) The debris has a substantial negative impact in preventing or adversely affecting emergency repairs to buildings and/or property.
 - (4) The debris significantly adversely impacts the town's recovery efforts.
 - (5) The sheer volume of debris is such that it is impractical and unreasonable to remove the debris in an orderly and efficient manner absent action by the town.
 - (6) The debris removal is necessary to ensure the economic recovery of the town and surrounding areas.
- (c) *Waiver.* With regard to eligibility for federal public assistance funding, the Federal Emergency Management Agency (FEMA) may waive the requirement for the mayor

and town council or their designee to evaluate the criteria listed in subsection 14-25(b) as a condition precedent to town action depending on the severity of the situation.

- (d) *Indemnification and hold harmless.* Prior to removal or clearance of debris from private roadways by the town as contemplated herein, the private community association and/or governance board shall by agreement in form and substance reasonably satisfactory to the mayor and town council indemnify and hold harmless, to the maximum extent permitted by law, federal, state, and local governments and all employees, officers, and agents associated with the rendering of such service.

Sec. 14-~~26~~22. Same—Abatement.

- (a) *Authority.* With respect to public nuisances created by a debris-generating event, the town, using its resources, which include, but are not limited to, debris-removal contractors or debris-monitoring services, is unconditionally authorized to take emergency measures to abate the nuisance by entering private property upon which a nuisance exists and removing debris therefrom.
- (b) *Right of entry; notice.* Depending upon the severity of the nuisance and the immanency of the risk to the public interest, the town may, in the mayor's discretion, enter private property and remove debris therefrom without notice to the property owner. Where, in the mayor's discretion, it is practicable to do so, the town shall notify the property owner and allow him a reasonable opportunity to remove, or cause to be removed, debris therefrom.
- (c) *Property owner responsible for costs.* To the extent that any cost associated with the abatement of a public nuisance created by a debris-generating event is attributable to the acts or omissions of the owner of a parcel of property, the town may seek any remedy available to it to recoup such cost, including, but not limited to, the remedies granted by this article.
- (d) Nothing contained in this section of the Seabrook Island Town Code shall be deemed to create any private right or cause of action in favor of any person or entity against the town.

SECTION 3. Repealing Section 22-21 of the Town Code. The Town Code for the Town of Seabrook Island, South Carolina; Chapter 22, Solid Waste; Article II, Garbage and Refuse Collection and Disposal; is hereby amended so as to repeal Section 22-21, Prohibited Practices; in its entirety.

~~Sec. 22-21. Prohibited practices.~~

~~No person shall dump, place, or deposit or allow the dumping, placing, or depositing of any refuse, garbage, fill of any type, or other substances in any channel, stream, ditch, river, marsh, sewer, storm sewer or other waterway within the town. Any violation of this~~

~~section will require mitigation along with such fines or penalties imposed under section 1-7.~~

SECTION 4. Severability.

If any section, subsection, paragraph, clause, or provision of this ordinance shall be deemed to be unconstitutional, unenforceable, or otherwise invalid by the final decision of a court of competent jurisdiction, it shall be construed to have been the legislative intent of Town Council to pass said ordinance without such unconstitutional provision, and the validity of all remaining sections, subsections, paragraphs, clauses, or provisions of said ordinance shall not be affected thereby. If said ordinance, or any provision thereof, is held by the final decision of a court of competent jurisdiction to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property or circumstances.

SECTION 5. Conflicting Ordinances Repealed.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. Effective Date.

This ordinance shall be effective from and after May 1, 2024.

SIGNED AND SEALED this ____ day of _____, 2023, having been duly adopted by the Town Council for the Town of Seabrook Island on the ____ day of _____, 2023.

First Reading: [November 28, 2023]
Public Hearing: [November 28, 2023]
Second Reading: [December 19, 2023]

TOWN OF SEABROOK ISLAND

John Gregg, Mayor

ATTEST

Katharine E. Watkins, Town Clerk

Additions Deletions

TOWN OF SEABROOK ISLAND

ORDINANCE NO. 2023-15

ADOPTED _____

AN ORDINANCE AMENDING THE DEVELOPMENT STANDARDS ORDINANCE FOR THE TOWN OF SEABROOK ISLAND, SOUTH CAROLINA; ARTICLE 2, GENERAL PROVISIONS; SECTION 2.1, GENERAL COMPLIANCE; SO AS TO REPEAL SUBSECTION (E) PERTAINING TO THE PLACEMENT AND STORAGE OF TRASH, LITTER AND JUNK ON PREMISES WITHIN THE TOWN; ARTICLE 9, CONDITIONAL USE REQUIREMENTS; SECTION 9.4, SPECIFIC USE REQUIREMENTS; SO AS TO AMEND THE CONDITIONAL USE PROVISIONS OF SUBSECTION (O) PERTAINING TO SHORT-TERM RENTAL UNITS; AND APPENDIX E, FEE SCHEDULE; SO AS TO UPDATE THE SCHEDULE OF FEES TO REFLECT CHANGES RELATING TO PERMITTING REQUIREMENTS AND PROCEDURES FOR SHORT-TERM RENTAL UNITS WITHIN THE TOWN

WHEREAS, on [December 19, 2023], the Mayor and Council for the Town of Seabrook Island adopted Ordinance No. 2023-14, which amended Chapter 18 of the Town Code to consolidate and establish regulations pertaining to various public nuisances, including prohibited noise; property maintenance; trash, litter, and debris; illegal dumping; and the parking of vehicles and equipment within the town; and

WHEREAS, the Mayor and Council for the Town of Seabrook Island believe it fitting and proper to amend Section 2.1 of the Development Standards Ordinance for the Town of Seabrook Island (the "DSO") so as to repeal redundant language pertaining to the placement and storage of trash, litter and junk from premises within the town; and

WHEREAS, the Mayor and Council for the Town of Seabrook Island further desire to amend Subsection 9.4(O) of the DSO to amend the conditional use provisions pertaining to short-term rental units within the town; and

WHEREAS, the Mayor and Council for the Town of Seabrook Island further desire to amend Appendix E of the DSO to update the schedule of fees to reflect changes relating to permitting requirements and procedures for short-term rental units within the town; and

WHEREAS, as required by law, the Town of Seabrook Island Planning Commission reviewed the proposed amendments during a regularly scheduled meeting on [November 8, 2023], at which time members of the Planning Commission recommended in favor of [approval/denial] of the proposed amendments; and

WHEREAS, the Mayor and Council advertised and held a public hearing on the proposed amendments during a duly called meeting on [November 28, 2023]; and

WHEREAS, in an effort to protect the public health, comfort, safety and welfare of residents within the town, the Mayor and Council believe it is fitting and proper to amend the DSO to achieve the objectives referenced herein;

NOW, THEREFORE, pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, **BE IT ORDAINED BY THE MAYOR AND COUNCIL FOR THE TOWN OF SEABROOK ISLAND, S.C.:**

SECTION 1. Amending Section 2.1 of the DSO. The Development Standards Ordinance for the Town of Seabrook Island, South Carolina; Article 2, General Provisions; Section 2.1, General Compliance; is hereby amended so as to repeal subsection (e) pertaining to the placement and storage of trash, litter, and junk on premises within the town. All remaining subsections shall be renumbered to conform.

~~E. Trash, Litter, and Junk.~~

~~1. It shall be unlawful for any PERSON to accumulate, place, store, allow, or permit the accumulation, placement, or storage of trash, litter, or junk on premises in the TOWN, except in a lawfully licensed disposal facility; provided, such items may be stored in watertight storage receptacles designed for the temporary accumulation of trash for a period not to exceed seven (7) days.~~

~~2. Household waste and debris.~~

~~a. **Trash and recycling.** Household trash and recycling receptacles shall not be placed curbside prior to 12:00 p.m. on the day prior to the scheduled pick-up and must be removed from the curb no later than 12:00 p.m. on the day following the scheduled pick-up. At all other times, trash and recycling receptacles must be removed from the curb and stored in a location which is not visible from the street or from neighboring residential properties.~~

~~b. **Yard debris.** Household yard debris shall not be placed curbside prior to dawn on the Saturday prior to the scheduled pick-up date; provided, however, the ZONING ADMINISTRATOR may suspend this provision for up to 180 days following any major storm or disaster event, or when deemed necessary to preserve public health and safety. Yard debris shall not be placed on or near storm water catch basins or drainage boxes, or within 15 feet of a fire hydrant.~~

~~c. **Bulk items.** Bulk items such as appliances, electronics, household furnishings, bedding, and similar items shall not be placed curbside prior to 12:00 p.m. on the day prior to the scheduled pick-up date.~~

~~3. No property owner shall use any area of that property as a dumping site for any type of debris whether natural, construction materials, garbage, or other debris.~~

- ~~4. During new home construction or SUBSTANTIAL REMODELING, BUILDING sites shall be kept clean. A dumpster must be provided on the site and must be emptied before exposed trash is visible. All BUILDING debris, stumps, trees, etc., must be removed from each BUILDING lot by the builder as often as necessary to keep the BUILDING site free of debris. Temporary sanitary facilities shall be provided, shall be located off the street right-of-way, and screened so they are not visible from the street.~~

SECTION 2. Amending Subsection 9.4(O) of the DSO. The Development Standards Ordinance for the Town of Seabrook Island, South Carolina; Article 9, Conditional Use Requirements; Section 9.4, Specific Use Requirements; Subsection (O), Short-Term Rental Units; is hereby amended to read as follows:

O. SHORT-TERM RENTAL UNITS.

1. Definitions. For purposes of this subsection, the following definitions shall apply, unless the context clearly indicates or requires a different meaning:

- a. Authorized agent. An individual or company meeting the qualifications of a qualified local contact who is designated by the owner of a SHORT-TERM RENTAL UNIT to ensure compliance with all conditions and requirements set forth in this subsection, and all other applicable provisions set forth in this ordinance and the Town Code, on the owner's behalf. Any agent so designated shall be authorized to:
- i. Apply for a SHORT-TERM RENTAL permit on behalf of the property owner;
 - ii. Advertise, manage, and otherwise operate the SHORT-TERM RENTAL UNIT;
 - iii. Ensure that the SHORT-TERM RENTAL UNIT complies with all conditions and requirements set forth in this subsection, and all other applicable provisions set forth in this ordinance and the Town Code;
 - iv. Ensure that renters of the SHORT-TERM RENTAL UNIT comply with all conditions and requirements set forth in this subsection, and all other applicable provisions set forth in this ordinance and the Town Code;
 - v. Serve as the qualified local contact for the SHORT-TERM RENTAL UNIT; and
 - vi. Accept service of process on behalf of the property owner, pursuant to Rule 4(d)(1) of the South Carolina Rules of Civil Procedures.
- b. Fossil fuels. Any energy source which is formed in the Earth's crust from decayed organic material, including petroleum, coal, and natural gas. The term shall also include products which are derived from the refinement or fractionation of fossil fuels, including, without limitation, propane, butane, ethane, gasoline, and diesel.

- c. *Host.* An individual or company that uses, rents, or advertises for rent, a DWELLING UNIT as a SHORT-TERM RENTAL UNIT for consideration within the TOWN. By default, the owner of the SHORT-TERM RENTAL UNIT shall be considered the host unless he or she designates an authorized agent to act on his or her behalf, in which case the authorized agent shall be considered the host; provided, the designation of an authorized agent shall not relieve the property owner from any personal responsibility and personal liability for violations of this subsection, or any other applicable provision set forth in this ordinance or the Town Code.
- d. *Overnight hours.* The period between 11:00 pm and 7:00 am.
- e. *Passenger vehicle.* Any type or class of passenger car, sport utility vehicle (SUV), pickup truck or van with a maximum seating capacity of 10 or fewer passengers (including the driver); passenger van with a maximum seating capacity of 15 or fewer passengers (including the driver); moped; motorcycle; golf cart; or low-speed vehicle (LSV); which is manufactured primarily for the purpose of carrying passengers.
- f. *Permit year.* The period beginning May 1st of each year and ending April 30th of the following year.
- g. *Qualified local contact.* An individual or company who:
- i. Is duly licensed by the South Carolina Department of Labor, Licensing and Regulation (SCLLR) as a property manager-in-charge or broker-in-charge;
 - ii. Is physically located, or has associates and/or employees who are physically located, within fifty (50) miles of the SHORT-TERM RENTAL UNIT;
 - iii. Maintains a local 24-hour emergency contact number;
 - iv. Is accessible and available to respond, on behalf of the property owner, to any emergency situation, alleged violation, inquiry, or inspection request from the TOWN, or any other entity having jurisdiction over the SHORT-TERM RENTAL UNIT, within two (2) hours of receiving notification; and
 - v. Is authorized, on behalf of the property owner, to send and receive communication to and from the TOWN, as well as occupants of the SHORT-TERM RENTAL UNIT, to ensure the property and its occupants maintain compliance with all conditions and requirements set forth in this subsection, and all other applicable provisions set forth in this ordinance and the Town Code.
- h. *Qualifying event.* The occurrence of any one (1) or more of the following:
- i. Change of property ownership as a result of an exempt transfer;

- ii. Change in legal name, mailing address, or contact information of a property owner, authorized agent, and/or qualified local contact;
- iii. Change of address, unit number, or tax map number of the DWELLING UNIT;
- iv. Designation of a new authorized agent;
- v. Designation of a new qualified local contact; and
- vi. Change of overnight occupancy limit and/or maximum number of overnight vehicles as a result of the addition or deletion of code-compliant bedrooms within the DWELLING UNIT.
- i. Renter. Any PERSON or group of PERSONS, including their guests, who rents a SHORT-TERM RENTAL UNIT within the TOWN for a term of less than thirty (30) consecutive days in return for consideration.
- j. SHORT-TERM RENTAL permit cap. The maximum number of DWELLING UNITS within the TOWN which may be permitted as SHORT-TERM RENTAL UNITS at a given time.
- k. Transfer, exempt. The transfer of any land and all improvements on the land, tenements, or other realty, from one PERSON to another PERSON, whereby the recording of the deed is exempt from the deed recording fee pursuant to S.C. Code of Laws, Section 12-24-40. An exempt transfer will generally be marked as “exempt from the deed recording fee” on the Affidavit of Taxable or Exempt Transfer form recorded with the deed. For purposes of this definition, an exempt transfer shall also include transfers by instrument or deed of distribution assigning, transferring, or releasing real property to the distributee of an estate pursuant to Section 62-3-907 as evidence of the distributee’s title, and deeds transferring real property from a trust to a trust distributee upon the trust settlor’s death, pursuant to the trust terms.
- l. Transfer, non-exempt. The transfer of any land and all improvements on the land, tenements, or other realty, from one PERSON to another PERSON, whereby the recording of the deed is subject to the deed recording fee pursuant to S.C. Code of Laws, Section 12-24-10 et seq. A non-exempt transfer will generally be marked as “subject to the deed recording fee” on the Affidavit of Taxable or Exempt Transfer form recorded with the deed.

1.2. General provisions requirements for SHORT-TERM RENTAL UNITS.

- a. In general. Except as otherwise provided in this subsection, no BUILDING, STRUCTURE, or premises shall be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT, and no PERSON shall use, rent, or advertise for rent, any BUILDING, STRUCTURE, or premises, as a SHORT-TERM RENTAL UNIT, except in conformity with the conditions and requirements set forth in this subsection.

- b. *Permit required.* ~~Effective January 1, 2021, a~~ Subject to the conditions, requirements, and procedures set forth in this subsection, an annual SHORT-TERM RENTAL permit shall be required for all residential ~~dwellings~~ DWELLING UNITs which are used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT within the ~~town~~ TOWN, including those which were previously rented prior to January 1, 2021. A separate permit shall be required for each SHORT-TERM RENTAL UNIT. A SHORT-TERM RENTAL permit shall remain valid only during the ~~license permit~~ year ~~during for~~ which it ~~was~~ is issued, unless the permit is modified, suspended, revoked, ~~or~~ cancelled, ~~or~~ abandoned, pursuant to the criteria and procedures set forth in this subsection.
- c. *Inspections.* Subject to the notice requirements set forth in subsection 9.4 O.5.c, all SHORT-TERM RENTAL UNITs shall be subject to inspection by the TOWN to verify compliance with the conditions and requirements set forth in this subsection, and all other applicable provisions set forth in this ordinance and the Town Code.
- d. *Property owner responsibility.* A property owner who uses, rents, or advertises for rent, any DWELLING UNIT within the TOWN as a SHORT-TERM RENTAL UNIT shall comply with all conditions and requirements set forth in this subsection, and all other applicable provisions set forth in this ordinance and the Town Code. A property owner shall not be relieved from any personal responsibility and personal liability for violations of any applicable law, rule, or regulation which are committed, or allowed to be committed, at, within, or upon the premises of, a SHORT-TERM RENTAL UNIT which he or she owns, regardless of whether such violation was committed by the property owner, authorized agent, qualified local contact, or renters of the SHORT-TERM RENTAL UNIT.
- e. *Authorized agent.* A property owner may designate an authorized agent to comply with all conditions and requirements set forth in this subsection, and all other applicable provisions set forth in this ordinance and the Town Code, on the owner's behalf; provided, the designation of an authorized agent shall not relieve the property owner from any personal responsibility and personal liability. An authorized agent shall be jointly and severally liable for violations of any applicable law, rule or regulation which are committed, or allowed to be committed, at, within, or upon the premises of, a SHORT-TERM RENTAL UNIT which the agent is authorized to manage. Upon issuance of a SHORT-TERM RENTAL permit, any change to the authorized agent of record, including changes in contact information, shall be filed with the ZONING ADMINISTRATOR within five (5) business days by way of a permit modification.
- f. *Qualified local contact.* If the property owner does not maintain a permanent place of residence within fifty (50) miles of the SHORT-TERM RENTAL UNIT, the property owner shall designate a qualified local contact. If the event a property owner designates an authorized agent, as provided in paragraph (d), the authorized agent shall serve as the qualified local contact. Upon issuance of a SHORT-TERM RENTAL permit, any change to the qualified local contact of record, including changes in contact information, shall be filed with the ZONING ADMINISTRATOR within five (5) business days by way of a permit modification.

3. Specific conditions for SHORT-TERM RENTAL UNITS.

a. General requirements.

- i. Allowable Dwelling DWELLING UNIT types. A SHORT-TERM RENTAL permit may only be issued for a conforming or legally NONCONFORMING residential dwelling DWELLING UNIT. Accessory structures ACCESSORY BUILDINGS and STRUCTURES, including, but not limited to, ACCESSORY DWELLINGS units, pool houses, storage sheds, GARAGEs, and finished rooms over a GARAGE, shall not be permitted as a stand-alone SHORT-TERM RENTAL UNIT, but may be included under a SHORT-TERM RENTAL permit issued for the principal dwelling. No vehicle, boat, RECREATIONAL VEHICLE, storage unit, or non-residential structure BUILDING or STRUCTURE may be permitted or occupied used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT.
- ii. Allowable Rental types. A dwelling DWELLING UNIT which is permitted to operate as a SHORT-TERM RENTAL UNIT may only be used, rented, or advertised for rent, and rented as an entire unit. A permit holder may not use, rent, or advertise for rent, or rent a portion of a dwelling less than an entire DWELLING UNIT, such as an individual bed or bedroom, or a BUILDING or STRUCTURE which is accessory to the principal DWELLING UNIT. Nothing herein is intended to prohibit or limit a property owner's ability to lock or otherwise restrict guest renter access to individual rooms, closets, or accessory structures ACCESSORY BUILDINGS or STRUCTURES, within, or upon the premises of, a DWELLING UNIT.
- iii. Limitations on other uses. No host or renter shall conduct, or allow to be conducted, any commercial activities at, within, or upon the premises of, a SHORT-TERM RENTAL UNIT while renters are occupying the unit. Notwithstanding the foregoing, the following activities shall be expressly permitted:
 - (a) Commercial activities undertaken by a host or renter which are clearly incidental to the RESIDENTIAL USE and which do not affect the residential character of the DWELLING UNIT, including, by way of example, professional services which are provided remotely, remote processing of payments or other business transactions, engaging in remote meetings or electronic communications, and similar activities; and
 - (b) Outside vendors and contractors who are providing goods or services to the host or renters, or who are providing goods or services necessary for the continued operation and MAINTENANCE of the SHORT-TERM RENTAL UNIT.
- iv. Restrictions for DWELLING UNITS following work by an unlicensed residential builder or specialty contractor. If a property owner has obtained an exemption from the Charleston County Building Inspections Department, pursuant to S.C. Code of Laws, Section 40-59-260, to undertake work on a DWELLING UNIT which

would otherwise be required to be completed by a licensed residential builder or specialty contractor, the DWELLING UNIT may not be permitted as a SHORT-TERM RENTAL UNIT until two (2) years after the work has been completed or a certificate of occupancy has been issued.

v. *Restrictions for DWELLING UNITS which are under construction or renovation.* Except as otherwise provided in this subsection, a DWELLING UNIT which is actively under construction or renovation may not be permitted as a SHORT-TERM RENTAL UNIT until the construction or renovation work has been completed or a certificate of occupancy has been issued.

vi. *Restrictions for unsafe STRUCTURES.* Except as otherwise provided in this subsection, a DWELLING UNIT which has been damaged beyond REPAIR, destroyed, or condemned by the Charleston County Building Inspections Department as unfit for human occupancy, or which is rendered unsafe due to damage (other than damage beyond REPAIR), disrepair, or neglect, may not be permitted as a SHORT-TERM RENTAL UNIT until the work necessary to reconstruct, REPAIR, or restore the DWELLING UNIT to a safe condition has been completed or a certificate of occupancy has been issued.

vii. *SHORT-TERM RENTAL permit cap.* There is hereby imposed a cap on the number of DWELLING UNITS which may be permitted as SHORT-TERM RENTAL UNITS within the TOWN. Except as expressly authorized by this subsection, the maximum number of SHORT-TERM RENTAL UNITS within the TOWN shall not exceed 650 at any given time. The SHORT-TERM RENTAL permit cap shall be implemented pursuant to the permitting procedures set forth in subsection **9.4 O.4.**

~~b. *Designated agent.* Subject to the provisions of Section 9.4.O.4.c., a property owner may designate an agent, including, but not limited to, a professional property manager or property management company, who shall be authorized to comply with the conditions and requirements of this section and who may send and receive written communication on behalf of the property owner.~~

~~c. *Local contact.* If the property owner or designated agent does not reside within fifty (50) miles of the rental property, the property owner or designated agent shall identify an individual or individuals who shall serve as a local contact. The local contact must reside within fifty (50) miles of the rental property and, within two (2) hours of receiving notification, be accessible and available to respond to any emergency situation, alleged violation, inquiry or inspection request from the town or any other entity having jurisdiction over the rental property. Changes to the local contact shall be communicated in writing to the ZONING ADMINISTRATOR within three (3) business days.~~

b. *License and tax requirements.*

- i. ~~TOWN B~~business license ~~required~~. The ~~property owner and designated agent, if applicable, host~~ shall possess a valid ~~town~~TOWN business license for the operation of a SHORT-TERM RENTAL UNIT, as required by Article 8 of the Town Code.
- ii. *South Carolina Retail License*. If the SHORT-TERM RENTAL UNIT will be rented for more than one (1) week in any calendar quarter, the host shall possess a valid South Carolina Retail License. ~~the property owner or designated agent~~The host shall annually furnish evidence of a valid South Carolina Retail License with the required SHORT-TERM RENTAL permit application.
- iii. *Payment of state and local taxes and fees*. If the SHORT-TERM RENTAL UNIT ~~is~~will be rented for more than fifteen (15) days during any calendar year, the ~~property owner or designated agent~~host shall collect and remit all required state and local taxes and fees on the gross proceeds derived from the rental of accommodations. The host shall annually furnish evidence of the payment of all required state and local taxes and fees, as specified below, with the required SHORT-TERM RENTAL permit application:
 - (a) State and local sales taxes (8%);
 - (b) State accommodations tax (2%);
 - (c) Charleston County accommodations ~~tax~~fee (2%);
 - (c)(d) Town of Seabrook Island local accommodations tax (1%); and
 - (d)(e) Any other taxes es or fees which may be imposed after the effective date of this subsection.

~~d.c. Occupancy limits~~Maximum occupancy.

- i. *Overnight occupancy limit*. ~~All~~ SHORT-TERM RENTAL UNITS shall be subject to a ~~maximum occupancy limit~~limit on the total number of occupants during the overnight hours, as provided herein. ~~The maximum occupancy for any SHORT-TERM RENTAL UNIT shall be as follows:~~
 - (a) SHORT-TERM RENTAL UNITS shall be limited to two (2) occupants per code-compliant bedroom, plus two (2) additional occupants for the entire unit; provided, in no instance shall the maximum overnight occupancy be permitted to exceed twelve (12) occupants.
 - ~~(a) For SHORT-TERM RENTAL UNITS with less than 2,500 square feet of total finished living area, the maximum occupancy of the unit shall be limited to two (2) occupants per code-compliant bedroom, plus two (2) additional occupants for the entire unit.~~

~~(b) For SHORT-TERM RENTAL UNITS with 2,500 square feet of total finished living area or more, the maximum occupancy of the unit shall be limited to two (2) occupants per code-compliant bedroom, plus four (4) additional occupants for the entire unit.~~

~~(c)(b)~~ Children under the age of two (2) shall not be counted toward the ~~maximum-overnight~~ occupancy limit specified herein.

~~(d)(c)~~ The ~~maximum-overnight~~ occupancy limit specified herein shall apply to the unit as a whole and is not intended to limit the number of individuals within any specific bedroom or other living area.

~~(e)(d)~~ The ~~maximum-overnight~~ occupancy limit specified herein shall not apply in instances when the SHORT-TERM RENTAL UNIT is occupied exclusively by:

(i) the property owner(s) of record;

(ii) the property owner(s) of record and their non-paying guests; or

(iii) non-paying guests who are related by blood, adoption, or marriage to the property owner(s) of record.

~~(f)(e)~~ ~~Determination of maximum occupancy.~~ To determine the ~~maximum-overnight~~ occupancy limit of a SHORT-TERM RENTAL UNIT, the ZONING ADMINISTRATOR shall use the total number of bedrooms ~~and the total finished living area for that unit~~ for the DWELLING UNIT, as shown in the current Charleston County tax records. Any host who wishes to appeal the total number of code compliant bedrooms within a SHORT-TERM RENTAL UNIT shall contact the Charleston County Building Inspections Department to verify the accuracy of the information shown on the current tax records. If the Charleston County Building Inspections Department determines that the actual number of bedrooms is different than the number shown on the current tax records, the host shall provide written confirmation of the county's findings to the ZONING ADMINISTRATOR. Upon receipt, the ZONING ADMINISTRATOR shall use the revised bedroom count from the Charleston County Building Inspections Department to adjust the overnight occupancy limit.

~~ii.—Administrative appeals.~~ Property owners or designated agents who believe that the total number of code-compliant bedrooms and/or total finished living area shown in the current Charleston County tax records is incorrect may submit an administrative appeal, as follows:

~~iii.—Appeal of number of bedrooms.~~ Property owners or designated agents who wish to appeal the total number of code-compliant bedrooms within a SHORT-TERM

~~RENTAL UNIT shall contact the Charleston County Building Inspections Department to verify the accuracy of the information shown on the current tax records. If the Charleston County Building Inspections Department determines that the actual number of bedrooms is different than the number shown on the current tax records, the property owner or designated agent shall provide written confirmation of the county's findings to the ZONING ADMINISTRATOR. Upon receipt, the ZONING ADMINISTRATOR shall use the revised bedroom count from the Charleston County Building Inspections Department to determine the unit's maximum occupancy.~~

~~iv. *Appeal of total finished living area.* Property owners or designated agents who wish to appeal the total finished living area of a SHORT-TERM RENTAL UNIT shall submit an appraisal report completed by a licensed South Carolina appraiser no more than five (5) years prior to the date upon which the appeal is submitted. Upon receipt, the ZONING ADMINISTRATOR shall use the total finished living area from the appraisal report to determine the unit's maximum occupancy.~~

e.d. Parking requirements.

i. ~~*Minimum off-street parking*~~OFF-STREET PARKING ~~required.~~ A ~~dwelling~~DWELLING UNIT which is permitted to operate as a SHORT-TERM RENTAL UNIT shall have a minimum of one (1) ~~off-street parking space~~OFF-STREET PARKING SPACE. The required ~~off-street parking~~OFF-STREET PARKING may be provided on the same ~~property premises~~ as the ~~rental unit~~SHORT-TERM RENTAL UNIT or, if the unit is located within a CLUSTER UNIT, TOWNHOME, or multi-family developmentMULTI-FAMILY DEVELOPMENT with a common parking areaPARKING LOT, within that development's common ~~parking area~~PARKING LOT.

ii. ~~*Maximum number of overnight vehicles.*~~ The maximum number of passenger vehicles which may be parked at any SHORT-TERM RENTAL UNIT during the overnight hours shall be limited to one (1) passenger vehicle per code-compliant bedroom; provided, in no instance shall the maximum number of passenger vehicles permitted during the overnight hours be less than two (2).

iii. ~~*Other requirements.*~~ No host or renter shall park, or allow to be parked, any vehicle or equipment of any type which violates the parking provisions set forth in Section 18-33 of the Town Code.

~~ii. *General requirements for off-street parking.*~~ The following general requirements shall apply to the parking of vehicles in all areas of the town, with the exception of recorded street rights-of-way (public or private):

~~(a) Renters and their guests shall park only within designated parking space(s);~~

~~(b) Vehicles shall not be parked on or within any yard, landscaped area, fire lane, loading area, median, pathway, or sidewalk, or within any common OPEN SPACE which is used for a purpose other than vehicle parking;~~

~~(c) Vehicles shall not be parked within fifteen (15) feet of a fire hydrant;~~

~~(d) Vehicles shall not be parked in any area which has been designated as a “no parking” area;~~

~~(e) Within shared driveways and PARKING LOTS, vehicles shall not be parked in any aisle or driving lane;~~

~~(f) Parking in handicapped spaces shall be permitted only with a valid government issued parking permit; and~~

~~(g) Parked vehicles shall not impair access by emergency vehicles, unreasonably impede the flow of vehicular or pedestrian traffic, or restrict ingress to or egress from neighboring properties.~~

~~iii. Commercial vehicles, oversized vehicles, and equipment.~~

~~(a) The following types of vehicles shall be prohibited on the premises of a SHORT TERM RENTAL UNIT while the unit is being occupied by renters and their guests:~~

~~(i) Commercial vehicles larger than a passenger vehicle, pickup truck, or van;~~

~~(ii) Vehicles with more than two (2) axles;~~

~~(iii) Trailers; and~~

~~(iv) Heavy machinery and equipment.~~

~~(b) The restrictions contained herein shall not apply to any vehicle, trailer, or heavy machinery and equipment which is actively engaged in providing goods or services to the property or to the occupants thereof, such as delivery trucks, moving trucks, landscapers, housekeepers, and other contractors.~~

~~iv. On-street parking. In addition to the off-street parking requirements specified herein, parking on or within a recorded street right-of-way (hereafter “on-street parking”) shall be allowed for short-term renters and their guests, subject to the following limitations:~~

~~(a) On-street parking shall be prohibited on or within any public street right-of-way;~~

~~(b) Vehicles parked on or within a street right-of-way shall not impair access by emergency vehicles, unreasonably impede the flow of vehicular or pedestrian traffic, or restrict ingress to or egress from neighboring properties; and~~

~~(c) The owner of any private street within the town may impose stricter parking requirements than those specified herein including, without limitation, restricting or prohibiting on-street parking, on or within any street right-of-way under its ownership.~~

e. Advertising, posting, and signage requirements.

i. Advertising requirements. When placing an advertisement for a SHORT-TERM RENTAL UNIT on any rental platform (such as Airbnb, VRBO, Trip Advisor, etc.) or within any print or online publication (such as brochures, classified ads, website listings, Craigslist, Facebook Marketplace, etc.), ~~the property owner or designated agent shall clearly list the unit's current town business license number and maximum occupancy~~ the following items shall be conspicuously posted within the content of each advertisement:

(a) The current SHORT-TERM RENTAL permit number;

(b) The overnight occupancy limit; and

~~(d)~~(c) The maximum number of passenger vehicles which may be parked at the unit during the overnight hours.

ii. Posting requirements. A SHORT-TERM RENTAL permit placard shall be provided by the ZONING ADMINISTRATOR to each host upon the issuance of a SHORT-TERM RENTAL permit. The property owner or designated agent shall post permit placard shall contain, at a minimum, the unit's current business license ~~SHORT-TERM RENTAL permit number, maximum overnight occupancy limit, maximum number of passenger vehicles which may be parked during the overnight hours, fire extinguisher location, and the name and phone number of a 24-hour emergency~~ the qualified local contact. The host shall post a copy of the permit placard in a conspicuous location on, or adjacent to, the inside of the door serving as the primary point of ingress and egress to and from the SHORT-TERM RENTAL UNIT at all times the unit is occupied by renters.

iii. Information packets required. A SHORT-TERM RENTAL information packet shall be provided by the ZONING ADMINISTRATOR to each host upon the issuance of a SHORT-TERM RENTAL permit. The information packet shall contain, at a minimum, a summary of the TOWN's SHORT-TERM RENTAL rules and regulations, a summary of other community rules and regulations, a list of local emergency resources and contacts, and such other information as may be deemed necessary and proper by the ZONING ADMINISTRATOR to protect the public health, safety, and welfare of renters and the public. The property owner or designated

~~agent~~host shall provide ~~or make available an a copy of the SHORT-TERM RENTAL~~ information packet, ~~either in printed or electronic format,~~ to all ~~short-term~~ renters. ~~The information packet may be provided prior to, or during, the check-in process (either in printed or electronic format) or.~~ Alternatively, a printed copy of the SHORT-TERM rental packet may be maintained in a conspicuous location inside~~within~~ the rental unit at all times. ~~The information packet shall contain, at a minimum:~~

- ~~(a) The name and phone number of the unit's 24-hour emergency contact;~~
- ~~(b) A current copy of the "SHORT-TERM RENTAL Rules" flyer which shall be made available by the ZONING ADMINISTRATOR on or before April 30th of each year;~~
- ~~(c) A current copy of the "Community Rules" flyer which shall be made available by the ZONING ADMINISTRATOR on or before April 30th of each year;~~
- ~~(d) A current copy of the "Emergency Contacts List" flyer which shall be made available by the ZONING ADMINISTRATOR on or before April 30th of each year;~~
- ~~(e) A current copy of "Emergency Resources" flyer which shall be made available by the ZONING ADMINISTRATOR on or before April 30th of each year;~~
- ~~(f) Notice of any temporary restrictions or requirements currently in place resulting from a declared state of emergency, the issuance of any executive order, or the adoption of any emergency ordinance; and~~
- ~~(g) Such other information as may be deemed necessary and proper by the ZONING ADMINISTRATOR to protect the health, welfare, and safety of renters, their guests, and the public.~~

vii.iv. *Signage.* No signage which advertises or identifies a ~~dwelling~~DWELLING UNIT as a SHORT-TERM RENTAL UNIT shall be allowed on the exterior or premises of any ~~dwelling~~DWELLING UNIT ~~which that~~ is permitted as a SHORT-TERM RENTAL UNIT; provided, ~~however,~~ this requirement shall not apply to letters or numbers which are used for addressing purposes, or for unit identification in a ~~multi-family building~~CLUSTER UNIT, TOWNHOME, or MULTI-FAMILY DEVELOPMENT.

~~f. Unlicensed work.~~ If a property owner has obtained an exemption from the Charleston County Building Services Department, pursuant to S.C. Code of Laws, Section 40-59-260, to undertake work on a dwelling which would otherwise be required to be completed by a licensed residential builder or specialty contractor, that dwelling may not be operated as a SHORT-TERM RENTAL UNIT for a period of two (2) years after completion of the work.

- ~~g. *Other uses.* No property owner, designated agent, renter, or their guest shall conduct, or allow to be conducted, any commercial activities within, or on the premises of, a SHORT TERM RENTAL UNIT while the unit is being occupied as a SHORT TERM RENTAL. Notwithstanding the foregoing, the following activities shall be expressly permitted:~~
- ~~i. *Commercial activities undertaken by a renter or their guest which are clearly incidental to the residential use of a dwelling and which do not affect the residential character of the residence, including, for example, professional services which are provided remotely, remote processing of payments or other business transactions, engaging in remote meetings or electronic communications, and similar activities; and*~~
 - ~~ii. *Outside vendors and contractors who are providing goods or services to renters and their guests, or who are providing goods or services necessary for the continued operation and maintenance of the SHORT TERM RENTAL UNIT.*~~
- ~~h. *Inspections.* Subject to the notice requirements contained herein, all SHORT TERM RENTAL UNITS shall be subject to inspection by the town to verify compliance with the requirements of this section.~~
- ~~i. *Routine Inspections.* In instances when an inspector must access the interior of a SHORT TERM RENTAL UNIT for the purpose of conducting a routine inspection to verify compliance with the requirements of this section, he or she shall provide a minimum of 24 hours' notice to the property owner, designated agent, or local contact, as applicable, and the notified party shall provide access to the unit at the appointed time. Except for emergency inspections and inspections undertaken prior to the issuance of a new SHORT TERM RENTAL permit, routine inspections shall be avoided between Memorial Day and Labor Day when possible. All routine inspections shall be conducted between the hours of 9:00 am and 5:00 pm.~~
 - ~~ii. *Emergency inspections.* In instances when an inspector determines that a condition may exist within a SHORT TERM RENTAL UNIT which substantially endangers public health or safety, he or she shall provide a minimum of two (2) hours' notice to the property owner, designated agent or local contact, as applicable, and the notified party shall provide access to the unit at the appointed time to verify that such a condition exists and, if possible, to abate that condition. If the inspector determines that the condition was caused by a violation of any provision of this section, he or she may initiate enforcement action pursuant to paragraph 4. (violations).~~
 - ~~iii. *Exceptions to notice requirements.* In instances when either a notified party or the occupant of a SHORT TERM RENTAL UNIT waive the applicable notice requirements contained in paragraphs q (i) or (ii), an inspector may enter the unit immediately upon authorization, or as soon as practicable thereafter.~~

~~iv. The ZONING ADMINISTRATOR shall have the authority to request copies of all licenses, permits, receipts, reports, or similar information which may be necessary and proper to ensure compliance with the requirements of this section. Upon request, the property owner or designated agent shall furnish all requested documentation to the ZONING ADMINISTRATOR within three (3) business days.~~

iv.f. Safety requirements for SHORT-TERM RENTAL UNITS.

- i. *Smoke alarms.* SHORT-TERM RENTAL UNITS shall be equipped with a working smoke alarm inside each bedroom and outside of each sleeping area. At least one (1) smoke alarm shall be installed on each level of the unit.
- ii. *Fire extinguishers.* SHORT-TERM RENTAL UNITS shall be equipped with at least one (1) working fire extinguisher with a minimum rating of 1A:10B:C. The required fire extinguisher shall be located under the kitchen sink or in another location which is easily accessible to renters ~~and their guests.~~
- iii. *Carbon monoxide detectors.* SHORT-TERM RENTAL UNITS shall be equipped with ~~A~~ at least one (1) working carbon monoxide detector ~~shall be required~~ on each level ~~of the SHORT-TERM RENTAL UNIT~~ if the ~~unit~~ DWELLING UNIT is equipped with any one (1) or more of the following:
 - (a) Any type of heater or appliance which burns fossil fuels;
 - (b) Any type of generator which burns fossil fuels;
 - (c) Any type of fireplace or stove which burns wood or fossil fuels;
 - (d) An enclosed GARAGE which is attached to the SHORT-TERM RENTAL UNIT.

~~iv. For purposes of this section, the term "fossil fuels" shall include any energy source formed in the Earth's crust from decayed organic material, including petroleum, coal, and natural gas. The term shall also include products which are derived from the refinement or fractionation of fossil fuels, including, without limitation, propane, butane, ethane, gasoline, and diesel.~~

v.iv. *Sprinkler system.* If the ~~SHORT-TERM RENTAL DWELLING~~ UNIT ~~has is~~ equipped with a fire sprinkler system, the system shall be maintained in good working order. The ~~property owner or designated agent~~ host shall be responsible for having a qualified professional inspect the sprinkler system no less than once every 12 months. Upon request, the ~~property owner or designated agent~~ host shall furnish documentation of this inspection to the ZONING ADMINISTRATOR within ~~three~~ five (5) business days.

~~vi-v.~~ General maintenance. The ~~property owner or designated agent~~host shall be responsible for ensuring that all structures, equipment, and exterior property are maintained in compliance with the property maintenance requirements set forth in Section 18-31 of the Town Code, and that the premises of each SHORT-TERM RENTAL UNIT shall remain free of trash, litter, and debris, in compliance with the requirements set forth in Section 18-32 of the Town Code~~structural elements (including the interior and exterior of the dwelling, associated DECKs, stairs, handrails, guardrails, boardwalks, docks, and accessory structures), as well as all mechanical, electrical, and plumbing systems, are maintained in good working order. Safe means of ingress and egress to and from the unit shall be maintained at all times, and areas of the property which are under the owner's control shall remain clear of litter and debris.~~

2.4. Permitting requirements and procedures.

a. ~~Annual permit~~required.

i. ~~Permit Required.~~ A property owner or designated agent ~~Subject to the conditions, requirements, and procedures set forth in this subsection, any host~~ who wishes to ~~operate-use, rent, or advertise for rent, any DWELLING UNIT within the TOWN as a~~ SHORT-TERM RENTAL UNIT ~~within the town~~ shall apply for and obtain an annual SHORT-TERM RENTAL permit. A separate permit shall be required for each SHORT-TERM RENTAL UNIT. ~~Each yearly~~Except as otherwise provided in this subsection, annual permits shall be issued for the twelve ~~(12)-~~ month period ~~of beginning~~ May 1~~st~~ ~~to and ending~~ April 30~~th~~ and shall remain valid only during the permit year for which it is issued, unless the permit is modified, suspended, revoked, or cancelled, pursuant to the criteria and procedures set forth in this subsection.

ii. Application. SHORT-TERM RENTAL permit applications shall be submitted on a form made available by the ZONING ADMINISTRATOR for that purpose. The application shall be accompanied by a non-refundable application fee, as provided in Section 18.3, and any required supplemental materials. Only completed applications will be accepted. A separate application and fee shall be required for each SHORT-TERM RENTAL UNIT.

iii. Due date.

(a) Permit renewals. Applications to renew a SHORT-TERM RENTAL permit must be submitted annually no later than April 30~~th~~.

~~(a)~~(b) New permits. Applications for a new SHORT-TERM RENTAL permit may be submitted at any time during the ~~license-permit~~ year; provided, ~~however, the unit no~~ DWELLING UNIT may ~~not~~ be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT until a permit has been issued for the respective ~~license-permit~~ year.

~~(b) *Permit renewals.* Applications to renew a SHORT-TERM RENTAL permit must be submitted annually no later than April 30. A SHORT-TERM RENTAL UNIT which was duly permitted and in good standing as of April 30 of the preceding license year may continue to operate beyond May 1 of the subsequent license year as long as a completed renewal application for that unit was received by the town on or before April 30.~~

iv. *Permitting procedures.*

~~(a) *Permit renewals.* During the annual permit renewal process, the ZONING ADMINISTRATOR shall give priority to permit renewal applications. Any permit which was in good standing as of April 30th of the preceding permit year, including those which were suspended pursuant to the provisions of paragraphs (a), (f), and (g) of subsection 9.4 O.6.a.ii, may be renewed for the subsequent permit year without regard to the SHORT-TERM RENTAL permit cap, provided:~~

~~(i) The SHORT-TERM RENTAL UNIT continues to meet the criteria for approval, as set forth in subsection 9.4 O.4.a.v.(a);~~

~~(ii) A completed renewal application was received by the TOWN on or before the renewal deadline specified herein;~~

~~(iii) The DWELLING UNIT did not have a non-reported sale or transfer during the preceding permit year;~~

~~(iv) The SHORT-TERM RENTAL permit was not cancelled, revoked, or ineligible for renewal as of April 30th of the preceding permit year;~~

~~(v) The host reported at least \$3,000.00 in gross income from rental activities during the preceding permit year; provided, in the event the gross income from rental activities was less than \$3,000.00, the ZONING ADMINISTRATOR may allow the host to demonstrate that the SHORT-TERM RENTAL UNIT was available and advertised for rent while the permit was active; and~~

~~(vi) If the SHORT-TERM RENTAL is suspended pursuant to the provisions of paragraphs (a), (f), and (g) of subsection 9.4 O.6.a.ii, the property owner has obtained, or is in the process of obtaining, the permits necessary to reconstruct, REPAIR, or restore the DWELLING UNIT to a safe condition.~~

~~(b) *New permits.* All other permit applications shall be processed as new permit applications. Upon completion of the annual permit renewal process, new permit applications shall be processed in the order they were received. New permit applications shall be subject to the SHORT-TERM RENTAL permit cap~~

imposed pursuant to subsection 9.4 O.3.a.vii. New permit applications meeting the criteria for approval, as set forth in subsection 9.4 O.4.a.v.(a); may be approved by the ZONING ADMINISTRATOR until the SHORT-TERM RENTAL permit cap is reached.

(c) *Waiting list.* In the event the SHORT-TERM RENTAL permit cap is reached at any point during the permit year, all remaining new permit applications shall be added to a waiting list in the order they were received. In the event a new permit becomes available, the ZONING ADMINISTRATOR shall notify the applicant who has been on the waiting list the longest. Upon receiving notice from the ZONING ADMINISTRATOR, the host shall have ten (10) business days to provide the TOWN with any and all information necessary to ensure the application is current and otherwise complies with the conditions and requirements of this subsection. If the applicant fails to respond and/or provide current information within ten (10) business days, the ZONING ADMINISTRATOR shall remove the applicant from the waiting list and repeat the process until a SHORT-TERM RENTAL permit has been issued, or all of the applicants on the waiting list have been notified.

v. *Criteria for approval review.*

(a) *Criteria for approval.* The ZONING ADMINISTRATOR shall approve the issuance of a SHORT-TERM RENTAL permit only if he or she finds that the ~~dwelling application~~ meets all of the conditions and requirements ~~of set forth in this subsection,~~ and ~~any all~~ other applicable provisions ~~of set forth in this ordinance and~~ the Town Code. Prior to acting on an application, the ZONING ADMINISTRATOR, ~~or his or her designee,~~ may inspect the property for compliance with the provisions of this subsection. The ZONING ADMINISTRATOR may also require the ~~applicants—host~~ to provide documentation or certify, under penalty of perjury, that the property satisfies any one (1) or more of the conditions contained herein.

(b) *Reasons for denial.* Except as otherwise provided in this subsection, the ZONING ADMINISTRATOR may deny the issuance of a SHORT-TERM RENTAL permit for any one (1) or more of the following reasons:

(i) *Submittal of an incomplete or inaccurate SHORT-TERM RENTAL permit application;*

(ii) *The application fails to meet any one (1) or more of the conditions or requirements set forth in this subsection;*

(iii) *The host has not applied for or obtained, or is not eligible to apply for or obtain, a valid TOWN business license;*

- (iv) The host is delinquent in the payment of any fines, fees, or penalties imposed pursuant to this ordinance or the Town Code, including, without limitation, court fines, court assessments, and surcharges;
- (v) The host is delinquent in the payment of any taxes which are required to be paid pursuant to subsection 9.4 O.3.b.iii;
- (vi) The DWELLING UNIT is subject to recorded covenants of a duly authorized HOMEOWNERS ASSOCIATION and/or HORIZONTAL PROPERTY REGIME which conflict with, or prohibit, the proposed use as a SHORT-TERM RENTAL UNIT;
- (vii) The DWELLING UNIT is actively under construction, reconstruction, or renovation;
- (viii) The DWELLING UNIT has been damaged beyond REPAIR, destroyed, or condemned by the Charleston County Building Department as unfit for human habitation;
- (ix) The DWELLING UNIT has been deemed by the ZONING ADMINISTRATOR to be unsafe due to damage (other than damage beyond REPAIR), disrepair, or neglect;
- (x) The owner of the DWELLING UNIT obtained an exemption from the Charleston County Building Inspections Department, pursuant to S.C. Code of Laws, Section 40-59-260, to undertake work which would otherwise be required to be completed by a licensed residential builder or specialty contractor, within the previous two (2) years;
- (xi) The prior SHORT-TERM RENTAL permit was revoked within the previous twelve (12) months due to advertising and/or renting while the permit was suspended, as provided in subsection 9.4 O.6.b.ii.(a), unless the property has been sold or transferred via a non-exempt transfer;
- (xii) The prior SHORT-TERM RENTAL permit was revoked within the previous twelve (12) months due to the occurrence of a gross violation, as provided in subsection 9.4 O.6.b.ii.(d), unless the property has been sold or transferred via a non-exempt transfer; and/or
- (xiii) The prior SHORT-TERM RENTAL permit was revoked within the previous twelve (12) months due to the occurrence of three (3) or more violations, as provided in subsection 9.4 O.6.b.ii.(e), unless the property has been sold or transferred via a non-exempt transfer.

iv-vi. *Action on application.* The ZONING ADMINISTRATOR shall render a decision on each permit application within thirty (30) calendar days following receipt. If

the ZONING ADMINISTRATOR requests additional information from the applicant in order to complete his or her review, the review period shall be tolled until the requested information is supplied by the applicant. Failure to provide the requested information ten (10) business days shall be deemed a withdrawal of the permit application.

~~v-vii.~~ Notification. The ZONING ADMINISTRATOR's decision shall be communicated in writing to the ~~property owner or designated agent~~ host. For the purposes of this subsection, the issuance of a SHORT-TERM RENTAL permit shall constitute notice of approval.

~~vi-viii.~~ Expiration. Upon issuance, an annual SHORT-TERM RENTAL permit shall remain valid for the remainder of the ~~license permit~~ year ~~during for~~ which it was issued, unless the permit is subsequently modified, suspended, revoked, or cancelled, ~~or abandoned~~, pursuant to the criteria and procedures set forth in this subsection. A SHORT-TERM RENTAL UNIT which was duly permitted and in good standing as of April 30th of the preceding ~~license permit~~ year may continue to ~~operate be used, rented, and advertised for rent, beyond May 1st of the subsequent permit year while a permit application is pending review if as long as a completed renewal the permit~~ application for the subsequent ~~license permit~~ year was received by the TOWN on or before the renewal deadline specified herein.

b. Permit ~~M~~modifications of existing SHORT-TERM RENTAL permits.

i. Permit modification required. Subject to the conditions, requirements, and procedures set forth in this subsection, any host who wishes to modify an existing SHORT-TERM RENTAL permit following the occurrence of a qualifying event shall apply for and obtain a SHORT-TERM RENTAL permit modification. A separate permit modification shall be required for each SHORT-TERM RENTAL permit which is proposed to be modified. Except as otherwise provided in this subsection, modified permits shall remain valid only for the remainder of the permit year for which the original permit was issued, unless the permit is further modified, suspended, revoked, or cancelled, pursuant to the criteria and procedures set forth in this subsection.

ii. Eligibility. An existing SHORT-TERM RENTAL permit may only be modified following the occurrence of a qualifying event.

iii. Application. ~~A property owner or designated agent~~ Any host who wishes to modify an existing SHORT-TERM RENTAL permit which is in good standing shall first apply for a permit modification. The application shall be made on a form made available by the ZONING ADMINISTRATOR for that purpose. The application shall be accompanied by a non-refundable application fee, as provided in Section 18.3, and any required supplemental materials. Only completed applications will be

accepted. A separate application and fee shall be required for each SHORT-TERM RENTAL permit which is proposed to be modified.

iv. Due date. Applications to modify an existing SHORT-TERM RENTAL permit must be submitted no later than five (5) business days following the occurrence of the qualifying event.

~~(a) An existing SHORT-TERM RENTAL permit may be modified for any one (1) or more of the following reasons:~~

~~(i) Transfer of property ownership to one (1) or more individuals who are related by blood, adoption, or marriage to the current owner of record;~~

~~(ii) Transfer of property ownership to a trust, partnership, corporation, or similar entity in which the current owner of record retains an ownership stake of at least 50 percent;~~

~~(iii) Transfer of property ownership to the heirs of the current owner of record following their death;~~

~~(iv) Transfer of property ownership resulting from a court order;~~

~~(v) Any change to the rental unit's maximum occupancy due to the addition or deletion of code-compliant bedrooms within the dwelling; and~~

~~(vi) Designation of a new agent.~~

ii.v. Criteria for approval review. The ZONING ADMINISTRATOR shall approve the issuance of a SHORT-TERM RENTAL permit modification only if he or she finds that the dwelling application continues to meet all of the conditions and requirements ~~of set forth in this subsection,~~ and any all other applicable provisions set forth in this ordinance and ~~of~~ the Town Code. Prior to acting on an application, the ZONING ADMINISTRATOR, ~~or his or her designee,~~ may inspect the property for compliance with the provisions of this subsection. The ZONING ADMINISTRATOR may also require the applicants host to provide documentation or certify, under penalty of perjury, that the property satisfies any one (1) or more of the conditions or requirements contained herein.

iii.vi. Action on application. The ZONING ADMINISTRATOR shall render a decision on each modification request within ~~thirty ten (3010) calendar business~~ days following receipt. If the ZONING ADMINISTRATOR requests additional information from the applicant in order to complete his or her review, the review period shall be tolled until the requested information is supplied by the applicant. Failure to provide the requested information within ten (10) business days shall be deemed a withdrawal of the modification request. A SHORT-TERM RENTAL UNIT which was duly permitted as of the date the modification request was received may continue

to ~~operate~~ be used, rented, and advertised for rent, while the modification request is under review.

~~iv-vii.~~ Notification. The ZONING ADMINISTRATOR's decision shall be communicated in writing to the ~~property owner or designated agent~~ host. For purposes of this subsection, the issuance of a permit modification shall constitute notice of approval.

~~v-viii.~~ Expiration. Upon issuance, a modified SHORT-TERM RENTAL permit shall remain valid for the remainder of the ~~license permit~~ year during for which it was issued, unless the permit is further modified, suspended, revoked, or cancelled, ~~or abandoned,~~ pursuant to the criteria and procedures set forth in this subsection. A SHORT-TERM RENTAL UNIT with a permit which was duly modified and in good standing as of April 30th of the preceding permit year may continue to be used, rented, and advertised for rent, beyond May 1st of the subsequent permit year as long as a completed renewal application for the subsequent permit year was received by the TOWN on or before the renewal deadline specified herein.

c. Temporary permits.

i. In general. Notwithstanding any conditions, requirements, or procedures to the contrary, the ZONING ADMINISTRATOR may issue a temporary SHORT-TERM RENTAL permit for any DWELLING UNIT which meets the eligibility criteria set forth herein.

ii. Eligibility; conditions. Following the sale or transfer of a duly permitted SHORT-TERM RENTAL UNIT, in lieu of applying for a new SHORT-TERM RENTAL permit, or if the SHORT-TERM RENTAL permit cap has been reached, the new host may apply for and obtain temporary SHORT-TERM RENTAL permit, subject to the following conditions:

(a) The prior SHORT-TERM RENTAL permit must have been in good standing on the date of transfer;

(b) The application for a temporary SHORT-TERM RENTAL permit must be submitted no later than five (5) business days following the date of transfer;

(c) The temporary SHORT-TERM RENTAL permit application must be accompanied by a fully executed copy of the SCLLR State of South Carolina Residential Property Condition Disclosure Statement showing that the DWELLING UNIT was subject to one (1) or more pre-existing SHORT-TERM RENTAL agreements which will commence no later than ninety (90) days following the date of transfer;

- (d) The new host may only honor those SHORT-TERM RENTAL agreements which were in place on the date of transfer;
- (e) The new host shall not advertise or accept any new SHORT-TERM rental agreements without applying for and obtaining a new SHORT-TERM RENTAL permit; provided, in the event the SHORT-TERM RENTAL CAP has been reached, the new permit application shall be added to the waiting list;
- (f) The temporary SHORT-TERM RENTAL permit shall be subject to all other conditions and requirements set forth in this subsection, and all other applicable provisions set forth in this ordinance and the Town Code; and
- (g) The temporary SHORT-TERM RENTAL permit shall automatically expire one hundred and twenty (120) days following the date of issuance.
- iii. Application. Temporary SHORT-TERM RENTAL permit applications shall be submitted on a form made available by the ZONING ADMINISTRATOR for that purpose. The application shall be accompanied by a non-refundable application fee, as provided in Section 18.3, and any required supplemental materials. Only completed applications will be accepted. A separate application and fee shall be required for each eligible SHORT-TERM RENTAL UNIT.
- iv. Due date. Any host who wishes to obtain a temporary SHORT-TERM RENTAL permit must submit a completed application no later than five (5) business days following the date of transfer.
- v. Criteria for review. The ZONING ADMINISTRATOR shall approve the issuance of a temporary SHORT-TERM RENTAL permit only if he or she finds that the application meets all of the applicable conditions and requirements set forth in this subsection, and all other applicable provisions set forth in this ordinance and the Town Code. Prior to acting on an application, the ZONING ADMINISTRATOR may inspect the property for compliance with the provisions of this subsection. The ZONING ADMINISTRATOR may also require the host to provide documentation or certify, under penalty of perjury, that the property satisfies any one (1) or more of the conditions or requirements contained herein.
- vi. Action on application. The ZONING ADMINISTRATOR shall render a decision on each application within ten (10) business days following receipt. If the ZONING ADMINISTRATOR requests additional information from the applicant in order to complete his or her review, the review period shall be tolled until the requested information is supplied by the applicant. Failure to provide the requested information within ten (10) business days shall be deemed a withdrawal of the temporary permit application. A SHORT-TERM RENTAL UNIT which was duly permitted as of the date the temporary permit application was received may continue to be rented while the application is under review.

vii. Notification. The ZONING ADMINISTRATOR's decision shall be communicated in writing to the host. For the purposes of this subsection, the issuance of a temporary permit shall constitute notice of approval.

viii. Expiration. A temporary SHORT-TERM RENTAL permit shall remain valid for one hundred and twenty (120) following the date of issuance, at which time the permit will be automatically cancelled, unless it is earlier suspended, revoked, or cancelled, pursuant to the criteria and procedures set forth in this subsection. A temporary SHORT-TERM RENTAL permit which is issued during the final one hundred and twenty (120) days of the permit year may continue into the subsequent permit year without the need to renew; provided, the total duration of the temporary permit shall not exceed one hundred and twenty (120) days. Upon expiration, the unit shall not be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT unless the host applies for and obtains a new SHORT-TERM RENTAL permit. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv.

e.d. Appeals. Any ~~person~~ PERSON who is aggrieved by a decision of the ZONING ADMINISTRATOR to approve or deny the issuance of a new, renewal, or ~~or~~ temporary SHORT-TERM RENTAL permit may appeal the decision to the Board of Zoning Appeals, pursuant to Section 20.2 of this ordinance.

3.5. Violations Administration and enforcement.

- a. Violations defined. It shall be a violation of this subsection ~~to use, rent, or advertise for rent, any BUILDING, STRUCTURE, or premises within the TOWN, as a SHORT-TERM RENTAL UNIT, except in conformity with the conditions and requirements set forth in this subsection.~~
- ~~i. Operate a SHORT-TERM RENTAL UNIT without complying with the conditions and requirements of this section and any other applicable provision of the Town Code;~~
 - ~~ii. Advertise, offer, or otherwise make available a property as a SHORT-TERM RENTAL UNIT without complying with the conditions and requirements of this section and any other applicable provision of the Town Code;~~
 - ~~iii. Falsify or misrepresent material facts on a SHORT-TERM RENTAL permit application;~~
 - ~~iv. Advertise the maximum occupancy of a SHORT-TERM RENTAL UNIT in excess of the number allowed pursuant to this section;~~
 - ~~v. Increase the maximum occupancy of a SHORT-TERM RENTAL UNIT without obtaining town approval of a permit modification;~~

- ~~vi. Advertise or rent an accessory structure, including, but not limited to, an ACCESSORY DWELLING unit, pool house or finished room over a GARAGE, as an independent SHORT-TERM RENTAL UNIT;~~
- ~~vii. Advertise or rent only a portion of a dwelling for short-term occupancy, such as an individual bed or bedroom;~~
- ~~viii. Conduct any commercial activity within, or on the premises of, a SHORT-TERM RENTAL UNIT while the unit is being occupied as a SHORT-TERM RENTAL, unless expressly allowed by this section;~~
- ~~ix. Fail to respond to any emergency situation, alleged violation or public complaint communicated by the town, or any inquiry or inspection request made pursuant to the notification requirements of subsection 9.4 O.1.q; and~~
- ~~x. Advertise or rent any SHORT-TERM RENTAL UNIT after receiving notice of suspension, abandonment, revocation, or cancellation of a SHORT-TERM RENTAL permit.~~

b. ~~Administration and enforcement~~Authority. The ZONING ADMINISTRATOR shall be vested with the authority to administer and enforce the provisions of this subsection. Notwithstanding any provisions to the contrary, whenever the ZONING ADMINISTRATOR determines that a violation of this subsection has occurred, he or she shall contact the ~~property owner, designated agent, host~~ or qualified local contact, as applicable, to indicate the nature of the violation and to direct the notified party to take such action as may be necessary and proper to correct the violation and/or prevent further violations from occurring. Any notice made in accordance with the foregoing may be communicated by phone, email, in writing or in person, and shall include a reasonable time during which the notified party shall correct the violation. If the notified party fails to correct the violation within the time specified by the ZONING ADMINISTRATOR, the ZONING ADMINISTRATOR may issue an ordinance summons. In the event the ZONING ADMINISTRATOR deems a violation to present a substantial threat to public health or safety, or in instances when a SHORT-TERM RENTAL UNIT has received multiple notices for the same violation, the ZONING ADMINISTRATOR may immediately issue an ordinance summons. In fulfilling the requirements of this subsection, the ZONING ADMINISTRATOR may designate one or more individuals, including inspectors and code enforcement officers of the ~~town~~TOWN, to act on his or her behalf.

c. Inspections. Subject to the notice requirements contained herein, all SHORT-TERM RENTAL UNITS shall be subject to inspection by the TOWN to verify compliance with the conditions and requirements set forth in this subsection. Failure to permit access to a SHORT-TERM RENTAL UNIT for the purposes of conducting an inspection shall be a violation of this subsection.

- i. Routine Inspections. In instances when an inspector must access the interior of a SHORT-TERM RENTAL UNIT for the purpose of conducting a routine inspection, he or she shall provide a minimum of 24 hours' notice to the host or qualified local contact, as applicable, and the notified party shall provide access to the unit at the appointed time. Except for emergency inspections and inspections undertaken prior to the issuance of a new SHORT-TERM RENTAL permit, routine inspections shall be avoided between Memorial Day and Labor Day when possible.
- ii. Emergency inspections. In instances when an inspector determines that a condition may exist within a SHORT-TERM RENTAL UNIT which substantially endangers public health or safety, he or she shall provide a minimum of two (2) hours' notice to the host or qualified local contact, as applicable, and the notified party shall provide access to the unit at the appointed time to verify that such a condition exists and, if possible, to abate that condition. If the inspector determines that the condition was caused by a violation of any provision of this subsection, he or she may initiate appropriate enforcement action.
- iii. Exceptions to notice requirements. In instances when either a notified party or a renter waive the applicable notice requirements contained in paragraphs (i) or (ii) above, an inspector may enter the unit immediately upon authorization, or as soon as practicable thereafter.
- iv. The ZONING ADMINISTRATOR shall have the authority to request copies of all licenses, permits, receipts, reports, and similar information which may be necessary and proper to ensure compliance with the conditions and requirements set forth in this subsection. Upon request, the host shall furnish all requested documentation to the ZONING ADMINISTRATOR within five (5) business days.

~~e.d.~~ Penalties. Any ~~person~~ PERSON found guilty of violating any provision of this subsection shall be subject to the penalties and fines ~~specified set forth~~ in Article 22. Punishment for any violation shall not relieve the offender of any liability for delinquent ~~taxes, fines, fees, penalties, taxes, and/or~~ any other costs. In addition to all applicable fines, fees, and penalties which may be imposed pursuant to this ordinance and the Town Code, the ZONING ADMINISTRATOR shall have the authority suspend or revoke a SHORT-TERM RENTAL permit, subject to the criteria and notification requirements set forth in subsections 9.4 O.6.a and 9.4 O.6.b.

~~d.~~ Liability of property owners. A property owner shall not be relieved from any personal responsibility and personal liability for noncompliance with any applicable law, rule or regulation pertaining to the advertising, use and rental of a dwelling as a SHORT-TERM RENTAL UNIT, regardless of whether such noncompliance was committed by the property owner's designated agent, local contact, renters, or their guests.

~~e.~~ Liability of designated agents. A designated agent shall be jointly and severally liable for noncompliance with any applicable law, rule or regulation pertaining to the

advertising, use and rental of a dwelling as a SHORT-TERM RENTAL UNIT which occurs at a SHORT-TERM RENTAL UNIT managed by the agent within the town.

4.6. Suspension, revocation, and cancellation of SHORT-TERM RENTAL permits.

a. Suspension of permitPermit suspension.

i. Criteria for suspensionIn general. In addition to all other applicable fines, fees, and penalties imposed pursuant to this ordinance and the Town Code, the ZONING ADMINISTRATOR may suspend a SHORT-TERM RENTAL permit, as follows: subject to the criteria and notification requirements set forth herein.

ii. Criteria for suspension.

(a) Suspension due to damage beyond REPAIR, destruction, or condemnation. In the event the ZONING ADMINISTRATOR determines that a lawfully permitted SHORT-TERM RENTAL UNIT is damaged beyond REPAIR, destroyed, or condemned by the Charleston County Building Inspections Department as unfit for human occupancy, the ZONING ADMINISTRATOR may immediately suspend the SHORT-TERM RENTAL permit. The suspension shall remain in place until the unit is reconstructed, repaired, or restored to a safe condition. If the property owner fails to obtain the necessary permits to reconstruct, REPAIR, or restore the unit to a safe condition within six (6) months following the effective date of the suspension (twelve (12) months if the damage, destruction, or condemnation resulted from a declared emergency or disaster event), or if the building permit expires prior to completion of the work or issuance of a certificate of occupancy, the SHORT-TERM RENTAL permit may be revoked, as provided in subsection 9.4 O.6.b.ii.(b). A SHORT-TERM RENTAL permit which is suspended due to damage beyond REPAIR, destruction, or condemnation may be renewed in subsequent permit years as long as the permit otherwise remains in good standing; provided, the permit shall remain suspended until the reconstruction, REPAIR, or restoration work is completed and the permit is reinstated, as provided herein.

(b) Suspension due to non-reported change of authorized agent or qualified local contact. In the event a host fails to modify a SHORT-TERM RENTAL permit within five (5) business days following any change to the unit's authorized agent or qualified local contact of record, as required by subsections 9.4 O.2.e and 9.4 O.2.f, the ZONING ADMINISTRATOR may suspend the SHORT-TERM RENTAL permit until the permit is modified. If the host fails to modify the permit with the new authorized agent or qualified local contact within thirty (30) days following the effective date of the suspension, the SHORT-TERM RENTAL permit may be revoked, as provided in subsection 9.4 O.6.b.ii.(f).

(c) Suspension due to unlicensed business activities. In the event a host fails to obtain a valid business license, as required by Chapter 8 of the Town Code, or

if the business license is suspended or revoked, the ZONING ADMINISTRATOR may immediately suspend the SHORT-TERM RENTAL permit until a valid business license has been obtained. If the host fails to obtain a valid business license within thirty (30) days following the effective date of the suspension, the SHORT-TERM RENTAL permit may be revoked, as provided in subsection 9.4 O.6.b.ii.(h).

(d) *Suspension due to unpaid fines, fees, or penalties.* In the event a host is delinquent by sixty (60) days or more in the payment of any fines, fees, or penalties imposed pursuant to this ordinance or the Town Code, including, without limitation, court fines, court assessments, and surcharges, the ZONING ADMINISTRATOR may suspend the SHORT-TERM RENTAL permit until all required fines, fees, and penalties have been paid in full. If the host fails to pay the required fines, fees, or penalties within thirty (30) days following the effective date of the suspension, the SHORT-TERM RENTAL permit may be revoked, as provided in subsection 9.4 O.6.b.ii.(i).

(e) *Suspension due to unpaid taxes.* In the event a host is delinquent by sixty (60) days or more in the payment of any taxes which are required to be paid pursuant to subsection 9.4 O.3.b.iii, the ZONING ADMINISTRATOR may suspend the SHORT-TERM RENTAL permit until all required taxes have been paid in full. If the host fails to pay the required taxes within thirty (30) days following the effective date of the suspension, the SHORT-TERM RENTAL permit may be revoked, as provided in subsection 9.4 O.6.b.ii.(j).

(f) *Suspension due to unsafe conditions.* In the event the ZONING ADMINISTRATOR determines that a lawfully permitted SHORT-TERM RENTAL UNIT is rendered unsafe due to damage (other than damage beyond REPAIR), disrepair, or neglect, the ZONING ADMINISTRATOR may immediately suspend the SHORT-TERM RENTAL permit. The suspension shall remain in place until the unit is repaired or restored to a safe condition. If the property owner fails to obtain the necessary permits to REPAIR or restore the unit to a safe condition within ninety (90) days following the effective date of the suspension, or if the building permit expires prior to completion of the work, the SHORT-TERM RENTAL permit may be revoked, as provided in subsection 9.4 O.6.b.ii.(k). A SHORT-TERM RENTAL permit which is suspended due to unsafe conditions may be renewed in subsequent permit years as long as the permit otherwise remains in good standing; provided, the permit shall remain suspended until the REPAIR or restoration work is completed and the permit is reinstated, as provided herein.

~~(a)~~(g) *Voluntary suspension due to reconstruction or renovation.* In instances when a property owner desires to reconstruct or substantially renovate a lawfully permitted SHORT-TERM RENTAL UNIT, the property owner or host may request a voluntary suspension of the unit's SHORT-TERM RENTAL permit by filing a written request with the ZONING ADMINISTRATOR at the time the

reconstruction or renovation permits are filed with the TOWN. Upon approval by the ZONING ADMINISTRATOR, the voluntary suspension shall remain in place until the reconstruction or renovation work is completed. If the property owner fails to initiate construction activities within ninety (90) days following the effective date of the voluntary suspension, or if the property owner fails to complete the reconstruction or renovation work within twenty-four (24) months following the effective date of the voluntary suspension, the SHORT-TERM RENTAL permit may be revoked, as provided in subsection 9.4 O.6.b.ii.(m). A SHORT-TERM RENTAL permit which is voluntarily suspended due to reconstruction or renovation may be renewed in subsequent permit years as long as the permit otherwise remains in good standing; provided, the permit shall remain suspended until the reconstruction or renovation work is completed and the permit is reinstated, as provided herein.

~~(b) If the property owner and/or designated agent fail to possess a valid town business license for the operation of a SHORT-TERM RENTAL UNIT, as required by Article 8 of the Town Code, the ZONING ADMINISTRATOR may suspend the SHORT-TERM RENTAL permit for that unit until all required business licenses have been obtained.~~

~~(c) If the property owner or designated agent is found guilty by admission or by the Municipal Judge of committing three (3) or more violations of any other condition or requirement specified in this section during the preceding 12 months, the ZONING ADMINISTRATOR may suspend the SHORT-TERM RENTAL permit for that unit for a period of 60 days. A suspension during the final 60 days of any license year shall continue into the following license year.~~

ii.iii. Notification. In instances where a SHORT-TERM RENTAL permit has been suspended pursuant to the criteria set forth herein~~this section~~, the ZONING ADMINISTRATOR shall provide a written notice of suspension to the ~~property owner and, if applicable, the designated agent~~host by certified mail or hand delivery. The notice shall include the reason(s) for the suspension, the effective date of the suspension, the criteria for reinstatement, the penalties for using, renting, or advertising for rent, a SHORT-TERM RENTAL UNIT while the permit is suspended, and method of appeal. In the event the host may not be reached by mail or hand delivery, the ZONING ADMINISTRATOR may communicate the notice of suspension to the host by email and/or by posting a conspicuous notice upon the door serving as the primary point of ingress and egress to and from the SHORT-TERM RENTAL UNIT.

ii.iv. Cessation of operation. Upon receipt of the notice of suspension, the ~~property owner or designated agent~~host shall immediately cease operation of the SHORT-TERM RENTAL UNIT and remove all advertisements for future SHORT-TERM RENTAL reservations. ~~The property owner and designated agent, if applicable, of any property which is being advertised to, or occupied by, short-term renters and their guests.~~Any host who continues to use, rent, or advertise for rent, a SHORT-

TERM RENTAL UNIT after receiving ~~the a~~ notice of suspension shall be subject to the enforcement and penalty provisions of this ordinance. Failure to comply with the notice of suspension may also result in the immediate revocation of the SHORT-TERM RENTAL permit, as provided in subsection 9.4 O.6.b.ii.(a).

~~v. Reinstatement. A property owner or designated agent host may apply for reinstatement of a suspended SHORT-TERM RENTAL permit by submitting a completed application for reinstatement along with a non-refundable reinstatement fee, as provided in Section 18.3. The ZONING ADMINISTRATOR shall not reinstate ~~the a~~ suspended SHORT-TERM RENTAL permit ~~if he or she finds that~~ unless the host has satisfied all criteria for reinstatement, as set forth in the notice of suspension, and corrected any applicable violations to the satisfaction of the ZONING ADMINISTRATOR.;~~

~~iv-vi. Time extensions. Pursuant to the variance provisions set forth in Article 20, a property owner whose SHORT-TERM RENTAL permit was suspended pursuant to paragraphs (a), (f), or (g) above may request an extension of the time limits set forth herein. If the Board of Zoning Appeals determines that the property owner is unable to obtain the permits necessary to reconstruct, REPAIR, or restore the DWELLING UNIT to a safe condition due to extraordinary or exceptional conditions which are outside the control of the property owner, the board may grant a reasonable extension of the time limits set forth herein. The board shall also be empowered to attach reasonable conditions to any extension so authorized.~~

~~(a) The property owner or designated agent has corrected all outstanding violations to the satisfaction of the ZONING ADMINISTRATOR;~~

~~(b) The property owner and designated agent have paid all applicable fees and penalties in full; and~~

~~(c) For permits suspended due to three (3) or more violations during the preceding 12 months, a minimum of 60 days has lapsed from the date upon which the permit was suspended.~~

~~v. Abandonment. If a property owner or designated agent fails to apply for reinstatement within ninety (90) days from the date upon which the permit was suspended, the permit shall be deemed abandoned. Once a SHORT-TERM RENTAL permit has been abandoned, any request to re-establish a SHORT-TERM RENTAL UNIT on the property shall be treated as a new application.~~

b. Revocation of pPermit revocation.

~~i. Criteria for revocationIn general! In addition to all other applicable fines, fees, and penalties imposed pursuant to this ordinance and the Town Code, the ZONING ADMINISTRATOR may revoke a SHORT-TERM RENTAL permit, subject to the~~

criteria and notification requirements set forth herein. ~~due to any one (1) or more of the following:~~

4.ii. *Criteria for revocation; limitations on re-establishment.*

(a) *Revocation due to advertising and/or renting while suspended.* In the event a host continues to use, rent, or advertise for rent, a SHORT-TERM RENTAL UNIT after receiving a notice of suspension, as provided in subsection 9.4 O.6.b.(i), the ZONING ADMINISTRATOR may immediately revoke the SHORT-TERM RENTAL permit. Upon revocation, the unit shall not be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT unless the host applies for and obtains a new SHORT-TERM RENTAL permit. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv; provided, unless the unit is sold or transferred via a non-exempt transfer, the unit shall not be eligible for a new SHORT-TERM RENTAL permit until one (1) year after the effective date of the revocation.

(b) *Revocation due to destruction, damage beyond REPAIR, or condemnation.* In the event a SHORT-TERM RENTAL permit has been suspended due to damage beyond REPAIR, destruction, or condemnation of the SHORT-TERM RENTAL UNIT, as provided in subsection 9.4 O.6.b.i.(a), the ZONING ADMINISTRATOR may revoke the SHORT-TERM RENTAL permit if the property owner fails to obtain the necessary permits to reconstruct, REPAIR, or restore the unit to a safe condition within six (6) months following the effective date of the suspension (twelve (12) months if the damage, destruction, or condemnation resulted from a declared emergency or disaster event), or if the building permit expires prior to completion of the work or issuance of a certificate of occupancy; provided, any extension granted by the Board of Zoning Appeals pursuant to subsection 9.4 O.6.a.vi shall supersede the time limits set forth herein. Upon revocation, the unit shall not be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT unless the host applies for and obtains a new SHORT-TERM RENTAL permit. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv; provided, the unit shall not be eligible for a new SHORT-TERM RENTAL permit until the reconstruction, REPAIR, or restoration work is completed or a certificate of occupancy is issued.

(c) *Revocation due to falsification or misrepresentation of material facts.* In the event the ZONING ADMINISTRATOR determines that a host falsified or misrepresented one (1) or more material facts on the SHORT-TERM RENTAL permit application or provided false or misleading information on any license, permit, receipt, report, or other documentation provided in connection with the permitting or inspection provisions of this subsection, the ZONING ADMINISTRATOR may immediately revoke the SHORT-TERM RENTAL permit. Upon revocation, the unit shall not be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT unless the host applies for and obtains a new

SHORT-TERM RENTAL permit. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv.

- (d) *Revocation due to gross violation.* In the event a property owner, authorized agent, qualified local contact, or renter is found guilty, either by admission or by the Municipal Judge, of committing, or allowing to be committed, any violation at, within, or upon the premises of, a SHORT-TERM RENTAL UNIT which results in death or gross bodily injury to any PERSON, which causes substantial damage to or destruction of property, or which creates a substantial threat to public health and safety, the ZONING ADMINISTRATOR may immediately revoke the SHORT-TERM RENTAL PERMIT. Upon revocation, the unit shall not be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT unless the host applies for and obtains a new SHORT-TERM RENTAL permit. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv; provided, unless the unit is sold or transferred via a non-exempt transfer, the unit shall not be eligible for a new SHORT-TERM RENTAL permit until one (1) year after the effective date of the revocation.
- (e) *Revocation due to multiple violations.* In the event a property owner, authorized agent, qualified local contact, or renter is found guilty, either by admission or by the Municipal Judge, of committing, or allowing to be committed, three (3) or more violations of any condition or requirement set forth in this subsection, or any other applicable provision set forth in this ordinance or the Town Code, at, within, or upon the premises of, the SHORT-TERM RENTAL UNIT, in any twelve (12) month period, the ZONING ADMINISTRATOR may immediately revoke the SHORT-TERM RENTAL PERMIT. For purposes of this paragraph, in instances when summonses are issued to multiple PERSONS for the same violation, at the same property, and on the same date, it shall be considered a single violation. Upon revocation, the unit shall not be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT unless the host applies for and obtains a new SHORT-TERM RENTAL permit. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv; provided, unless the unit is sold or transferred via a non-exempt transfer, the unit shall not be eligible for a new SHORT-TERM RENTAL permit until one (1) year after the effective date of the revocation.
- (f) *Revocation due to non-reported change of authorized agent or qualified local contact.* In the event a SHORT-TERM RENTAL permit has been suspended due to a non-reported change of authorized agent or qualified local contact of record, as provided in subsection 9.4 O.6.b.i.(b), the ZONING ADMINISTRATOR may revoke the SHORT-TERM RENTAL permit if the host fails to modify the permit with the new authorized agent or qualified local contact within thirty (30) days following the effective date of the suspension. Upon revocation, the unit shall not be used, rented, or advertised for rent, as a SHORT-TERM

RENTAL UNIT unless the host applies for and obtains a new SHORT-TERM RENTAL permit. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv.

- (g) *Revocation due to non-reported sale or transfer of unit.* In the event a lawfully permitted SHORT-TERM RENTAL UNIT is sold or transferred, the host of record shall notify the ZONING ADMINISTRATOR within five (5) business days following the date of transfer. If the existing permit is not cancelled or modified on or before the fifth business day following the sale or transfer of the unit, the ZONING ADMINISTRATOR may revoke the SHORT-TERM RENTAL permit. Upon revocation, the unit shall not be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT unless the new host applies for and obtains a new SHORT-TERM RENTAL permit. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv.
- (h) *Revocation due to unlicensed business activities.* In the event a SHORT-TERM RENTAL permit has been suspended due to unlicensed business activities, as provided in subsection 9.4 O.6.b.i.(c), the ZONING ADMINISTRATOR may revoke the SHORT-TERM RENTAL permit if the host fails to obtain a valid business license within thirty (30) days following the effective date of the suspension. Upon revocation, the unit shall not be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT unless the host applies for and obtains a new SHORT-TERM RENTAL permit. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv.
- (i) *Revocation due to unpaid fines, fees, or penalties.* In the event a SHORT-TERM RENTAL permit has been suspended due to unpaid fines, fees, or penalties, as provided in subsection 9.4 O.6.b.i.(d), the ZONING ADMINISTRATOR may revoke the SHORT-TERM RENTAL permit if the host fails to pay all required fines, fees, or penalties within thirty (30) days following the effective date of the suspension. Upon revocation, the unit shall not be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT unless the host applies for and obtains a new SHORT-TERM RENTAL permit. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv.
- (j) *Revocation due to unpaid taxes.* In the event a SHORT-TERM RENTAL permit has been suspended due to unpaid taxes, as provided in subsection 9.4 O.6.b.i.(e), the ZONING ADMINISTRATOR may revoke the SHORT-TERM RENTAL permit if the host fails to pay all required fines, fees, or penalties within thirty (30) days following the effective date of the suspension. Upon revocation, the unit shall not be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT unless the host applies for and obtains a new SHORT-TERM RENTAL permit. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv.

(k) *Revocation due to unsafe conditions.* In the event a SHORT-TERM RENTAL permit has been suspended due to unsafe conditions, as provided in subsection 9.4 O.6.b.i.(f), the ZONING ADMINISTRATOR may revoke the SHORT-TERM RENTAL permit if the property owner fails to obtain the necessary permits to REPAIR or restore the unit to a safe condition within ninety (90) days, or if the building permit expires prior to completion of the work; provided, any extension granted by the Board of Zoning Appeals pursuant to subsection 9.4 O.6.a.vi shall supersede the time limits set forth herein. Upon revocation, the unit shall not be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT unless the host applies for and obtains a new SHORT-TERM RENTAL permit. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv; provided, the unit shall not be eligible for a new SHORT-TERM RENTAL permit until the REPAIR or restoration work is completed and the unit is restored to a safe condition.

(l) *Revocation due to work by an unlicensed residential builder or specialty contractor.* In the event the owner of a lawfully permitted SHORT-TERM RENTAL UNIT obtains an exemption from the Charleston County Building Inspections Department, pursuant to S.C. Code of Laws, Section 40-59-260, to undertake work which would otherwise be required to be completed by a licensed residential builder or specialty contractor, the ZONING ADMINISTRATOR may immediately revoke the SHORT-TERM RENTAL permit upon the issuance of the exempt permit. Upon revocation, the unit shall not be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT unless the host applies for and obtains a new SHORT-TERM RENTAL permit. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv; provided, the unit shall not be eligible for a new SHORT-TERM RENTAL permit until two (2) years after the work is completed or a certificate of occupancy is issued.

(m) *Revocation following voluntary suspension due to reconstruction or renovation.* In the event a SHORT-TERM RENTAL permit has been voluntarily suspended by the property owner due to reconstruction or renovation of the SHORT-TERM RENTAL UNIT, as provided in subsection 9.4 O.6.b.i.(g), the ZONING ADMINISTRATOR may revoke the SHORT-TERM RENTAL permit if the property owner fails to initiate construction activities within ninety (90) days following the effective date of the voluntary suspension, or if the reconstruction or renovation work is not completed within twenty-four (24) months following the effective date of the voluntary suspension; provided, any extension granted by the Board of Zoning Appeals pursuant to subsection 9.4 O.6.a.vi shall supersede the time limits set forth herein. Upon revocation, the unit shall not be used, rented, or advertised for rent, as a SHORT-TERM RENTAL UNIT unless the host applies for and obtains a new SHORT-TERM RENTAL permit. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv; provided, the unit shall not be

eligible for a new SHORT-TERM RENTAL permit until the reconstruction or renovation work is completed or a certificate of occupancy has been issued.

- ~~(a) The property owner to whom the SHORT-TERM RENTAL permit was issued is no longer the owner of record and neither the current owner nor the former owner modified the permit, as provided herein, within thirty (30) days following the date upon which the property was transferred;~~
- ~~(b) The dwelling has been destroyed, damaged beyond REPAIR, or condemned by the Charleston County Building Inspections Department as unfit for human habitation;~~
- ~~(c) The property owner has obtained an exemption from the Charleston County Building Services Department, pursuant to S.C. Code of Laws, Section 40-59-260, to undertake work which would otherwise be required to be completed by a licensed residential builder or specialty contractor;~~
- ~~(d) The ZONING ADMINISTRATOR determines that the property owner or designated agent falsified or misrepresented one (1) or more material facts on the SHORT-TERM RENTAL permit application;~~
- ~~(e) The property owner or designated agent continues to advertise and/or rent a SHORT-TERM RENTAL UNIT after receiving notice of suspension;~~
- ~~(f) The SHORT-TERM RENTAL permit has been suspended two (2) or more times in any twenty four (24) month period; or~~
- ~~(g) The occurrence of any violation which results in death or gross bodily injury to any person, causes substantial damage or destruction of property, or creates a substantial threat to public health and safety, regardless of whether the violation was committed by the property owner, designated agent, local contact person, renter, or their guest.~~

ii.iii. Notification. In instances where a SHORT-TERM RENTAL permit has been revoked pursuant to the criteria set forth hereinthis section, the ZONING ADMINISTRATOR shall provide a written notice of revocation to the ~~property owner and, if applicable, the designated agent~~host by certified mail or hand delivery. The notice shall include the reason(s) for the revocation, the effective date of the revocation, the requirements for obtaining a new SHORT-TERM RENTAL permit, the penalties for using, renting, or advertising for rent, a SHORT-TERM RENTAL UNIT without a valid SHORT-TERM RENTAL permit, and method of appeal. In the event the host may not be reached by mail or hand delivery, the ZONING ADMINISTRATOR may communicate the notice of suspension to the host by email and/or by posting a conspicuous notice upon the door serving as the primary point of ingress and egress to and from the SHORT-TERM RENTAL UNIT.

~~iii-iv.~~ Cessation of operation. Upon receipt of the notice of revocation, the ~~property owner or designated agent~~ host shall immediately cease operation of the SHORT-TERM RENTAL UNIT and remove all advertisements for future SHORT-TERM RENTAL reservations. ~~The property owner and designated agent, if applicable, of any property which is being advertised to, or occupied by, short-term renters and their guests.~~ Any host who continues to use, rent, or advertise for rent, a SHORT-TERM RENTAL UNIT after receiving the notice of revocation shall be subject to the enforcement and penalty provisions of this ordinance.

~~Re-establishment.~~ A property owner or designated agent may not apply for a new SHORT-TERM RENTAL permit at the same location for a period of 12 months following the date of revocation.

c. Appeals. Any PERSON who is aggrieved by a decision of the ZONING ADMINISTRATOR to suspend or revoke a SHORT-TERM RENTAL permit may appeal the decision to the Board of Zoning Appeals, pursuant to Section 20.2 of this ordinance.

~~e-d.~~ Permit cancellation. A ~~property owner or designated agent~~ host may request the cancellation of a SHORT-TERM RENTAL permit at any time and for any reason. All requests for cancellation shall be submitted in writing to the ZONING ADMINISTRATOR. Upon receiving the request, the ZONING ADMINISTRATOR shall cancel the SHORT-TERM RENTAL permit and provide written confirmation to the ~~property owner and, if applicable, the designated agent~~ host. Any ~~property owner or designated agent~~ host who cancels a permit while the permit is in good standing may reapply for a new permit at any time. New permit applications shall be subject to the permitting procedures set forth in subsection 9.4 O.4.a.iv.

7. Special provisions applicable during states of emergency.

a. Restriction or suspension by emergency order. In the event a state of emergency is declared within the TOWN's corporate limits, the mayor, pursuant to the emergency powers vested by Section 2-205(d) of the Town Code, may restrict or prohibit trade and commercial activities within the TOWN, including the restriction or suspension of SHORT-TERM RENTAL activities. Any orders issued by the mayor to restrict or suspend SHORT-TERM RENTAL activities during a declared state of emergency shall be effective immediately or at such other time as the mayor shall specifically designate and shall remain in effect until ended by the mayor or by a majority vote of COUNCIL.

b. Restriction or suspension by emergency ordinance. Pursuant to Section 2-345 of the Town Code, the COUNCIL may adopt emergency ordinances to meet public health emergencies affecting the life, health, safety, or the property of the people. Any emergency ordinance which suspends or restricts SHORT-TERM RENTAL activities shall be effective immediately upon enactment and shall expire automatically on the sixty-first (61st) day following the date of enactment.

c. Notification. In instances where SHORT-TERM RENTAL activities are restricted or suspended by the mayor or COUNCIL pursuant to paragraphs (a) or (b) above, the

ZONING ADMINISTRATOR shall provide notification to all hosts and qualified local contacts, if applicable, using the most efficient and effective means possible.

d. Cessation of operation. Upon receiving notice from the ZONING ADMINISTRATOR, the host shall immediately comply with all emergency provisions imposed by the mayor or COUNCIL. Any host who continues to use, rent, or advertise for rent, a SHORT-TERM RENTAL UNIT in violation of such emergency provisions shall be subject to the enforcement and penalty provisions of this ordinance.

d.e. Mandatory evacuation required. If state or local authorities order a mandatory evacuation of an area that includes the SHORT-TERM RENTAL UNIT, the renters occupying the unit shall comply with the evacuation order.

SECTION 3. Amending Appendix E to the DSO. The Development Standards Ordinance for the Town of Seabrook Island, South Carolina; Appendix E, Fee Schedule; is hereby amended so as to repeal and replace the existing Appendix E in its entirety with a new Appendix E, a copy of which is attached hereto as “Exhibit A.” The attached “Exhibit A” is hereby adopted by reference as if fully set forth within this section.

SECTION 4. Severability.

If any section, subsection, paragraph, clause, or provision of this ordinance shall be deemed to be unconstitutional, unenforceable, or otherwise invalid by the final decision of a court of competent jurisdiction, it shall be construed to have been the legislative intent of Town Council to pass said ordinance without such unconstitutional provision, and the validity of all remaining sections, subsections, paragraphs, clauses, or provisions of said ordinance shall not be affected thereby. If said ordinance, or any provision thereof, is held by the final decision of a court of competent jurisdiction to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, ~~property~~property, or circumstances.

SECTION 5. Conflicting Ordinances Repealed.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. Effective Date.

This ordinance shall be effective for the permit year beginning May 1, 2024.

SIGNED AND SEALED this ____ day of _____, 2023, having been duly adopted by the Town Council for the Town of Seabrook Island on the ____ day of _____, 2023.

First Reading:

[November 28, 2023]

TOWN OF SEABROOK ISLAND

Public Hearing: [November 28, 2023]
Second Reading: [December 19, 2023]

John Gregg, Mayor

ATTEST

Katharine E. Watkins, Town Clerk

DRAFT

EXHIBIT A

To Ordinance 2023-15

Appendix E: Fee Schedule

DRAFT

Fee Schedule

**APPENDIX
E**

DRAFT

Town of Seabrook Island
Development Standards Ordinance



Fee Schedule

Table E-1. Fee Schedule	
Service	Fee Amount
Zoning Permit Fees (Including Site Plan Review)	
A. Residential Zoning Permit: Single-Family, Two-Family & Cluster Home Dwellings	
1. New Construction	Construction Value ¹ x 0.15% (Min. \$350.00)
2. Addition or Modification to Principal Structure	\$250.00
3. Renovation (No Change to Building Footprint)	
a. ≤ 50% Building Fair Market Value (Minor)	\$50.00
b. > 50% Building Fair Market Value (Major)	\$250.00
4. Minor Repairs & Maintenance ²	No Charge
5. Accessory Building, Structure or Site Improvement ³	
a. ≤ 150 Sq Ft	\$50.00
b. > 150 Sq Ft	\$150.00
6. Accessory Dwelling Unit	\$350.00
B. Residential Zoning Permit: Townhome & Multi-Family Dwellings	
1. New Construction	Construction Value ¹ x 0.15% (Min. \$500.00)
2. Addition or Modification to Principal Structure	
a. < 10% Current Floor Area (Max. 5,000 Sq Ft)	\$250.00
b. ≥ 10% Current Floor Area (Or 5,000+ Sq Ft)	\$400.00
3. Renovation (No Change to Building Footprint)	
a. Single-Unit Renovation (≤ 50% Building FMV)	\$50.00
b. ≤ 50% Building Fair Market Value (Minor)	\$250.00
c. > 50% Building Fair Market Value (Major)	\$400.00
4. Minor Repairs & Maintenance ²	No Charge
5. Accessory Building, Structure or Site Improvement ³	
a. Single-Unit Accessory Structure (≤ 150 Sq Ft)	\$50.00
b. Single-Unit Accessory Structure (151-600 Sq Ft)	\$150.00
c. ≤ 600 Sq Ft (Administrative Review)	\$250.00
d. > 600 Sq Ft (Planning Commission Review)	\$400.00
6. Parking Lot Construction / Expansion (No Building)	\$400.00
C. Non-Residential Zoning Permit	
1. New Construction	Construction Value ¹ x 0.15% (Min. \$500.00)
2. Addition or Modification to Principal Structure	
a. < 10% Current Floor Area (Max. 5,000 Sq Ft)	\$250.00
b. ≥ 10% Current Floor Area (Or 5,000+ Sq Ft)	\$400.00
3. Renovation/Upfit (No Change to Building Footprint)	
a. ≤ 50% Building Fair Market Value (Minor)	\$250.00
b. > 50% Building Fair Market Value (Major)	\$400.00
4. Minor Repairs & Maintenance ²	No Charge
5. Accessory Building, Structure or Site Improvement ³	
a. ≤ 600 Sq Ft (Administrative Review)	\$250.00
b. > 600 Sq Ft (Planning Commission Review)	\$400.00
6. Parking Lot Construction / Expansion (No Building)	\$400.00
7. Wireless Communication Towers and Antennae	
a. New Wireless Communications Tower	\$2,500.00
b. New/Replacement Antenna Installation	\$250.00

Table E-1. Fee Schedule	
D. Change of Use / Occupancy Permit	
1. Change of Use / Occupancy Permit	\$100.00
E. Home Occupation Permit	
1. Home Occupation Permit	\$50.00
F. Short-Term Rental Permit	
1. Short-Term Rental Permit - New	\$450.00
2. Short-Term Rental Permit - Renewal	\$450.00
3. <u>3.</u> Short-Term Rental Permit - Temporary	\$150.00 <u>\$150.00</u>
3.4. <u>3.4.</u> Modification of Existing Short-Term Rental Permit	\$25.00 <u>\$25.00</u>
a. Change of Owner, Agent or Local Contact	\$25.00
b. All Other Modifications	\$100.00
4.5. <u>4.5.</u> Reinstatement of Suspended Short-Term Rental Permit	\$225.00 <u>\$100.00</u>
5.6. <u>5.6.</u> Late Application Fee (If Received After Renewal Deadline or Commenced Renting Prior to Issuance)	
a. ≤ 31 Days Late	Permit Fee + \$150.00
b. 32-61 Days Late	Permit Fee + \$300.00
c. > 61 Days Late	Permit Fee + \$450.00
G. Temporary Use Permit	
1. Uses, Events & Activities ≤ 10 Days in Duration	\$50.00
2. Uses, Events & Activities > 10 Days in Duration	\$100.00
3. Permit Renewal (Administrative Review)	\$25.00
H. Sign Permit	
1. Freestanding Sign	\$100.00
2. Building Sign (Awning, Door, Wall, Window, etc.)	\$50.00
3. Reface or Repair of Existing Sign	\$30.00
4. Temporary Sign	\$15.00
I. Tree Removal Permits	
1. Protected Tree Removal Permit	\$50.00 Per Tree
2. Post Facto Tree Removal Permit	\$500.00 Per Tree
3. Payment in Lieu of Mitigation	150% of Actual Replacement Cost of the Species to be Removed (Min. 6" Caliper)
J. Post Facto Surcharge	
A "Post Facto Surcharge" equal to 100% of the permit amount shall be assessed in instances where work has commenced prior to obtaining a required permit. This surcharge shall be in addition to any other fines penalties which may be assessed, if applicable. The surcharge shall not apply to Short-Term Rental Permits, which are subject to the Late Application Fee, or Tree Removal Permits, which are subject to a separate post facto fee.	
Building Permit and Inspection Fees	
A. Building Permits & Inspections (Charleston County)	
Pursuant to Section 6-2 of the Town Code, all fees imposed by Charleston County for permitting and inspection services are adopted by reference and shall be paid directly to the County.	
Subdivision Plat Review and Recording Fees	
A. Plat Review Fees	
1. Exempt Plat	\$75.00
2. Preliminary Plat	
a. Minor Subdivision (≤ 10 Lots)	\$500.00
b. Major Subdivision (> 10 Lots)	\$500.00 + \$20.00 Per Lot
3. Final Plat	

Table E-1. Fee Schedule	
a. Minor Subdivision (\leq 10 Lots)	\$250.00
b. Major Subdivision ($>$ 10 Lots)	\$250.00 + \$10.00 Per Lot
B. Recording Fees	
1. Plat Recording Fee	\$100.00 + \$25.00 Per Page
Boundary, Map and Text Amendment Fees	
A. Boundary Amendments	
1. Application for Annexation	\$250.00
B. Map Amendments (Rezoning)	
1. Application for Rezoning / Zoning Upon Annexation	
a. CP Zoning Designation	No Charge
b. All Zoning Designations Except CP and MU	\$350.00
c. MU Zoning Designation	\$1,500.00
Board and Commission Review Fees	
A. Board of Zoning Appeals	
1. Application for Appeal of Administrative Decision	\$250.00 ⁴
2. Application for Special Exception	\$500.00
3. Application for Variance	\$500.00
B. Planning Commission	
1. Application for Address Change	\$50.00
2. Application for Appeal of Administrative Decision	\$250.00 ⁴
3. Application for Encroachment Permit (Curb Cut)	
a. New Curb Cut	\$500.00
b. Modification of Existing Curb Cut	\$250.00
4. Application for Street Name Change	\$250.00
Other Services	
A. Copies (Printed)	
1. Comprehensive Plan (Color Copy)	\$25.00
2. Development Standards Ordinance (Color Copy)	\$65.00
3. Zoning Map (Large Color Copy)	\$35.00
4. Standard Copies: Black & White	
a. 8.5 inches x 11 inches	\$0.10 Per Page
b. 11 inches x 17 inches	\$0.20 Per Page
5. Standard Copies: Color	
a. 8.5 inches x 11 inches	\$0.25 Per Page
b. 11 inches x 17 inches	\$0.50 Per Page
B. Field Verification Fee	
1. At the Zoning Administrator's discretion, a field verification fee may be charged in lieu of submitting a property survey in instances when the Zoning Administrator reasonably believes that compliance may be determined by field verification.	\$75.00 Per Hour (One Hour Minimum)
C. Outside Professional Services & Consultants	
1. The Zoning Administrator may engage outside professional service providers and consultants (such as architects, attorneys, engineers engineers, and other professionals) when such services are deemed necessary to review or evaluate an application or request.	Actual Cost + 10% Administrative Fee
D. Verification Letters	
1. Flood Zone Verification Letter	\$35.00

Table E-1. Fee Schedule

2. Zoning District Verification Letter	\$35.00
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- ¹ The valuation of any proposed construction will be based on the greater of the following: 1) the actual contract price indicated on the permit application or 2) the value calculated using the most recent "Square Foot Construction Cost Table," as published by the International Code Council (ICC).
- ² For purposes of this fee schedule, "minor repairs and maintenance" generally includes service, repairs, and maintenance to existing structures and building systems. (A zoning permit will generally be required for all new installations, modifications and replacements of such structures and systems.)
- ³ For purposes of this fee schedule, "accessory building, structure or site improvement" includes the following:
- Air conditioning and mechanical equipment (including associated stands);
 - Awnings;
 - Boardwalks and walkovers;
 - Detached garages and carports;
 - Docks;
 - Driveways and walkways;
 - Elevators and lifts;
 - Equipment stands;
 - Fences and walls (including retaining walls);
 - Fire pits;
 - Generators;
 - Outdoor showers;
 - Patios;
 - Playgrounds and play systems;
 - Propane tanks (above and below ground);
 - Ramps;
 - Sheds;
 - Swimming pools and spas;
 - Uncovered decks, stairways, and stoops; and
 - Similar structures which are customarily incidental and subordinate to a principal building and located on the same lot as the principal building or use.
- ⁴ The application fee for the appeal of an administrative decision shall be refundable if the appeal is successful.

Summary of Ord. 2023-15

TITLE: An ordinance amending the Development Standards Ordinance for the Town of Seabrook Island, South Carolina; Article 2, General Provisions; Section 2.1, General Compliance; so as to repeal subsection (e) pertaining to the placement and storage of trash, litter and junk on premises within the town; Article 9, Conditional Use Requirements; Section 9.4, Specific Use Requirements; so as to amend the conditional use provisions of subsection (O) pertaining to short-term rental units; and Appendix E, Fee Schedule; so as to update the schedule of fees to reflect changes relating to permitting requirements and procedures for short-term rental units within the town

SEC. 1 Amends the DSO to remove subsection 2.1(e).

The proposed nuisance ordinance (Ord. 2023-14) consolidates regulations for various public nuisances into a single chapter (Chapter 18) of the Town Code. The new Sec. 18-33 includes language regulating the placement and storage of trash, litter and junk. Therefore, subsection 2.1(e) of the DSO will become redundant and has been recommended for deletion.

SEC. 2 Amends subsection 9.4(O) of the DSO to modify the conditions and requirements for short-term rental (STR) units operating within the town.

Subsection 9.4(O) is broken up into seven paragraphs:

Paragraph 1: Definitions

- The purpose of this paragraph is to consolidate all definitions applicable to the STR ordinance in a single location.
- Significant changes from current STR ordinance:
 - Overnight hours: Defines “overnight” as 11:00 pm to 7:00 am.
 - Qualified local contact: Requires that the qualified local contact must be licensed by SCLLR as a property manager-in-charge or broker-in-charge.
 - Qualifying event: Establishes certain changes or events which qualify an existing STR permit to be modified.
 - STR permit cap: The maximum number of dwelling units which may be permitted as STR’s within the town at a given time.
 - Transfer, exempt/non-exempt: Clarifies an “exempt” transfer as one which is exempt from deed recording fees, pursuant to SC Code 12-24-40.

Paragraph 2: General provisions

- This paragraph outlines the general provisions for all STR’s operating within the town.
- Most of the language is carried over (and reorganized) from the existing STR ordinance.
- Subparagraphs (d), (e) and (f) clarify the responsibilities (and liabilities) of the property owner, authorized agent, and qualified local contact, respectively.

Paragraph 3: Specific conditions

- Subparagraph (a): General requirements
 - Most of the language is carried over (and reorganized) from the existing STR ordinance.

- New provisions are included to prohibit rental activities in unsafe structures and dwelling units which are under construction or renovation.
 - Item (vii) imposes a new **STR permit cap of 650 units** within the town.
- Subparagraph (b): License and tax requirements
 - Most of the language is carried over (and reorganized) from the existing STR ordinance.
 - Item (iii) was amended to add the Town of Seabrook Island's 1% local ATAX.
- Subparagraph (c): Occupancy limits
 - Item (i) standardizes the maximum overnight occupancy at $2/BR + 2$ for all STR units. The provision allowing larger units to have $2/BR + 4$ was deleted. A hard cap of 12 occupants is also imposed.
- Subparagraph (d): Parking requirements
 - Item (ii) includes a new provision limiting the number of vehicles at STR units during the overnight hours to no more than $1/BR$, with a minimum of 2. This matches the new SIPOA requirements for vehicles at STR units.
 - Because general parking requirements will be incorporated as a new section in the new nuisance ordinance, the language regarding parking requirements is recommended for deletion. Item (iii) now references the general parking provisions, which will be included in Sec. 18-33 of the Town Code.
- Subparagraph (e): Advertising, posting, and signage requirements
 - Most of the language is carried over (and reorganized) from the existing STR ordinance.
- Subparagraph (f): Safety requirements
 - Most of the language is carried over (and reorganized) from the existing STR ordinance.
 - Because property maintenance requirements will be incorporated as a new section in the new nuisance ordinance, the language regarding property maintenance is recommended for deletion. Item (v) now references the property maintenance provisions, which will be included in Sec. 18-32 of the Town Code.

Paragraph 4: Permitting requirements and procedures

- Subparagraph (a):
 - Most of the language regarding the permitting requirements, due dates, and permit year is carried over (and reorganized) from the existing STR ordinance.
 - Due to the imposition of a new STR permit cap, new permitting procedures are set forth in item (iv):
 - Permit renewals will receive first priority. Renewals will be issued without regard to the cap (even if the total number exceeds 650), as long as the renewal application is received by the renewal deadline and the application meets all other criteria.
 - All other applications will be processed as new permit applications. After completing the renewal process, new permits will be issued until the cap is reached.
 - If the cap is reached at any point during the permit year, all remaining applications will be added to a waiting list.

- In the event a permit becomes available, the applicant who has been on the waiting list the longest will be given 10 business days to make the application current and obtain a permit. If they fail to respond within 10 business days, they will be removed from the waiting list and the process will be repeated until a permit has been issued or all applicants on the waiting list have been notified.
- Subparagraph (b): Permit modifications
 - Most of the language is carried over (and reorganized) from the existing STR ordinance.
 - Permit modification applications must be submitted no later than 5 days after the occurrence of the qualifying event, such as a change in authorized agent or qualified local contact, or change in ownership due to an exempt transfer.
- Subparagraph (c): Temporary permits
 - Following the sale or transfer of a STR unit, a temporary permit may be issued to the new owner if the property was subject to 1 or more pre-existing rental agreements which will commence no later than 90 days following the date of transfer.
 - The new owner must apply for a temporary permit within 5 days of the transfer taking place. A copy of the SCLLR Disclosure Statement must be included.
 - A temporary permit automatically expires after 120 days.
 - The new owner may only honor pre-existing agreements and may not advertise or accept new agreements under a temporary permit.
 - The temporary permit is intended primarily for new owners who have no intention of renting beyond the pre-existing commitments; and for new owners who are unable to obtain a new permit due to the cap, but must meet pre-existing rental obligations.
- Subparagraph (d) retains the right of a property owner to appeal the zoning administrator's decision to approve or deny the issuance of a STR permit to the BZA.

Paragraph 5: Administration and enforcement

- Most of the language contained in this paragraph is carried over from the existing STR ordinance.
- The language contained in subparagraph (a) is broadened by deleting references to specific types of violations and replacing it with language that is more general in nature.
- The language pertaining to inspections, which was previously included in the general conditions, is moved to subparagraph (c) due to inspection activities being more closely aligned with administration and enforcement of the ordinance.
- The language in subparagraph (d) clarifies that, in addition to all applicable fines, fees, and penalties, the zoning administrator may suspend and revoke STR permits, subject to the criteria and notification requirements set forth in paragraph 6.

Paragraph 6: Suspension, revocation and cancellation of STR permits

- Subparagraph (a) expands the purposes for which a STR permit may be suspended:
 - Destruction, damage beyond repair or condemnation
 - Non-reported change of authorized agent or qualified local contact
 - Unlicensed business
 - Unpaid fines, fees, or penalties

- Unpaid taxes
- Unsafe conditions
- Voluntary suspension due to reconstruction or renovation
- Item (vi) authorizes the BZA to grant time extensions in the event of extraordinary and exceptional conditions which are outside the control of the property owner.
- Subparagraph (b) expands the purposes for which a STR permit may be revoked:
 - Advertising and/or renting while suspended
 - Grounds for immediate revocation (1-year waiting period)
 - Destruction, damage beyond repair or condemnation
 - After suspension, the STR permit may be revoked if the owner fails to obtain permits within 6 months (12 months if after a declared emergency) or if the permits expire prior to completion.
 - Falsification or misrepresentation of material facts
 - Grounds for immediate revocation
 - Gross violation
 - Grounds for immediate revocation (1-year waiting period)
 - Multiple (3+) violations in any 12-month period
 - Grounds for immediate revocation (1-year waiting period)
 - Non-reported change of authorized agent or qualified local contact
 - After suspension, the STR permit may be revoked if the host fails to update the permit within 30 days.
 - Non-reported sale or transfer of the STR unit
 - Grounds for immediate revocation
 - Unlicensed business
 - After suspension, the STR permit may be revoked if the host fails to obtain a valid business license within 30 days.
 - Unpaid fines, fees, or penalties
 - After suspension, the STR permit may be revoked if the host fails to pay all required fines, fees, or penalties within 30 days.
 - Unpaid taxes
 - After suspension, the STR permit may be revoked if the host fails to pay all required taxes within 30 days.
 - Unsafe conditions
 - After suspension, the STR permit may be revoked if the owner fails to obtain permits within 90 days or if the permits expire prior to completion.
 - Work by an unlicensed residential builder or specialty contractor
 - Grounds for immediate revocation (2-year waiting period)
 - Failure to obtain permits or complete work following a voluntary suspension
 - After voluntary suspension, the STR permit may be revoked if the owner fails to initiate construction within 90 days or if the work is not completed within 24 months.
- Subparagraph (c) retains the right of a property owner to appeal any decision to suspend or revoke a STR permit to the BZA.
- Subparagraph (d) retains the ability of any host to cancel their STR permit at any time and for any reason, as long as the permit is in good standing.

Paragraph 7: Special provisions applicable during states of emergency

- The final paragraph incorporates special provisions which may be imposed on STR activities during an emergency situation.
- This paragraph cites instances where rental activities may be restricted or suspended, including by order of the mayor (during a state of emergency) or by an emergency ordinance of council (to meet public health emergencies).
- In such instances, the zoning administrator shall provide notification to all hosts and qualified local contacts using the most efficient and effective means possible, and all hosts must immediately comply with the emergency provisions.
- Lastly, this paragraph requires that renters must evacuate when state or local authorities order a mandatory evacuation order.

SEC. 3 Amends the DSO to update the fee schedule in Appendix E.

Appendix E: Fee Schedule (Short-Term Rental Permit Fees)

- The fee amount for temporary STR permits is set at \$150.00.
- The permit modification fee is standardized at \$25.00 for all types of modifications.
- The reinstatement fee for suspended permits is reduced from \$225.00 to \$100.00.

SEC. 6 Establishes an effective date for Ord. 2023-15.

If adopted, the provisions of the new ordinance will go into effect for the permit year beginning May 1, 2024. The town typically begins accepting permit renewal applications in late March. Permit renewal applications are due by April 30th. Each permit year runs from May 1st to April 30th.

TOWN OF SEABROOK ISLAND

ORDINANCE NO. 2023-16

ADOPTED _____

AN ORDINANCE AMENDING THE ZONING MAP OF THE TOWN OF SEABROOK ISLAND SO AS TO CHANGE THE ZONING DESIGNATION FOR CHARLESTON COUNTY TAX MAP NUMBER 147-06-00-015, CONTAINING APPROXIMATELY 0.51 +/- ACRES LOCATED AT 2856 CAP'N SAM'S ROAD, FROM THE MODERATE LOT SINGLE-FAMILY (R-SF2) DISTRICT TO THE CONSERVATION (CP) DISTRICT.

WHEREAS, on or about October 18, 2023, the Seabrook Island Property Owners Association filed Rezoning Application #93 with the Town of Seabrook Island seeking to change the zoning designation of Charleston County Tax Map Number 147-06-00-015, containing approximately 0.51 +/- acres located at 2856 Cap'n Sam's Road, from the Moderate Lot Single-Family (R-SF2) district to the Conservation (CP) district; and

WHEREAS, the Seabrook Island Planning Commission reviewed the above referenced rezoning application during its regularly scheduled meeting on November 8, 2023, at which time the Planning Commission made a recommendation to the Mayor and Council that the rezoning request is in the best interest of the Town of Seabrook Island and is consistent with the Town's Comprehensive Plan; and

WHEREAS, a public hearing was held on the above referenced rezoning application on December 19, 2023, as required by law;

NOW, THEREFORE, pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, **BE IT ORDAINED BY THE MAYOR AND COUNCIL FOR THE TOWN OF SEABROOK ISLAND:**

SECTION 1. Zoning Map Amendment. The Official Zoning District Map of the Town of Seabrook Island is hereby amended to change the zoning designation for Charleston County Tax Map Number 147-06-00-015, containing approximately 0.51 +/- acres located at 2856 Cap'n Sam's Road, from the Moderate Lot Single-Family (R-SF2) district to Conservation (CP) district. A map of the property subject to this rezoning ordinance is attached hereto as Exhibit A.

SECTION 2. Severability. If any section, subsection, paragraph, clause, or provision of this ordinance shall be deemed to be unconstitutional, unenforceable, or otherwise invalid by the final decision of a court of competent jurisdiction, it shall be construed to have been the legislative intent of Town Council to pass said ordinance without such unconstitutional provision, and the validity of all remaining sections, subsections, paragraphs, clauses, or provisions of said ordinance shall not be affected thereby. If said ordinance, or any provision thereof, is held by the final decision of a court of competent jurisdiction to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property or circumstances.

SECTION 3. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. Effective Date. This ordinance shall be effective from and after the date of adoption.

SIGNED AND SEALED this ____ day of _____, 2023, having been duly adopted by the Town Council for the Town of Seabrook Island on the ____ day of _____, 2023.

First Reading: November 28, 2023
Public Hearing: November 28, 2023
Second Reading: December 19, 2023

TOWN OF SEABROOK ISLAND

John Gregg, Mayor

ATTEST

Katharine E. Watkins, Town Clerk

TOWN OF SEABROOK ISLAND

ORDINANCE NO. 2023-17

ADOPTED _____

AN ORDINANCE AMENDING THE TOWN CODE FOR THE TOWN OF SEABROOK ISLAND, SOUTH CAROLINA; CHAPTER 2, ADMINISTRATION; ARTICLE I, IN GENERAL; SECTION 2-102, PERSONNEL POLICIES AND PROCEDURES ADOPTED; SO AS TO ADOPT AN UPDATED VERSION OF THE “TOWN OF SEABROOK ISLAND EMPLOYEE HANDBOOK”

WHEREAS, the Town of Seabrook Island Employee Information Packet (hereafter, the “Employee Packet”) was adopted by Town Council on October 26, 1999 (Ordinance No. 1999-08); and

WHEREAS, the Employee Packet was amended by Town Council on December 18, 2001 (Ordinance No. 2001-12) for the purpose of revising policies and procedures related to the accrual and use of sick/personal Leave; and

WHEREAS, the Employee Packet was further amended by Town Council on April 27, 2004 (Ordinance No. 2004-02) for the purpose of revising policies and procedures related to the accrual and use of annual leave; and

WHEREAS, the Employee Packet was further amended by Town Council on December 19, 2017 (Ordinance No. 2017-06) for the purpose of revising policies and procedures related to the provision of insurance benefits for active and retired employees of the Town; and

WHEREAS, following a comprehensive review of the Town’s personnel policies and procedures, the Mayor and Council adopted an updated version of the newly renamed Town of Seabrook Island Employee Handbook (hereafter, the “Employee Handbook”) on November 27, 2018 (Ordinance No. 2018-12); and

WHEREAS, the Mayor and Council now desire to update the Employee Handbook to incorporate updates to employment policies and practices, working hours and compensation policies, employment classification, leave policies, and standards of conduct for Town employees;

NOW, THEREFORE, pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, **BE IT ORDAINED BY THE MAYOR AND COUNCIL FOR THE TOWN OF SEABROOK ISLAND:**

SECTION 1. Amending Section 2-102 of the Town Code. The Town Code for the Town of Seabrook Island, South Carolina; Chapter 2, Administration; Article I, In General; Section 2-102, Personnel Policies and Procedures Adopted; is hereby amended to read as follows:

Sec. 2-102. Personnel policies and procedures adopted.

In order to establish general personnel policies and procedures for the town and its employees, the "Town of Seabrook Island Employee Handbook," dated ~~November 27, 2018~~ [December 19, 2023], is hereby adopted and incorporated by reference as if fully set forth in this section. The employee handbook may be updated from time to time by resolution of town council, upon recommendation by the mayor.

SECTION 2. Severability.

If any section, subsection, paragraph, clause, or provision of this ordinance shall be deemed to be unconstitutional, unenforceable, or otherwise invalid by the final decision of a court of competent jurisdiction, it shall be construed to have been the legislative intent of Town Council to pass said ordinance without such unconstitutional provision, and the validity of all remaining sections, subsections, paragraphs, clauses, or provisions of said ordinance shall not be affected thereby. If said ordinance, or any provision thereof, is held by the final decision of a court of competent jurisdiction to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property, or circumstances.

SECTION 3. Conflicting Ordinances Repealed.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. Effective Date.

This ordinance shall be effective from and after the date of adoption.

SIGNED AND SEALED this ____ day of _____, 2023, having been duly adopted by the Town Council for the Town of Seabrook Island on the ____ day of _____, 2023.

First Reading: [November 28, 2023]
Public Hearing: [November 28, 2023]
Second Reading: [December 19, 2023]

TOWN OF SEABROOK ISLAND

John Gregg, Mayor

ATTEST

Katharine E. Watkins, Town Clerk

Appendix A

To Ordinance 2023-17

Town of Seabrook Island Employee Handbook

[December 19, 2023]

Summary of Ord. 2023-17

TITLE: An ordinance amending the Town Code for the Town of Seabrook Island, South Carolina; Chapter 2, Administration; Article I, In General; Section 2-102, Personnel Policies and Procedures Adopted; so as to adopt an updated version of the “Town of Seabrook Island Employee Handbook”

SEC. EMPLOYMENT POLICIES AND PRACTICES

Amends the “EQUAL EMPLOYMENT OPPORTUNITY” updating the language dealing with changes in who is protected by anti-discrimination laws.

Addition of “AFFIRMATIVE ACTION POLICY”: adds language that the Town continues its efforts and commitment to utilize and treat equally minority groups, women, veterans, and disabled employees at all levels and in all segments of the workforce through an affirmative action policy and plan.

Addition of “HIRING/RECRUITMENT”: language was not in the previous version of the employee handbook prior and mirrors the most current Municipal Association Model Handbook.

Addition of “NEPOTISM/EMPLOYMENT OF RELATIVES”: language was not in the previous version of the employee handbook prior and mirrors the most current Municipal Association Model Handbook.

Adds “COMPLAINT PROCEDURE AND INVESTIGATION” and removes “COMPLAINTS” “INVESTIGATIONS” AND “EXPECTATIONS” subsections of the “ANTI-HARASSMENT POLICY, INCLUDING SEXUAL HARASSMENT”: updates the language previously used and mirrors the Municipal handbook update. Moves the “EXPECTATIONS” section after the new “ANTI-BULLYING POLICY”

Adds “ANTI-BULLYING POLICY”: language was not in the previous version of the employee handbook prior and mirrors the Municipal handbook update.

Amends the “GIFTS AND GRATUITIES” section of the “CODE OF CONDUCT”: updates the language included to mirror the most current Municipal Association Model Handbook.

Amends the “POLITICAL ACTIVITY” section of the “CODE OF CONDUCT”: updates the language included to mirror the most current Municipal Association Model Handbook.

Amends the “INFORMATION, OFFICE EQUIPMENT USE, PRIVACY POLICY” to be “WORKPLACE PRIVACY/COMPUTER AND INTERNET USE”: updates the language included to mirror the most current Municipal Association Model Handbook.

Adds “SOCIAL NETWORKS, PERSONAL WEBSITES, and BLOGS”: language was not in the previous version of the employee handbook prior and mirrors the most current Municipal Association Model Handbook.

SEC. WORKING HOURS AND COMPENSATION

Amends “ HOURS OF OPERATION”: adds language to include the hours of part-time code enforcement hours that was not previously outlined.

Adds "HOLIDAY PAY" section: did not have language in previous version and mirrors current policy in place when an employee works on a holiday.

Amends "PAY ON SPERATION": includes language for employees who are terminated without cause and are still in good standing, the Town will pay out their accrued available unused Annual Leave.

SEC. EMPLOYEMENT, CLASSIFICATION, WORKWEEKS, OVERTIME

Amends "EMPLOYEMENT" section to add language to include the nepotism/employment of relatives.

Amends "EMPOYEE CLASSIFICATION" in add definitions for full-time, part-time, and temporary workers that mirrors the most current Municipal Association Model Handbook.

Amends "OVERTIME/COMPENSATORY TIME" to include language for compensatory time allowances for full-time salaried employees.

SEC. LEAVE PRIVILEGES

Amends the "HOLIDAYS" to include the addition of Juneteenth in the Town Holidays.

SEC. STANDARDS OF CONDUCT AND CORRECTIVE ACTIONS

Amends the "DRUG FREE WORKPLACE" to include language changes related to the use of CBD oils and other issues.

TOWN OF SEABROOK ISLAND

ORDINANCE NO. 2023-18

ADOPTED _____

AN ORDINANCE TO ADOPT A BUDGET FOR THE TOWN OF SEABROOK ISLAND, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2024

WHEREAS, Section 5-7-260(3) of the South Carolina Code of Laws and Section 2-260 of the Town Code for the Town of Seabrook Island require that the Town Council adopt, by ordinance, a budget pursuant to public notice; and

WHEREAS, pursuant to Section 6-1-320 of the South Carolina Code of Laws, a public hearing was advertised and held at 2:30 p.m. on Tuesday, [December 19, 2023], in Town Council Chambers, with public input duly noted; and

WHEREAS, the proposed budget has been found to be in balance with estimated revenues equal to estimated expenditures for the General Fund and all Restricted and Designated Funds;

NOW, THEREFORE, pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, **BE IT ORDAINED BY THE MAYOR AND COUNCIL FOR THE TOWN OF SEABROOK ISLAND:**

SECTION 1. Adoption.

The annual budget for the Town of Seabrook Island, which document is attached hereto as "Exhibit A" and incorporated by reference as if fully set forth in this ordinance, is hereby adopted. The budget referenced herein is in balance, with estimated revenues equal to estimated expenditures in the amount of \$7,635,613.00. The same shall constitute the Official Budget of the Town of Seabrook Island for Fiscal Year 2024 (hereafter, the "FY 2024 Budget.")

SECTION 2. Funds.

To facilitate operations, the following funds shall be established and maintained in FY 2024:

- 10 – General Fund
- Restricted Funds:
 - 20 – State Accommodations Tax Fund
 - 25 – Town Accommodations Tax Fund
 - 30 – County Accommodations Tax Fund
 - 35 – Alcohol Local Option Permit Fund
 - 45 – Short-Term Rental Permit Fund
 - 59 – American Recovery Plan Act of 2021 (ARPA) Fund
- Designated Funds:
 - 60 – Conservation Fund
 - 65 – Emergency Reserve Fund

70 – Road and Drainage Fund
75 – Town Facilities Fund
80 – Vehicle & Equipment Replacement Fund

The estimated revenues and expenditures for each fund, as well as all transfers between funds, shall be as provided for in the FY 2024 Budget, or as may be modified hereafter pursuant to state and local law.

Any excess funds remaining within the General Fund, the seven Restricted Funds or the five Designated Funds at the conclusion of FY 2024 shall remain within each respective fund's "fund balance" unless transferred or otherwise expended by Town Council.

Any interest proceeds generated by funds in the General Fund, ARPA Fund, Short-Term Rental Permit Fund, and the five Designated Funds, shall be credited to the General Fund; any interest proceeds generated by funds in the State Accommodations Tax Fund, Town Accommodations Tax Fund, County Accommodations Tax Fund, and Alcohol Local Option Permit Fund, shall be credited to each respective fund.

SECTION 3. Administration.

Pursuant to Section 2-602(d)(1) of the Town Code, the Mayor shall be responsible for the administration of the FY 2024 Budget. The Mayor shall have the authority to approve any reasonable unbudgeted expenditure which may exceed a particular line-item budget, but which will not cause the total annual expenditures to exceed the total amount of the FY 2024 Budget. The Mayor shall have the authority to transfer any sum from one budget line item to another, or from one department or division to another department or division; provided, however, any transfer between funds must be approved by Town Council, and any change in the FY 2024 Budget which would increase or decrease the total of all authorized expenditures must also be approved by Town Council.

SECTION 4. Use of Funds and Excess Funds.

Revenues obtained from any source may be used for any appropriation named in the FY 2024 Budget; provided, however, this provision shall not apply to revenues which are specifically restricted by this ordinance, the Town Code, or the South Carolina Code of Laws. Actual revenues in excess of budgeted amounts may be administered by resolution of Town Council.

Section 5. Premium Subsidy for Employee Medical Insurance.

Pursuant to the Town's Employee Handbook, as adopted by Ordinance 2018-12 on November 27, 2018, Town Council has elected to subsidize the employee portion of the monthly medical insurance premium for eligible full-time, active employees, at a rate of \$97.68 per employee, per month, during FY 2024. Employees shall be responsible for the full cost of any additional premiums for covered dependents; supplemental insurance programs including, but not limited to, Dental Plus, vision, life, dependent life and long-term disability; as well as any tobacco or other surcharges, if applicable. Town Council's election to offer this subsidy is not intended to

create any obligation for the Town, and the subsidy authorized by this section may be reduced or eliminated at any time by Town Council.

SECTION 6. Requirement for Entities Receiving an Appropriation of Town Funds.

Any entity receiving a grant or other direct appropriation of public funds from the Town during FY 2024 shall be required to provide a detailed report describing the purpose(s) for which town funds were used. This report shall be submitted to the Town Administrator on or before December 31, 2024, on a form made available by the Town Administrator for that purpose.

The Mayor is hereby authorized to execute a Memorandum of Agreement with a responsible individual from each entity receiving a grant or other direct appropriation of public funds from the Town during FY 2024. The purpose of the Memorandum of Agreement is to outline the standard terms, conditions and reporting requirements associated with each entity's receipt and use of public funds. Public funds which are appropriated to an outside entity must be used to advance a legitimate public purpose.

SECTION 7. Restriction on the Use of Local Government Funds for Lobbying Activities.

The Town shall not use any taxpayer funds received from the South Carolina Local Government Fund to compensate employees for lobbying activities engaged in on behalf of the Town.

SECTION 8. Severability.

If any section, subsection, paragraph, clause, or provision of this ordinance shall be deemed to be unconstitutional, unenforceable, or otherwise invalid by the final decision of a court of competent jurisdiction, it shall be construed to have been the legislative intent of Town Council to pass said ordinance without such unconstitutional provision, and the validity of all remaining sections, subsections, paragraphs, clauses, or provisions of said ordinance shall not be affected thereby. If said ordinance, or any provision thereof, is held by the final decision of a court of competent jurisdiction to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property, or circumstances.

SECTION 9. Conflicting Ordinances Repealed.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 10. Effective Date.

This ordinance shall be effective from and after the date of adoption, and shall cover the fiscal year beginning on January 1, 2024, and ending on December 31, 2024.

SIGNED AND SEALED this ____ day of _____, 2023, having been duly adopted by the Town Council for the Town of Seabrook Island on the ____ day of _____, 2023.

First Reading: [November 28, 2023]
Public Hearing: [November 28, 2023]
Second Reading: [December 19, 2023]

TOWN OF SEABROOK ISLAND

John Gregg, Mayor

ATTEST

Katharine E. Watkins, Town Clerk

Exhibit A
To Ordinance 2023-18

Town of Seabrook Island
FY 2024 Budget

200 Taxes																												
2001	Town Accommodations Tax	\$	-	\$	-	\$	180,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	180,000									
Total Taxes		\$	-	\$	-	\$	180,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	180,000									
300 Other Financing Sources																												
3010	Interfund Transfer - From General Fund	\$	-	\$	-	\$	-	\$	-	\$	-	\$	50,000	\$	180,000	\$	150,000	\$	-	\$	35,800	\$	415,800					
3020	Interfund Transfer - From State Accommodations Tax Fund	\$	75,783	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	75,783					
3045	Interfund Transfer - From Short-Term Rental Permit Fund	\$	241,846	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	251,846					
Total Other Financing Sources		\$	317,629	\$	-	\$	-	\$	-	\$	-	\$	50,000	\$	180,000	\$	150,000	\$	-	\$	-	\$	45,800	\$	743,429			
400 Use of Fund Balance																												
4000	Appropriated from Fund Balance	\$	-	\$	325,450	\$	-	\$	-	\$	18,500	\$	-	\$	914,915	\$	-	\$	-	\$	2,310,085	\$	-	\$	3,568,950			
Total Use of Fund Balance		\$	-	\$	325,450	\$	-	\$	-	\$	18,500	\$	-	\$	914,915	\$	-	\$	-	\$	2,310,085	\$	-	\$	3,568,950			
Total Revenues (Before Interfund Transfers & Use of Fund Balance)		\$	2,406,634	\$	389,500	\$	187,500	\$	80,500	\$	6,500	\$	252,000	\$	-	\$	600	\$	-	\$	-	\$	-	\$	3,323,234	3,136,284		
Total Revenues		\$	2,724,263	\$	714,950	\$	187,500	\$	80,500	\$	25,000	\$	252,000	\$	914,915	\$	50,600	\$	180,000	\$	150,000	\$	2,310,085	\$	45,800	\$	7,635,613	7,418,413

Expenditure Category ▶	510-545	620	625	630	635	645	659	760	765	770	775	780	Total
	General	State ATAX	Town ATAX	County ATAX	Alcohol LOP	STR Permit	ARPA	Conservation	Emergency	Road & Drainage	Town Facilities	Vehicle & Equipment	

Expenditures

Personnel															
5005	Salaries - Gross Wages	\$	871,943	\$	-	\$	-	\$	-	\$	-	\$	-	\$	871,943
5010	Salaries - Overtime	\$	2,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,000
5015	FICA	\$	66,907	\$	-	\$	-	\$	-	\$	-	\$	-	\$	66,907
5020	Medical Insurance	\$	91,919	\$	-	\$	-	\$	-	\$	-	\$	-	\$	91,919
5025	PEBA Retirement	\$	151,318	\$	-	\$	-	\$	-	\$	-	\$	-	\$	151,318
5030	Pre-Employment Expenses	\$	1,500	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,500
Total Personnel		\$	1,185,587	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,185,587

Operating															
6005	Advertising	\$	17,400	\$	-	\$	-	\$	-	\$	-	\$	-	\$	17,400
6010	Bank Service Charges	\$	2,500	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,500
6015	Beach Patrol	\$	-	\$	80,000	\$	80,000	\$	80,000	\$	-	\$	-	\$	240,000
6020	Contingency	\$	50,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	50,000
6025	Contracted Services	\$	96,500	\$	-	\$	-	\$	-	\$	-	\$	-	\$	96,500
6030	Credit Card Processing Charges	\$	15,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	15,000
6035	Discretionary Grants	\$	30,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	30,000
6050	Equipment Purchases (Non-Capital)	\$	4,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	4,000
6055	Equipment Rentals	\$	21,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	21,000
6060	Facility Maintenance	\$	10,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	10,000
6065	Fuel	\$	9,900	\$	-	\$	-	\$	-	\$	-	\$	-	\$	9,900
6070	Insurance	\$	51,300	\$	-	\$	-	\$	-	\$	-	\$	-	\$	51,300
6075	IT Services	\$	45,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	45,000
6080	Jury Expenses	\$	1,650	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,650
6085	Law Enforcement Surcharge	\$	1,250	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,250
6090	Materials and Supplies	\$	40,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	40,000
6095	Meeting Expenses	\$	3,500	\$	-	\$	-	\$	-	\$	-	\$	-	\$	3,500
6100	Membership and Dues	\$	19,500	\$	-	\$	-	\$	-	\$	-	\$	-	\$	19,500
6105	Office Furniture	\$	5,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,000
6110	Postage	\$	7,300	\$	-	\$	-	\$	-	\$	-	\$	-	\$	7,300
6115	Printing and Scanning Services	\$	12,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	12,000
6120	Professional Services	\$	237,900	\$	-	\$	-	\$	-	\$	-	\$	-	\$	237,900
6125	Recording Fees	\$	300	\$	-	\$	-	\$	-	\$	-	\$	-	\$	300
6130	Right-of-Way Maintenance	\$	20,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	20,000
6135	Software Licenses and Subscriptions	\$	76,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	76,000
6140	Special Events	\$	14,500	\$	41,667	\$	-	\$	-	\$	-	\$	-	\$	56,167
6145	State Assessment - 11.16% (County)	\$	900	\$	-	\$	-	\$	-	\$	-	\$	-	\$	900
6150	State Assessment - 88.84% (State)	\$	7,163	\$	-	\$	-	\$	-	\$	-	\$	-	\$	7,163
6155	Telecommunications	\$	36,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	36,000
6160	Tourism Promotion	\$	-	\$	120,000	\$	-	\$	-	\$	-	\$	-	\$	120,000

6165	Tourism Related Expenditure Grants	\$ -	\$ 47,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,500
6170	Travel and Training	\$ 24,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,100
6175	Uniforms	\$ 5,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,400
6180	Utilities	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,000
6185	Vehicle and Equipment Maintenance	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000
6190	Victim Advocate Surcharge	\$ 1,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250
Total Operating		\$ 901,313	\$ 289,167	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,350,480

--- Capital

7005	Bike and Pedestrian Projects	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
7015	Facility Construction and Expansion	\$ -	\$ 250,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 914,915	\$ -	\$ -	\$ -	\$ -	\$ 2,260,085	\$ -	\$ -	\$ -	\$ 3,500,000
7030	Professional Services Related to Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
7040	Special Projects	\$ 30,000	\$ 100,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,000
Total Capital		\$ 110,000	\$ 350,000	\$ 75,000	\$ -	\$ 25,000	\$ -	\$ 914,915	\$ -	\$ -	\$ 25,000	\$ 2,310,085	\$ -	\$ -	\$ -	\$ -	\$ 3,810,000

800 Other Financing Uses

8010	Interfund Transfer - To General Fund	\$ -	\$ 75,783	\$ -	\$ -	\$ -	\$ 241,846	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 317,629
8060	Interfund Transfer - To Conservation Fund	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
8065	Interfund Transfer - To Emergency Reserve Fund	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000
8070	Interfund Transfer - To Road and Drainage Fund	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
8080	Interfund Transfer - To Vehicle and Equipment Fund	\$ 35,800	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,800
Total Other Financing Uses		\$ 415,800	\$ 75,783	\$ -	\$ -	\$ -	\$ 251,846	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 743,429

900 Reserved for Future Use

9000	Reserved for Future Use	\$ 111,563	\$ -	\$ 32,500	\$ 500	\$ -	\$ 154	\$ -	\$ 50,600	\$ 180,000	\$ 125,000	\$ -	\$ 45,800	\$ 546,117
Total Reserved for Future Use		\$ 111,563	\$ -	\$ 32,500	\$ 500	\$ -	\$ 154	\$ -	\$ 50,600	\$ 180,000	\$ 125,000	\$ -	\$ 45,800	\$ 546,117

Total Expenditures (Before Interfund Transfers & Reserved for Future Use) \$ 2,196,900 \$ 639,167 \$ 155,000 \$ 80,000 \$ 25,000 \$ - \$ 914,915 \$ - \$ - \$ 25,000 \$ 2,310,085 \$ - \$ 6,346,067 6,338,617

Total Expenditures \$ 2,724,263 \$ 714,950 \$ 187,500 \$ 80,500 \$ 25,000 \$ 252,000 \$ 914,915 \$ 50,600 \$ 180,000 \$ 150,000 \$ 2,310,085 \$ 45,800 \$ 7,635,613 7,418,413

Revenues Over (Under) Expenditures \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Fund Balance Summary

All Funds

Fund ▶	10	20	25	30	35	45	59	60	65	70	75	80	Total
	General	State ATAX	Town ATAX	County ATAX	Alcohol LOP	STR Permit	ARPA	Conservation	Emergency	Road & Drainage	Town Facilities	Vehicle & Equipment	
Beginning Fund Balance - 01/01/2024													
Budgeted Fund Balance - 12/31/2023	\$ 1,019,420	\$ 274,719	\$ 180,250	\$ 12,204	\$ 26,032	\$ 8,400	\$ 914,915	\$ 50,600	\$ 2,320,639	\$ 1,259,107	\$ 2,346,500	\$ 96,800	\$ 8,509,586
Estimated Prior Year Revenues Above (Below) Budget	\$ 500,000	\$ -	\$ -	\$ -	\$ (2,000)	\$ 28,000	\$ -	\$ (600)	\$ -	\$ -	\$ -	\$ -	\$ 525,400
Estimated Prior Year Expenditures Below (Above) Budget	\$ 150,000	\$ 100,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 270,000
Beginning Fund Balance - 01/01/2024	\$ 1,669,420	\$ 374,719	\$ 180,250	\$ 12,204	\$ 44,032	\$ 36,400	\$ 914,915	\$ 50,000	\$ 2,320,639	\$ 1,259,107	\$ 2,346,500	\$ 96,800	\$ 9,304,986 8,629,586
Additions to Fund Balance													
Funds Reserved for Future Use	\$ 111,563	\$ -	\$ 32,500	\$ 500	\$ -	\$ 154	\$ -	\$ 50,600	\$ 180,000	\$ 125,000	\$ -	\$ 45,800	\$ 546,117
Total Additions to Fund Balance	\$ 111,563	\$ -	\$ 32,500	\$ 500	\$ -	\$ 154	\$ -	\$ 50,600	\$ 180,000	\$ 125,000	\$ -	\$ 45,800	\$ 546,117 716,367
Use of Fund Balance													
Funds Appropriated from Fund Balance	\$ -	\$ (325,450)	\$ -	\$ -	\$ (18,500)	\$ -	\$ (914,915)	\$ -	\$ -	\$ -	\$ (2,310,085)	\$ -	\$ (3,568,950)
Total Use of Fund Balance	\$ -	\$ (325,450)	\$ -	\$ -	\$ (18,500)	\$ -	\$ (914,915)	\$ -	\$ -	\$ -	\$ (2,310,085)	\$ -	\$ (3,568,950) (3,918,700)
Net Change in Fund Balance	\$ 111,563	\$ (325,450)	\$ 32,500	\$ 500	\$ (18,500)	\$ 154	\$ (914,915)	\$ 50,600	\$ 180,000	\$ 125,000	\$ (2,310,085)	\$ 45,800	\$ (3,022,833) (3,202,333)
Ending Fund Balance - 12/31/2024	\$ 1,780,983	\$ 49,269	\$ 212,750	\$ 12,704	\$ 25,532	\$ 36,554	\$ -	\$ 100,600	\$ 2,500,639	\$ 1,384,107	\$ 36,415	\$ 142,600	\$ 6,282,153 5,427,253

1901	Credit Card Convenience Fees	\$	7,500	\$	15,000	\$	7,500	100.0%
1902	Facility Rentals	\$	50	\$	50	\$	-	0.0%
Total Sales and User Charges		\$	7,550	\$	15,050	\$	7,500	99.3%

300 Other Financing Sources

3020	Interfund Transfer - From State Accommodations Tax Fund	\$	72,027	\$	75,783	\$	3,756	5.2%
3045	Interfund Transfer - From Short-Term Rental Permit Fund	\$	178,400	\$	241,846	\$	63,446	35.6%
Total Other Financing Sources		\$	250,427	\$	317,629	\$	67,202	26.8%

400 Use of Fund Balance

4000	Appropriated from Fund Balance	\$	1,897,933	\$	-	\$	(1,897,933)	-100.0%
Total Use of Fund Balance		\$	1,897,933	\$	-	\$	(1,897,933)	-100.0%

Total Revenues (Before Interfund Transfers & Use of Fund Balance)	\$	1,896,807	\$	2,406,634	2,255,384	\$	509,827	26.9%
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Total Revenues	\$	4,045,167	\$	2,724,263	2,573,013	\$	(1,320,904)	-32.7%
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	510-545	510	515	520	525	530	535	540	545	510-545	Change (\$)	Change (%)
	FY 2023 Adopted	Administration	Buildings & Grounds	Communications & Events	Mayor & Council	Municipal Court	Public Safety	Zoning & Code Enforce.	General Operations	FY 2024 Recommended		

Expenditures

--- Personnel		510-545	510	515	520	525	530	535	540	545	510-545	Change (\$)	Change (%)												
		FY 2023 Adopted	Administration	Buildings & Grounds	Communications & Events	Mayor & Council	Municipal Court	Public Safety	Zoning & Code Enforce.	General Operations	FY 2024 Recommended														
5005	Salaries - Gross Wages	\$	765,672	\$	356,780	\$	73,848	\$	71,832	\$	-	\$	13,800	\$	-	\$	308,617	\$	47,066	\$	871,943	\$	106,271	13.9%	
5010	Salaries - Overtime	\$	2,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,000	\$	-	\$	-	\$	-	2,000	\$	-	0.0%
5015	FICA	\$	58,876	\$	27,296	\$	5,650	\$	5,496	\$	-	\$	1,056	\$	-	\$	23,766	\$	3,643	\$	66,907	\$	8,031	13.6%	
5020	Medical Insurance	\$	77,781	\$	33,765	\$	10,461	\$	10,461	\$	-	\$	-	\$	27,744	\$	9,488	\$	9,488	\$	91,919	\$	14,138	18.2%	
5025	PEBA Retirement	\$	127,950	\$	66,221	\$	13,707	\$	13,333	\$	-	\$	2,562	\$	48,040	\$	7,455	\$	7,455	\$	151,318	\$	23,368	18.3%	
5030	Pre-Employment Expenses	\$	1,500	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,500	\$	1,500	\$	1,500	\$	-	0.0%	
Total Personnel		\$	1,033,779	\$	484,062	\$	103,666	\$	101,122	\$	-	\$	17,418	\$	410,167	\$	69,152	\$	1,185,587	\$	1,185,587	\$	151,808	14.7%	

--- Operating		510-545	510	515	520	525	530	535	540	545	510-545	Change (\$)	Change (%)												
		FY 2023 Adopted	Administration	Buildings & Grounds	Communications & Events	Mayor & Council	Municipal Court	Public Safety	Zoning & Code Enforce.	General Operations	FY 2024 Recommended														
6005	Advertising	\$	13,100	\$	-	\$	-	\$	9,600	\$	-	\$	-	\$	-	\$	7,800	\$	7,800	\$	17,400	\$	4,300	32.8%	
6010	Bank Service Charges	\$	2,500	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,500	\$	2,500	\$	2,500	\$	2,500	\$	-	0.0%	
6020	Contingency	\$	30,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	50,000	\$	50,000	\$	50,000	\$	50,000	\$	20,000	66.7%	
6025	Contracted Services	\$	75,000	\$	-	\$	66,500	\$	-	\$	-	\$	-	\$	30,000	\$	96,500	\$	30,000	\$	96,500	\$	21,500	28.7%	
6030	Credit Card Processing Charges	\$	7,500	\$	-	\$	-	\$	-	\$	-	\$	-	\$	15,000	\$	15,000	\$	15,000	\$	15,000	\$	7,500	100.0%	
6035	Discretionary Grants	\$	7,500	\$	-	\$	-	\$	30,000	\$	-	\$	-	\$	-	\$	30,000	\$	-	\$	30,000	\$	22,500	300.0%	
6045	Election Expenses	\$	4,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	-	\$	(4,000)	-100.0%
6050	Equipment Purchases (Non-Capital)	\$	7,750	\$	-	\$	3,000	\$	-	\$	-	\$	-	\$	1,000	\$	-	\$	-	\$	4,000	\$	(3,750)	-48.4%	
6055	Equipment Rentals	\$	21,000	\$	-	\$	15,000	\$	-	\$	-	\$	-	\$	6,000	\$	21,000	\$	6,000	\$	21,000	\$	-	0.0%	
6060	Facility Maintenance	\$	3,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	10,000	\$	10,000	\$	10,000	\$	10,000	\$	7,000	233.3%	
6065	Fuel	\$	7,200	\$	-	\$	2,600	\$	-	\$	-	\$	800	\$	6,500	\$	9,900	\$	6,500	\$	9,900	\$	2,700	37.5%	
6070	Insurance	\$	46,300	\$	-	\$	-	\$	-	\$	-	\$	1,000	\$	-	\$	50,300	\$	50,300	\$	51,300	\$	5,000	10.8%	
6075	IT Services	\$	42,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	45,000	\$	45,000	\$	45,000	\$	45,000	\$	3,000	7.1%	
6080	Jury Expenses	\$	1,650	\$	-	\$	-	\$	-	\$	-	\$	1,650	\$	-	\$	1,650	\$	-	\$	1,650	\$	-	0.0%	
6085	Law Enforcement Surcharge	\$	1,250	\$	-	\$	-	\$	-	\$	-	\$	1,250	\$	-	\$	1,250	\$	-	\$	1,250	\$	-	0.0%	
6090	Materials and Supplies	\$	43,000	\$	-	\$	29,000	\$	3,000	\$	-	\$	-	\$	8,000	\$	40,000	\$	8,000	\$	40,000	\$	(3,000)	-7.0%	
6095	Meeting Expenses	\$	3,500	\$	-	\$	-	\$	1,000	\$	-	\$	750	\$	750	\$	3,500	\$	1,000	\$	3,500	\$	-	0.0%	
6100	Membership and Dues	\$	17,550	\$	3,100	\$	500	\$	400	\$	-	\$	-	\$	2,000	\$	19,500	\$	13,500	\$	19,500	\$	1,950	11.1%	
6105	Office Furniture	\$	7,250	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,000	\$	5,000	\$	5,000	\$	5,000	\$	(2,250)	-31.0%	
6110	Postage	\$	6,100	\$	1,800	\$	-	\$	-	\$	-	\$	2,000	\$	-	\$	7,300	\$	3,500	\$	7,300	\$	1,200	19.7%	
6115	Printing and Scanning Services	\$	9,900	\$	4,000	\$	-	\$	-	\$	-	\$	4,000	\$	-	\$	12,000	\$	4,000	\$	12,000	\$	2,100	21.2%	
6120	Professional Services	\$	145,000	\$	54,900	\$	2,000	\$	-	\$	-	\$	1,000	\$	20,000	\$	120,000	\$	40,000	\$	237,900	\$	92,900	64.1%	
6125	Recording Fees	\$	500	\$	-	\$	-	\$	-	\$	-	\$	300	\$	-	\$	300	\$	-	\$	300	\$	(200)	-40.0%	
6130	Right-of-Way Maintenance	\$	20,000	\$	-	\$	20,000	\$	-	\$	-	\$	-	\$	-	\$	20,000	\$	-	\$	20,000	\$	-	0.0%	
6135	Software Licenses and Subscriptions	\$	30,400	\$	2,200	\$	-	\$	12,400	\$	3,300	\$	-	\$	4,000	\$	3,400	\$	50,700	\$	76,000	\$	45,600	150.0%	
6140	Special Events	\$	10,500	\$	-	\$	-	\$	2,000	\$	4,000	\$	-	\$	4,500	\$	4,000	\$	4,000	\$	14,500	\$	4,000	38.1%	
6145	State Assessment - 11.16% (County)	\$	900	\$	-	\$	-	\$	-	\$	900	\$	-	\$	-	\$	900	\$	-	\$	900	\$	-	0.0%	
6150	State Assessment - 88.84% (State)	\$	7,163	\$	-	\$	-	\$	-	\$	7,163	\$	-	\$	-	\$	7,163	\$	-	\$	7,163	\$	-	0.0%	
6155	Telecommunications	\$	31,800	\$	3,600	\$	600	\$	1,200	\$	3,000	\$	-	\$	8,200	\$	8,400	\$	11,000	\$	36,000	\$	4,200	13.2%	

6170	Travel and Training	\$	16,500	\$	7,500	\$	1,500	\$	2,000	\$	4,000	\$	1,600	\$	-	\$	7,500	\$	-	\$	24,100	\$	7,600	46.1%
6175	Uniforms	\$	5,600	\$	800	\$	1,500	\$	200	\$	750	\$	-	\$	-	\$	1,400	\$	750	\$	5,400	\$	(200)	-3.6%
6180	Utilities	\$	27,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	27,000	\$	27,000	\$	-	0.0%
6185	Vehicle and Equipment Maintenance	\$	4,000	\$	-	\$	3,500	\$	-	\$	-	\$	-	\$	-	\$	4,500	\$	-	\$	8,000	\$	4,000	100.0%
6190	Victim Advocate Surcharge	\$	1,250	\$	-	\$	-	\$	-	\$	-	\$	1,250	\$	-	\$	-	\$	-	\$	1,250	\$	-	0.0%
Total Operating		\$	657,663	\$	77,900	\$	145,700	\$	21,200	\$	55,650	\$	14,813	\$	45,250	\$	155,750	\$	385,050	\$	901,313	\$	243,650	37.0%

--- Capital

7005	Bike and Pedestrian Projects	\$	-	\$	-	\$	80,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	80,000	\$	80,000	#DIV/0!
7040	Special Projects	\$	55,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	30,000	\$	30,000	\$	(25,000)	-45.5%
Total Capital		\$	55,000	\$	-	\$	80,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	30,000	\$	110,000	\$	55,000	100.0%

800 Other Financing Uses

8060	Interfund Transfer - To Conservation Fund	\$	50,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	50,000	\$	-	\$	50,000	\$	-	0.0%
8065	Interfund Transfer - To Emergency Reserve Fund	\$	100,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	180,000	\$	-	\$	180,000	\$	80,000	80.0%
8070	Interfund Transfer - To Road and Drainage Fund	\$	50,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	150,000	\$	-	\$	150,000	\$	100,000	200.0%
8075	Interfund Transfer - To Town Facilities Fund	\$	2,050,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	(2,050,000)	-100.0%
8080	Interfund Transfer - To Vehicle and Equipment Fund	\$	48,725	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	35,800	\$	-	\$	35,800	\$	(12,925)	-26.5%
Total Other Financing Uses		\$	2,298,725	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	415,800	\$	35,800	\$	415,800	\$	(1,882,925)	-81.9%

900 Reserved for Future Use

9000	Reserved for Future Use	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	111,563	\$	340,313	\$	111,563	\$	111,563	#DIV/0!
Total Reserved for Future Use		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	111,563	\$	340,313	\$	111,563	\$	111,563	#DIV/0!

Total Expenditures (Before Interfund Transfers & Reserved for Future Use) \$ 1,746,442 \$ 561,962 \$ 329,366 \$ 122,322 \$ 55,650 \$ 32,231 \$ 45,250 \$ 565,917 \$ 484,202 \$ 2,196,900 2,196,900 \$ 450,458 25.8%

Total Expenditures \$ 4,045,167 \$ 561,962 \$ 329,366 \$ 122,322 \$ 55,650 \$ 32,231 \$ 45,250 \$ 565,917 \$ 484,202 \$ 2,724,263 2,573,013 \$ (1,320,904) -32.7%

Revenues Over (Under) Expenditures ▶ \$ - \$ -

Fund Balance Summary

10 General Fund

	10										Change (\$)	Change (%)			
	FY 2023 Adopted	Administration	Buildings & Grounds	Communications & Events	Mayor & Council	Municipal Court	Public Safety	Zoning & Code Enforce.	General Operations	FY 2024 Recommended					
Beginning Fund Balance - 01/01/2024															
Budgeted Fund Balance - 12/31/2023	\$	2,917,353									\$	1,019,420	\$	(1,897,933)	-65.1%
Estimated Prior Year Revenues Above (Below) Budget	\$	-									\$	500,000	\$	500,000	#DIV/0!
Estimated Prior Year Expenditures Below (Above) Budget	\$	-									\$	150,000	\$	150,000	#DIV/0!
Beginning Fund Balance - 01/01/2024	\$	2,917,353									\$	1,669,420	\$	(1,247,933)	-42.8%
Additions to Fund Balance															
Funds Reserved for Future Use	\$	-									\$	111,563	\$	111,563	#DIV/0!
Total Additions to Fund Balance	\$	-									\$	111,563	\$	111,563	#DIV/0!
Use of Fund Balance															
Funds Appropriated from Fund Balance	\$	(1,897,933)									\$	-	\$	1,897,933	-100.0%
Total Use of Fund Balance	\$	(1,897,933)									\$	-	\$	1,897,933	-100.0%
Net Change in Fund Balance	\$	(1,897,933)									\$	111,563	\$	2,009,496	-105.9%
Ending Fund Balance - 12/31/2024	\$	1,019,420									\$	1,780,983	\$	761,563	74.7%

Unassigned Fund Balance Policy Per Sec. 2-608(c) ▶	Minimum	\$	1,043,450	50.0%
	Projected	\$	1,780,983	85.3%
	Maximum	\$	2,086,900	100.0%

FY 2024 Budget Summary

20 State Accommodations Tax Fund

		20		20			
		FY 2023	FY 2024			Change	Change
		Adopted	Recommended			(\$)	(%)
Revenues							
140	Investment Income						
1402	Local Government Investment Pool Interest	\$ 750	\$ 9,500	2,200	\$ 8,750	1166.7%	
	Total Investment Income	\$ 750	\$ 9,500	2,200	\$ 8,750	1166.7%	
150	Intergovernmental						
1504	State Accommodations Tax	\$ 427,500	\$ 380,000	356,250	\$ (47,500)	-11.1%	
	Total Intergovernmental	\$ 427,500	\$ 380,000	356,250	\$ (47,500)	-11.1%	
400	Use of Fund Balance						
4000	Appropriated from Fund Balance	\$ 170,152	\$ 325,450	100,000	\$ 155,298	91.3%	
	Total Use of Fund Balance	\$ 170,152	\$ 325,450	100,000	\$ 155,298	91.3%	
Total Revenues (Before Interfund Transfers & Use of Fund Balance)		\$ 428,250	\$ 389,500	358,450	\$ (38,750)	-9.0%	
Total Revenues		\$ 598,402	\$ 714,950	458,450	\$ 116,548	19.5%	

		620		620			
		FY 2023	FY 2024			Change	Change
		Adopted	Recommended			(\$)	(%)
Expenditures							
---	Operating						
6015	Beach Patrol	\$ 100,000	\$ 80,000		\$ (20,000)	-20.0%	
6025	Contracted Services	\$ 10,000	\$ -		\$ (10,000)	-100.0%	
6140	Special Events	\$ 40,000	\$ 41,667		\$ 1,667	4.2%	
6160	Tourism Promotion	\$ 135,000	\$ 120,000	112,500	\$ (15,000)	-11.1%	
6165	Tourism Related Expenditure Grants	\$ 35,500	\$ 47,500		\$ 12,000	33.8%	
	Total Operating	\$ 320,500	\$ 289,167	281,667	\$ (31,333)	-9.8%	
---	Capital						
7015	Facility Construction and Expansion	\$ -	\$ 250,000		\$ 250,000	#DIV/0!	
7040	Special Projects	\$ 205,000	\$ 100,000		\$ (105,000)	-51.2%	
	Total Capital	\$ 205,000	\$ 350,000	100,000	\$ 145,000	70.7%	
800	Other Financing Uses						
8010	Interfund Transfer - To General Fund	\$ 72,027	\$ 75,783		\$ 3,756	5.2%	
8080	Interfund Transfer - To Vehicle and Equipment Fund	\$ 875	\$ -		\$ (875)	-100.0%	
	Total Other Financing Uses	\$ 72,902	\$ 75,783		\$ 2,881	4.0%	
900	Reserved for Future Use						
9000	Reserved for Future Use	\$ -	\$ -	1,000	\$ -	#DIV/0!	
	Total Reserved for Future Use	\$ -	\$ -	1,000	\$ -	#DIV/0!	
Total Expenditures (Before Interfund Transfers & Reserved for Future Use)		\$ 525,500	\$ 639,167	381,667	\$ 113,667	21.6%	
Total Expenditures		\$ 598,402	\$ 714,950	458,450	\$ 116,548	19.5%	

Revenues Over (Under) Expenditures ► \$ - \$ -

Fund Balance Summary

20 State Accommodations Tax Fund

		20		20			
		FY 2023	FY 2024			Change	Change
		Adopted	Recommended			(\$)	(%)
Beginning Fund Balance - 01/01/2024							
	Budgeted Fund Balance - 12/31/2023	\$ 444,871	\$ 274,719	274,719	\$ (170,152)	-38.2%	
	Estimated Prior Year Revenues Above (Below) Budget	\$ -	\$ -		\$ -	#DIV/0!	
	Estimated Prior Year Expenditures Below (Above) Budget	\$ -	\$ 100,000		\$ 100,000	#DIV/0!	
	Beginning Fund Balance - 01/01/2024	\$ 444,871	\$ 374,719	124,719	\$ (70,152)	-15.8%	
Additions to Fund Balance							
	Funds Reserved for Future Use	\$ -	\$ -	1,000	\$ -	#DIV/0!	
	Total Additions to Fund Balance	\$ -	\$ -	1,000	\$ -	#DIV/0!	
Use of Fund Balance							
	Funds Appropriated from Fund Balance	\$ (170,152)	\$ (325,450)	(100,000)	\$ (155,298)	91.3%	
	Total Use of Fund Balance	\$ (170,152)	\$ (325,450)	(100,000)	\$ (155,298)	91.3%	
Net Change in Fund Balance		\$ (170,152)	\$ (325,450)	(99,000)	\$ (155,298)	91.3%	

Ending Fund Balance - 12/31/2024

\$

274,719

\$

49,269

25,719

\$

(225,450)

-82.1%

FY 2024 Budget Summary

25 Town Accommodations Tax Fund

		25			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Revenues					
140	Investment Income				
1402	Local Government Investment Pool Interest	\$ 250	\$ 7,500	\$ 3,150	2900.0%
	Total Investment Income	\$ 250	\$ 7,500	\$ 3,150	2900.0%
200	Taxes				
2001	Town Accommodations Tax	\$ 180,000	\$ 180,000	\$ -	0.0%
	Total Taxes	\$ 180,000	\$ 180,000	\$ -	0.0%
Total Revenues (Before Interfund Transfers & Use of Fund Balance)		\$ 180,250	\$ 187,500	\$ 183,150	4.0%
Total Revenues		\$ 180,250	\$ 187,500	\$ 7,250	4.0%
Expenditures					
Operating					
6015	Beach Patrol	\$ -	\$ 80,000	\$ 80,000	#DIV/0!
	Total Operating	\$ -	\$ 80,000	\$ 80,000	#DIV/0!
Capital					
7015	Facility Construction and Expansion	\$ -	\$ 75,000	\$ 75,000	#DIV/0!
	Total Capital	\$ -	\$ 75,000	\$ 75,000	#DIV/0!
900	Reserved for Future Use				
9000	Reserved for Future Use	\$ 180,250	\$ 32,500	\$ 103,150	-82.0%
	Total Reserved for Future Use	\$ 180,250	\$ 32,500	\$ 103,150	-82.0%
Total Expenditures (Before Interfund Transfers & Reserved for Future Use)		\$ -	\$ 155,000	\$ 80,000	#DIV/0!
Total Expenditures		\$ 180,250	\$ 187,500	\$ 7,250	4.0%
Revenues Over (Under) Expenditures		\$ -	\$ -		

Fund Balance Summary

25 Town Accommodations Tax Fund

		25			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Beginning Fund Balance - 01/01/2024					
	Budgeted Fund Balance - 12/31/2023	\$ -	\$ 180,250	\$ 180,250	#DIV/0!
	Estimated Prior Year Revenues Above (Below) Budget	\$ -	\$ -	\$ -	#DIV/0!
	Estimated Prior Year Expenditures Below (Above) Budget	\$ -	\$ -	\$ -	#DIV/0!
	Beginning Fund Balance - 01/01/2024	\$ -	\$ 180,250	\$ 180,250	#DIV/0!
Additions to Fund Balance					
	Funds Reserved for Future Use	\$ 180,250	\$ 32,500	\$ 103,150	-82.0%
	Total Additions to Fund Balance	\$ 180,250	\$ 32,500	\$ 103,150	-82.0%
Use of Fund Balance					
	Funds Appropriated from Fund Balance	\$ -	\$ -	\$ -	#DIV/0!
	Total Use of Fund Balance	\$ -	\$ -	\$ -	#DIV/0!
Net Change in Fund Balance		\$ 180,250	\$ 32,500	\$ 103,150	-82.0%
Ending Fund Balance - 12/31/2024		\$ 180,250	\$ 212,750	\$ 32,500	18.0%

FY 2024 Budget Summary

30 County Accommodations Tax Fund

		30			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Revenues					
140	Investment Income				
1402	Local Government Investment Pool Interest	\$ 200	\$ 500	\$ 300	150.0%
	Total Investment Income	\$ 200	\$ 500	\$ 300	150.0%
150	Intergovernmental				
1501	County Accommodations Tax	\$ 95,000	\$ 80,000	\$ (15,000)	-15.8%
	Total Intergovernmental	\$ 95,000	\$ 80,000	\$ (15,000)	-15.8%
400	Use of Fund Balance				
4000	Appropriated from Fund Balance	\$ 44,800	\$ -	\$ (44,800)	-100.0%
	Total Use of Fund Balance	\$ 44,800	\$ -	\$ (44,800)	-100.0%
Total Revenues (Before Interfund Transfers & Use of Fund Balance)		\$ 95,200	\$ 80,500	\$ (14,700)	-15.4%
Total Revenues		\$ 140,000	\$ 80,500	\$ (59,500)	-42.5%
Expenditures					
---	Operating				
6015	Beach Patrol	\$ 140,000	\$ 80,000	\$ (60,000)	-42.9%
	Total Operating	\$ 140,000	\$ 80,000	\$ (60,000)	-42.9%
900	Reserved for Future Use				
9000	Reserved for Future Use	\$ -	\$ 500	\$ 500	#DIV/0!
	Total Reserved for Future Use	\$ -	\$ 500	\$ 500	#DIV/0!
Total Expenditures (Before Interfund Transfers & Reserved for Future Use)		\$ 140,000	\$ 80,000	\$ (60,000)	-42.9%
Total Expenditures		\$ 140,000	\$ 80,500	\$ (59,500)	-42.5%
Revenues Over (Under) Expenditures ▶		\$ -	\$ -		

Fund Balance Summary

30 County Accommodations Tax Fund

		30			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Beginning Fund Balance - 01/01/2024					
	Budgeted Fund Balance - 12/31/2023	\$ 57,004	\$ 12,204	\$ (44,800)	-78.6%
	Estimated Prior Year Revenues Above (Below) Budget	\$ -	\$ -	\$ -	#DIV/0!
	Estimated Prior Year Expenditures Below (Above) Budget	\$ -	\$ -	\$ -	#DIV/0!
	Beginning Fund Balance - 01/01/2024	\$ 57,004	\$ 12,204	\$ (44,800)	-78.6%
Additions to Fund Balance					
	Funds Reserved for Future Use	\$ -	\$ 500	\$ 500	#DIV/0!
	Total Additions to Fund Balance	\$ -	\$ 500	\$ 500	#DIV/0!
Use of Fund Balance					
	Funds Appropriated from Fund Balance	\$ (44,800)	\$ -	\$ 44,800	-100.0%
	Total Use of Fund Balance	\$ (44,800)	\$ -	\$ 44,800	-100.0%
Net Change in Fund Balance		\$ (44,800)	\$ 500	\$ 45,300	-101.1%
Ending Fund Balance - 12/31/2024		\$ 12,204	\$ 12,704	\$ 500	4.1%

FY 2024 Budget Summary

35 Alcohol Local Option Permit Fund

		35			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Revenues					
140	Investment Income				
1402	Local Government Investment Pool Interest	\$ 150	\$ 1,500	\$ 1,350	900.0%
	Total Investment Income	\$ 150	\$ 1,500	\$ 1,350	900.0%
150	Intergovernmental				
1506	State Alcohol Local Option Permit	\$ 5,000	\$ 5,000	\$ -	0.0%
	Total Intergovernmental	\$ 5,000	\$ 5,000	\$ -	0.0%
400	Use of Fund Balance				
4000	Appropriated from Fund Balance	\$ 14,850	\$ 18,500	\$ 3,650	24.6%
	Total Use of Fund Balance	\$ 14,850	\$ 18,500	\$ 3,650	24.6%
Total Revenues (Before Interfund Transfers & Use of Fund Balance)		\$ 5,150	\$ 6,500	\$ 1,350	26.2%
Total Revenues		\$ 20,000	\$ 25,000	\$ 5,000	25.0%
Expenditures					
---	Capital				
7040	Special Projects	\$ 20,000	\$ 25,000	\$ 5,000	25.0%
	Total Capital	\$ 20,000	\$ 25,000	\$ 5,000	25.0%
Total Expenditures (Before Interfund Transfers & Reserved for Future Use)		\$ 20,000	\$ 25,000	\$ 5,000	25.0%
Total Expenditures		\$ 20,000	\$ 25,000	\$ 5,000	25.0%
Revenues Over (Under) Expenditures		\$ -	\$ -		

Fund Balance Summary

35 Alcohol Local Option Permit Fund

		35			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Beginning Fund Balance - 01/01/2024					
	Budgeted Fund Balance - 12/31/2023	\$ 40,882	\$ 26,032	\$ (14,850)	-36.3%
	Estimated Prior Year Revenues Above (Below) Budget	\$ -	\$ (2,000)	\$ (2,000)	#DIV/0!
	Estimated Prior Year Expenditures Below (Above) Budget	\$ -	\$ 20,000	\$ 20,000	#DIV/0!
	Beginning Fund Balance - 01/01/2024	\$ 40,882	\$ 44,032	\$ 3,150	7.7%
Additions to Fund Balance					
	Funds Reserved for Future Use	\$ -	\$ -	\$ -	#DIV/0!
	Total Additions to Fund Balance	\$ -	\$ -	\$ -	#DIV/0!
Use of Fund Balance					
	Funds Appropriated from Fund Balance	\$ (14,850)	\$ (18,500)	\$ (3,650)	24.6%
	Total Use of Fund Balance	\$ (14,850)	\$ (18,500)	\$ (3,650)	24.6%
Net Change in Fund Balance		\$ (14,850)	\$ (18,500)	\$ (3,650)	24.6%
Ending Fund Balance - 12/31/2024		\$ 26,032	\$ 25,532	\$ (500)	-1.9%

FY 2024 Budget Summary

45 Short-Term Rental Permit Fund

		45			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Revenues					
160 Licenses and Permits					
1607	Short-Term Rental Permit Fees	\$ 234,000	\$ 252,000	\$ 18,000	7.7%
Total Licenses and Permits		\$ 234,000	\$ 252,000	\$ 18,000	7.7%
Total Revenues (Before Interfund Transfers & Use of Fund Balance)		\$ 234,000	\$ 252,000	\$ 18,000	7.7%
Total Revenues		\$ 234,000	\$ 252,000	\$ 18,000	7.7%
Expenditures					
800 Other Financing Uses					
8010	Interfund Transfer - To General Fund	\$ 178,400	\$ 241,846	\$ 63,446	35.6%
8080	Interfund Transfer - To Vehicle and Equipment Fund	\$ 47,200	\$ 10,000	\$ (37,200)	-78.8%
Total Other Financing Uses		\$ 225,600	\$ 251,846	\$ 26,246	11.6%
900 Reserved for Future Use					
9000	Reserved for Future Use	\$ 8,400	\$ 154	\$ (8,246)	-98.2%
Total Reserved for Future Use		\$ 8,400	\$ 154	\$ (8,246)	-98.2%
Total Expenditures (Before Interfund Transfers & Reserved for Future Use)		\$ -	\$ -	\$ -	#DIV/0!
Total Expenditures		\$ 234,000	\$ 252,000	\$ 18,000	7.7%
Revenues Over (Under) Expenditures		\$ -	\$ -		

Fund Balance Summary

45 Short-Term Rental Permit Fund

		45			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Beginning Fund Balance - 01/01/2024					
	Budgeted Fund Balance - 12/31/2023	\$ -	\$ 8,400	\$ 8,400	#DIV/0!
	Estimated Prior Year Revenues Above (Below) Budget	\$ -	\$ 28,000	\$ 28,000	#DIV/0!
	Estimated Prior Year Expenditures Below (Above) Budget	\$ -	\$ -	\$ -	#DIV/0!
Beginning Fund Balance - 01/01/2024		\$ -	\$ 36,400	\$ 36,400	#DIV/0!
Additions to Fund Balance					
	Funds Reserved for Future Use	\$ 8,400	\$ 154	\$ (8,246)	-98.2%
Total Additions to Fund Balance		\$ 8,400	\$ 154	\$ (8,246)	-98.2%
Use of Fund Balance					
	Funds Appropriated from Fund Balance	\$ -	\$ -	\$ -	#DIV/0!
Total Use of Fund Balance		\$ -	\$ -	\$ -	#DIV/0!
Net Change in Fund Balance		\$ 8,400	\$ 154	\$ (8,246)	-98.2%
Ending Fund Balance - 12/31/2024		\$ 8,400	\$ 36,554	\$ 28,154	335.2%

FY 2024 Budget Summary

59 American Recovery Plan Act of 2021 (ARPA) Fund

		59			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Revenues					
400	Use of Fund Balance				
4000	Appropriated from Fund Balance	\$ -	\$ 914,915	\$ 914,915	#DIV/0!
	Total Use of Fund Balance	\$ -	\$ 914,915	\$ 914,915	#DIV/0!
Total Revenues (Before Interfund Transfers & Use of Fund Balance)		\$ -	\$ -	\$ -	#DIV/0!
Total Revenues		\$ -	\$ 914,915	\$ 914,915	#DIV/0!
Expenditures					
---	Capital				
7015	Facility Construction and Expansion	\$ -	\$ 914,915	\$ 914,915	#DIV/0!
	Total Capital	\$ -	\$ 914,915	\$ 914,915	#DIV/0!
Total Expenditures (Before Interfund Transfers & Reserved for Future Use)		\$ -	\$ 914,915	\$ 914,915	#DIV/0!
Total Expenditures		\$ -	\$ 914,915	\$ 914,915	#DIV/0!
Revenues Over (Under) Expenditures ▶		\$ -	\$ -		

Fund Balance Summary

59 American Recovery Plan Act of 2021 (ARPA) Fund

		59			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Beginning Fund Balance - 01/01/2024					
	Budgeted Fund Balance - 12/31/2023	\$ 914,915	\$ 914,915	\$ -	0.0%
	Estimated Prior Year Revenues Above (Below) Budget	\$ -	\$ -	\$ -	#DIV/0!
	Estimated Prior Year Expenditures Below (Above) Budget	\$ -	\$ -	\$ -	#DIV/0!
	Beginning Fund Balance - 01/01/2024	\$ 914,915	\$ 914,915	\$ -	0.0%
Additions to Fund Balance					
	Funds Reserved for Future Use	\$ -	\$ -	\$ -	#DIV/0!
	Total Additions to Fund Balance	\$ -	\$ -	\$ -	#DIV/0!
Use of Fund Balance					
	Funds Appropriated from Fund Balance	\$ -	\$ (914,915)	\$ (914,915)	#DIV/0!
	Total Use of Fund Balance	\$ -	\$ (914,915)	\$ (914,915)	#DIV/0!
Net Change in Fund Balance		\$ -	\$ (914,915)	\$ (914,915)	#DIV/0!
Ending Fund Balance - 12/31/2024		\$ 914,915	\$ -	\$ (914,915)	-100.0%

FY 2024 Budget Summary

60 Conservation Fund

		60			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Revenues					
160	Licenses and Permits				
1608	Tree Removal Permits	\$ 100	\$ 100	\$ -	0.0%
1609	Tree Removal Permits Payment-in-Lieu	\$ 500	\$ 500	\$ -	0.0%
	Total Licenses and Permits	\$ 600	\$ 600	\$ -	0.0%
300	Other Financing Sources				
3010	Interfund Transfer - From General Fund	\$ 50,000	\$ 50,000	\$ -	0.0%
	Total Other Financing Sources	\$ 50,000	\$ 50,000	\$ -	0.0%
400	Use of Fund Balance				
4000	Appropriated from Fund Balance	\$ -	\$ -	\$ 50,000	#DIV/0!
	Total Use of Fund Balance	\$ -	\$ -	\$ 50,000	#DIV/0!
	Total Revenues (Before Interfund Transfers & Use of Fund Balance)	\$ 600	\$ 600	\$ -	0.0%
	Total Revenues	\$ 50,600	\$ 50,600	\$ -	0.0%
Expenditures					
900	Reserved for Future Use				
9000	Reserved for Future Use	\$ 50,600	\$ 50,600	\$ -	0.0%
	Total Reserved for Future Use	\$ 50,600	\$ 50,600	\$ -	0.0%
	Total Expenditures (Before Interfund Transfers & Reserved for Future Use)	\$ -	\$ -	\$ -	#DIV/0!
	Total Expenditures	\$ 50,600	\$ 50,600	\$ -	0.0%
	Revenues Over (Under) Expenditures	\$ -	\$ -	\$ -	

Fund Balance Summary

60 Conservation Fund

		60			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Beginning Fund Balance - 01/01/2024					
	Budgeted Fund Balance - 12/31/2023	\$ -	\$ 50,600	\$ 50,600	#DIV/0!
	Estimated Prior Year Revenues Above (Below) Budget	\$ -	\$ (600)	\$ (600)	#DIV/0!
	Estimated Prior Year Expenditures Below (Above) Budget	\$ -	\$ -	\$ -	#DIV/0!
	Beginning Fund Balance - 01/01/2024	\$ -	\$ 50,000	\$ 50,000	#DIV/0!
Additions to Fund Balance					
	Funds Reserved for Future Use	\$ 50,600	\$ 50,600	\$ -	0.0%
	Total Additions to Fund Balance	\$ 50,600	\$ 50,600	\$ -	0.0%
Use of Fund Balance					
	Funds Appropriated from Fund Balance	\$ -	\$ -	\$ -	#DIV/0!
	Total Use of Fund Balance	\$ -	\$ -	\$ -	#DIV/0!
	Net Change in Fund Balance	\$ 50,600	\$ 50,600	\$ -	0.0%
	Ending Fund Balance - 12/31/2024	\$ 50,600	\$ 100,600	\$ 50,000	98.8%

FY 2024 Budget Summary

65 Emergency Reserve Fund

		65			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Revenues					
300	Other Financing Sources				
3010	Interfund Transfer - From General Fund	\$ 100,000	\$ 180,000	\$ 80,000	80.0%
	Total Other Financing Sources	\$ 100,000	\$ 180,000	\$ 80,000	80.0%
400	Use of Fund Balance				
4000	Appropriated from Fund Balance	\$ -	\$ -	\$ -	#DIV/0!
	Total Use of Fund Balance	\$ -	\$ -	\$ -	#DIV/0!
	Total Revenues (Before Interfund Transfers & Use of Fund Balance)	\$ -	\$ -	\$ -	#DIV/0!
	Total Revenues	\$ 100,000	\$ 180,000	\$ 80,000	80.0%

		765			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Expenditures					
900	Reserved for Future Use				
9000	Reserved for Future Use	\$ 100,000	\$ 180,000	\$ 80,000	80.0%
	Total Reserved for Future Use	\$ 100,000	\$ 180,000	\$ 80,000	80.0%
	Total Expenditures (Before Interfund Transfers & Reserved for Future Use)	\$ -	\$ -	\$ -	#DIV/0!
	Total Expenditures	\$ 100,000	\$ 180,000	\$ 80,000	80.0%
	Revenues Over (Under) Expenditures	\$ -	\$ -	\$ -	

Fund Balance Summary

65 Emergency Reserve Fund

		65			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Beginning Fund Balance - 01/01/2024					
	Budgeted Fund Balance - 12/31/2023	\$ 2,220,639	\$ 2,320,639	\$ 100,000	4.5%
	Estimated Prior Year Revenues Above (Below) Budget	\$ -	\$ -	\$ -	#DIV/0!
	Estimated Prior Year Expenditures Below (Above) Budget	\$ -	\$ -	\$ -	#DIV/0!
	Beginning Fund Balance - 01/01/2024	\$ 2,220,639	\$ 2,320,639	\$ 100,000	4.5%
Additions to Fund Balance					
	Funds Reserved for Future Use	\$ 100,000	\$ 180,000	\$ 80,000	80.0%
	Total Additions to Fund Balance	\$ 100,000	\$ 180,000	\$ 80,000	80.0%
Use of Fund Balance					
	Funds Appropriated from Fund Balance	\$ -	\$ -	\$ -	#DIV/0!
	Total Use of Fund Balance	\$ -	\$ -	\$ -	#DIV/0!
	Net Change in Fund Balance	\$ 100,000	\$ 180,000	\$ 80,000	80.0%
	Ending Fund Balance - 12/31/2024	\$ 2,320,639	\$ 2,500,639	\$ 180,000	7.8%

FY 2024 Budget Summary

70 Road and Drainage Fund

		70			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Revenues					
300	Other Financing Sources				
3010	Interfund Transfer - From General Fund	\$ 50,000	\$ 150,000	\$ 100,000	200.0%
	Total Other Financing Sources	\$ 50,000	\$ 150,000	\$ 100,000	200.0%
400	Use of Fund Balance				
4000	Appropriated from Fund Balance	\$ 50,000	\$ -	\$ (50,000)	-100.0%
	Total Use of Fund Balance	\$ 50,000	\$ -	\$ (50,000)	-100.0%
	Total Revenues (Before Interfund Transfers & Use of Fund Balance)	\$ -	\$ -	\$ -	#DIV/0!
	Total Revenues	\$ 100,000	\$ 150,000	\$ 50,000	50.0%
Expenditures					
---	Capital				
7030	Professional Services Related to Capital Projects	\$ 100,000	\$ 25,000	\$ (75,000)	-75.0%
	Total Capital	\$ 100,000	\$ 25,000	\$ (75,000)	-75.0%
900	Reserved for Future Use				
9000	Reserved for Future Use	\$ -	\$ 125,000	\$ 125,000	#DIV/0!
	Total Reserved for Future Use	\$ -	\$ 125,000	\$ 125,000	#DIV/0!
	Total Expenditures (Before Interfund Transfers & Reserved for Future Use)	\$ 100,000	\$ 25,000	\$ (75,000)	-75.0%
	Total Expenditures	\$ 100,000	\$ 150,000	\$ 50,000	50.0%
	Revenues Over (Under) Expenditures	\$ -	\$ -	\$ -	

Fund Balance Summary

70 Road and Drainage Fund

		70			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Beginning Fund Balance - 01/01/2024					
	Budgeted Fund Balance - 12/31/2023	\$ 1,309,107	\$ 1,259,107	\$ (50,000)	-3.8%
	Estimated Prior Year Revenues Above (Below) Budget	\$ -	\$ -	\$ -	#DIV/0!
	Estimated Prior Year Expenditures Below (Above) Budget	\$ -	\$ -	\$ -	#DIV/0!
	Beginning Fund Balance - 01/01/2024	\$ 1,309,107	\$ 1,259,107	\$ (50,000)	-3.8%
Additions to Fund Balance					
	Funds Reserved for Future Use	\$ -	\$ 125,000	\$ 125,000	#DIV/0!
	Total Additions to Fund Balance	\$ -	\$ 125,000	\$ 125,000	#DIV/0!
Use of Fund Balance					
	Funds Appropriated from Fund Balance	\$ (50,000)	\$ -	\$ 50,000	-100.0%
	Total Use of Fund Balance	\$ (50,000)	\$ -	\$ 50,000	-100.0%
	Net Change in Fund Balance	\$ (50,000)	\$ 125,000	\$ 175,000	-350.0%
	Ending Fund Balance - 12/31/2024	\$ 1,259,107	\$ 1,384,107	\$ 125,000	9.9%

FY 2024 Budget Summary

75 Town Facilities Fund

		75			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Revenues					
300	Other Financing Sources				
3010	Interfund Transfer - From General Fund	\$ 2,050,000	\$ -	\$ (2,050,000)	-100.0%
	Total Other Financing Sources	\$ 2,050,000	\$ -	\$ (2,050,000)	-100.0%
400	Use of Fund Balance				
4000	Appropriated from Fund Balance	\$ -	\$ 2,310,085	\$ 2,310,085	#DIV/0!
	Total Use of Fund Balance	\$ -	\$ 2,310,085	\$ 2,310,085	#DIV/0!
Total Revenues (Before Interfund Transfers & Use of Fund Balance)		\$ -	\$ -	\$ -	#DIV/0!
Total Revenues		\$ 2,050,000	\$ 2,310,085	\$ 260,085	12.7%

		775			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Expenditures					
---	Capital				
7015	Facility Construction and Expansion	\$ -	\$ 2,260,085	\$ 2,260,085	#DIV/0!
7030	Professional Services Related to Capital Projects	\$ 100,000	\$ 50,000	\$ (50,000)	-50.0%
	Total Capital	\$ 100,000	\$ 2,310,085	\$ 2,210,085	2210.1%
900	Reserved for Future Use				
9000	Reserved for Future Use	\$ 1,950,000	\$ -	\$ (1,950,000)	-100.0%
	Total Reserved for Future Use	\$ 1,950,000	\$ -	\$ (1,950,000)	-100.0%
Total Expenditures (Before Interfund Transfers & Reserved for Future Use)		\$ 100,000	\$ 2,310,085	\$ 2,210,085	2210.1%
Total Expenditures		\$ 2,050,000	\$ 2,310,085	\$ 260,085	12.7%
Revenues Over (Under) Expenditures		\$ -	\$ -	\$ -	

Fund Balance Summary

75 Town Facilities Fund

		75			
		FY 2023 Adopted	FY 2024 Recommended	Change (\$)	Change (%)
Beginning Fund Balance - 01/01/2024					
	Budgeted Fund Balance - 12/31/2023	\$ 396,500	\$ 2,346,500	\$ 1,950,000	491.8%
	Estimated Prior Year Revenues Above (Below) Budget	\$ -	\$ -	\$ -	#DIV/0!
	Estimated Prior Year Expenditures Below (Above) Budget	\$ -	\$ -	\$ -	#DIV/0!
	Beginning Fund Balance - 01/01/2024	\$ 396,500	\$ 2,346,500	\$ 1,950,000	491.8%
Additions to Fund Balance					
	Funds Reserved for Future Use	\$ 1,950,000	\$ -	\$ (1,950,000)	-100.0%
	Total Additions to Fund Balance	\$ 1,950,000	\$ -	\$ (1,950,000)	-100.0%
Use of Fund Balance					
	Funds Appropriated from Fund Balance	\$ -	\$ (2,310,085)	\$ (2,310,085)	#DIV/0!
	Total Use of Fund Balance	\$ -	\$ (2,310,085)	\$ (2,310,085)	#DIV/0!
Net Change in Fund Balance		\$ 1,950,000	\$ (2,310,085)	\$ (4,260,085)	-218.5%
Ending Fund Balance - 12/31/2024		\$ 2,346,500	\$ 36,415	\$ (2,310,085)	-98.4%

FY 2024 Budget Summary

80 Vehicle and Equipment Fund

		80		80		Change	
		FY 2023	FY 2024	Change	Change	Change	Change
		Adopted	Recommended	(\$)	(%)	(\$)	(%)
Revenues							
300	Other Financing Sources						
3010	Interfund Transfer - From General Fund	\$ 48,725	\$ 35,800	\$ (12,925)	-26.5%		
3020	Interfund Transfer - From State Accommodations Tax Fund	\$ 875	\$ -	\$ (875)	-100.0%		
3045	Interfund Transfer - From Short-Term Rental Permit Fund	\$ 47,200	\$ 10,000	\$ (37,200)	-78.8%		
	Total Other Financing Sources	\$ 96,800	\$ 45,800	\$ (51,000)	-52.7%		
	Total Revenues (Before Interfund Transfers & Use of Fund Balance)	\$ -	\$ -	\$ -	#DIV/0!		
	Total Revenues	\$ 96,800	\$ 45,800	\$ (51,000)	-52.7%		
Expenditures							
---	Capital						
7045	Vehicle Purchases	\$ 40,000	\$ -	\$ (40,000)	-100.0%		
	Total Capital	\$ 40,000	\$ -	\$ (40,000)	-100.0%		
900	Reserved for Future Use						
9000	Reserved for Future Use	\$ 56,800	\$ 45,800	\$ (11,000)	-19.4%		
	Total Reserved for Future Use	\$ 56,800	\$ 45,800	\$ (11,000)	-19.4%		
	Total Expenditures (Before Interfund Transfers & Reserved for Future Use)	\$ 40,000	\$ -	\$ (40,000)	-100.0%		
	Total Expenditures	\$ 96,800	\$ 45,800	\$ (51,000)	-52.7%		
	Revenues Over (Under) Expenditures	\$ -	\$ -				

Fund Balance Summary

80 Vehicle and Equipment Fund

		80		80		Change	
		FY 2023	FY 2024	Change	Change	Change	Change
		Adopted	Recommended	(\$)	(%)	(\$)	(%)
Beginning Fund Balance - 01/01/2024							
	Budgeted Fund Balance - 12/31/2023	\$ 40,000	\$ 96,800	\$ 56,800	142.0%		
	Estimated Prior Year Revenues Above (Below) Budget	\$ -	\$ -	\$ -	#DIV/0!		
	Estimated Prior Year Expenditures Below (Above) Budget	\$ -	\$ -	\$ -	#DIV/0!		
	Beginning Fund Balance - 01/01/2024	\$ 40,000	\$ 96,800	\$ 56,800	142.0%		
Additions to Fund Balance							
	Funds Reserved for Future Use	\$ 56,800	\$ 45,800	\$ (11,000)	-19.4%		
	Total Additions to Fund Balance	\$ 56,800	\$ 45,800	\$ (11,000)	-19.4%		
Use of Fund Balance							
	Funds Appropriated from Fund Balance	\$ -	\$ -	\$ -	#DIV/0!		
	Total Use of Fund Balance	\$ -	\$ -	\$ -	#DIV/0!		
	Net Change in Fund Balance	\$ 56,800	\$ 45,800	\$ (11,000)	-19.4%		
	Ending Fund Balance - 12/31/2024	\$ 96,800	\$ 142,600	\$ 45,800	47.3%		

TOWN OF SEABROOK ISLAND

RESOLUTION NO. 2023-32

ADOPTED _____

A RESOLUTION TO APPOINT AND COMMISSION BETH RINEHIMER AS A CODE ENFORCEMENT OFFICER FOR THE PROPER SECURITY AND GENERAL WELFARE FOR THE TOWN OF SEABROOK ISLAND

WHEREAS, the Seabrook Island Town Council, in the exercise of its general police power, is empowered to protect the health and safety of residents and visitors of the Town; and

WHEREAS, the Seabrook Island Town Council is further authorized by Section 5-7-32 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many Code Enforcement Officers as may be necessary for the proper security, general welfare, and convenience of the Town; and

WHEREAS, pursuant to Sec. 18-2 of the Town Code, the Mayor of Seabrook Island has recommended the appointment of Beth Rinehimer as a Code Enforcement Officer of the Town;

NOW, THEREFORE, BE IT RESOLVED that Beth Rinehimer is hereby appointed and commissioned as a Code Enforcement Officer of the Town of Seabrook Island for the purpose of providing for the proper security, general welfare, and convenience of the Town, replete with all the powers and duties conferred by law upon constables, in addition to such duties as may be imposed upon her by the governing body of this Town, including the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 5-7-32 of the Code of Laws of South Carolina 1976, as amended.

BE IT FURTHER RESOLVED that this appointment shall remain in effect until such time as Beth Rinehimer is no longer employed by the Town of Seabrook Island.

SIGNED AND SEALED this ____ day of _____, 2023, having been duly adopted by the Town Council for the Town of Seabrook Island on the ____ day of _____, 2023.

Signed: _____
John Gregg, Mayor

Witness: _____
Katharine E. Watkins, Town Clerk



The Town of
Seabrook Island
TOWN HALL

TOWN HALL MEETING
TODAY

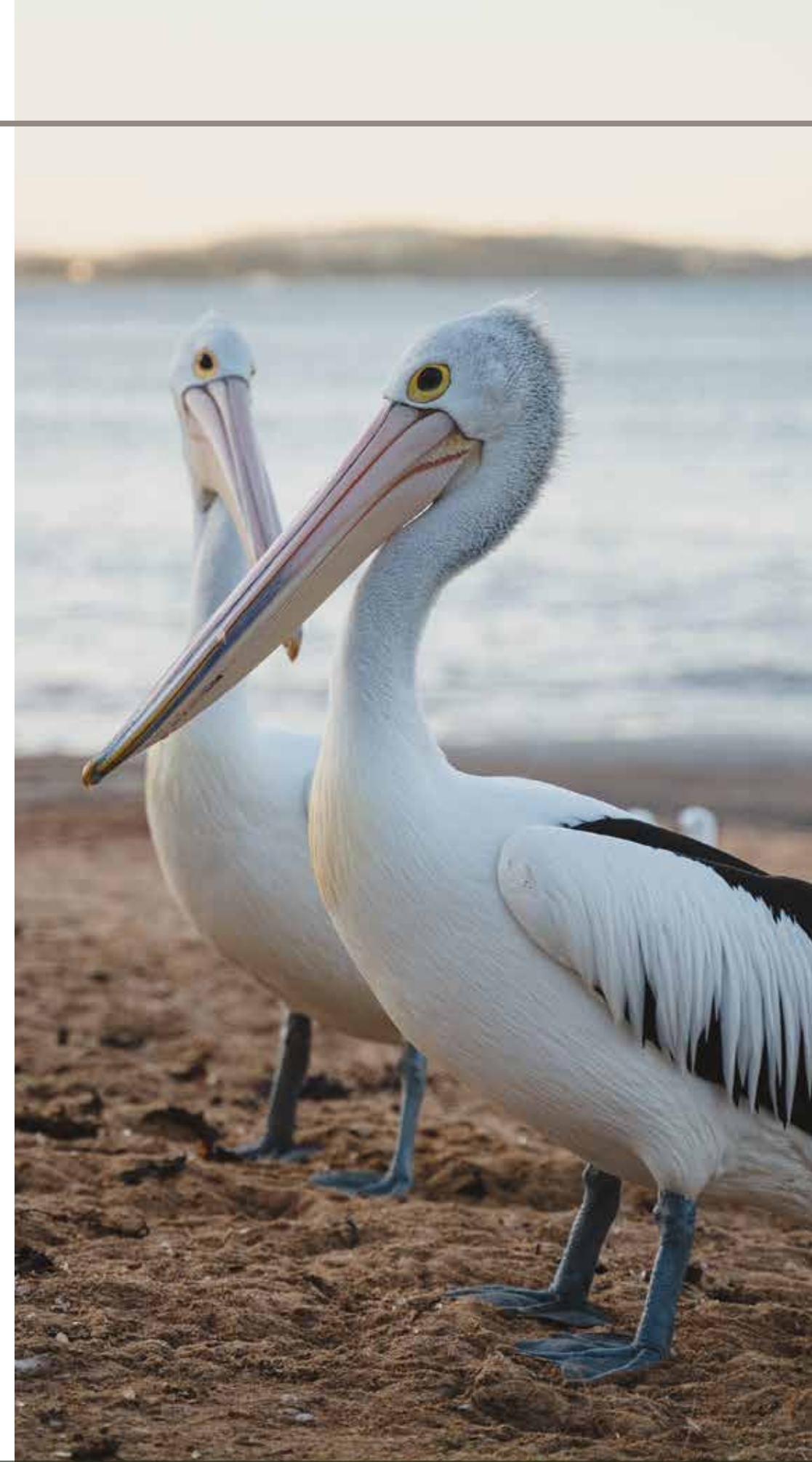




Color Palette



SAND	OATS	SWEETGRASS	RIPPLES	SC FLAG INDIGO BLUE
C 20	C 44	C 46	C 46	C 100
M 17	M 41	M 23	M 30	M 50
Y 22	Y 45	Y 38	Y 29	Y 0
K 0	K 5	K 20	K 0	K 60





The Town of
Seabrook Island

Custom Vector
Font

Color: Ripples

Playfair Display,
Bold; Tracking 30

Color: SC Flag
Indigo Blue

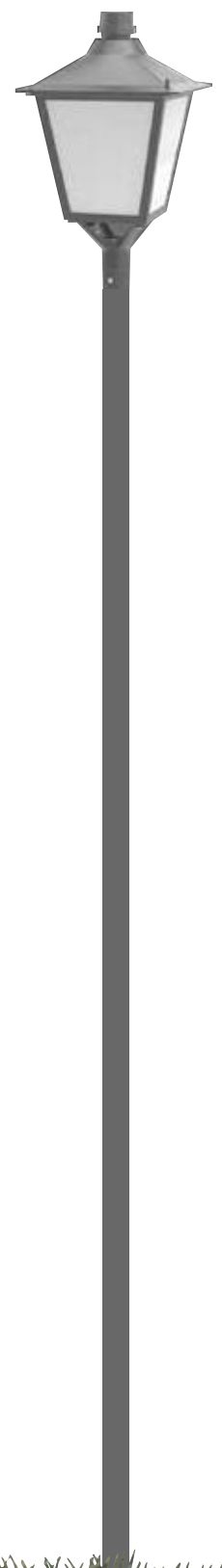


NEW Entry Signage Options



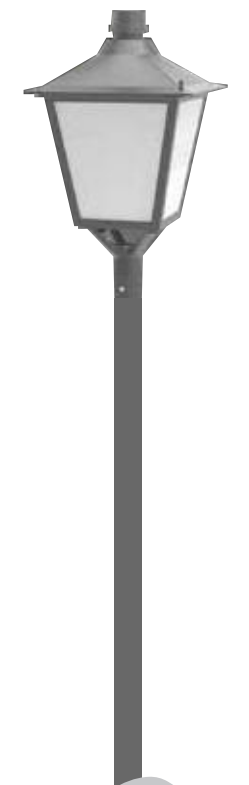
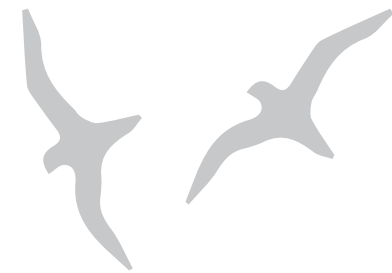
The Town of
Seabrook Island

Established 1987





NEW Entry Signage



The Town of Seabrook Island

Established 1987





The Town of **Seabrook Island**

Established 1987





NEW Entry Signage

The Town of
Seabrook Island
Established 1987



NEW Entry Signage



The Town of
Seabrook Island
Established 1987





NEW Entry Signage



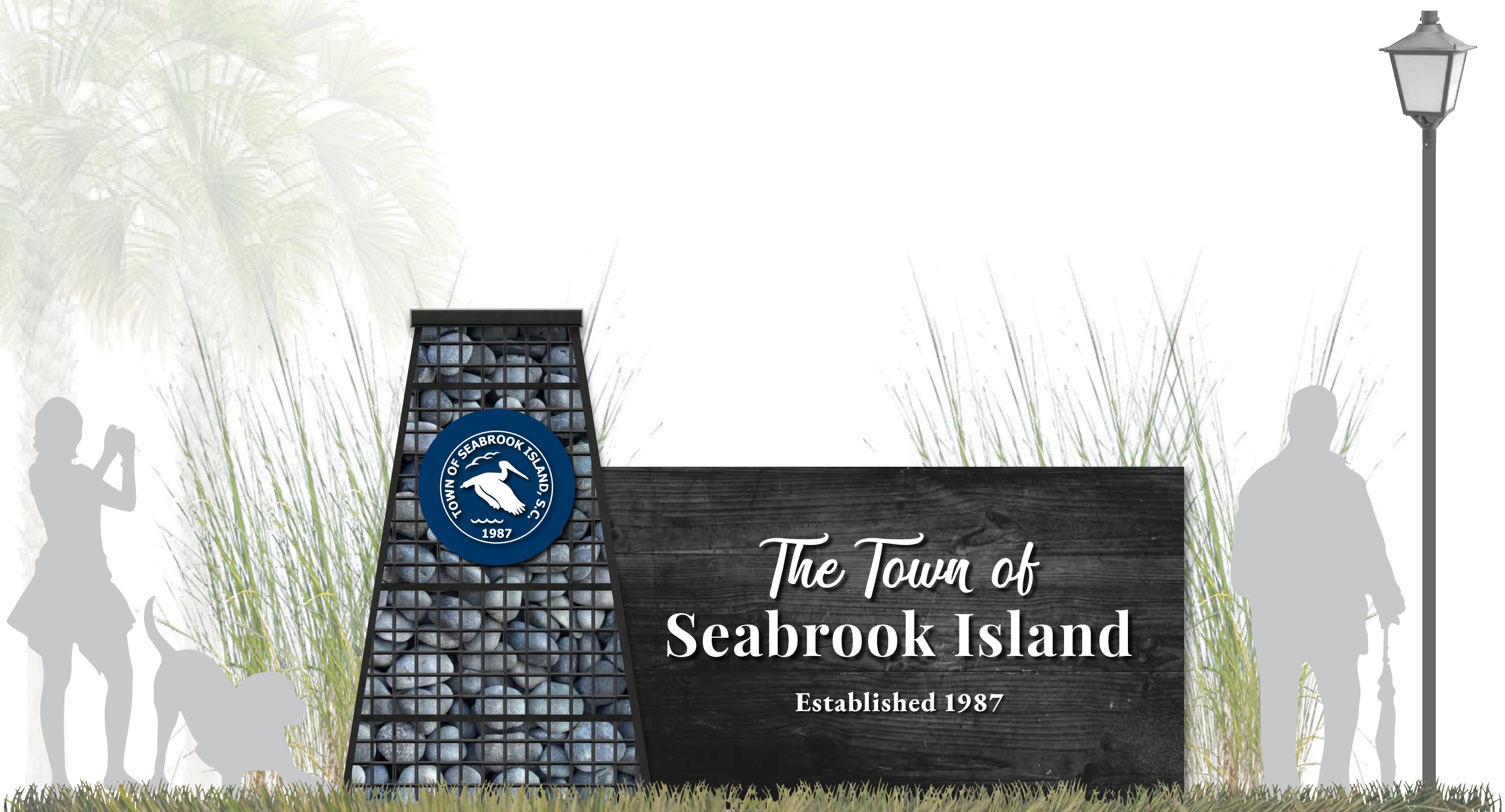
The Town of
Seabrook Island

Established 1987





NEW Entry Signage





Side Elevatoin



The Town of Seabrook Island

Established 1987

Previous Signage Designs



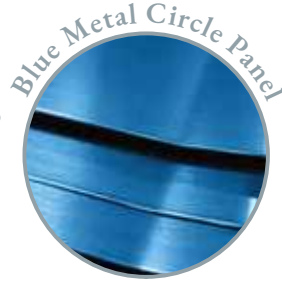
Entry Signage



The Town of **Seabrook Island**

Established 1987





8'-0"

2'-3"



The Town of
Seabrook Island

Established 1987

6'-0"

4'-0"





Secondary Sign



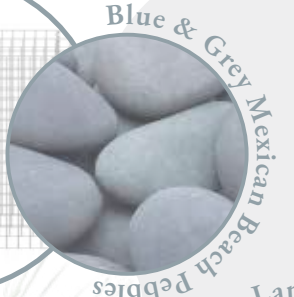
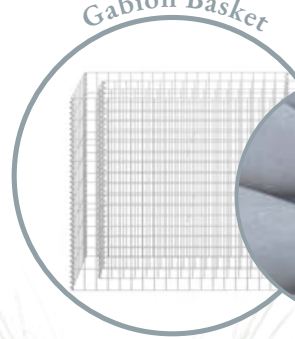
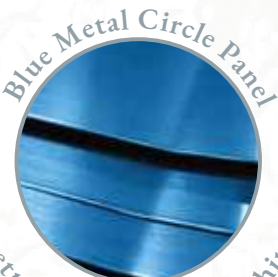
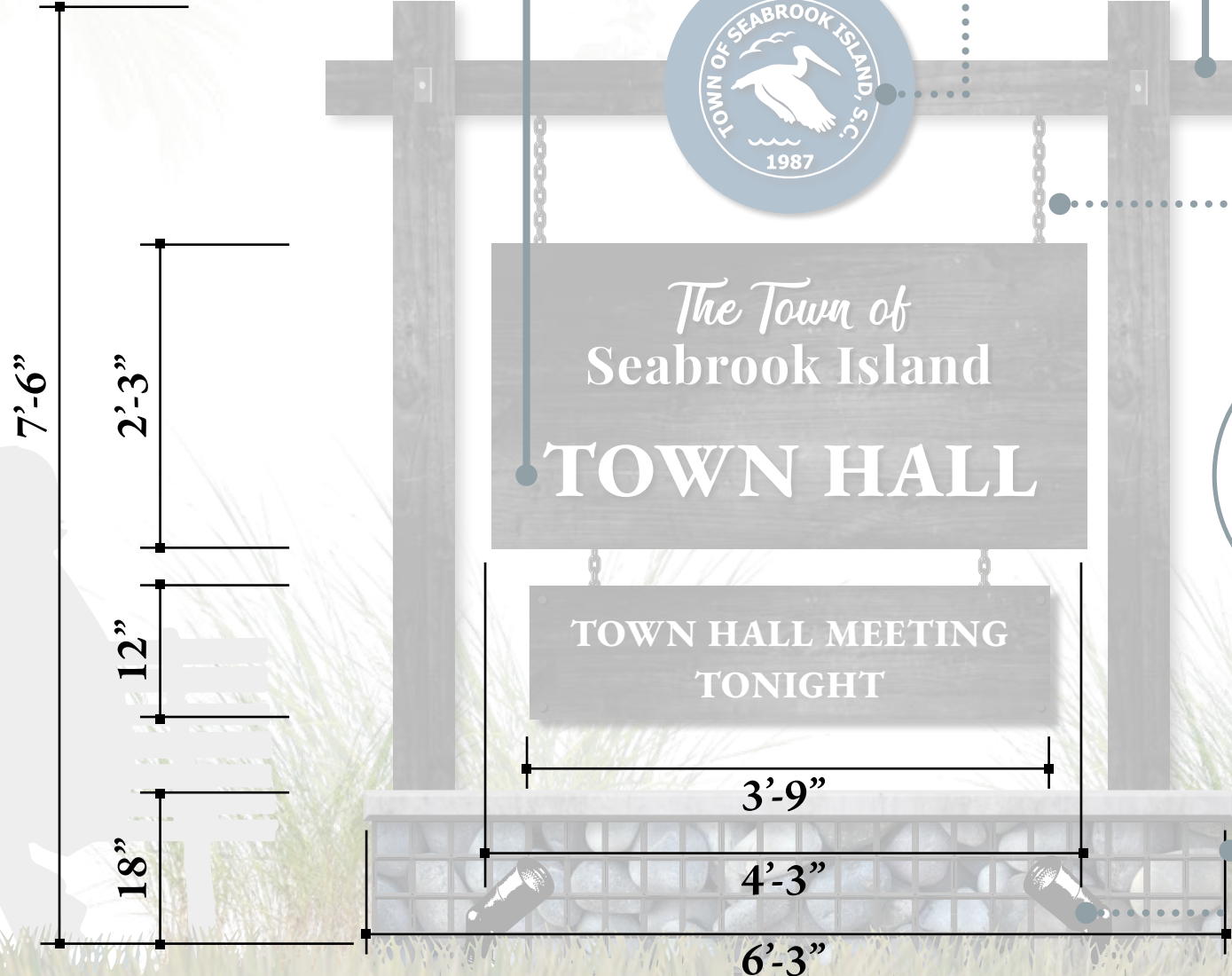
The Town of
Seabrook Island
TOWN HALL

**TOWN COUNCIL
MEETING TODAY**





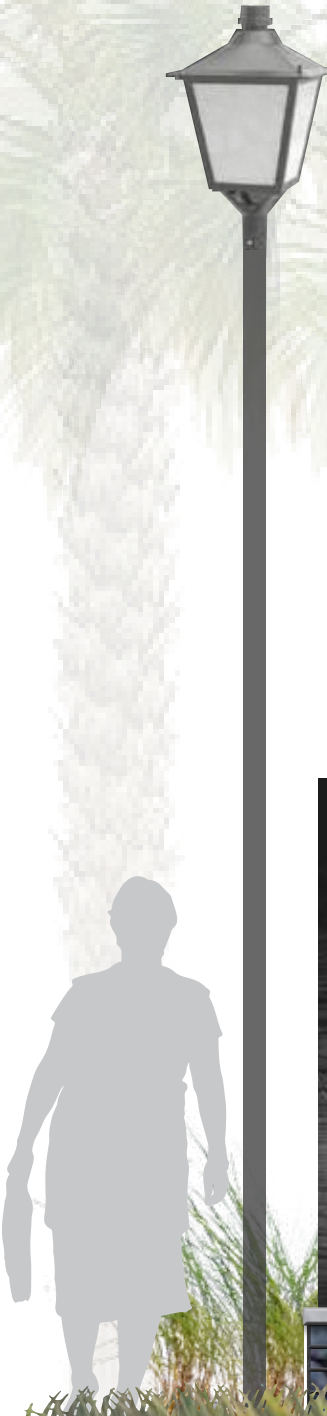
Secondary Sign



- PLANNING COMMISSION MEETING TODAY
- HOLIDAY EXTRAVAGANZA
- WORLD SEA TURTLE DAY
- CHOW TOWN



Wayfinding Signage





Street Signage



Emmaline *Ln*



SPEED
LIMIT
15

RIGHT
LANE
BAR CODES
ONLY

Landfall *Way*

Turtle Watch *Ln*

Sterling Marsh *Ln*



