

# TOWN OF SEABROOK ISLAND

Town Council Meeting

January 25, 2022 – 2:30 PM



Virtual Meeting (Zoom)

[Watch Live Stream \(YouTube\)](#)

**Participate in the Meeting:** Individuals who wish to participate in the meeting via Zoom may access the meeting as follows:

- [Instructions for Joining & Participating in the Virtual Meeting](#)
- **To join by computer, tablet or mobile device:**
- <https://us02web.zoom.us/j/86295669599?pwd=SWJScGp5VzhLMm9LZ1Rqd09tK2kxdz09>
- **To join by phone:** Call (646) 558-8656 *\*Please note that long distance rates may apply\**
- **Meeting ID:** 862 9566 9599      **Passcode:** 109122

**Submit a Written Comment:** Individuals who wish to submit a comment in advance of the meeting may do so in writing by 12:00 pm on the day of the meeting using one of the following options:

- **Email:** [kwatkins@townofseabrookisland.org](mailto:kwatkins@townofseabrookisland.org)
- **Mail or Hand Deliver:** 2001 Seabrook Island Road, Seabrook Island, SC 29455

## AGENDA

1. **Call to Order – Roll Call – Freedom of Information**
2. **Minutes:** Town Council Meeting December 14, 2021  
Town Council Special Called Meeting and Joint Work Session January 6, 2022  
Town Council Work Session January 11, 2022
3. **Financials:** For the Month of December 2021
4. **Citizens/Guests Presentations, Comments:**
5. **Reports of Standing Committees, Commissions, Boards:**
  - Community Promotions & Engagement Committee
  - Environment & Wildlife Committee
  - Public Safety Committee
  - Public Works Committee
  - Planning Commission
  - Board of Zoning Appeals
6. **Reports of Ad Hoc Committees:**
  - Short-Term Rental Ad Hoc Committee

**7. Reports of Town Officers:**

- **Mayor** – John Gregg
  - Nomination to name Jeri Finke as Mayor *Pro Tem* for a two-year term
  - Discussion on ARPA final rule
- **Town Administrator**
  - Updates to Chapter 2 (Administration) of the Town Code
  - Strategic Planning meeting
- **Zoning Administrator**
- **Town Council Members**
- **Utility Commission**

**8. Petitions Received, Referred or Disposed of:**

**9. Miscellaneous Business:**

- Resolution 2022-01: A resolution directing the expenditure of general fund revenues in excess of budgeted amount

**10. Public Comments:**

**11. Adjourn**

# TOWN OF SEABROOK ISLAND

Town Council Meeting  
December 14, 2021 – Virtual



## MINUTES

### 1. Call to Order – Roll Call – Freedom of Information

The December 14, 2021, Town Council Meeting was conducted via Zoom, and was simultaneously made available to the public via YouTube live stream and by conference call, all in keeping with practices adopted to address the ongoing coronavirus pandemic. Mayor Gregg, Councilwomen Finke and Fox, Councilman Goldstein, Town Administrator Cronin, Zoning Administrator Newman, and Town Clerk Watkins participated in the meeting. Mayor Gregg called the meeting to order. The Town Clerk confirmed that notice of the meeting was properly posted, and the requirements of the SC Freedom of Information Act had been met.

2. **Minutes:** Ways and Means Committee Meeting November 9<sup>th</sup>, 2021  
Town Council Meeting November 16<sup>th</sup>, 2021  
Ways and Means Committee Meeting December 7<sup>th</sup>, 2021

Councilwoman Finke moved to approve the previous meeting minutes of November 9<sup>th</sup>, 2021; Councilwoman Fox seconded. All voted in favor.

The Ways and Means Committee Meeting minutes of November 9<sup>th</sup>, 2021 were approved.

Councilwoman Finke moved to approve the previous meeting minutes of November 16<sup>th</sup>, 2021; Councilwoman Fox seconded. All voted in favor.

The Town Council Meeting minutes of November 16<sup>th</sup>, 2021 were approved.

Councilwoman Finke moved to approve the previous meeting minutes of December 7<sup>th</sup>, 2021; Councilwoman Fox seconded. All voted in favor.

The Ways and Means Committee Meeting minutes of December 7<sup>th</sup>, 2021 were approved.

3. **Financials:** For the Month of November 2021

Mayor John Gregg reviewed the financials for November as follows:

- Total fund balance for the period ending November 30, 2021, was \$6,859,758 an amount about \$1,446,865 more than the balance as of November 30, 2020, and about \$1,867,830 more than for the same period of 2019.

- Unrestricted revenue for November totaled \$70,951 and unrestricted revenue for the year totaled \$1,409,128, the year-to-date amount representing about 105% of the 2021 annual budget and being about \$280,927 more than for the same period in 2020.
- Expenditures for November totaled \$87,812 and expenditures for the year totaled \$872,193, the year-to-date amount about 62% of the 2021 annual budget.
- Expenditures for the year were about \$78,898 more compared to the same period of 2020.
- Excess of expenditures over unrestricted revenues was \$16,862 for the month of November and excess of unrestricted revenues over expenditures for the year was \$536,936 compared to an excess of revenues over expenditures of about \$334,906 as of November 30, 2020, reflecting the significantly greater unrestricted revenue in the period this year as compared to the same period of 2020.

**4. Public Hearing:**

- Ordinance 2021-15: An ordinance amending the Town Code for the Town of Seabrook Island, South Carolina; Chapter 8, Businesses and Business Regulations; so as to adopt a revised Business License Ordinance in accordance with the Business License Standardization Act (2020 Act No. 176)
- Ordinance 2021-16: An ordinance to adopt a budget for the Town of Seabrook Island, South Carolina, for the Fiscal Year beginning January 1, 2022, and ending December 31, 2022

No public comments were made.

Councilwoman Finke moved to adjourn the public hearing meeting; Councilwoman Fox seconded. All voted in favor.

The public hearing meeting adjourned at 2:43PM.

**5. Citizens/Guests Presentations, Comments:**

- Heather Paton, Seabrook Island Property Owners Association (SIPOA): Firearm Discharge Request for the Purpose of Deer Culling

No comments were made by Ms. Paton.

- Town Clerk Watkins summarized all public comments received prior to the December 14<sup>th</sup> Town Council meeting.

A copy of these comments is included with these minutes.

**6. Reports of Standing Committees, Commissions, Boards:**

- **Public Relations/Communications**

Councilwoman Fox summarized the items submitted by the Town in Tidelines and the Seabrooker.

- **Public Safety & Special Projects**

Councilman Goldstein noted that the Public Safety Committee did not meet in December and will try to meet in January.

- **Beach Administration and Community & Government Relations**

None.

- **Ways & Means**

Mayor Gregg summarized the Ways and Means Committee meeting of December 7, 2021, and updated Council regarding related news pertaining to certain items since the Ways and Means meeting.

Council discussed the maximum pay staff could receive as “premium pay” under the American Rescue Plan Act (ARPA) for onetime payment.

Council clarified the language of the act to mirror the model resolution from the Municipal Association of South Carolina (MASC), and the premium pay calculation.

Council expressed support for payment of a bonus to the Town Administrator comparable to the maximum payment to be made to a staff member under the ARPA “premium pay” payment contemplated.

Council also discussed the no wake zone request from Lauren Rust of Lowcountry Marine Mammal Network and the letter to be sent to the Department of Natural Resources (DNR).

- **Planning Commission**

None.

- **Board of Zoning Appeals**

None.

**7. Reports of Ad Hoc Committees:**

Councilwoman Finke updated Council on the meetings held by the short-term rental ad hoc committee.

**8. Reports of Town Officers:**

- **Mayor – John Gregg**
  - Request for approval of Premium Pay under American Rescue Plan Act (“ARPA”) and authorization to make payments from funds already received

This item was discussed during the Ways and Means Committee update and was voted on with Resolution 2021-28.

- Nomination to appoint Bob Leggett and Ed Williams to serve five years terms on the Town's Board of Zoning Appeals

Mayor Gregg nominated two candidates for service on the Town's Board of Zoning Appeals: Bob Leggett and Ed Williams. Mr. Leggett is currently a member of the Board. Mr. Williams has most recently served on the Development Standards Ordinance Advisory Committee.

Councilwoman Finke moved to reappoint Bob Leggett and to appoint Ed Williams for a five-years term to the Board of Zoning Appeals effective January 1<sup>st</sup>, 2022; Councilwoman Fox seconded. All voted in favor.

**Bob Leggett was reappointed, and Ed Williams was appointed to the Board of Zoning Appeals.**

- Nomination to name Stephen Brown as Town Attorney for a term of one year, expiring December 31, 2022

Mayor Gregg nominated Stephen L. Brown of the firm of Clement Rivers, LLP as candidate to serve as Town Attorney for the Town of Seabrook Island for a term of one year ending December 31, 2022. Mr. Brown is the current Town Attorney and has served in that capacity since 1993.

Councilwoman Finke moved to reappoint Stephen Brown as the Town Attorney; Councilwoman Fox seconded. All voted in favor.

**Stephen Brown was reappointed as the Town Attorney.**

- Nomination to name Katharine E. Watkins as Town Clerk/Treasurer for a term ending December 31, 2022

Mayor Gregg nominated Katharine E. Watkins as candidate for the position of Town Clerk/Treasurer for the Town of Seabrook Island for a term of one year ending December 31, 2022. Ms. Watkins is the current Town Clerk/Treasurer and has served in that capacity since July 1, 2021.

Councilwoman Finke moved to reappoint Katharine Watkins as the Town Clerk/Treasurer; Councilwoman Fox seconded. All voted in favor.

**Katharine Watkins was reappointed as the Town Clerk/Treasurer.**

- Nomination to name Tyler Newman as Zoning Administrator for a term of ending December 31,2022

Mayor Gregg nominated Tyler Newman as candidate for the position of Zoning Administrator for the Town of Seabrook Island for a term of one year ending

December 31, 2022. Mr. Newman is the current Zoning Administrator and has served in that capacity since November 1, 2021.

Councilwoman Finke moved to reappoint Tyler Newman as the Zoning Administrator; Councilwoman Fox seconded. All voted in favor.

**Tyler Newman was reappointed as the Zoning Administrator.**

- **Town Administrator**

- 2022 Town Meeting Schedule

Town Administrator Cronin summarized the upcoming meeting schedule for 2022 and noted once the Town receives the committee meeting dates, they will be updated on the calendar.

Councilwoman Finke moved to approve the meetings dates for 2022; Councilwoman Fox seconded. All voted in favor.

**The 2022 Town Meeting Schedule was approved.**

- 2022 Town Holiday Schedule

Town Administrator Cronin summarized the 2022 Town Holiday Schedule and noted the date for the observance of New Year's Day for 2022 is on December 31<sup>st</sup>, 2021.

Councilwoman Finke moved to approve the holiday schedule for 2022; Councilwoman Fox seconded. All voted in favor.

**The 2022 Town Holiday Schedule was approved.**

- Update on SC House Bill H. 4547

Town Administrator Cronin summarized SC House Bill H. 4547 regarding the potential changes that a municipality, county, or political subdivision of the state may not prohibit renting a residential dwelling to a short-term rental guest. He added this bill was pre-filed on November 10<sup>th</sup> with the State and is on the docket with the House Judiciary Committee.

Town Administrator Cronin noted the changes to the Town's code if this bill were to pass as written with regards to the definition of a residential dwelling unit. He further added that he has been in contact with our State Representative Spencer Wetmore as well as other Administrators in the area about the potential legislation.

- **Zoning Administrator**

None.

- **Town Council Members**

None.

- **Utility Commission**

Commissioner Smith summarized the Utility Commission meeting of November 13<sup>th</sup> the October and November financials, and the water usage and distribution for November. Commissioner Smith noted that there will not be a December Utility Commission Meeting as the budget has already passed.

Commissioner Smith noted that the Utility Commission discussed the proposed development on Betsey Kerrison and decided to not provide service to that development.

**9. Petitions Received, Referred or Disposed of:**

None.

**10. Ordinances for Second Reading:**

- Ordinance 2021-15: An ordinance amending the Town Code for the Town of Seabrook Island, South Carolina; Chapter 8, Businesses and Business Regulations; so as to adopt a revised Business License Ordinance in accordance with the Business License Standardization Act (2020 Act No. 176)

Town Administrator Cronin summarized Ordinance 2021-15 for Council.

Councilwoman Finke moved to approve Ordinance 2021-15; Councilwoman Fox seconded. All voted in favor.

**Ordinance 2021-15 passed second reading and was adopted.**

- Ordinance 2021-16: An ordinance to adopt a budget for the Town of Seabrook Island, South Carolina, for the Fiscal Year beginning January 1, 2022, and ending December 31, 2022

Town Administrator Cronin summarized Ordinance 2021-16 with regards to the proposed budget for FY 2022.

Council discussed the use of Accommodations Tax (ATAX) funds for beach patrol and increased code enforcement on the beach and paying for beach patrol completely out of State ATAX funds received.

Councilwoman Finke moved to amend Ordinance 2021-16 to increase the amount of State ATAX Revenue received, to increase the amount to be spent for beach patrol to be fully funded by State ATAX Revenue and eliminate the expense of beach patrol from the general fund; Councilwoman Fox seconded. All voted in favor.



The amendment passed.

Councilwoman Finke moved to approve Ordinance 2021-16 as amended; Councilwoman Fox seconded. All voted in favor.

Ordinance 2021-16 passed second reading as amended and was adopted.

#### 11. **Miscellaneous Business:**

- Resolution 2021-27: A resolution authorizing the temporary discharge of firearms by the Seabrook Island Property Owners Association (SIPOA) within the Town of Seabrook Island for the purpose of thinning the deer herd

Councilwoman Finke moved to approve Resolution 2021-27; Councilwoman Fox seconded. All voted in favor.

Resolution 2021-27 passed.

- Resolution 2021-28: A resolution establishing premium pay for essential employees of the Town of Seabrook Island for use of funds received by the Town under the American Rescue Plan Act of 2021

Councilwoman Finke moved to amend Resolution 2021-28 to increase the pay to \$200.00 per month not to exceed a onetime payment of \$4,400.00 for full time employees and \$100.00 per month not to exceed a onetime payment of \$2,200.00 for parttime employees, and to add language from the Municipal Association of South Carolina (MASC) to clarify this is a one-time payment; Councilwoman Fox seconded. All voted in favor.

The amendment passed.

Councilwoman Fox moved to approve Resolution 2021-28 as amended; Councilwoman Finke seconded. All voted in favor.

Resolution 2021-28 passed as amended.

- Community Promotion Grant Funds: Request to approve the distribution of uncommitted Community Promotion Grand Funds (\$415.00)

Mayor Gregg noted it was suggested at the Ways and Means Committee Meeting that the uncommitted residual funds in the Community Promotions Grant ("CPG") fund could be donated to Bikes for Humanity, an unsuccessful applicant for a CPG grant.

No motion was made to donate the remaining funds from the CPG to Bikes for Humanity, the request failed.

- Appointments to Town Boards, Committees & Commissions:
  - Community Promotion & Engagement Committee (4)

Mayor Gregg nominated Jean Conyers, Kim Westberg, Larry Phillips, and Sharon Carter to the Community Promotion & Engagement Committee each for a term of two years commencing January 4, 2022.

Councilwoman Finke moved to appoint Jean Conyers, Kim Westberg, Larry Phillips, and Sharon Carter to the Community Promotion & Engagement Committee; Councilwoman Fox seconded. All voted in favor.

Jean Conyers, Kim Westberg, Larry Phillips, and Sharon Carter were appointed to the Community Promotion & Engagement Committee.

o Environment & Wildlife Committee (4)

Mayor Gregg nominated Dean Morr, Mark Andrews, Martha Goldstein, and Patricia Romano to the Environment and Wildlife Committee, each for a term of two years commencing January 4, 2022.

Councilwoman Finke moved to appoint Dean Morr, Mark Andrews, Martha Goldstein, and Patricia Romano to the Environment and Wildlife Committee; Councilwoman Fox seconded.

Dean Morr, Mark Andrews, Martha Goldstein, and Patricia Romano were appointed to the Environment and Wildlife Committee.

o Public Safety Committee (4)

Mayor Gregg nominated Art Jones, Ed Maher, Frank Farfone, and Virginia Lark Asbelle to the Public Safety Committee, each for a term of two years commencing January 4, 2022.

Councilwoman Finke moved to appoint Art Jones, Ed Maher, Frank Farfone, and Virginia Lark Asbelle to the Public Safety Committee; Councilwoman Fox seconded. All voted in favor.

Art Jones, Ed Maher, Frank Farfone, and Virginia Lark Asbelle were appointed to the Public Safety Committee.

o Public Works Committee (4)

Mayor Gregg nominated Barry Hand, Ed Heskamp, Glen Cox, and Jeffrey Homeier to the Public Works Committee, each for a term of two years commencing January 4, 2022.

Councilwoman Finke moved to appoint Barry Hand, Ed Heskamp, Glen Cox, and Jeffrey Homeier to the Public Works Committee; Councilwoman Fox seconded. All voted in favor.

Barry Hand, Ed Heskamp, Glen Cox, and Jeffrey Homeier were appointed to the Public Works Committee.

**12. Public Comments:**

None.

**13. Adjourn**

Councilwoman Finke moved to adjourn the meeting; Councilwoman Fox seconded. All voted in favor.

Members of Council wished everyone a happy holiday season.

The meeting adjourned at 4:39PM.

Date: December 20, 2021

Prepared by: *Katharine E. Watkins*  
Town Clerk/Treasurer

# TOWN OF SEABROOK ISLAND

Town Council Special Called Meeting & Joint Work Session  
January 6, 2022 – Virtual



## MINUTES

### CALL TO ORDER

The January 6, 2022, Town Council Special Called Meeting and Joint Work Session was conducted via Zoom and was simultaneously made available to the public via YouTube live stream and by conference call, all in keeping with practices adopted to address the ongoing coronavirus pandemic. Mayor Gregg, Councilwomen Finke and Fox, Councilmen Goldstein and Kortvelesy, Town Administrator Cronin, Zoning Administrator Newman, and Town Clerk Watkins participated in the meeting. Planning Commissioners Wayne Billian, Jim “Fig” Newton, Stan Ullner, Sharon Welch, and Ken Ostort were also in attendance.

Mayor Gregg called the meeting to order at 1:22PM. The Town Clerk confirmed that notice of the meeting was properly posted, and the requirements of the SC Freedom of Information Act had been met.

### ACTION ITEMS

#### 1. Temporary Use Permit: Camp St. Christopher Temporary Kitchen

Request from the St. Christopher Camp & Conference Center to locate a 46’ x 8.5’ temporary kitchen trailer at 4592 St. Christopher Lane

Mayor Gregg summarized the request from the St. Christopher Camp & Conference Center and the recommendation from the Planning Commission to approve the temporary kitchen trailer that is subject to Charleston County Building Services regulations and approve a refrigeration unit as well.

Council clarified with Zoning Administrator Newman that the refrigeration unit is subject to the same regulations from Charleston County Building Services that the temporary kitchen trailer is.

Councilwoman Finke moved to approve the temporary kitchen trailer along with a refrigeration unit that must be compliant to Charleston County Building Regulations, and to require a site plan to include the temporary refrigeration unit location; Councilwoman Fox seconded. All voted in favor.

**The request from the St. Christopher Camp & Conference Center was approved.**

### JOINT WORK SESSION WITH PLANNING COMMISSION

**1. Review and Discussion of Draft Development Standards Ordinance (DSO)**

Town Administrator Cronin along with consultant Paul LeBlanc summarized the process and edits done to the DSO and the final recommendations made by the DSO committee. Mr. LeBlanc also presented to Council and the Planning Commission the major changes to the DSO and how it will better improve the community.

Town Administrator Cronin summarized the next steps needed to approve the DSO.

Members clarified where the landscaping requirements came from and how they compare to the Seabrook Island Property Owner’s Association (SIPOA) rules and regulations.

Members discussed if there were any conflicts between the proposed regulations from the Town and SIPOA.

Members also clarified the language of “vacation club” for designation of certain class of properties on the island.

Members further clarified the regulations pertaining to walls and non-conforming walls.

Members clarified the reasoning to remove the agricultural zoning district, if there are any tax designations for this district, and the zoning for Jenkins Point and the how the changes will affect that area.

Town Administrator Cronin along with Mr. LeBlanc summarized the various zoning districts and how they compare to the current zoning districts for Seabrook Island.

**ADJOURN**

Councilwoman Finke moved to adjourn the meeting; Councilman Kortvelesy seconded. All voted in favor.

**The meeting adjourned at 4:01PM.**

Date: January 7, 2022

Prepared by: *Katharine E. Watkins*  
Town Clerk/Treasurer

# TOWN OF SEABROOK ISLAND

Town Council Work Session

January 11, 2022

Virtual Meeting (Zoom)

[Watch Live Stream \(YouTube\)](#)



## MINUTES

### 1. Call to Order – Roll Call – Freedom of Information

The January 11, 2022, Town Council Work Session was conducted via Zoom and was simultaneously made available to the public via YouTube live stream and by conference call, all in keeping with practices adopted to address the ongoing coronavirus pandemic. Mayor Gregg, Councilwomen Finke and Fox, Councilmen Goldstein and Kortvelesy, Town Administrator Cronin, and Town Clerk Watkins participated in the meeting.

Mayor Gregg called the meeting to order at 1:00PM. The Town Clerk confirmed that notice of the meeting was properly posted, and the requirements of the SC Freedom of Information Act had been met.

### 2. Guest Presentations

- Kathryn Basha, BCDCOG– One Region Roadmap Presentation

Ms. Basha was unable to make the presentation. Scott Barhight from the Charleston Metro Chamber of Commerce presented the One Region Roadmap to Council and updated them on the status of the overall project. This project, begun in 2016, is an outgrowth of the One Region Strategy.

Council discussed sharing the presentation with the public on Tidelines and on the Town's website.

- Mark Andrews – Seabrook Island Birders Presentation

Mr. Andrews presented Council a summary of activities undertaken by the Seabrook Island Birders on Seabrook and some of the projects they are working on to gather research on shorebirds.

Council clarified how the organization recruits' volunteers, and where their information is publicized on what they do on the beach.

Council discussed a potential resolution to endorse the Seabrook Island Birders program, as they have done in previous years.

### 3. Mayor John Gregg

- Request by the Seabrook Island Utility Commission (SIUC) for funding (ARPA distribution)

Mayor Gregg summarized a request dated 20 December 2021 by Seabrook Island Utility Commission (SIUC) for funding from the Town’s American Rescue Plan Act (ARPA) distribution. The total funding request is \$605,000 and the items of the request all fall within the scope of projects that are “eligible” under the Clean Water State Revolving Fund guidelines to which ARPA funding is aligned. While the amount of the SIUC request exceeds the distribution received by the Town in 2021, it is less than the total ARPA distribution the Town expects (\$928.5K). Mayor Gregg noted Commissioner Vancini informed him that the SIUC will be considering additional project proposals at its January meeting.

- Request by the Seabrooker for increased funding from the Town

Mayor Gregg summarized the correspondence from Mike Morris which informed the Town of a recent increase in printing costs for The Seabrooker. Mayor Gregg added the Town has a longstanding commitment to pay for publication of monthly articles authored by members of Council and staff. The cost of publication of those articles is reflected in the 2022 budget at the same rate as existed throughout 2021. Mayor Gregg noted the avenues Mr. Morris could pursue to get increased funds to offset the increase in printing.

Council clarified if the Community Promotions and Engagement Committee has reviewed this request, and that it will be discussed at their next meeting.

Council discussed potentially absorbing the increased cost of production in the Town’s FY 2022 budget.

**4. Town Council Members:**

- **Jeri Finke**

None.

- **Patricia Fox**

None.

- **Barry Goldstein**

Councilman Goldstein updated Council on the road improvement project with regards to the final design for Seabrook Island Road being completed by ESP. Councilman Goldstein mentioned in order to complete the road design for Seabrook Island Road, ESP would need to know the following:

- Final survey for the turn lane put in by Seafields
- Where each of the entries are on Seabrook Island Road
- The pavement used to be consistent as the current pavement is not consistent

Councilman Goldstein also noted that the current elevation used was not the County minimum benchmark and is off by at least a foot. In order to proceed with the design process, Councilman Goldstein suggested to have the engineers redo the elevations to meet the County minimum benchmark and have a meeting with everyone involved (i.e., Bohicket Marina, MUSC, Seafields, etc.) to notify them of this change.

Councilman Goldstein mentioned the PGA temporary encroachment has still not been fully restored and suggested in the future, the Town collect funds upfront to fix the temporary encroachment or deny permission for it to be made.

Councilman Goldstein informed Council the first Public Works Committee Meeting will be held on February 7<sup>th</sup> at 12:00PM.

Town Administrator Cronin summarized for Council the costs associated with the changes suggested by Councilman Goldstein to keep the road improvement design.

Council clarified that the items mentioned are the final items needed to complete the road improvement design and the next steps in the process.

- **Dan Kortvelesy**

Councilman Kortvelesy informed Council that the Public Safety Committee will meet on the 3<sup>rd</sup> Tuesday of every month at 10:00AM.

## **5. Town Administrator Joe Cronin**

- **Buildings & Grounds Manager Update**

Town Administrator Cronin updated Council on the status of the Buildings & Grounds Manager and what the next steps are. Town Administrator Cronin added that the Town has an agreement with the Greenery during the transition period of hiring this position for up to three months.

- **Council Chamber Upgrades Update**

Town Administrator Cronin updated Council on the upgrades to Council Chambers that has been completed this morning and the next upgrades to Council that hopefully will happen in 2022.

- **COVID Update**

Town Administrator Cronin updated Council on the mask requirement in Town Hall and on the COVID cases with staff.

- **Potential Amendment to Town Code regarding appointed positions in the Town**

Town Administrator Cronin discussed with Council changing the Town Code with regards to the appointment of positions in Town Hall, that they do not need to be done every



year. Specifically, to amend the appointment of the Town Clerk/Treasurer and the Zoning Administrator to mirror the language of the Town Administrator.

Council noted there was no objection to making these changes and will be discussed further during the next Council meeting.

## **6. Adjourn**

Councilwoman Finke moved to adjourn the meeting; Councilman Kortvelesy seconded. All voted in favor.

The meeting adjourned at 2:11 PM.

Date: January 18, 2022

Prepared by: *Katharine E. Watkins*  
Town Clerk/Treasurer

# **Town of Seabrook Island**

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## **Compiled Financial Statements And Supporting Schedules**

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**For the Month and Year Ended  
December 31, 2021**

**DUFFY & BASHA, CPAs  
631 ST. ANDREWS BLVD.  
CHARLESTON SC 29407**

***Accountant's Compilation Report***

Town of Seabrook Island  
Seabrook Island, South Carolina

Management is responsible for the accompanying financial statements of the Town of Seabrook Island, which comprise the balance sheet – modified cash basis as of December 31, 2021, and the related statement of revenue and expenditures – modified cash basis for the month and year then ended, and the accompanying supporting schedules, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

*Duffy & Basha, LLC*

Duffy & Basha, CPAs  
Charleston, South Carolina  
January 24, 2022

**Town of Seabrook Island**  
**Balance Sheet - Primary Government**  
**Modified Cash Basis**

December 31, 2021

Assets

Current Assets	
Operating Checking Account	\$ 657,940.19
Municipal Court Checking Account	19,150.12
Petty Cash	200.00
Prepaid Expenses	1,678.88
Due from Comcast	30,036.44
Other Receivables	163,360.00
Due from State	44,450.70
Due from County	56,637.40
Total Current Assets	<u>973,453.73</u>
Other Assets	
Investments	<u>6,080,278.98</u>
Total Assets	<u>\$ 7,053,732.71</u>

Liabilities and Net Assets

Liabilities	
Current Liabilities	
Accounts Payable	\$ 2,860.36
Other Accrued Liabilities	83,854.87
Total Liabilities	<u>86,715.23</u>
Net Assets	
Restricted Fund Balances	
Accommodations Tax	339,764.83
Charleston County Accommodations Tax	39,865.91
Alcohol Tax	35,277.44
American Rescue Plan Act (ARPA)	450,732.60
Total Restricted Fund Balances	<u>865,640.78</u>
Designated Fund Balances	
Emergency	2,120,639.30
Road & Drainage	594,357.22
Town Facilities	250,000.00
Vehicle Replacement	64,000.00
Total Designated Fund Balances	<u>3,028,996.52</u>
General Fund	
Total Fund Balances	<u>6,967,017.48</u>
Total Liabilities and Net Assets	<u>\$ 7,053,732.71</u>

**Town of Seabrook Island**  
**Statement of Revenues and Expenditures**  
**Modified Cash Basis**

For the Month and Year Ended December 31, 2021

	Current Year				Prior Year-to-Date
	Current Month	Year to Date	Annual Budget	% of Annual Budget	
Revenues					
Accommodations Tax - General Use	26,665.13	46,354.75	32,750.00	141.5%	37,105.26
Business Licenses	14,594.25	560,842.15	350,000.00	160.2%	467,197.40
Business Licenses - MASC	-	259,126.97	235,000.00	110.3%	245,005.32
Franchise Fees - BEC	162,000.00	162,000.00	165,000.00	98.2%	161,268.23
Franchise Fees - ATT U-verse	1,350.00	5,196.69	5,000.00	103.9%	5,551.00
Franchise Fees - Comcast	30,036.44	75,028.03	52,000.00	144.3%	58,858.07
Contractual Reimbursements	672.50	672.50	-	-	-
Court Fines	153.75	11,504.40	5,000.00	230.1%	7,775.00
Local Option Sales Tax - County	89,390.34	365,189.82	240,000.00	152.2%	303,741.44
Aid to Subdivisions - State	10,159.45	42,695.39	40,600.00	105.2%	40,637.80
Planning & Zoning Fees	9,950.00	197,900.00	145,000.00	136.5%	34,023.00
Building Permit Fees - County	6,192.98	27,772.10	15,000.00	185.1%	19,769.59
Interest - Investment Pool	668.45	6,399.46	50,000.00	12.8%	39,013.20
Interest - Checking Account	6.14	32.84	25.00	131.4%	21.40
Credit Card Convenience Fees	91.27	145.38	750.00	19.4%	-
Facility Rentals	-	-	100.00	-	50.00
Miscellaneous Income	37.69	236.25	275.00	85.9%	1,981.70
Sale of Assets	-	-	500.00	-	-
Total Revenues	351,968.39	1,761,096.73	1,337,000.00	131.7%	1,421,998.41

**Town of Seabrook Island**  
**Statement of Revenues and Expenditures**  
**Modified Cash Basis**

For the Month and Year Ended December 31, 2021

	Current Year			% of Annual Budget	Prior Year-to- Date
	Current Month	Year to Date	Annual Budget		
Expenditures					
Salaries	36,172.96	366,656.72	475,185.00	77.2%	317,143.52
Employer Social Security and Medicare	2,378.02	26,595.48	36,459.00	72.9%	25,645.90
Health and Dental Insurance	(2,637.48)	25,692.83	26,420.00	97.2%	23,112.69
Retirement	(2,784.46)	51,068.57	54,856.00	93.1%	37,487.04
Pre-Employment Expenses	-	829.49	300.00	276.5%	-
Insurance - Tort Liability	-	11,214.00	10,000.00	112.1%	9,234.00
Insurance - Fidelity Bond	-	764.00	750.00	101.9%	697.00
Insurance - Equipment	-	12,239.46	13,250.00	92.4%	12,269.72
Insurance - Worker's Compensation	-	2,890.00	2,000.00	144.5%	1,407.00
Insurance - Auto Liability	-	2,215.34	3,750.00	59.1%	2,087.13
Professional Services - Audit	-	14,000.00	15,000.00	93.3%	14,000.00
Professional Services - Accounting	3,631.79	16,326.26	14,000.00	116.6%	16,387.69
Professional Services - Engineering	4,739.65	12,885.67	35,000.00	36.8%	5,666.56
Professional Services - Legal	-	1,386.10	30,000.00	4.6%	9,087.50
Professional Services - Other	712.50	8,828.02	15,000.00	58.9%	38,405.47
Roadway Maintenance	-	16,559.68	30,000.00	55.2%	10,849.47
Equipment Maintenance	53,849.92	55,323.41	74,000.00	74.8%	16,825.29
Beach Maintenance	-	3,748.96	2,750.00	136.3%	9,334.01
Vehicle Maintenance	115.12	170.65	750.00	22.8%	190.75
Travel and Training	-	1,397.07	11,500.00	12.1%	505.86
Community Promotions	304.90	2,300.00	5,000.00	46.0%	-
Office Supplies	2,295.14	9,832.59	7,800.00	126.1%	6,903.44
Postage	301.50	3,730.29	5,000.00	74.6%	2,237.89
Planning and Zoning	-	251.10	750.00	33.5%	596.23
Printing	2,841.74	9,156.50	10,200.00	89.8%	2,831.91
Utilities	5,678.44	39,160.87	23,000.00	170.3%	21,423.66
Uniforms	-	-	1,350.00	-	-
Capital Expenditures	30,415.62	30,948.58	106,100.00	29.2%	5,204.48
Furniture and Equipment	6,017.53	6,726.97	8,500.00	79.1%	5,787.05
Telecommunication	1,389.75	13,421.86	19,700.00	68.1%	9,971.93
Emergency Telecommunication	-	5,736.00	7,500.00	76.5%	7,903.06
Council/Committee Expenditure	-	1,233.77	1,500.00	82.3%	262.80
Memberships, Dues and Subscriptions	512.03	18,342.90	19,650.00	93.3%	16,666.96
Website	231.19	862.95	600.00	143.8%	553.40
Equipment Rentals	416.66	6,357.11	6,000.00	106.0%	5,278.59
Advertising	2,154.01	13,736.09	12,200.00	112.6%	13,247.46
Contingency	240.47	8,935.99	30,000.00	29.8%	18,670.55
Bank Charges	87.66	1,692.58	1,950.00	86.8%	782.50
Contracted Services - Beach Patrol	-	59,282.00	20,000.00	296.4%	58,920.08
Contracted Services - IT	6,479.26	32,557.91	43,560.00	74.7%	30,713.90
Contracted Services - Landscaping	2,995.00	82,029.46	125,000.00	65.6%	95,991.50
Contracted Services - Other	1,867.78	24,660.35	28,800.00	85.6%	18,793.16
Election Expense	-	-	2,000.00	-	-
Vehicle Purchase Expenditures	-	-	28,000.00	-	-
Court Expenditures	10,430.76	19,511.40	8,500.00	229.5%	8,660.01
Emergency Preparedness	7,293.66	29,064.94	31,000.00	93.8%	16,498.04
Special Events	5,805.79	5,805.79	8,000.00	72.6%	7,622.03
Total Expenditures	<u>183,936.91</u>	<u>1,056,129.71</u>	<u>1,412,630.00</u>	<u>74.8%</u>	<u>905,857.23</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 168,031.48</u>	<u>704,967.02</u>	<u>(75,630.00)</u>	<u>-</u>	<u>516,141.18</u>

**Town of Seabrook Island**  
**Statement of Revenues and Expenditures**  
**Modified Cash Basis**

For the Month and Year Ended December 31, 2021

	Current Year			% of Annual Budget	Prior Year-to- Date
	Current Month	Year to Date	Annual Budget		
<b>Receipts to Be Used toward Restricted Fund Balances</b>					
State Accomodations Tax					
Advertising & Promotion	\$ 9,990.76	128,128.50	46,500.00	275.5%	72,631.53
Tourism	21,646.64	277,611.71	100,750.00	275.5%	157,368.31
Interest Income	28.07	237.30	750.00	31.6%	941.19
Total State Accomodation Tax	<u>31,665.47</u>	<u>405,977.51</u>	<u>148,000.00</u>		<u>230,941.03</u>
County Accomodations Tax - Charleston					
Receipts	-	80,387.42	-	-	-
Interest Income	3.32	19.34	20.00	96.7%	137.93
Total County Accomodations Tax - Charleston	<u>3.32</u>	<u>80,406.76</u>	<u>20.00</u>		<u>137.93</u>
Alcohol Tax					
Receipts	-	3,000.00	3,000.00	100.0%	6,000.00
Interest Income	2.80	36.62	100.00	36.6%	208.66
Total Alcohol Tax	<u>2.80</u>	<u>3,036.62</u>	<u>3,100.00</u>		<u>6,208.66</u>
ARPA					
Receipts	-	464,239.49	-	-	-
Interest Income	36.32	57.01	-	-	-
Total ARPA	<u>36.32</u>	<u>464,296.50</u>	<u>-</u>		<u>-</u>
Total Restricted Fund Receipts	<u>\$ 31,707.91</u>	<u>953,717.39</u>	<u>151,120.00</u>	<u>631.1%</u>	<u>237,287.62</u>
<b>Expenditures Used toward Restricted Fund Balances</b>					
State Accomodations Tax - Advertising and Promotion	66,833.55	128,038.50	46,500.00	275.4%	72,631.53
State Accomodations Tax - Tourism	2,242.72	153,450.02	188,750.00	81.3%	86,350.95
County A-Tax Expenditure	4,000.00	9,000.00	5,000.00	180.0%	15,000.00
Alcohol Tax Expense	-	-	10,000.00	-	-
ARPA Expenses	13,563.90	13,563.90	-	-	-
Total Used toward Restricted Funds	<u>\$ 86,640.17</u>	<u>304,052.42</u>	<u>250,250.00</u>	<u>121.5%</u>	<u>173,982.48</u>
<b>Receipts to Be Used toward Designated Fund Balances</b>					
Emergency Fund					
Emergency Fund Receipts	\$ -	13,030.48	-	-	25,902.76
Total Emergency Fund	<u>-</u>	<u>13,030.48</u>	<u>-</u>		<u>25,902.76</u>
Total Designated Fund Receipts	<u>\$ -</u>	<u>13,030.48</u>	<u>-</u>	<u>-</u>	<u>25,902.76</u>
<b>Expenditures Used toward Designated Fund Balances</b>					
Emergency Fund	-	-	-	-	21,449.40
Capital Expenditures - Road and Drainage	5,840.00	50,060.00	50,000.00	100.1%	76,682.78
Total Used toward Designated Funds	<u>\$ 5,840.00</u>	<u>50,060.00</u>	<u>50,000.00</u>	<u>100.1%</u>	<u>98,132.18</u>

## **Supporting Schedules**



**TOWN OF SEABROOK ISLAND  
ACCOMODATIONS TAX  
FYE 12/31/2021**

DATE	DUE FROM STATE	GENERAL 5%	ADVERT 30%	TOURISM 65%	TOTAL
TOTALS 12/31/2020	55,387.40	-	-	205,465.08	205,465.08
AUDITORS' ADJUSTMENT				-	-
ADJUSTED BEGINNING BALANCE	55,387.40	-	-	205,465.08	205,465.08
Jan-21 Interest Income		-	-	24.42	24.42
TOTALS 1/31/2021	55,387.40	-	-	205,489.50	205,489.50
Feb-21 Ck# 6919 - Chas Area Convention Center			(17,490.76)		(17,490.76)
Less: 2020 Accruals			17,490.76		17,490.76
Interest Income		-	-	20.29	20.29
TOTALS 2/28/2021	55,387.40	-	-	205,509.79	205,509.79
Mar-21 Interest Income		-	-	20.84	20.84
TOTALS 3/31/2021	55,387.40	-	-	205,530.63	205,530.63
Apr-21 Received from State		2,267.68	13,606.08	29,479.83	45,353.59
Transferred to General Fund		(2,267.68)			(2,267.68)
Ck# 7011 - Chas Area Convention Center			(13,606.08)		(13,606.08)
Interest Income		-	-	22.16	22.16
TOTALS 4/30/2021	55,387.40	-	-	235,032.62	235,032.62
May-21 Ck# 7014 - East Coast Pyrotechnics				(2,475.00)	(2,475.00)
Ck# 7022 - Island Beach Services				(7,071.00)	(7,071.00)
Interest Income		-	-	19.90	19.90
TOTALS 5/31/2021	55,387.40	-	-	225,506.52	225,506.52
Jun-21 Ck# 7048 - Island Beach Services				(22,130.00)	(22,130.00)
Ck# 7055 - Lowcountry Marine Mammal				(2,341.71)	(2,341.71)
Ck# 7070 - Island Beach Services				(48,284.00)	(48,284.00)
Ck# 7071 - Brian Yuncker				(140.00)	(140.00)
Ck# 7072 - William Foxe				(100.00)	(100.00)
Interest Income		-	-	11.12	11.12
TOTALS 6/30/2021	55,387.40	-	-	152,521.93	152,521.93

**TOWN OF SEABROOK ISLAND  
ACCOMODATIONS TAX  
FYE 12/31/2021**

DATE		DUE FROM STATE	GENERAL 5%	ADVERT 30%	TOURISM 65%	TOTAL
Jul-21	Received from State		7,933.14	47,598.87	103,130.88	158,662.89
	Transferred to General Fund		(7,933.14)			(7,933.14)
	Ck# 7092 - East Coast Pyrotechnics				(8,250.00)	(8,250.00)
	Ck# 7113 - Chas Area Convention Center			(47,598.87)		(47,598.87)
	Ck# 7101 - Lowcountry Marine Mammal				(910.20)	(910.20)
	Ck# 7120 - Island Beach Services				(42,515.00)	(42,515.00)
	Interest Income		-	-	18.41	18.41
	TOTALS 7/31/2021	55,387.40	-	-	203,996.02	203,996.02
Aug-21	Ck# 7142 - Lowcountry Marine Mammal				(1,080.20)	(1,080.20)
	Interest Income		-	-	17.52	17.52
	TOTALS 8/31/2021	55,387.40	-	-	202,933.34	202,933.34
Sep-21	Ck# 7166 - Alan Fleming Tennis Tourn.				(12,500.00)	(12,500.00)
	Ck# 7182 - Lowcountry Marine Mammal				(1,165.20)	(1,165.20)
	Interest Income		-	-	16.07	16.07
	TOTALS 9/30/2021	55,387.40	-	-	189,284.21	189,284.21
Oct-21	Ck# 7198 - Lowcountry Marine Mammal				(1,114.20)	(1,114.20)
	Interest Income				13.74	13.74
	TOTALS 10/31/2021	55,387.40	-	-	188,183.75	188,183.75
Nov-21	Received from State		9,488.80	56,932.79	123,354.36	189,775.95
	Transferred to General Fund		(9,488.80)			(9,488.80)
	Ck# 7238 - Lowcountry Marine Mammal				(1,130.79)	(1,130.79)
	Interest Income		-	-	24.76	24.76
	TOTALS 11/30/2021	55,387.40	-	56,932.79	310,432.08	367,364.87
Dec-21	Ck# 7262 - Chas Area Convention Center			(56,926.79)		(56,926.79)
	Ck# 7275 - Chas Area Convention Center			(6.00)		(6.00)
	Ck# 7268 - Lowcountry Marine Mammal				(1,182.52)	(1,182.52)
	Ck# 7287 - Lowcountry Marine Mammal				(1,060.20)	(1,060.20)
	Accrued Receivable from State		26,665.13	9,900.76	21,646.64	58,212.53
	Transferred to General Fund		(26,665.13)			(26,665.13)
	Accrued Payable - Acha Area Conv Center			(9,900.76)		
	Interest Income		-	-		-
	TOTALS 12/31/2021	55,387.40	-	-	329,836.00	339,736.76

**TOWN OF SEABROOK ISLAND  
CHARLESTON COUNTY ACCOMODATIONS TAX  
FYE 12/31/2021**

DATE	DUE FROM COUNTY	REVENUES	EXPENDITURES	TOTAL
TOTALS 12/31/2020	-	-	-	7,459.89
ADJUSTMENT TO ESTIMATE	-	-	-	-
ADJUSTED BEGINNING BALANCE	-	-	-	7,459.89
Jan-21 Interest Income	-	0.89	-	0.89
TOTALS 1/31/2021	-	0.89	-	7,460.78
Feb-21 Interest Income	-	-	-	-
TOTALS 2/28/2021	-	0.89	-	7,460.78
Mar-21 Interest Income	-	0.76	-	0.76
TOTALS 3/31/2021	-	1.65	-	7,461.54
Apr-21 Interest Income	-	0.70	-	0.70
TOTALS 4/30/2021	-	2.35	-	7,462.24
May-21 Interest Income	-	0.66	-	0.66
TOTALS 5/31/2021	-	3.01	-	7,462.90
Jun-21 Interest Income	-	0.54	-	0.54
TOTALS 6/30/2021	-	3.55	-	7,463.44
Jul-21 Interest Income	-	0.67	-	0.67
TOTALS 7/31/2021	-	4.22	-	7,464.11
Aug-21 Interest Income	-	0.64	-	0.64
TOTALS 8/31/2021	-	4.86	-	7,464.75
Sep-21 Received from State	-	44,000.00	-	44,000.00
Interest Income	-	2.42	-	2.42
TOTALS 9/30/2021	-	44,007.28	-	51,467.17
Oct-21 Interest Income	-	3.75	-	3.75
TOTALS 10/31/2021	-	44,011.03	-	51,470.92
Nov-21 Received from State	-	36,387.42	-	36,387.42
Reimburse General Fund - Beach Patrol	-	(40,000.00)	-	(40,000.00)
Reimburse General Fund - Christmas Events	-	(4,000.00)	-	(4,000.00)
Interest Income	-	4.25	-	4.25
TOTALS 11/30/2021	-	36,402.70	-	43,862.59
Dec-21 Payable to Innovative Event Services	-	-	(4,000.00)	(4,000.00)
Interest Income	-	-	-	-
TOTALS 12/31/2021	-	36,402.70	(4,000.00)	39,862.59

**TOWN OF SEABROOK ISLAND  
MISCELLANEOUS RESTRICTED FUNDS  
FYE 12/31/2021**

DATE	Alcohol Tax	American Rescue Plan Act (ARPA)
TOTALS 12/31/2020	32,244.00	
AUDITORS' ADJUSTMENT	-	
ADJUSTED BEGINNING BALANCE	<u>32,244.00</u>	
Jan-21 Interest Income	3.83	
TOTALS 1/31/2021	<u>32,247.83</u>	
Feb-21 Interest Income	-	
TOTALS 2/28/2021	<u>32,247.83</u>	
Mar-21 Interest Income	3.27	
TOTALS 3/31/2021	<u>32,251.10</u>	
Apr-21 Interest Income	3.04	
TOTALS 4/30/2021	<u>32,254.14</u>	
May-21 Received from state	3,000.00	
Interest Income	3.11	
TOTALS 5/31/2021	<u>35,257.25</u>	
Jun-21 Interest Income	2.57	
TOTALS 6/30/2021	<u>35,259.82</u>	
Jul-21 Interest Income	3.18	
TOTALS 7/31/2021	<u>35,263.00</u>	
Aug-21 Interest Income	3.04	
TOTALS 8/31/2021	<u>35,266.04</u>	
Sep-21 Interest Income	2.89	
TOTALS 9/30/2021	<u>35,268.93</u>	
Oct-21 Received from State		464,239.49
Interest Income	2.57	
TOTALS 10/31/2021	<u>35,271.50</u>	<u>464,239.49</u>
Nov-21 Interest Income	3.14	20.69
TOTALS 11/30/2021	<u>35,274.64</u>	<u>464,260.18</u>
Dec-21 ARPA Premium		(13,563.90)
Interest Income		
TOTALS 12/31/2021	<u>35,274.64</u>	<u>450,696.28</u>

**TOWN OF SEABROOK ISLAND  
MISCELLANEOUS DESIGNATED FUNDS  
FYE 12/31/2021**

DATE	Emergency	Road and Drainage	Town Facilities	Vehicle Replacement Fund
TOTALS 12/31/2020	2,007,608.82	423,667.22	250,000.00	15,000.00
AUDITORS' ADJUSTMENT	-	-	-	-
ADJUSTED BEGINNING BALANCE	2,007,608.82	423,667.22	250,000.00	15,000.00
Jan-21 Per Town Council	100,000.00	220,000.00	-	49,000.00
TOTALS 1/31/2021	2,107,608.82	643,667.22	250,000.00	64,000.00
Feb-21 No Activity	-	-	-	-
TOTALS 2/28/2021	2,107,608.82	643,667.22	250,000.00	64,000.00
Mar-21 Ck# 6953 - ESP Associates, Inc.	-	(100.00)	-	-
Ck# 6985 - ESP Associates, Inc.	-	(8,407.50)	-	-
TOTALS 3/31/2021	2,107,608.82	635,159.72	250,000.00	64,000.00
Apr-21 No Activity	-	-	-	-
TOTALS 4/30/2021	2,107,608.82	635,159.72	250,000.00	64,000.00
May-21 Ck# 7017 - ESP Associates, Inc.	-	(2,812.50)	-	-
TOTALS 5/31/2021	2,107,608.82	632,347.22	250,000.00	64,000.00
Jun-21 No Activity	-	-	-	-
TOTALS 6/30/2021	2,107,608.82	632,347.22	250,000.00	64,000.00
Jul-21 Ck# 7106 - ESP Associates, Inc.	-	(840.00)	-	-
TOTALS 7/31/2021	2,107,608.82	631,507.22	250,000.00	64,000.00
Aug-21 No Activity	-	-	-	-
TOTALS 8/31/2021	2,107,608.82	631,507.22	250,000.00	64,000.00
Sep-21 No Activity	-	-	-	-
TOTALS 9/30/2021	2,107,608.82	631,507.22	250,000.00	64,000.00
Oct-21 State FEMA Reimbursement	13,030.48	-	-	-
TOTALS 10/31/2021	2,120,639.30	631,507.22	250,000.00	64,000.00
Nov-21 Ck# 7237 - ESP Associates, Inc.	-	(31,310.00)	-	-
TOTALS 11/30/2021	2,120,639.30	600,197.22	250,000.00	64,000.00
Dec-21 Ck# 7265 - ESP Associates, Inc.	-	(5,120.00)	-	-
Ck# 7284 - ESP Associates, Inc.	-	(720.00)	-	-
TOTALS 12/31/2021	2,120,639.30	594,357.22	250,000.00	64,000.00

**TOWN OF SEABROOK ISLAND  
RESOLUTION NO. 2022-01  
ADOPTED \_\_\_\_\_**

**A RESOLUTION DIRECTING THE EXPENDITURE OF GENERAL FUND REVENUES IN  
EXCESS OF BUDGETED AMOUNT**

**WHEREAS**, the Town of Seabrook Island's 2022 Fiscal Year Budget was adopted by Ordinance No. 2021-16 on December 14, 2021; and

**WHEREAS**, the adopted 2022 Fiscal Year Budget anticipated costs for publication of monthly articles by members of Town Council and Staff in the SEABROOKER, a newspaper serving the Seabrook Island community, at a monthly cost of \$725 (the same cost to the Town as was incurred for the 2021 Fiscal Year); and

**WHEREAS**, the Town has been informed of an increase in printing costs for the SEABROOKER and has been asked to increase the amount paid by the Town for the monthly publication of said articles to \$800; and

**WHEREAS**, the Town's 2022 Fiscal Year budget includes an expenditure contingency for unplanned and unbudgeted expenditures; and

**WHEREAS**, pursuant to Section 3 of the ordinance adopting the 2022 Fiscal Year Budget the Mayor has the authority to approve any reasonable unbudgeted expenditure which may exceed a particular budget line item, but which will not cause the total annual expenditures to exceed the total amount of the 2022 Fiscal Year Budget; and

**WHEREAS**, the amount of increase requested for monthly publication of articles in the SEABROOKER is substantially less than the expenditure contingency so that an increase in the expenditure for said monthly publication of articles will not exceed the total amount of the 2022 Fiscal year Budget;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council for the Town of Seabrook Island:

1. The amount to be paid for said monthly publication of articles in the SEABROOKER shall be increased from \$725 (\$8,700 for 2022 Fiscal Year) to \$800 per month (\$9,600 for 2022 Fiscal Year).

**SIGNED AND SEALED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022, having been duly adopted by the Town Council for the Town of Seabrook Island on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Signed: \_\_\_\_\_

John Gregg, Mayor

**From:** [Mike Morris](#)  
**To:** [John Gregg](#)  
**Subject:** Seabrooker  
**Date:** Friday, January 7, 2022 8:51:23 AM

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John,

We have just been informed by our printer that costs will be going up this year. As a result, we are trying to get a bit more income from or sponsors and advertisers.

I spoke to Joe about this and this and he let me know that the budget process for this year has been completed. Of course, I wish I had the cost additions at that time!

You currently give us a generous \$725 each month. I was hoping to push that up to 800.

Any chance for that and if so, how should I proceed?

Mike Morris