



## **Minutes of the Seabrook Island Utility Commission Regular Meeting**

**January 19th, 2022**

Due to Covid-19 mandates, the meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. Meeting was called to order by Chairperson Smith-Jones at 9:32 AM.

Commissioners Present: Vancini, Ferland, and Smith-Jones.

Others Present: Tommy West, Beth Geiss and Chris Houghton from Louis Berger.

**Upon a motion by Vancini and second by Ferland the minutes of the November 17th, 2021 meeting were approved.**

### **FINANCIAL REPORT November and December, by Ms. Geiss**

We remain within normal variation of the budget for the year.

Net income for the month of November was a surplus of \$ 47,250. Capital charges for the month of November were \$ 55,170. After adjusting for Bond/Notes principal payments and Capital, November showed a deficit of \$ 3,407.

Net income for the month of December was a surplus of \$ 61,728. Capital charges for the month of December were \$ 39,372. After adjusting for Bond/Notes principal payments and Capital, December showed a surplus of \$ 29,100.

Year to date reflects a net income of \$ 900,675. After Capital expenditures of \$ 745,860 and debt service principal, YTD there is a surplus of \$ 227,040. Available Cash as of December 31, 2021, is \$ 2,758,159.

Monthly invoices and payables were approved electronically by the Commissioners prior to the meeting.

## **OPERATIONS REPORT November and December, by Mr. West**

### **SEABROOK WATER RESOURCE FACILITY**

November - Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.341 million gallons per day (MGD). The maximum daily flow was 0.432 million gallons for the month. The average effluent Total Suspended Solids (TSS) was 4 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 3 mg/l, indicating excellent process control.

November - Total effluent & deep well pumped to Seabrook golf courses for irrigation was 6.428 million gallons effluent and 18.047 million gallons deep well. Total effluent and deep well pumped to Oak Point golf course was 4.194 million gallons effluent and 0.000 million gallons deep well.

December - Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.3131 million gallons per day (MGD). The maximum daily flow was 0.424 million gallons for the month. The average effluent Total Suspended Solids (TSS) was 4 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 4 mg/l, indicating excellent process control.

December - Total effluent & deep well pumped to Seabrook golf courses for irrigation was 7.929 million gallons effluent and 10.855 million gallons deep well. Total effluent and deep well pumped to Oak Point golf course was 3.907 million gallons effluent and 0.000 million gallons deep well.

### **SEABROOK WATER DISTRIBUTION**

November - SIUC delivered 29,835,300 gallons of water for the month compared to 23,575,000 gallons last year.

December - SIUC delivered 18,724,688 gallons of water for the month compared to 17,448,960 gallons last year.

### **OLD BUSINESS**

ARPA Funds – Commissioner Vancini updated the Commission on potential projects inside the SIUC that could qualify for the funds. The next step is a review by the Town of Seabrook.

Review of Engineering Study Proposals – 3 proposals to conduct a study of the future expansion/optimization options for the sewer treatment facility were reviewed by Management. The Commission asked Management for additional detail on one of the proposals. Management will return to the Commission when complete.

Staffing – Mr. Houghton and Tommy West provided an update to the Board on open positions. After a recommendation from Mr. Houghton, Mr. West and Ms. Geiss a motion was made by Mr. Vancini and seconded by Mr. Ferland to approve an offer for the open Accounting position. Motion passed.

## **NEW BUSINESS**

SUIC 2022 Meeting Schedule will be the 3<sup>rd</sup> Wednesday of each month at 9:30am.

A motion was made by Vancini and seconded by Ferland at 10:58 to adjourn the open meeting. Motion passed; open meeting was adjourned.

There was no Executive Session.

The next regular meeting of the Commission is scheduled for February 16th, 2022 at 9:30 am via a Zoom video conference call.

February 28,2022  
Date

*Katharine Watkins*  
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Town Clerk