

2020
Business License Application

TOWN OF SEABROOK ISLAND
2001 Seabrook Island Rd.
Seabrook Island, SC 29455

Office (843) 768-9121

The business license is due January 1st and expires December 31st
Town Ordinance requires a Business License before conducting business or giving proposals or estimates.
Non-compliance of the business license ordinance may result in a Municipal fine

New License _____

Renewal _____ Renewals are due January 1st----- 5% late penalty per month after January 31st _____ Changes or correction to the mailing address

Applicant or Business Name: _____

Telephone Number: _____ Cell: _____ Fax: _____

Mailing Address: _____

City _____ State _____ zip code _____

Email Address: _____

Contact person for Business License: _____

Rental Property: Effective July 21, 2018 Please note the requirement to display a current business license number on all commercial advertisements for rental properties.

Class 8 General Contractors, Residential Builders and Specialty Trade Contractors must provide a copy of the following documents:

- South Carolina Builders License or Specialty Trade License
- **General Liability Insurance is required.** Certificates may be attached with the application, emailed to lsteams@townofseabrookisland.org or hsprings@townofseabrookisland.org
- **A certificate of insurance for Workers Compensation is necessary when required by South Carolina law**
- Contractors that are residents of the Town of Seabrook Island should complete lines A-C

Rate Classes 1 -7 complete lines A, B and C reference the business license of the prior year

For assistance, contact Seabrook Island Town Hall 843-768-9121

Trade/Occupation: _____ Rate Class _____

A. Total Gross Income for preceding calendar year \$ _____

B. Allowable Ordinance Deductions
(Gross income from other Municipalities) \$ _____

C. Gross Income for **Seabrook Island**
Without deductions for service costs, loss, labor or materials \$ _____

Federal I.D. number / Social Security: _____

The IRS has issued a ruling that a copy of your federal income tax return may be attached to your business license application. You may do so, but you are not required to attach your federal return unless a specific request is made for audit purposes. I (we) do hereby certify that the information given in this application is true and that the gross income is accurately reported, or estimated for a new business without deductions. I am aware that all ordinances relating to the building, electrical, plumbing, fire and zoning codes must be complied with before this license can be issued.

Signature of Applicant: _____ Date: _____

License Fee \$ _____

[Check or cash]

Late Penalty 5% of the license fee per month after Jan 31st \$ _____

Business license Identification Decals (add \$1 per vehicle) \$ _____

TOTAL \$ _____