



## **Minutes of the Seabrook Island Utility Commission Regular Meeting**

**February 16th, 2022**

Due to Covid-19 mandates, the meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. Meeting was called to order by Chairperson Smith-Jones at 9:32 AM.

Commissioners Present: Vancini, Ferland, and Smith-Jones.

Others Present: Tommy West, Beth Geiss and Chris Houghton from Louis Berger.

**Upon a motion by Vancini and second by Ferland the minutes of the January 19th, 2022 meeting were approved.**

### **FINANCIAL REPORT January, by Ms. Geiss**

We remain within normal variation of the budget for the year.

January results reflect the rate increase approved last year.

Net income for the month of January was a surplus of \$ 108,134. There were no capital charges in January. After adjusting for Bond/Notes principal payments January showed a surplus \$ 109,883.

Available Cash as of January 31, 2022 is \$ 2,845,321.

Ms. Geiss reviewed bad debt write-offs for 2021 of \$240.05 from 5 accounts. **Upon a motion by Vancini and seconded by Ferland the bad debt write-offs for 2021 were approved.**

The Annual Audit will begin in mid-March.

Monthly invoices and payables were approved electronically by the Commissioners prior to the meeting.

## OPERATIONS REPORT January, by Mr. West

### SEABROOK WATER RESOURCE FACILITY

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.313 million gallons per day (MGD). The maximum daily flow was 0.420 million gallons for the month.

The average effluent Total Suspended Solids (TSS) was 3 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 3 mg/l, indicating excellent process control.

Total effluent & deep well pumped to Seabrook golf courses for irrigation was 3.182 million gallons effluent and 0.000 million gallons deep well. Total effluent and deep well pumped to Oak Point golf course was 3.822 million gallons effluent and 0.000 million gallons deep well.

### SEABROOK WATER DISTRIBUTION

SIUC delivered 19,939,600 gallons of water for the month compared to 18,374,410 gallons last year.

### OLD BUSINESS

ARPA Funds – Commissioner Vancini updated the Commission and the SIUC requests remain under review by the Town of Seabrook. Management will continue to look for additional potential projects for consideration.

Review of Engineering Study Proposals – Management reviewed the final Black & Veatch (B&V) proposal to review and update the Plant Engineering Study. **A motion was made by Vancini and seconded by Ferland to approve the B&V contract. The Motion passed.** Phase 1 of the contract should begin in the coming month.

### NEW BUSINESS

None

A motion was made by Vancini and seconded by Ferland at 10:58 to adjourn the open meeting. Motion passed; open meeting was adjourned.

Executive Session commenced at 10:03 and ended at 10:33.

The next regular meeting of the Commission is scheduled for February 16th, 2022 at 9:30 am via a Zoom video conference call.

March 20, 2022

Date

*Katharine Watkins*

Town Clerk