



## **Minutes of the Seabrook Island Utility Commission Regular Meeting**

**March 15th, 2023**

The meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. Meeting was called to order by Commissioner Smith-Jones at 9:30 AM.

Commissioners Present: Smith-Jones, Ferland, Buchman  
Others Present: Tommy West and Sara Silva from SIUC Management and 2 Woodward & Curran representatives: Fred Rogers and Brian Ravens. Also Joe Cronin from the Town of Seabrook.

**A motion by Ferland and seconded by Buchman to accept the minutes of the February 15<sup>th</sup> 2023 and February 22<sup>nd</sup> 2023. Motion approved 3-0.**

### **FINANCIAL REPORT February, by Mr. Raven**

February Invoices were approved via email.

We remain within normal variation of the budget for the year.

Net income for the month of February was a surplus of \$ 91,651. During the month Capital acquisitions were \$40,086. After adjusting for Bond/Notes principal payments and capital, December showed a Surplus of \$52,401.

On a year-to-date basis, net income is \$142,758 for the month ending February 28th. After adjustments for Capital purchases and debt principal payments, there is a surplus of \$101,394.

Available Cash as of February 28, 2023, is \$ 3,431,377.

### **OPERATIONS REPORT February, by Mr. West**

**SEABROOK WATER RESOURCE FACILITY**

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.367 million gallons per day (MGD). The maximum daily flow was 0.431 million gallons for the month. The average effluent Total Suspended Solids (TSS) was 11 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 8 mg/l, indicating excellent process control.

### **SEABROOK WATER DISTRIBUTION**

SIUC delivered 10,544,956 gallons of water for the month compared to 14,083,870 gallons last year. The accounted for water received for the month from St Johns 92.92% compared to 92.03% last year.

Total effluent & deep well pumped to Seabrook golf courses for irrigation was 12.329 million gallons effluent and 0.000 million gallons deep well. Total effluent and deep well pumped to Oak Point golf course was 4.799 million gallons effluent and 0.000 million gallons deep well.

### **OLD BUSINESS**

Staffing – W&C is focused on staffing 3 technical positions and 1 administrative position.

SCIIP Funding Opportunities – We continue to wait for State Review. A decision is not expected before the end of Q1 2023.

Potential New Developments – SIUC is reviewing and preparing an Ability to Serve letter for the Bohicket Marina Expansion. SIUC has sufficient capacity to serve this expansion but the ability to serve will be conditioned on the Town of Seabrook annexing the property.

### **NEW BUSINESS**

3800 feet of sewer line was inspected this month including both main and lateral lines. The lines were in good condition. We may re-line ~600 feet of line near the Seabrook Golf Club in the coming year as some wear was noted.

**A motion was made by Ferland and seconded by Smith-Jones at 10:30 to adjourn the open meeting. Motion passed; open meeting was adjourned.**

Executive Session was not needed.

The next regular meeting of the Commission is scheduled for April 19th, 2023 at 9:30 am via Zoom video conference call.

May 1, 2023  
\_\_\_\_\_  
Date

*Katharine Watkins*  
\_\_\_\_\_  
Town Clerk