



Minutes of the Seabrook Island Utility Commission Regular Meeting

April 20th, 2023

The meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. Meeting was called to order by Commissioner Smith-Jones at 9:33 AM.

Commissioners Present: Smith-Jones, Ferland, Buchman

Others Present: Tommy West and Sara Silva from SIUC Management and 3 Woodward & Curran representatives: Fred Rogers, Brian Ravens Steve L (Safety Lead).

A motion by Ferland and seconded by Buchman to accept the minutes of the March 15th 2023 and February 22nd 2023. Motion approved 3-0.

FINANCIAL REPORT March, by Mr. Raven

Invoices were approved via email.

We remain within normal variation of the budget for the year.

Net income for the month of March was a surplus of \$ 42,495. During the month Capital acquisitions were \$102,176. After adjusting for Bond/Notes principal payments and capital, March showed a deficit of \$52,558.

On a year-to-date basis, net income is \$185,254 for the month ending March 31st. After adjustments for Capital purchases and debt principal payments, there is a surplus of \$48,836.

Available Cash as of March 31, 2023, is \$ 3,286,482.

OPERATIONS REPORT March, by Mr. West

W&C completed their Health and Safety initial evaluation including significant on-site training for employees. There were no significant findings. Multiple improvements were identified and Management is working through the corrective action list.

3 external inspections were completed sat with no significant findings – Sanitary Survey, Treatment Plant Inspection and the Lab Inspection.

Normal pipe inspections continue. As a part of the normal maintenance program there is a potential this year to reline some pipe near Pump Station 1 as well as to rebuild several manholes.

SEABROOK WATER RESOURCE FACILITY

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.374 million gallons per day (MGD). The maximum daily flow was 0.431 million gallons for the month. The average effluent Total Suspended Solids (TSS) was 10 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 6 mg/l, indicating excellent process control.

SEABROOK WATER DISTRIBUTION

SIUC delivered 14,330,342 gallons of water for the month compared to 16,404,296 gallons last year.

Total effluent & deep well pumped to Seabrook golf courses for irrigation was 9.798 million gallons effluent and 3.513 million gallons deep well. Total effluent and deep well pumped to Oak Point golf course was 7.473 million gallons effluent and 0.000 million gallons deep well.

OLD BUSINESS

Staffing – W&C filled the open administrative position and one of the three open technical positions.

SCIIP Funding Opportunities – We continue to wait for State Review.

Potential New Developments – SIUC is reviewing and preparing an Ability to Serve letter for the Bohicket Marina Expansion while awaiting resolution of historic easement item resolution.

NEW BUSINESS

A motion was made by Ferland and seconded by Smith-Jones at 10:17 to adjourn the open meeting. Motion passed; open meeting was adjourned.

Executive Session was not needed.

The next regular meeting of the Commission is scheduled for May 17th, 2023 at 9:30 am via Zoom video conference call.

July 20, 2023

Date

Katharine Watkins

Asst. Town Administrator