



Minutes of the Seabrook Island Utility Commission Regular Meeting

June 15, 2022

The meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. Meeting was called to order by Chairperson Smith-Jones at 9:33 AM.

Commissioners Present: Vancini and Smith-Jones.

Others Present: Tommy West, Beth Geiss and Sara Silva; Chris Houghton LBH until 9:51am, and David Irwin, Maudlin & Jenkins until 9:51am.

A motion by Vancini and second by Smith-Jones to accept the minutes of the May 18, 2022 meeting. Motion approved.

A motion by Vancini and second by Smith-Jones to accept the minutes of the June 13, 2022 Special Meeting. Motion approved.

Chair Smith-Jones requested that David Irwin of Maudlin & Jenkins present the 2021 Audit Review at this time. Mr. Irwin presented to the Commission the review concluding with "a clean opinion with no Audit findings." SIUC thanked Mr. Irwin and the staff, particularly Ms. Beth Geiss and Mr. Tommy West for their continued financial work that produced the clean report.

Motion made by Vancini and seconded by Smith-Jones to accept the 2021 Audit as presented. Motion passed.

FINANCIAL REPORT April, by Ms. Geiss

We remain within normal variation of the budget for the year.

Net income for the month of May was a surplus of \$ 67,746. Capital acquisitions in May were sewer equipment totaling \$ 37,336. After adjusting for Bond/Notes principal payments and Capital, May showed a surplus \$ 36,606.

On a year-to-date basis, net income is \$ 524,257. After adjustments for Capital and debt principal payments, there is a surplus of \$ 420,221. Since June 1, 2021, SIUC has collected Impact Fees totaling \$ 254,307.

Available Cash as of May 31, 2022, is \$ 3,123,096.

Monthly invoices and payables were approved electronically by the Commissioners prior to the meeting.

OPERATIONS REPORT May, by Mr. West

SEABROOK WATER RESOURCE FACILITY

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.356 million gallons per day (MGD). The maximum daily flow was 0.490 million gallons for the month. Total effluent & deep well pumped to Seabrook golf courses for irrigation was 0.00 million gallons effluent and 29.376 million gallons deep well. Total effluent and deep well pumped to Oak Point golf course was 12.629 million gallons effluent and 1.415 million gallons deep well.

SEABROOK WATER DISTRIBUTION

SIUC delivered 25,255,500 gallons of water for the month compared to 26,909,512 gallons last year. The accounted for water received for the month from St Johns 97.41% compared to 94.23% last year.

OLD BUSINESS

Black and Veatch Engineering Study review, ARPA Funds, Impact Fees- Updated ARPA submission by Vancini to the Town Council will be sent over shortly. Request is for new meters needed for Seabrook Island customers. Discussion of the Updated TM Report from Black and Veatch. Report indicates a need for upgrades in Phase I for the holding pond expansion and Phase II for a new clarifier, grit removal, and other capital improvements. Report indicates over 10 million in expansion needs due to new services coming online. SIUC discussed need to raise Impact Fees to \$7500 to help cover some of the costs. Mr. West presented an analysis to support the need to raise the Impact Fee to \$7,500. Further, SIUC discussed requesting proposals to submit for SCIIP funds to help meet the more immediate funding needs.

Vancini made a motion and seconded by Smith-Jones to raise the SIUC Impact Fee effect immediately to \$7,500. Motion passed.

Staffing – there are multiple open positions which LBH is working on to fill.

NEW BUSINESS

No new business.

A motion was made by Vancini and seconded by Smith-Jones at 10:48 to adjourn the open meeting. Motion passed; open meeting was adjourned.

Executive Session commenced at 10:48 and ended at 11:08.

Regular meeting was adjourned at 11:09 am.

The next regular meeting of the Commission is scheduled for July 20th, 2022 at 9:30 am via Zoom video conference call.

August 9, 2022

Date

Katharine Watkins

Town Clerk