

Discretionary Grants Committee Regular Meeting

May 20, 2026 – 10:00 AM

[Watch Live on YouTube](#)

Seabrook Island Town Hall, Council Chambers
2001 Seabrook Island Road
Seabrook Island, SC 29455



AGENDA

CALL TO ORDER, ROLL CALL, AND FOIA STATEMENT

ELECTION OF A TEMPORARY CHAIRPERSON

APPROVAL OF MINUTES

April 22, 2026

Discretionary Grants Committee Special Called Meeting

ITEMS FOR ACTION

Grant Requests

- 1.) **Entity:** Exchange Club of Kiawah – Seabrook Foundation
Amount: \$1,500.00
- 2.) **Entity:** Seabrook Island Greenspace Conservancy
Amount: \$5,000.00
- 3.) **Entity:** Seabrook Island Village
Amount: \$3,500.00

COMMITTEE COMMENTS

ADJOURNMENT

Discretionary Grants Committee Special Called Meeting

April 22, 2026 – 9:00 AM

[View Meeting on YouTube](#)

Seabrook Island Town Hall, Council Chambers
2001 Seabrook Island Road
Seabrook Island, SC 29455



MINUTES

CALL TO ORDER

Chairman Faulkner called the meeting to order at 9:04 pm.

ROLL CALL

Committee Members Present: Patrick Faulkner, Chairman; Tom Abbott, Larry Phillips, Scotty Jones, Barbara Montagu-Pollock

Town Staff Present: Joe Cronin (Town Administrator), Amber Howard (Finance Director), and Peter Wiggins (Town Clerk).

FOIA STATEMENT

The Town Clerk confirmed that the meeting was advertised in compliance with the requirements of the South Carolina Freedom of Information Act. Agendas were posted and furnished to news media and all others requesting notification.

APPROVAL OF MINUTES

March 18, 2026

Mr. Jones motioned to approve the minutes of March 18, 2026, seconded by Ms. Montagu-Pollock.

Mr. Jones' motion was APPROVED unanimously.

ITEMS FOR ACTION

**Grant Requests
Seabrook Island Turtle
Patrol**

Bill Nelson, a member of the Seabrook Island Turtle Patrol gave a brief presentation on the group's mission and presentation of their grant application.

Mr. Jones asked Mr. Nelson when trash receptacles were removed from the beach.

Mr. Nelson stated that the receptacles were removed approximately one year ago. He stated that the removal did not affect the practice of his group removing trash from the beach. Mr. Nelson stated that the receptacles did not need to be placed back on the beach to the satisfaction of the Turtle Patrol. He stated the Turtle Patrol places any

trash they find in the SIPOA receptacles at the beginning of each Boardwalk.

Mr. Abbott asked if there had been any discussion between Turtle Patrol and the SCDNR related to protecting nests from coyotes.

Mr. Nelson stated the nests are covered with a plastic, wired mesh, and tacked down with wooden stakes. He stated the grant request is related to purchasing the wooden stakes and mesh.

Chairman Faulkner asked where the other sources of revenue came for the Turtle Patrol.

Mr. Nelson stated the group gets some revenue through the sale of T-Shirts and a few member donations. Mr. Nelson stated that the \$800.00 requested was his best guess of how much the wooden stakes and mesh would cost.

Mr. Jones motioned to recommend approval of the grant request in the amount of \$800.00, seconded by Chairman Faulkner.

Mr. Jones' motion was APPROVED unanimously.

Barrier Islands Free Medical Clinic

Melissa Frank, Executive Director of the Barrier Island Free Medical Clinic, gave a brief presentation of the clinic's mission and grant application.

Mr. Phillips asked Ms. Frank how her group provides community wellness to Seabrook Island. He continued by stating he didn't see any beneficiaries of the services of the medical clinic on Seabrook Island.

Ms. Frank stated that due to Johns, Kiawah, and Seabrook Island all having the same zip code, it was difficult for her to identify exactly who are the main beneficiaries of her clinic's services. She stated she would estimate that over 70% of her patients are working on Seabrook Island performing housekeeping, landscaping, and maintenance and construction. She stated that if these workers are not healthy, they would not be able to perform these services for Seabrookers.

Mr. Jones stated he has worked in design and construction and can state that most individuals doing construction work on Seabrook Island depend on this clinic.

Chairman Faulkner stated that the clinic also provides meaningful volunteer opportunities for Seabrookers. He stated this opportunity enhances citizen participation, satisfaction, and sense of place. He stated there is also a good neighbor element on the part of the Town as well.

Ms. Montagu-Pollock asked if the grant money would be used for the items specifically on the application.

Ms. Frank stated it would only be spent on items listed on the application.

Ms. Montagu-Pollock asked if the committee could alter the amount on the application.

Mr. Cronin stated that although the committee is only making a recommendation, they could recommend a lower amount.

Mr. Abbott asked if the clinic has tried to negotiate reduced rates with their suppliers.

Ms. Frank stated that the clinic is a member of the National Free Clinic Association. She stated the association will try to negotiate lower rates with certain vendors. She stated there are still vendors that do not have discounted rates that require the clinic to purchase supplies at higher rates. She stated that both vendors listed on the application sell supplies to the clinic at a lower rate.

Mr. Cronin reminded the committee of the revised Project Eligibility guidelines approved by Town Council.

Mr. Abbott stated as he was evaluating the application, although the public benefit was clearly demonstrated, he stated he questioned whether the clinic was aligned with the mission of the discretionary grant fund. He stated her argument that the clinic provides healthcare to workers on Seabrook Island is compelling. He continued by stating that the argument that the clinic has 16 volunteers from Seabrook Island is not persuasive in terms of supporting the proposal. He closed by stating that the fact that many of the people that are working on the island use the clinic's services is reason enough to approve her request.

Chairman Faulkner motioned to recommend approval of the grant request in the amount of \$4,000.00, seconded by Mr. Abbott.

Ms. Montagu-Pollock stated she was in support of the application, but due to the limited funding of the grant program, wasn't sure about granting the \$4,000.00.

Mr. Abbott proposed a substitute motion to recommend approval of the grant application for \$3,000.00, and encourage the clinic to submit a supplemental proposal later in the year, seconded by Mr. Jones.

Chairman Faulkner stated that the limited funding is a legitimate concern. He stated that the applicants that have applied however, are here now. He continued by stating that if the committee continues to identify good causes, he could approach Town Council and Mayor Kleinman regarding additional funding for discretionary grants. Chairman Faulkner stated that he had not been told no regarding additional funding.

Mr. Phillips stated that he was prepared to make a motion that would recommend approval of the same amount the clinic received in 2025, \$2,500.00.

Mr. Abbott stated that the issue with \$2,500.00 is that that amount would not fully cover one of the itemized expenditures on the application.

Chairman Faulkner stated that the committee was making more work than necessary considering the difference is \$1,000.00.

Mr. Abbott's substitute motion was APPROVED unanimously.

Seabrook Island Page Turners

Sue Dostal and Ann Edwards of Seabrook Island Page Turners gave a brief presentation on the group's mission and grant application.

Mr. Jones asked if the group had discussed how they measure outcomes and impacts the programs and events have on Seabrookers.

Ms. Edwards stated the group distributes surveys after each speaking event. She stated the goal was to hear from their members about what types of books members would like to discuss. She said this helped them decide on what kinds of speakers they should invite.

Mr. Jones stated this is a difficult indicator by which to judge applications. He stated evaluating how these events impact the community, either by improving educational opportunities or mental stimulus benefit is difficult to measure.

Ms. Edwards stated that their events do provide a cultural, educational, and opportunity for connectivity, whether or not these benefits are measurable. She closed by stating that attendance at these events demonstrates there is interest in their speakers.

Ms. Dostal stated that she has been contacted by Seabrookers in 2026 asking when the Page Turners would have their next event, where in 2025, the group was reaching out to Seabrookers in an attempt to generate interest. She continued by stating that there are approximately 20 book clubs on the island, each with approximately 10 – 30 members per group. She stated that what the Page Turners

provide is opportunities for all of these clubs to come together for larger events. She stated these events are interactive by giving Seabrookers the opportunity to ask authors questions about themselves and their books.

Mr. Abbott stated it was a red flag for him that 100% of the funding for the Page Turners come from the Town of Seabrook Island. He stated that if the group were to charge \$10.00 for entrance to their events, multiplied by 500 people, totals \$5,000.00. He stated that he liked the prospect of grant funds being seed money for the group. Further, he asked if the group could partner with a publisher that could help attract authors, whose books in turn could be sold at Page Turner events. He closed by stating he would like to see more thought go into the prospect of creating a sustainable model that doesn't rely purely on the town's grant funds.

Ms. Dostal reminded the committee that while all of Mr. Abbott's points are valid, their group is an emerging organization. She stated the group is attempting to establish a viable model, and the Town's contributions make a difference. She stated that without the Town's funding, the group would still exist, but their events and programming wouldn't be as good. She continued by stating that as the group moves into 2027, their goal is to be a local voice for literary activities in the area.

Mr. Abbott asked if the group would be charging admission to their events in 2026.

Ms. Edwards stated that, for the first event in 2026, they would not be charging admission.

Ms. Dostal stated that there are events that the group will charge admission, such as Sunday brunch, dinner, or cocktail hour.

Chairman Faulkner asked how the authors are selected to speak at group events.

Ms. Dostal stated the group has contacted publishers and local bookstores to ask what types of books/authors they highlight that generate the most interest. She stated that group leadership created criteria and specifically, what was important, when asking authors to speak. She stated that what they determined was important was an author that writes well and speaks well, a book topic that resonates with Seabrookers, and a local author if possible.

Ms. Edwards stated that a four-member committee refines the criteria based on feedback from attendees, specifically the book topics and subject matter.

Chairman Faulkner asked what the group's expenditures were in 2025.

Ms. Edwards stated that the Town granted the group \$2,500.00, as well as a few in-kind contributions from various group members.

Ms. Montagu-Pollock asked if the group has considered using the Lakehouse rather than Club facilities.

Ms. Dostal stated they have considered using the Lakehouse.

Mr. Abbott asked what the budget is for the first event in 2026.

Ms. Dostal stated that the group strives to book authors that have relatively low or even no speaker fees. She stated the Seabrook Island Club has offered to assist them with speaker fees. She stated that a well-known author has recently purchased a home on Kiawah and they are in discussions to have her speak to the Page Turners.

Ms. Montagu-Pollock asked if the \$5,000.00 would be treated as a fund to pay whatever speaker fees these authors might require.

Ms. Edwards stated that due to the group experiencing difficulty finding authors who do not charge for speaking engagements, they need \$5,000.00 so they can begin to engage authors that need their travel expenses paid and possibly charge a speaker fee.

Chairman Faulkner proposed that the committee award the group \$2,500.00. He stated this would allow them to engage authors with the goal of the group reapplying for the remaining \$2,500.00 later in the year.

Mr. Phillips stated he disagreed strongly with that proposal. He stated if the group is awarded \$2,500.00, this will restrict what they might do with their events.

Mr. Jones reminded the committee that these authors are staying at individuals' houses, so their travel expenses are kept as low as possible.

Mr. Abbott stated he likes the idea of this group enhancing the feeling of community, but that the Town shouldn't be the sole source of funding. He continued by stating that he would like to see the cost of the luncheons increase so that the budget can be increased with the goal being a more sustainable model.

Ms. Dostal stated that when the group engages an author or publisher, the first question usually asked is if the group has the funds to support

a particular event. She stated that most speaker fees for the types of authors that the group is engaging is \$5,000.00. She stated the group is asking for \$5,000.00 not because it is the maximum amount allowed under the Town's grant program, but that is the speaker fee usually proposed by an author.

Mr. Phillips motioned to recommend approval of the grant application for \$5,000.00, seconded by Mr. Jones.

Mr. Phillips' motion was APPROVED unanimously.

Backpack Buddies Seabrook Island

Allan Stein of Backpack Buddies gave a presentation on the group's mission and grant application.

Ms. Montagu-Pollock motioned to recommend approval of the grant application in the amount of \$2,500.00, seconded by Chairman Faulkner.

Ms. Montagu-Pollock's motion was APPROVED unanimously.

Seabrook Island Photography Club

Bill Breunsbach of the Seabrook Island Photography Club gave a presentation on the group's mission and grant application.

Ms. Montagu-Pollock motioned to recommend approval of the grant application in the amount of \$1,960.00, seconded by Chairman Faulkner.

Ms. Montagu-Pollock's motion was APPROVED unanimously.

Seabrook Island Birders

Alan Fink of the Seabrook Island Birders gave a presentation of the group's mission and grant application.

Responding to a question from Mr. Abbott, Mr. Fink stated that one of the most difficult functions of the Birders is technology management. He stated that the group's members continuously upload content to the group's webpage, and currently, the website software provides management of all the different types of content. He stated that part of the grant request would turn this function over to a management organization.

Mr. Jones motioned to recommend approval of the grant application in the amount of \$2,150.00, seconded by Mr. Phillips.

Mr. Jones' motion was APPROVED unanimously.

ADJOURNMENT

There being no further business before the council, Chairman Faulkner declared the meeting adjourned at 10:57 am.

Peter D. Wiggins II, MPA
Town Clerk



Town of Seabrook Island

2001 Seabrook Island Road
Seabrook Island, SC 29455
townofseabrookisland.org

Discretionary Grant Application 2026

Contact Us: (843) 768-9121
ahoward@townofseabrookisland.org

The Town of Seabrook Island invites applications from eligible organizations for funding from its Discretionary Grants Program. Discretionary Grants of up to \$5,000.00 may be awarded to support projects that are designed to benefit the Town of Seabrook Island by promoting community wellness, civic engagement, cultural and historical awareness, economic vitality, environmental stewardship, and wildlife conservation. Applications will be accepted beginning on April 1, 2026, and will continue to be accepted until the earlier of October 1, 2026, or until all available funds have been committed. For full program guidelines, please visit www.townofseabrookisland.org/discretionarygrants.

1 APPLICANT INFORMATION			
Organization Name	Exchange Club		
Contact Person	William Nelson		
Mailing Address	3758 Beach Court, Seabrook Island, SC 29455		
Physical Address	3758 Beach Court, Seabrook Island, SC 29455		
Phone Number	203-948-2248	Email Address	wnelson1942@gmail.com
Brief description of the organization and its mission	The Exchange Club of Kiawah - Seabrook Foundation is the portion of the Exchange Club that is tax-exempt under Section 501(c) of the Internal Revenue Code. There are 105 members in the Club with about 90% being residents of Seabrook Island. One of the major projects of the group is the annual 1/2 Marathoning and 5K Race previously known as the Bohicket Race and now officially as the Seabrook 1/2 Marathon and 5K Race. The race is jointly managed by the Race Committee and the Exchange Club. Last year the race attracted over 700 participants and this year we expect more than 800. The mission of the Exchange Club is to raise funds for Johns and Wadmalaw Island Charities.		
Year Established	2016		
Annual Budget	\$ 175,000		
Which of the following best describes the organization? (Check one)	<input checked="" type="checkbox"/> This organization is tax-exempt under Section 501(c) of the Internal Revenue Code <input type="checkbox"/> This organization is established for a benevolent, social welfare, scientific, educational, environmental, philanthropic, humane, patriotic, public health, civic, or other eleemosynary purpose, or for the benefit of law enforcement personnel, firefighters, or other persons who protect the public safety <input type="checkbox"/> This organization employs a charitable purpose or appeal as the basis of solicitation. <input type="checkbox"/> This organization is a unit of local government created or authorized by the State of South Carolina		
Pursuant to the South Carolina Solicitation of Charitable Funds Act (S.C. Code of Laws Title 33, Chapter 56), all charitable organizations that solicit contributions or have contributions solicited on their behalf must register with the South Carolina Secretary of State's Office on an annual basis unless they fall under one of the statutory exemptions. Please attach a copy of your organization's current registration (or exemption) with your application.			

2 PROJECT INFORMATION	
Project Name	The Seabrook 1/2 Marathon and 5K Race
Project Date(s) (When will the project take place?)	November 21, 2026
Project Location (Where will the project take place?)	Seabrook Island
Project Category (Check all that apply)	<input type="checkbox"/> Community wellness <input checked="" type="checkbox"/> Civic engagement <input type="checkbox"/> Cultural and historical awareness <input checked="" type="checkbox"/> Economic development <input type="checkbox"/> Environmental stewardship and preservation <input type="checkbox"/> Wildlife protection and habitat conservation

3 GRANT REQUEST	
Amount Requested (<i>Maximum \$5,000.00</i>)	\$ 1500


4 PROJECT BUDGET		
In the space below, please provide a detailed budget showing how the grant funds will be spent, if awarded:		
Item(s) or Service(s) to be Purchased	Vendor (If Known)	Amount Budgeted
Magazine, Signage and Website Services	Run community periodicals and website	\$ 1500
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL	\$ 1500

5 PROJECT PURPOSE	
In the space below, please provide a description of how grant funds will be used to support the project:	
<p>The grant funds are to be used to promote the Seabrook Island 1/2 Marathon and 5K Race. Running Community periodicals, website services and communications services from the businesses working in support of the race are the normal methods used to promote race events. Signs in running shops and elsewhere are also effective for reaching broader Charleston County runners. Our intent is to bring in runners from across the south east and beyond to the rest of the country and even people from elsewhere in the world. Last year resulted in over 700 participants from more than 20 different states.</p> <p>This race is very well received as a favorite fall event in the running calendar. As the race course is almost exclusively on Seabrook Island, the participants get a good view of our community and provide very positive feedback on how they view Seabrook. This brings a large group of visitors that are younger and more active than normally visit us. We track the participants by where they come from and their ages to help develop and improve race promotion for the future races. This is, of course, an excellent community promotion tool reaching a broad and different group of people from the neighboring states and elsewhere in South Carolina.</p>	

6 PROJECT IMPACT	
In the space below, please describe how the project will provide a demonstrable benefit to the Town of Seabrook Island. (Eligible projects must have a connection to the Town. Preference will be given to projects occurring within the Town's corporate limits, but other projects are eligible if they provide a clear and demonstrable benefit to the Town. Such benefit can be to the Town's residents and property owners (including by providing meaningful volunteer opportunities), its business environment (but not to specific businesses), its visitors, or to those who work in the Town.)	
<p>The 1/2 marathon and 5K races are started by the tennis and pickle ball courts inside the Seabrook gate. The course stays on Seabrook until the last few yards as it leads into Freshfields Village for the the finish line. This event brings over 500 participants from outside of the state, South Carolina and heavily from within Charleston County. Feedback has been very positive with runners wanting to visit our community again, often as a vacation spot. In a way, this a good "corporate advertisement" for the community. Local people are often race participants and invite their friends and relatives to join them.</p> <p>The Exchange Club recruits and trains 43 local volunteers to monitor the race, help with awareness of local residents, assist with traffic control and provide water stations for the runners. These volunteers find the experience enjoyable and report the interaction with runners is rewarding.</p>	

7 CERTIFICATION & ACKNOWLEDGMENT

- 1) I certify that I am authorized to submit this application on behalf of the above-named organization.
- 2) I certify that all information contained herein is true and accurate to the best of my knowledge.
- 3) I understand and acknowledge that submitting this application is not a guarantee of grant funding.
- 4) I understand and acknowledge that I, or another representative of my organization, must attend both the Discretionary Grant Committee meeting and Town Council meeting (either in person or virtually) at which this application will be considered, and that failure to attend, absent extenuating circumstances, may result in this application being deemed withdrawn or denied.
- 5) I understand and acknowledge that the Town reserves the right to require additional information prior to considering this application.
- 6) I understand and acknowledge that all grant recipients must execute a written grant agreement with the Town prior to disbursement of any grant funds, and that failure to execute a grant agreement within 30 days of the award date shall result in forfeiture of grant funds.
- 7) I understand and acknowledge that grant funds, if awarded, must be spent in accordance with all applicable laws and shall conform to the requirements of the grant agreement and program guidelines.
- 8) I understand and acknowledge that disbursement requests must be received no later than December 15th of the calendar year in which grant funds are awarded, and that failure to submit a disbursement request by this date may result in forfeiture of any unpaid grant funds.
- 9) I understand and acknowledge that grant recipients must submit a written report describing the purpose(s) for which Town funds were expended and the overall project impact on or before December 31st of the calendar year in which grant funds are awarded.

Applicant Signature	
Applicant Printed Name	William Nelson
Submittal Date	4-17-26

Please return completed applications and all required supporting materials to:

By Mail or In Person

Town of Seabrook Island
 Attn: Amber Howard, Finance Director
 2001 Seabrook Island Road
 Seabrook Island, SC 29455

By Email

ahoward@townofseabrookisland.org

MEETING DATES & APPLICATION DEADLINES

Discretionary Grants Committee Meeting Dates	Deadline to be Considered at Meeting
Wed. April 22, 2026 @ 9:00 AM	Thu. April 16, 2026 @ 12:00 PM
Wed. May 20, 2026 @ 10:00 AM	Thu. May 14, 2026 @ 12:00 PM
Wed. June 17, 2026 @ 10:00 AM	Thu. June 11, 2026 @ 12:00 PM
Wed. July 15, 2026 @ 10:00 AM	Thu. July 9, 2026 @ 12:00 PM
Wed. August 19, 2026 @ 10:00 AM	Thu. August 13, 2026 @ 12:00 PM
Wed. September 16, 2026 @ 10:00 AM	Thu. September 10, 2026 @ 12:00 PM
Wed. October 21, 2026 @ 10:00 AM	Thu. October 1, 2026 @ 12:00 PM

Applications will be accepted on a rolling basis until the earlier of October 1st or until all available funds for 2026 have been committed.

Town Council meets on the fourth Tuesday of each month at 2:30 PM.



STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
EXEMPTION CERTIFICATE

ST-9 (Rev.) 5011

**NOT VALID WHEN EXTENDED
TO CONSTRUCTION
CONTRACTORS THEIR
SUB-CONTRACTORS, OR
THEIR MATERIAL SUPPLY
MEN.**

EXCHANGE CLUB OF KIAWAH SEABROOK
FOUNDATION
130 GARDNERS CIR
JOHNS ISLAND SC 29455-5467

This certificate is issued in accordance with Section 12-36-2120 of Article 21, Section 12-36-120 of Article 1, Section 12-36-2510 of Article 25 of Chapter 36 of title 12, Section 58-25-80 of title 58, or Section 44-96-160(V)(1) of title 44 of the Code of Laws of South Carolina 1976, as amended.

CERTIFICATE ISSUED TO:
EXCHANGE CLUB OF KIAWAH SEABROOK
FOUNDATION
PMB J
130 GARDNERS CIR
JOHNS ISLAND SC 29455-5467

CERTIFICATE NUMBER: 4002472
EXEMPTION START DATE: April 07, 2016
EXEMPTIONS: 12-36-2120(41)

NOTICE:

The numbers in parentheses, which are a part of your certificate number, have reference to the specific type(s) of exemptions granted by this certificate. **Should this property be diverted to a taxable use, liability for payment of the tax thereon rests with your company. In the event the nature of your operations changes, you should notify the Department of Revenue immediately as this could affect the validity of this certificate.**

It will be necessary for you to return the original Certificate to this office if your account is ever closed or cancelled.

SCHEDULE OF EXEMPTION UNDER SECTION 12-36-2120 of Article 21

(41) Sales by nonprofit organizations



Town of Seabrook Island

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townofseabrookisland.org

Discretionary Grant Application 2026

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1 APPLICANT INFORMATION	
Organization Name	Seabrook Island Green Space Conservancy
Contact Person	Krista Tillman, Vice President, Seabrook Island Green Space Conservancy
Mailing Address	130 Gardners Circle, PMB 521, Johns Island, SC 29455
Physical Address	
Phone Number	704-458-6693
Email Address	krista.tillman@gmail.com
Brief description of the organization and its mission	Seabrook Island Green Space Conservancy (SIGSC), established in 2000, is dedicated to preserving and enriching the natural environment of Seabrook Island. We preserve land for wildlife habitat, aesthetic beauty, flood control and other environmentally positive benefits. The Conservancy acquires properties and then places permanent conservation easements on them before transferring ownership to SIPOA for oversight and maintenance. In addition, the Conservancy promotes environmentally friendly practices through speakers, publications and advocacy. Hundreds of Seabrook donors support SIGSC and it's mission.
Year Established	2000
Annual Budget	\$ 10000
Which of the following best describes the organization? (Check one)	<input checked="" type="checkbox"/> This organization is tax-exempt under Section 501(c) of the Internal Revenue Code <input type="checkbox"/> This organization is established for a benevolent, social welfare, scientific, educational, environmental, philanthropic, humane, patriotic, public health, civic, or other eleemosynary purpose, or for the benefit of law enforcement personnel, firefighters, or other persons who protect the public safety <input type="checkbox"/> This organization employs a charitable purpose or appeal as the basis of solicitation. <input type="checkbox"/> This organization is a unit of local government created or authorized by the State of South Carolina
<p><i>Pursuant to the South Carolina Solicitation of Charitable Funds Act (S.C. Code of Laws Title 33, Chapter 56), all charitable organizations that solicit contributions or have contributions solicited on their behalf must register with the South Carolina Secretary of State's Office on an annual basis unless they fall under one of the statutory exemptions. Please attach a copy of your organization's current registration (or exemption) with your application.</i></p>	

2 PROJECT INFORMATION	
Project Name	Seabrook Island Green Space Conservancy – Focused Conservation Effectiveness
Project Date(s) (When will the project take place?)	June 1-August 31, 2026
Project Location (Where will the project take place?)	Seabrook Island
Project Category (Check all that apply)	<input type="checkbox"/> Community wellness <input type="checkbox"/> Civic engagement <input type="checkbox"/> Cultural and historical awareness <input type="checkbox"/> Economic development <input checked="" type="checkbox"/> Environmental stewardship and preservation <input checked="" type="checkbox"/> Wildlife protection and habitat conservation

3 GRANT REQUEST

Amount Requested (<i>Maximum \$5,000.00</i>)	\$ 5,000
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4 PROJECT BUDGET

In the space below, please provide a detailed budget showing how the grant funds will be spent, if awarded:

Item(s) or Service(s) to be Purchased	Vendor (If Known)	Amount Budgeted
Summer Intern		\$ 5,000
		\$
		\$
		\$
		\$
		\$
TOTAL		\$ 5,000

5 PROJECT PURPOSE

In the space below, please provide a description of how grant funds will be used to support the project:

Seabrook Island Green Space Conservancy (SIGSC) is an all-volunteer organization that has been in existence, without staff, for 25 years. We have recently organized all files in an online directory. As our board has begun reviewing the files, we now recognize there are potential obligations, responsibilities, and other situations that are important for the board to understand and manage on an ongoing basis. As example, we have found one of the conserved properties has an exemption for neighboring properties to install water maintenance equipment. Another property has previously been approved for limited improvement. Another property has an active lease. These have been identified via situational reviews. There has been no comprehensive review or categorization of the information contained in the property files in the recent past.

This project will complete a comprehensive review of the 46 existing property files to understand and categorize: deed restrictions for each property, variation or special restrictions or authorizations for each property, obligations or other special situations for any conserved property, missing critical property documentation or other document

6 PROJECT IMPACT


In the space below, please describe how the project will provide a demonstrable benefit to the Town of Seabrook Island. (Eligible projects must have a connection to the Town. Preference will be given to projects occurring within the Town's corporate limits, but other projects are eligible if they provide a clear and demonstrable benefit to the Town. Such benefit can be to the Town's residents and property owners (including by providing meaningful volunteer opportunities), its business environment (but not to specific businesses), its visitors, or to those who work in the Town.)

SIGSC's effectiveness is critical to the ongoing preservation of existing and newly acquired green space on Seabrook Island. As the island becomes "built out" the responsibilities of SIGSC are shifting into oversight of the existing conserved properties and a focus on larger tracts that are yet to be developed, both inside and outside the gate. SIGSC is a significant partner of the Town of Seabrook Island, SIPOA and the SI Club pertaining to proposed projects. An efficient board and organization are paramount for SIGSC to continue its impact and effectiveness in supporting conservation.

The undeveloped, conserved green space on Seabrook Island is critical for the preservation and protection of wildlife and of our wildlife habitat. Our green space is also vital to the preservation of a welcoming and environmentally sound community for property owners.

7 CERTIFICATION & ACKNOWLEDGMENT

- 1) I certify that I am authorized to submit this application on behalf of the above-named organization.
- 2) I certify that all information contained herein is true and accurate to the best of my knowledge.
- 3) I understand and acknowledge that submitting this application is not a guarantee of grant funding.
- 4) I understand and acknowledge that I, or another representative of my organization, must attend both the Discretionary Grant Committee meeting and Town Council meeting (either in person or virtually) at which this application will be considered, and that failure to attend, absent extenuating circumstances, may result in this application being deemed withdrawn or denied.
- 5) I understand and acknowledge that the Town reserves the right to require additional information prior to considering this application.
- 6) I understand and acknowledge that all grant recipients must execute a written grant agreement with the Town prior to disbursement of any grant funds, and that failure to execute a grant agreement within 30 days of the award date shall result in forfeiture of grant funds.
- 7) I understand and acknowledge that grant funds, if awarded, must be spent in accordance with all applicable laws and shall conform to the requirements of the grant agreement and program guidelines.
- 8) I understand and acknowledge that disbursement requests must be received no later than December 15th of the calendar year in which grant funds are awarded, and that failure to submit a disbursement request by this date may result in forfeiture of any unpaid grant funds.
- 9) I understand and acknowledge that grant recipients must submit a written report describing the purpose(s) for which Town funds were expended and the overall project impact on or before December 31st of the calendar year in which grant funds are awarded.

Applicant Signature	
Applicant Printed Name	Krista Tillman, Vice President SIGSC
Submittal Date	4/22/2026

Please return completed applications and all required supporting materials to:

By Mail or In Person

Town of Seabrook Island
 Attn: Amber Howard, Finance Director
 2001 Seabrook Island Road
 Seabrook Island, SC 29455

By Email

ahoward@townofseabrookisland.org

MEETING DATES & APPLICATION DEADLINES

Discretionary Grants Committee Meeting Dates	Deadline to be Considered at Meeting
Wed. April 22, 2026 @ 9:00 AM	Thu. April 16, 2026 @ 12:00 PM
Wed. May 20, 2026 @ 10:00 AM	Thu. May 14, 2026 @ 12:00 PM
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Applications will be accepted on a rolling basis until the earlier of October 1st or until all available funds for 2026 have been committed.

Town Council meets on the fourth Tuesday of each month at 2:30 PM.

2026 TOSI Grant Application for Seabrook Island Green Space Conservancy

Project Purpose: (continued)

Although the conserved properties are held by SIPOA, SIGSC has the ongoing responsibility and oversight of all the conserved properties to be sure the deed restrictions and other authorizations are implemented correctly. This project is needed to continue to inform the board of the specific obligations and to continue the appropriate oversight of conserved properties.

In addition, the project will also seek to align the previous property acquisitions with the existing financial records of SIGSC. We have recently discovered that our past donors, particularly our significant donors, are not identified in a systemic manner to allow for appropriate donor acknowledgement, support and additional fundraising. As a 501c3, our fundraising is crucial for our success. Our only source of property acquisition funds has been, and may continue to be, local Seabrook Island property owners. SIGSC plans future property acquisitions, including large tracts, which will require a specific understanding of significant past donors and an organized approach for future donations.

This project will employ a skilled and talented summer intern, with expertise in reading and understanding real estate deeds and documents and possessing good understanding of online tools and processes to create a searchable database for the current and future SIGSC boards. The intern will be managed by and work closely with Krista Tillman, Vice President of SIGSC. Other board members will be involved, as needed.



Town of Seabrook Island

2001 Seabrook Island Road
 Seabrook Island, SC 29455
townofseabrookisland.org

Discretionary Grant Application 2026

Contact Us: (843) 768-9121
ahoward@townofseabrookisland.org

The Town of Seabrook Island invites applications from eligible organizations for funding from its Discretionary Grants Program. Discretionary Grants of up to \$5,000.00 may be awarded to support projects that are designed to benefit the Town of Seabrook Island by promoting community wellness, civic engagement, cultural and historical awareness, economic vitality, environmental stewardship, and wildlife conservation. Applications will be accepted beginning on April 1, 2026, and will continue to be accepted until the earlier of October 1, 2026, or until all available funds have been committed. For full program guidelines, please visit www.townofseabrookisland.org/discretionarygrants.

1 APPLICANT INFORMATION			
Organization Name	Seabrook Island Village (SIV)		
Contact Person	Anne Bavier, President		
Mailing Address	130 Gardeners Circle PMB 512 Kiawah Island 29455		
Physical Address	Same as above		
Phone Number	860-617-9940	Email Address	bavier85@gmail.com
Brief description of the organization and its mission	Seabrook Island Village (SIV), Neighbors helping Neighbors, is a member of a National Village to Village Network. It is a volunteer group that assists residents in Seabrook Island and Kiawah River Estates to stay in their homes, maintain their independence and remain active in the community for as long as it safe to do so. Members have access to services like: transportation to medical appointments, basic home chores, friendly visits, caregiver relief and phone check-ins. Additionally, SIV hosts a series of health and wellness programs featuring local experts on a variety of timely topics. Programs are open to the entire local community free of charge.		
Year Established	2019		
Annual Budget	\$27,000.00		
Which of the following best describes the organization? (Check one)	<input checked="" type="checkbox"/> This organization is tax-exempt under Section 501(c) of the Internal Revenue Code <input type="checkbox"/> This organization is established for a benevolent, social welfare, scientific, educational, environmental, philanthropic, humane, patriotic, public health, civic, or other eleemosynary purpose, or for the benefit of law enforcement personnel, firefighters, or other persons who protect the public safety <input type="checkbox"/> This organization employs a charitable purpose or appeal as the basis of solicitation. <input type="checkbox"/> This organization is a unit of local government created or authorized by the State of South Carolina		
<p><i>Pursuant to the South Carolina Solicitation of Charitable Funds Act (S.C. Code of Laws Title 33, Chapter 56), all charitable organizations that solicit contributions or have contributions solicited on their behalf must register with the South Carolina Secretary of State's Office on an annual basis unless they fall under one of the statutory exemptions. Please attach a copy of your organization's current registration (or exemption) with your application.</i></p>			

2 PROJECT INFORMATION	
Project Name	Assisted Listening Devices for Community Programs
Project Date(s) (When will the project take place?)	2026
Project Location (Where will the project take place?)	Seabrook Island
Project Category (Check all that apply)	<input checked="" type="checkbox"/> Community wellness <input type="checkbox"/> Civic engagement <input type="checkbox"/> Cultural and historical awareness <input type="checkbox"/> Economic development <input type="checkbox"/> Environmental stewardship and preservation <input type="checkbox"/> Wildlife protection and habitat conservation

3 GRANT REQUEST	
Amount Requested (Maximum \$5,000.00)	\$3,500.00


4 PROJECT BUDGET		
In the space below, please provide a detailed budget showing how the grant funds will be spent, if awarded:		
Item(s) or Service(s) to be Purchased	Vendor (If Known)	Amount Budgeted
Assisted Listening System(20 person) with neckloops and ADA plaque	Enersound	\$2,500.00
		\$
		\$
Installation and Operational Assistance		\$1,000.00
		\$
		\$
	TOTAL	\$3,500.00

5 PROJECT PURPOSE
In the space below, please provide a description of how grant funds will be used to support the project:
<p>The project purpose is to help SIV program attendees with hearing difficulties fully benefit from educational programs and be able to comfortably hear the speakers. SIV volunteers have tried numerous strategies to enhance hearing, such as limiting attendance to small groups, arranging chairs and tables closer to speakers, repeating audience questions through a microphone, creating handouts with presentation details so audience can follow the speakers' presentations visually. Regardless, a consistent item on program evaluations is the difficulty in hearing. We need additional technology support. The twenty person Professional Assistive Listening System with ADA Plaque and neck loops is a multichannel solution (in the 72-76MHZ band) to meet the needs of American with Disabilities Act (ADA) standards for accessible design and is useful for venues up to 250 seats. By selecting ADA compliant equipment, we insure the quality of the proposed purchase. With the proposed system, the audio is sent wirelessly straight to wearer's ears, avoiding the degrading effects of noise and distance on speech. The system can be expanded with as many R-120 receivers and neck loops as required.</p>

6 PROJECT IMPACT
In the space below, please describe how the project will provide a demonstrable benefit to the Town of Seabrook Island. (Eligible projects must have a connection to the Town. Preference will be given to projects occurring within the Town's corporate limits, but other projects are eligible if they provide a clear and demonstrable benefit to the Town. Such benefit can be to the Town's residents and property owners (including by providing meaningful volunteer opportunities), its business environment (but not to specific businesses), its visitors, or to those who work in the Town.)
<p>The CDC (2014) reports that 21% of adults age 18+ have hearing loss and more than 40% of adults over 70 years have difficulty following conversations amid background noise. The population of Seabrook Island has a median age of 68.9 (US census 2020). Town of Seabrook estimates 62% of residents are over 65, making audiences for our health and wellness informational programs highly likely to have hearing difficulties in existing facilities like the Live Oak Room at the Island House. SIV encourages individuals to attend programs and makes extensive efforts to select convenient times and relevant topics. Additionally, volunteers are readily available to transport individuals to our meetings. Yet, poor prior experience with hearing speakers make many hesitant to even try to attend programs. They fear another bad experience. The project will provide a significant benefit to seniors and other individuals with hearing difficulties to attend SIV educational programming. With a reliable, ADA compliant system in hand, SIV can work with community members to fully participate and benefit from open education programs.</p>

7 CERTIFICATION & ACKNOWLEDGMENT

- 1) I certify that I am authorized to submit this application on behalf of the above-named organization.
- 2) I certify that all information contained herein is true and accurate to the best of my knowledge.
- 3) I understand and acknowledge that submitting this application is not a guarantee of grant funding.
- 4) I understand and acknowledge that I, or another representative of my organization, must attend both the Discretionary Grant Committee meeting and Town Council meeting (either in person or virtually) at which this application will be considered, and that failure to attend, absent extenuating circumstances, may result in this application being deemed withdrawn or denied.
- 5) I understand and acknowledge that the Town reserves the right to require additional information prior to considering this application.
- 6) I understand and acknowledge that all grant recipients must execute a written grant agreement with the Town prior to disbursement of any grant funds, and that failure to execute a grant agreement within 30 days of the award date shall result in forfeiture of grant funds.
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Applicant Signature	
Applicant Printed Name	Anne Bavier, President
Submittal Date	May 11, 2026

Please return completed applications and all required supporting materials to:

By Mail or In Person

Town of Seabrook Island
 Attn: Amber Howard, Finance Director
 2001 Seabrook Island Road
 Seabrook Island, SC 29455

By Email

ahoward@townofseabrookisland.org

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Town Council meets on the fourth Tuesday of each month at 2:30 PM.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 17 2019

SEABROOK ISLAND VILLAGE NEIGHBORS
HELPING NEIGHBORS
2540 OTTER LANE
SEABROOK ISLAND, SC 29455-6051

Employer Identification Number:
83-3342522
DLN:
26053437014449
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
November 20, 2018
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.



State of South Carolina
Office of the Secretary of State
The Honorable Mark Hammond

1/30/2026

Seabrook Island Village, Neighbors Helping Neighbors
Jack Teitsma
2505 Otter Lane
JOHNS ISLAND, SC29455

RE: Registration Confirmation

Charity Public ID: P53426

Dear Jack Teitsma :

This letter confirms that the Secretary of State's Office has received and accepted your Registration, therefore, your charitable organization is in compliance with the registration requirement of the "South Carolina Solicitation of Charitable Funds Act." The registration of your charitable organization will expire on 5/15/2027.

If any of the information on your Registration form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization.

If you have not yet filed your annual financial report or an extension for the annual financial report, the annual financial report is still due 4½ months after the close of your fiscal year.

- Annual financial reports must either be submitted on the Internal Revenue Service Form 990 or 990-EZ or the Secretary of State's Annual Financial Report Form.
- If you wish to extend the filing of that form with us, please submit a written request by email or fax to our office using the contact information below. Failure to submit the annual financial report may result in an administrative fine of up to \$2,000.00.

If you have any questions or concerns, please visit our website at www.sos.sc.gov or contact our office using the contact information below.

Sincerely,

Kimberly S. Wickersham
Director, Division of Public Charities

SOUTH CAROLINA SECRETARY OF STATE
PUBLIC CHARITIES DIVISION - REGISTRATION STATEMENT FOR A CHARITABLE ORGANIZATION
DRAFT

Legal Name of Organization: Seabrook Island Village, Neighbors Helping Neighbors
County Public ID: P53426 Federal Employer's Identification Number: 83-3342522

Chapter / Branch / Affiliate Information:

Name	Address
------	---------

Governmental Authority Information:

Professional Fundraisers Contracted With:

Organization uses PFR?: No
Intend to attach a List? No

Name	Address	Phone
------	---------	-------

Doing Business As:

Attached Documents:

Document Type:	Description	Filename
<input checked="" type="checkbox"/> Letter of Determination of Tax Exemption Status	See Attached Filing	AlreadyOnFile.pdf

Certification

Application Certified by CEO?	Yes
Application Certified by CFO?	Yes
Application Certified by Authorized Third Party?	Yes

Third Party Certification

I, Jack Teitsma, filing on behalf of the charitable organization, certify that the information furnished in this application and all attached supplementary information is true and correct to the best of my knowledge, information and belief. I understand the giving of false or incorrect information may constitute a misdemeanor carrying a penalty upon conviction, for a first offense, of not more than one thousand dollars or imprisonment for not more than thirty days, and for a second or any subsequent offense a fine of not more than five thousand dollars or imprisonment for not more than one year, or both.