

Starting with license year 2025-26, applicants will be able to apply for the business license online. You will click on the link below to be taken to Citizenserve. You then create an account and then apply for a new business license. **All license applications will be new for 2025-26, even renewals, since we are switching to a new system.**

Important Notes

- If you are unsure of what to select in the drop-drop menu, just select the other services and **do not fill “other type of service”**

Type of Business:	<input type="text" value="Other Services"/>
Other type of service:	<input type="text"/>
Rate Code:	<input type="text"/>
NAICS Code:	<input type="text"/>

- Make sure you accurately describe your business in “business description” so we can make sure the correct NAICS code and rate code are assigned to you.

Business Description:	<input type="text" value="Design landscapes for homeowners"/>
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Depending on your rate class, we may reply and ask to log back in to fill out more/additional information.

After we approve the application, you will receive an email from us about paying your invoice via Square. You can also log into Citizenserve and be able to review your application and see the rate class and NAICS code that are assigned. If you have any questions, please feel free to reach out to us at licensing@townofseabrookisland.org.

After we issue the license, you will be able to log in and access a copy of your business license at any point throughout the year. We will drop the business license decals in the mail.

If you have any questions, please feel free to reach out at licensing@townofseabrookisland.org or call 843-768-9121.

To apply online <<insert citizen>>. If you wish to apply in person, please come to Town Hall between 8am and 3pm. We stop accepting applications at 3:30pm so we have time to process the application before we close at 4pm. Arriving by 3pm gives you time to complete the form before we stop accepting applications.