Present: Skip Crane (Chair), Gary Quigley (Vice Chair), Katrina Burrell, Robert Driscoll, Ava Kleinman, Walter Sewell, Roger Steel, Ed Williams, Joe Cronin (Town Administrator)

Absent: Wayne Billian

Guests: John Gregg (Mayor), Paul LeBlanc (PLB Planning Group)

Chairman Crane called the meeting of the DSO Advisory Committee to order at 2:00 PM. Chairman Crane confirmed that the requirements of the Freedom of Information Act were fulfilled, and the meeting agenda was properly posted.

APPROVAL OF MINUTES

1. **DSO Advisory Committee Meeting: October 16, 2019:** Mr. Quigley made a motion to approve the minutes from the October 16, 2019 meeting. Mr. Driscoll seconded the motion. The motion was approved by a vote of 7-0.

2. **DSO Advisory Committee Meeting: October 17, 2019:** Mr. Quigley made a motion to approve the minutes from the October 17, 2019 meeting. Mr. Driscoll seconded the motion. The motion was approved by a vote of 7-0.

3. **DSO Advisory Committee Meeting: November 20, 2019:** Mr. Quigley made a motion to approve the minutes from the November 20, 2019 meeting. Mr. Driscoll seconded the motion. The motion was approved by a vote of 7-0.

4. **DSO Advisory Committee Meeting: November 21, 2019:** Mr. Quigley made a motion to approve the minutes from the November 21, 2019 meeting. Mr. Driscoll seconded the motion. The motion was approved by a vote of 7-0.

Ms. Burrell arrived after the start of the meeting.

ITEMS FOR DISCUSSION

1. **Review and Discussion of Draft DSO Articles:** Paul LeBlanc of PLB Planning Group provided a summary of the proposed language for the following articles:
• Article 10: Conditional Uses (Sec. 10.4.G through Sec. 10.4.P)

Committee members reviewed, discussed and provided feedback on the proposed language for each of the above referenced sections. Mr. LeBlanc will incorporate the committee’s recommendations into an updated draft for each respective article.

Mr. Williams and Ms. Kleinman departed prior to the conclusion of the meeting.

ADJOURN

There being no further business, the meeting was adjourned at 4:27 PM.

Minutes Approved: February 27, 2020

Joseph M. Cronin
Town Administrator