

# TOWN OF SEABROOK ISLAND

## DSO Advisory Committee Meeting

February 27, 2020 – 1:30 PM

Town Hall, Council Chambers  
2001 Seabrook Island Road



## MINUTES

Present: Skip Crane (Chair), Gary Quigley (Vice Chair), Katrina Burrell, Ava Kleinman, Walter Sewell, Roger Steel, Joe Cronin (Town Administrator)

Absent: Wayne Billian, Robert Driscoll, Ed Williams

Guests: John Gregg (Mayor), Paul LeBlanc (PLB Planning Group)

Chairman Crane called the meeting of the DSO Advisory Committee to order at 1:37 PM. Chairman Crane confirmed that the requirements of the Freedom of Information Act were fulfilled, and the meeting agenda was properly posted.

As a quorum was not present at the beginning of the meeting, Chairman Crane deferred consideration of the minutes until at least six members were in attendance.

### APPROVAL OF MINUTES

Ms. Burrell arrived after the start of the meeting. At that time, a quorum was present and Chairman Crane requested a motion to approve the minutes from the previous meetings.

1. **DSO Advisory Committee Meeting: January 15, 2020:** Mr. Quigley made a motion to approve the minutes from the January 15, 2020 meeting. Mr. Steel seconded the motion. The motion was approved by a vote of 6-0.
2. **DSO Advisory Committee Meeting: January 16, 2020:** Mr. Quigley made a motion to approve the minutes from the January 16, 2020 meeting. Mr. Steel seconded the motion. The motion was approved by a vote of 6-0.

### ITEMS FOR DISCUSSION

1. **Review and Discussion of Draft DSO Articles:** Paul LeBlanc of PLB Planning Group provided a summary of the proposed language for the following articles:
  - Article 13: Off-Street Parking

Committee members reviewed, discussed and provided feedback on the proposed language

for the above referenced article. A detailed discussion took place regarding garage and carport requirements, bicycle parking, minimum parking space dimensions, and minimum/maximum parking requirements.

In an effort to promote the use of alternative modes of transportation, the original draft prepared by the consultant included language that would require the developer of all new non-residential (commercial, office, institutional), townhome and multi-family development to provide a minimum of at least 5 bicycle parking spaces. Following a discussion, Mr. Quigley made a motion to strike the language requiring bicycle parking for new development from the draft document. Mr. Steel seconded the motion. The vote was as follows:

**In Favor**

Mr. Quigley  
Mr. Steel  
Mr. Sewell  
Ms. Kleinman

**Opposed**

Chairman Crane  
Ms. Burrell

The motion passed by a vote of 4-2, and the language requiring the inclusion of bicycle parking was struck from the draft document.

Mr. LeBlanc will incorporate the committee's recommendations into an updated draft for each respective article.

Mr. Steel, Ms. Kleinman and Ms. Burrell departed prior to the conclusion of the meeting.

**ADJOURN**

There being no further business, the meeting was adjourned at 4:45 PM.

Minutes Approved: June 16, 2020



Joseph M. Cronin  
Town Administrator