

TOWN OF SEABROOK ISLAND

DSO Advisory Committee Meeting

July 6, 2020 – 2:00 PM



Virtual Meeting Hosted via Zoom

[Live Streamed on YouTube](#)

MINUTES

Present: Skip Crane (Chair), Wayne Billian, Katrina Burrell, Bob Driscoll, Ava Kleinman, Gary Quigley, Walter Sewell, Roger Steel, Ed Williams, Joe Cronin (Town Administrator)

Absent: None

Guests: John Gregg (Mayor), Paul LeBlanc (PLB Planning Group)

Chairman Crane called the meeting of the DSO Advisory Committee to order at 2:00 PM. Chairman Crane confirmed that the requirements of the Freedom of Information Act were fulfilled, and the meeting agenda was properly posted.

APPROVAL OF MINUTES

1. **DSO Advisory Committee Meeting: June 16, 2020:** Mr. Williams made a motion to approve the minutes from the June 16, 2020 meeting. Mr. Steel seconded the motion. The motion was **APPROVED** by a vote of 9-0.

ITEMS FOR DISCUSSION

1. **Review and Discussion of Draft DSO Articles:** Paul LeBlanc of PLB Planning Group provided a summary of the proposed language for the following article:

- Article 14: Signs (Sec. 14-14 to 14-8)
- Article 15: Site Development Plan

Committee members continued their discussion of the draft language for Article 14 (Signs). A detailed discussion took place regarding temporary and non-conforming signs, as well as enforcement procedures for sign violations.

The committee then reviewed, discussed and provided feedback on the proposed language for Article 15 (Site Development Plan). A detailed discussion took place regarding the role of the Zoning Administrator, Planning Commission and Town Council during the site plan review process, as well as the impact of the state's Vested Rights Act and the appeal process for site plans.

Mr. LeBlanc will incorporate the committee's recommendations into updated versions of Articles 14 and 15.

ADJOURN

There being no further business, the meeting was adjourned at 3:57 PM.

Minutes Approved: July 30, 2020



Joseph M. Cronin
Town Administrator