

TOWN OF SEABROOK ISLAND

DSO Advisory Committee Meeting

September 17, 2020 – 2:00 PM

Virtual Meeting Hosted via Zoom

[Live Streamed on YouTube](#)



MINUTES

Present: Skip Crane (Chair), Wayne Billian, Bob Driscoll, Ava Kleinman, Roger Steel, Katrina Burrell, Joe Cronin (Town Administrator)

Absent: Gary Quigley, Walter Sewell, Ed Williams

Guests: John Gregg (Mayor), Paul LeBlanc (PLB Planning Group)

Chairman Crane called the meeting of the DSO Advisory Committee to order at 2:00 PM. Chairman Crane confirmed that the requirements of the Freedom of Information Act were fulfilled, and the meeting agenda was properly posted.

APPROVAL OF MINUTES

1. **DSO Advisory Committee Meeting: August 20, 2020:** Town Administrator Cronin noted that the time of adjournment should have been listed as 4:44 pm. Mr. Driscoll made a motion to approve the minutes from the August 20, 2020 meeting, as corrected. Mr. Steel seconded the motion. The motion was **APPROVED** by a vote of 6-0.

ITEMS FOR DISCUSSION

1. **Review and Discussion of Draft DSO Articles:** Paul LeBlanc of PLB Planning Group provided a summary of the proposed language for the following articles:
 - Article 19: Amendments
 - Article 20: Appeals

Committee members reviewed, discussed and provided feedback on the proposed language for Articles 19 and 20. A detailed discussion took place regarding the following topics:

- Article 19
 - Authority of the Planning Commission to initiate rezonings
 - Public hearing processes and requirements
 - Standing to appeal decisions
- Article 20

- Impacts of stays of legal proceedings and restraining orders
- Authority and limitations of the Board of Zoning Appeals
- Whether the town may establish additional criteria for variance requests beyond the four criteria listed in state law

Mr. LeBlanc will incorporate the committee's recommendations into updated versions of Articles 19 and 20.

ADJOURN

There being no further business, Ms. Kleinman made a motion to adjourn the meeting. Mr. Steel seconded the motion. The motion was **APPROVED** by a vote of 6-0 and the meeting was adjourned at 4:20 PM.

Minutes Approved: September 29, 2020



Joseph M. Cronin
Town Administrator