

TOWN OF SEABROOK ISLAND

DSO Advisory Committee Meeting

November 12, 2020 – 2:00 PM

Virtual Meeting Hosted via Zoom

[Live Streamed on YouTube](#)



MINUTES

Present: Skip Crane (Chair), Gary Quigley, Wayne Billian, Katrina Burrell, Ava Kleinman, Walter Sewell, Roger Steel, Ed Williams, Joe Cronin (Town Administrator)

Absent: Bob Driscoll

Guests: John Gregg (Mayor)

Chairman Crane called the meeting of the DSO Advisory Committee to order at 2:00 PM. Chairman Crane confirmed that the requirements of the Freedom of Information Act were fulfilled, and the meeting agenda was properly posted. Chairman Crane noted that the project consultant, Paul LeBlanc of PLB Planning Group, was feeling ill and would not be dialing in to the meeting; however, he and Town Administrator Cronin would provide Mr. LeBlanc with meeting notes following the meeting.

APPROVAL OF MINUTES

1. **DSO Advisory Committee Meeting: October 23, 2020:** Mr. Steel made a motion to approve the minutes from the October 23, 2020 meeting, as submitted. Mr. Williams seconded the motion. The motion was **APPROVED** by a vote of 8-0.

ITEMS FOR DISCUSSION

1. **Review and Discussion of Draft DSO Articles:** Members of the committee continued discussion of the draft language for Appendix A: Definitions. A detailed discussion took place regarding the following definitions: design flood elevation (add), livable and usable floor area, garage, improvement, lot, structure and total lot coverage, manufactured home (change to mobile home), net buildable area (add), off-street parking space, patio, enclosed and unenclosed porch, regime (delete), horizontal property regime (add), planned community (add), homeowners association, retail establishment, setback, short-term rental unit, community message board sign, and monument sign.

The committee's recommendations will be incorporated into an updated version of Appendix A. The committee will continue discussion of Appendix A at a later date.

ADJOURN

There being no further business, Ms. Kleinman made a motion to adjourn the meeting. Mr. Quigley seconded the motion. The motion was **APPROVED** by a vote of 8-0 and the meeting was adjourned at 4:10 PM.

Minutes Approved: November 19, 2020



Joseph M. Cronin
Town Administrator