

Town of Seabrook Island

Compiled Financial Statements And Supporting Schedules

**For the Month and Eleven Months Ended
November 30, 2020**

**DUFFY & BASHA, CPAs
631 ST. ANDREWS BLVD.
CHARLESTON SC 29407**

Accountant's Compilation Report

Town of Seabrook Island
Seabrook Island, South Carolina

Management is responsible for the accompanying financial statements of the Town of Seabrook Island, which comprise the balance sheet – modified cash basis as of November 31, 2020, and the related statement of revenue and expenditures – modified cash basis for the month and eleven months then ended, and the accompanying supporting schedules, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Duffy & Basha, LLC

Duffy & Basha, CPAs
Charleston, South Carolina
December 14, 2020

Town of Seabrook Island
Balance Sheet - Primary Government
Modified Cash Basis

November 30, 2020

Assets

Current Assets	
Operating Checking Account	\$ 363,088.05
Municipal Court Checking Account	14,566.37
Petty Cash	200.00
Prepaid Expenses	1,678.88
Total Current Assets	379,533.30
Other Assets	
Investments	5,042,677.20
Total Assets	\$ 5,422,210.50

Liabilities and Net Assets

Liabilities	
Current Liabilities	
Accounts Payable	\$ 2,441.52
Other Accrued Liabilities	6,875.00
Total Liabilities	9,316.52
Net Assets	
Restricted Fund Balances	
Accommodations Tax	170,273.46
Charleston County Accommodations Tax	7,458.96
Alcohol Tax	32,239.99
Total Restricted Fund Balances	209,972.41
Designated Fund Balances	
Emergency	1,986,519.59
Road & Drainage	424,317.22
Town Facilities	250,000.00
Vehicle Replacement	15,000.00
Total Designated Fund Balances	2,675,836.81
General Fund	2,527,084.76
Total Fund Balances	5,412,893.98
Total Liabilities and Net Assets	\$ 5,422,210.50

Town of Seabrook Island
Statement of Revenues and Expenditures
Modified Cash Basis

For the Month and Eleven Months Ended November 30, 2020

	Current Year			% of Annual Budget	Prior Year-to-Date
	Current Month	Year to Date	Annual Budget		
Revenues					
Accomodations Tax - General Use	-	34,190.13	29,000.00	117.9%	-
Business Licenses	9,683.80	428,693.44	375,000.00	114.3%	-
Business Licenses - MASC	-	244,937.97	230,000.00	106.5%	-
Franchise Fees - BEC	-	-	155,200.00	-	-
Franchise Fees - ATT U-verse	1,374.22	4,115.81	4,850.00	84.9%	-
Franchise Fees - Comcast	14,939.52	44,051.26	50,450.00	87.3%	-
Contractual Reimbursements	-	-	30,000.00	-	-
Court Fines	-	3,912.50	5,000.00	78.3%	-
Local Option Sales Tax - County	25,320.82	254,741.11	200,000.00	127.4%	-
Aid to Subdivisions - State	-	30,478.35	40,600.00	75.1%	-
Planning & Zoning Fees	3,838.00	27,428.00	24,000.00	114.3%	-
Building Permit Fees - County	1,743.48	16,053.78	13,500.00	118.9%	-
Interest - Investment Pool	673.50	38,343.32	50,000.00	76.7%	-
Interest - Checking Account	3.06	18.46	25.00	73.8%	-
Credit Card Convenience Fees	-	-	750.00	-	-
Facility Rentals	-	50.00	100.00	50.0%	-
Miscellaneous Income	10.00	1,186.78	200.00	593.4%	-
Sale of Assets	-	-	225.00	-	-
Total Revenues	57,586.40	1,128,200.91	1,208,900.00	93.3%	-

Town of Seabrook Island
Statement of Revenues and Expenditures
Modified Cash Basis

For the Month and Eleven Months Ended November 30, 2020

	Current Year			% of Annual Budget	Prior Year-to- Date
	Current Month	Year to Date	Annual Budget		
Expenditures					
Salaries	27,480.34	294,463.69	362,027.00	81.3%	-
Employer Social Security and Medicare	2,101.54	21,441.40	27,843.00	77.0%	-
Health and Dental Insurance	2,081.60	21,426.67	26,142.00	82.0%	-
Retirement	3,942.82	36,970.13	51,742.00	71.5%	-
Pre-Employment Expenses	-	-	500.00	-	-
Insurance - Tort Liability	-	9,234.00	9,500.00	97.2%	-
Insurance - Fidelity Bond	-	697.00	750.00	92.9%	-
Insurance - Equipment	-	12,269.72	12,400.00	98.9%	-
Insurance - Worker's Compensation	1,315.00	1,407.00	3,000.00	46.9%	-
Insurance - Auto Liability	-	2,087.13	3,900.00	53.5%	-
Professional Services - Audit	-	14,000.00	15,000.00	93.3%	-
Professional Services - Accounting	1,378.29	13,881.20	14,000.00	99.2%	-
Professional Services - Engineering	-	5,666.56	55,000.00	10.3%	-
Professional Services - Legal	-	8,130.50	45,000.00	18.1%	-
Professional Services - Other	862.50	29,051.04	50,000.00	58.1%	-
Roadway Maintenance	-	1,377.55	35,000.00	3.9%	-
Equipment Maintenance	-	16,505.29	16,000.00	103.2%	-
Beach Maintenance	-	9,334.01	8,900.00	104.9%	-
Vehicle Maintenance	-	74.67	1,000.00	7.5%	-
Travel and Training	300.00	505.86	6,500.00	7.8%	-
Office Supplies	560.53	4,671.93	6,800.00	68.7%	-
Postage	301.50	2,237.89	6,700.00	33.4%	-
Planning and Zoning	105.38	596.23	1,000.00	59.6%	-
Printing	188.11	2,169.57	8,500.00	25.5%	-
Utilities	2,128.31	17,756.56	30,000.00	59.2%	-
Uniforms	-	-	1,650.00	-	-
Capital Expenditures	-	-	10,000.00	-	-
Furniture and Equipment	925.98	2,624.98	5,300.00	49.5%	-
Telecommunication	831.60	9,136.46	14,500.00	63.0%	-
Emergency Telecommunication	145.58	6,307.06	9,510.00	66.3%	-
Council/Committee Expenditure	-	201.86	1,500.00	13.5%	-
Memberships, Dues and Subscriptions	453.00	16,248.40	17,400.00	93.4%	-
Website	-	471.00	550.00	85.6%	-
Equipment Rentals	613.05	4,874.82	6,000.00	81.2%	-
Advertising	1,068.90	10,662.01	14,000.00	76.2%	-
Contingency	-	-	24,886.00	-	-
Bank Charges	4.00	778.50	1,950.00	39.9%	-
Contracted Services - Beach Patrol	-	58,920.08	59,000.00	99.9%	-
Contracted Services - IT	2,456.54	25,800.82	40,500.00	63.7%	-
Contracted Services - Landscaping	9,652.00	91,285.50	127,000.00	71.9%	-
Contracted Services - Other	1,682.26	16,815.16	27,950.00	60.2%	-
Court Expenditures	350.00	6,852.00	8,500.00	80.6%	-
Emergency Preparedness	510.99	16,360.72	33,000.00	49.6%	-
Special Events	-	-	8,500.00	-	-
Total Expenditures	<u>61,439.82</u>	<u>793,294.97</u>	<u>1,208,900.00</u>	<u>65.6%</u>	<u>-</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ (3,853.42)</u>	<u>334,905.94</u>	<u>-</u>	<u>-</u>	<u>-</u>

Town of Seabrook Island
Statement of Revenues and Expenditures
Modified Cash Basis

For the Month and Eleven Months Ended November 30, 2020

	Current Year			% of Annual Budget	Prior Year-to- Date
	Current Month	Year to Date	Annual Budget		
Receipts to Be Used toward Restricted Fund Balances					
State Accomodations Tax					
Advertising & Promotion	\$ -	55,140.77	24,000.00	229.8%	-
Tourism	-	119,471.67	52,000.00	229.8%	-
Interest Income	22.13	915.61	400.00	228.9%	-
Use of Fund Balance	-	-	-		-
Total State Accomodation Tax	<u>22.13</u>	<u>175,528.05</u>	<u>76,400.00</u>		<u>-</u>
County Accomodations Tax - Charleston					
Interest Income	0.97	137.00	60.00	228.3%	-
Use of Fund Balance	-	-	-	-	-
Total County Accomodations Tax - Charleston	<u>0.97</u>	<u>137.00</u>	<u>60.00</u>		<u>-</u>
Alcohol Tax					
Receipts	-	6,000.00	3,000.00	200.0%	-
Interest Income	4.19	204.65	70.00	292.4%	-
Use of Fund Balance	-	-	-	-	-
Total Alcohol Tax	<u>4.19</u>	<u>6,204.65</u>	<u>3,070.00</u>		<u>-</u>
Total Restricted Fund Receipts	<u>\$ 27.29</u>	<u>181,869.70</u>	<u>79,530.00</u>	<u>228.7%</u>	<u>-</u>
Expenditures Used toward Restricted Fund Balances					
State Accomodations Tax - Advertising and Promotion	-	55,140.77	24,000.00	229.8%	-
State Accomodations Tax - Tourism	-	83,620.35	110,750.00	75.5%	-
County A-Tax Expenditure	-	15,000.00	15,000.00	100.0%	-
Alcohol Tax Expense	-	-	10,000.00	-	-
Total Used toward Restricted Funds	<u>\$ -</u>	<u>153,761.12</u>	<u>159,750.00</u>	<u>96.3%</u>	<u>-</u>
Receipts to Be Used toward Designated Fund Balances					
Emergency Fund					
Emergency Fund Receipts	\$ -	4,797.56	-	-	-
Total Emergency Fund	<u>-</u>	<u>4,797.56</u>	<u>-</u>		<u>-</u>
Total Designated Fund Receipts	<u>\$ -</u>	<u>4,797.56</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures Used toward Designated Fund Balances					
Emergency Fund	-	21,433.43	-	-	-
Capital Expenditures - Road and Drainage	3,370.00	75,682.78	170,000.00	44.5%	-
Capital Expenditures - Town Facilities	-	-	-	-	-
Total Used toward Designated Funds	<u>\$ 3,370.00</u>	<u>97,116.21</u>	<u>170,000.00</u>	<u>57.1%</u>	<u>-</u>

Supporting Schedules

**TOWN OF SEABROOK ISLAND
 ACCOMODATIONS TAX
 FYE 12/31/2020**

DATE	DUE FROM STATE	GENERAL 5%	ADVERT 30%	TOURISM 65%	TOTAL
TOTALS 12/31/2019	31,232.16	-	-	133,483.26	133,483.26
AUDITORS' ADJUSTMENT				-	-
ADJUSTED BEGINNING BALANCE	31,232.16	-	-	133,483.26	133,483.26
Jan-20 Interest Income		-	-	185.94	185.94
TOTALS 1/31/2020	31,232.16	-	-	133,669.20	133,669.20
Feb-20 Received from State	(6,082.46)	-	-	-	-
Received from State	(6,732.13)				-
Interest Income				163.99	163.99
CK# 6496 East Coast Pyrotechnics				(8,250.00)	(8,250.00)
CK# 6516 Chas Area Convention Center			(1,824.74)		(1,824.74)
CK# 6533 Chas Area Convention Center			(2,019.64)		(2,019.64)
Less December 2019 Accruals			3,844.38		3,844.38
TOTALS 2/29/2020	18,417.57	-	-	125,583.19	125,583.19
Mar-20 Interest Income				144.21	144.21
CK# 6554 Chas Area Convention Center				(9,800.00)	(9,800.00)
TOTALS 3/01/2020	18,417.57	-	-	115,927.40	115,927.40
Apr-20 Interest Income				123.42	123.42
TOTALS 4/30/2020	18,417.57	-	-	116,050.82	116,050.82
May-20 Received from State		1,215.62	7,293.73	15,803.07	24,312.42
Transfer to General Fund		(1,215.62)			(1,215.62)
Interest Income				106.91	106.91
CK# 6629 Chas Area Convention Center			(7,293.73)		(7,293.73)
CK# 6630 Lowcountry Marine Mammal				(752.44)	(752.44)
TOTALS 5/31/2020	18,417.57	-	-	131,208.36	131,208.36
Jun-20 Interest Income				67.47	67.47
CK# 6656 Lowcountry Marine Mammal				(990.84)	(990.84)
CK# 6666 Island Beach Services				(15,900.00)	(15,900.00)
TOTALS 6/30/2020	18,417.57	-	-	114,384.99	114,384.99

**TOWN OF SEABROOK ISLAND
 ACCOMODATIONS TAX
 FYE 12/31/2020**

DATE		DUE FROM STATE	GENERAL 5%	ADVERT 30%	TOURISM 65%	TOTAL
Jul-20	Received from State		2,548.21	15,289.24	33,126.70	50,964.15
	Transfer to General Fund		(2,548.21)			(2,548.21)
	Interest Income				46.80	46.80
	CK# 6690 Island Beach Services				(28,737.00)	(28,737.00)
	CK# 6698 Lowcountry Marine Mammal				(910.20)	(910.20)
	CK# 6705 Island Beach Services				(1,073.00)	(1,073.00)
	CK# 6714 Chas Area Convention Center			(15,289.24)		(15,289.24)
	TOTALS 7/31/2020	18,417.57	-	-	116,838.29	116,838.29
Aug-20	CK# 6733 Island Beach Services				(14,290.00)	(14,290.00)
	CK# 6748 Lowcountry Marine Mammal				(1,096.47)	(1,096.47)
	Interest Income				28.09	28.09
	TOTALS 8/31/2020	18,417.57	-	-	101,479.91	101,479.91
Sep-20	CK# 6769 Lowcountry Marine Mammal				(910.20)	(910.20)
	Interest Income				21.74	21.74
	TOTALS 9/30/2020	18,417.57	-	-	100,591.45	100,591.45
Oct-20	Received from State		30,426.30	32,557.80	70,541.90	133,526.00
	Transfer to General Fund		(30,426.30)			(30,426.30)
	Interest Income				28.18	28.18
	CK# 6802 Lowcountry Marine Mammal				(910.20)	(910.20)
	CK# 6818 Chas Area Convention Center			(32,557.80)		(32,557.80)
	TOTALS 10/31/2020	18,417.57	-	-	170,251.33	170,251.33
Nov-20	Interest Income				22.13	22.13
	TOTALS 11/30/2020	18,417.57	-	-	170,273.46	170,273.46

**TOWN OF SEABROOK ISLAND
CHARLESTON COUNTY ACCOMODATIONS TAX
FYE 12/31/2020**

DATE		DUE FROM COUNTY	REVENUES	EXPENDITURES	TOTAL
	TOTALS 12/31/2019		-	-	22,320.73
	ADJUSTMENT TO ESTIMATE		-		-
	ADJUSTED BEGINNING BALANCE	-	-	-	22,320.73
Jan-20	Interest Income	-	31.09	-	31.09
	TOTALS 1/31/2020	-	31.09	-	22,351.82
Feb-20	Interest Income	-	29.23	-	29.23
	TOTALS 2/29/2020	-	60.32	-	22,381.05
Mar-20	Interest Income	-	27.88	-	27.88
	TOTALS 3/31/2020	-	88.20	-	22,408.93
Apr-20	Interest Income	-	23.86	-	23.86
	TOTALS 4/30/2020	-	112.06	-	22,432.79
May-20	Interest Income	-	10.04	-	10.04
	CK# 6627 Island Beach Service	-	(10,119.00)	-	(10,119.00)
	TOTALS 5/31/2020	-	(9,996.90)	-	12,323.83
Jun-20	Interest Income	-	7.27	-	7.27
	TOTALS 6/30/2020	-	(9,989.63)	-	12,331.10
Jul-20	Interest Income	-	2.99	-	2.99
	CK# 6690 Island Beach Service	-	(4,881.00)	-	(4,881.00)
	TOTALS 7/31/2020	-	(14,867.64)	-	7,453.09
Aug-20	Interest Income	-	2.06	-	2.06
	TOTALS 8/31/2020	-	(14,865.58)	-	7,455.15
Sep-20	Interest Income	-	1.61	-	1.61
	TOTALS 9/30/2020	-	(14,863.97)	-	7,456.76
Oct-20	Interest Income	-	1.23	-	1.23
	TOTALS 10/31/2020	-	(14,862.74)	-	7,457.99
Nov-20	Interest Income	-	0.97	-	0.97
	TOTALS 11/30/2020	-	(14,861.77)	-	7,458.96

**TOWN OF SEABROOK ISLAND
 MISCELLANEOUS RESTRICTED FUNDS
 FYE 12/31/2020**

DATE	Alcohol Tax
TOTALS 12/31/2019	26,030.00
AUDITORS' ADJUSTMENT	-
ADJUSTED BEGINNING BALANCE	<u>26,030.00</u>
Jan-20 Interest Income	36.26
TOTALS 1/31/2020	<u>26,066.26</u>
Feb-20 Interest Income	34.08
TOTALS 2/29/2020	<u>26,100.34</u>
Mar-20 Interest Income	32.51
TOTALS 3/31/2020	<u>26,132.85</u>
Apr-20 Interest Income	27.82
TOTALS 4/30/2020	<u>26,160.67</u>
May-20 Office of State Treasurer	3,000.00
Interest Income	23.78
TOTALS 5/31/2020	<u>29,184.45</u>
Jun-20 Interest Income	17.22
TOTALS 6/30/2020	<u>29,201.67</u>
Jul-20 Office of State Treasurer	3,000.00
Interest Income	12.90
TOTALS 7/31/2020	<u>32,214.57</u>
Aug-20 Interest Income	8.92
TOTALS 8/31/2020	<u>32,223.49</u>
Sep-20 Interest Income	6.97
TOTALS 9/30/2020	<u>32,230.46</u>
Oct-20 Interest Income	5.34
TOTALS 10/31/2020	<u>32,235.80</u>
Nov-20 Interest Income	4.19
TOTALS 11/30/2020	<u>32,239.99</u>

**TOWN OF SEABROOK ISLAND
MISCELLANEOUS DESIGNATED FUNDS
FYE 12/31/2020**

DATE	Emergency	Road and Drainage	Town Facilities	Vehicle Replacement Fund
TOTALS 12/31/2019	-	-	-	-
AUDITORS' ADJUSTMENT	-	-	-	-
ADJUSTED BEGINNING BALANCE	-	-	-	-
Jan-20 Per Town Council	2,000,000.00	500,000.00	250,000.00	15,000.00
TOTALS 1/31/2020	2,000,000.00	500,000.00	250,000.00	15,000.00
Feb-20 No Activity	-	-	-	-
TOTALS 2/29/2020	2,000,000.00	500,000.00	250,000.00	15,000.00
Mar-20 Office of State Treasurer (FEMA Reimb-Dorian)	4,797.56		-	-
CK# 6552 Sunburst Landscaping	-	(1,005.55)		
CK# 6573 Johnnie H Allbritton	(50.00)			
CK# 6575 Lynda Stearns	(50.00)			
CK# 6576 Nichole Nettles	(50.00)			
CK# 6577 Joe Cronin	(50.00)			
TOTALS 3/31/2020	2,004,597.56	498,994.45	250,000.00	15,000.00
Apr-20 CK# 6605 Nichole Nettles	(50.00)	-	-	-
CK# 6606 Johnnie H Allbritton	(50.00)			
CK# 6607 Lynda Stearns	(50.00)			
CK# 6611 Joe Cronin	(50.00)			
CK# 6594 Charleston Green, LLC	-	(29,860.50)	-	-
CK# 6603 Sunburst Landscaping		(2,070.00)		
CK# 6604 ESP Associates, Inc.		(3,572.48)		
CK# 6612 Mariner Construction, LLC	(419.66)			
TOTALS 4/30/2020	2,003,977.90	463,491.47	250,000.00	15,000.00
May-20 CK# 6617 BB&T Financial	(337.60)	-	-	-
CK# 6628 Sunburst Landscaping		(258.75)		
CK# 6632 Charleston Green, LLC		(35,545.50)		
CK# 6635 Sunbelt Rentals	(3,214.24)			
CK# 6640 Nichole Nettles	(50.00)	-		
CK# 6641 Lynda Stearns	(50.00)			
CK# 6642 Johnnie H Allbritton	(50.00)		-	-
CK# 6649 Sunbelt Rentals	(2,863.26)			
CK# 6652 Joe Cronin	(73.37)			
TOTALS 5/31/2020	1,997,339.43	427,687.22	250,000.00	15,000.00
Jun-20 CK# 6664 BB&T Financial	(1,316.81)	-	-	-
CK# 6682 Sunbelt Rentals	(2,863.26)			
TOTALS 6/30/2020	1,993,159.36	427,687.22	250,000.00	15,000.00

**TOWN OF SEABROOK ISLAND
MISCELLANEOUS DESIGNATED FUNDS
FYE 12/31/2020**

DATE		Emergency	Road and Drainage	Town Facilities	Vehicle Replacement Fund
Jul-20	CK# 6713 Nichole Nettles CK# 6715 Sunbelt Rentals	(13.14) (2,863.26)	-	-	-
	TOTALS 7/31/2020	<u>1,990,282.96</u>	<u>427,687.22</u>	<u>250,000.00</u>	<u>15,000.00</u>
Aug-20	No Activity	-	-	-	-
	TOTALS 8/31/2020	<u>1,990,282.96</u>	<u>427,687.22</u>	<u>250,000.00</u>	<u>15,000.00</u>
Sep-20	CK# 6766 BB&T Financial CK# 6775 Sunbelt Rentals	(261.60) (2,863.26)	-	-	-
	TOTALS 9/30/2020	<u>1,987,158.10</u>	<u>427,687.22</u>	<u>250,000.00</u>	<u>15,000.00</u>
Oct-20	CK# 6785 Nichole Nettles CK# 6799 BB&T Financial	(21.59) (616.92)	-	-	-
	TOTALS 10/31/2020	<u>1,986,519.59</u>	<u>427,687.22</u>	<u>250,000.00</u>	<u>15,000.00</u>
Nov-20	CK# 6846 ESP Associates	-	(3,370.00)	-	-
	TOTALS 11/30/2020	<u>1,986,519.59</u>	<u>424,317.22</u>	<u>250,000.00</u>	<u>15,000.00</u>