

# **Town of Seabrook Island**

---

## **Compiled Financial Statements And Supporting Schedules**

---

**For the Month and Three Months Ended  
March 31, 2021**

**DUFFY & BASHA, CPAs  
631 ST. ANDREWS BLVD.  
CHARLESTON SC 29407**

***Accountant's Compilation Report***

Town of Seabrook Island  
Seabrook Island, South Carolina

Management is responsible for the accompanying financial statements of the Town of Seabrook Island, which comprise the balance sheet – modified cash basis as of March 31, 2021, and the related statement of revenue and expenditures – modified cash basis for the month and three months then ended, and the accompanying supporting schedules, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

*Duffy & Basha, LLC*

Duffy & Basha, CPAs  
Charleston, South Carolina  
April 18, 2021

Town of Seabrook Island  
Balance Sheet - Primary Government  
Modified Cash Basis

March 31, 2021

Assets

Current Assets	
Operating Checking Account	\$ 347,022.80
Municipal Court Checking Account	15,039.86
Petty Cash	200.00
Prepaid Expenses	1,678.88
Total Current Assets	<u>363,941.54</u>
Other Assets	
Investments	<u>5,345,175.73</u>
Total Assets	<u>\$ 5,709,117.27</u>

Liabilities and Net Assets

Liabilities	
Current Liabilities	
Accounts Payable	\$ 2,287.66
Other Accrued Liabilities	5,500.00
Total Liabilities	<u>7,787.66</u>
Net Assets	
Restricted Fund Balances	
Accomodations Tax	205,510.33
Charleston County Accomodations Tax	7,461.54
Alcohol Tax	32,251.10
Total Restricted Fund Balances	<u>245,222.97</u>
Designated Fund Balances	
Emergency	2,107,608.82
Road & Drainage	635,159.72
Town Facilities	250,000.00
Vehicle Replacement	64,000.00
Total Designated Fund Balances	<u>3,056,768.54</u>
General Fund	<u>2,399,338.10</u>
Total Fund Balances	<u>5,701,329.61</u>
Total Liabilities and Net Assets	<u>\$ 5,709,117.27</u>

**Town of Seabrook Island**  
**Statement of Revenues and Expenditures**  
**Modified Cash Basis**

For the Month and Three Months Ended March 31, 2021

	Current Year			% of Annual Budget	Prior Year-to-Date
	Current Month	Year to Date	Annual Budget		
Revenues					
Accomodations Tax - General Use	-	-	32,750.00	-	-
Business Licenses	84,248.45	180,349.83	350,000.00	51.5%	196,743.00
Business Licenses - MASC	9,257.31	9,257.31	235,000.00	3.9%	7,902.44
Franchise Fees - BEC	-	-	165,000.00	-	-
Franchise Fees - ATT U-verse	-	-	5,000.00	-	-
Franchise Fees - Comcast	-	-	52,000.00	-	-
Court Fines	-	-	5,000.00	-	-
Local Option Sales Tax - County	23,709.13	51,525.41	240,000.00	21.5%	44,902.30
Aid to Subdivisions - State	-	-	40,600.00	-	-
Planning & Zoning Fees	11,275.00	16,465.00	145,000.00	11.4%	3,700.00
Building Permit Fees - County	2,166.68	4,255.61	15,000.00	28.4%	2,777.95
Interest - Investment Pool	575.58	1,744.78	50,000.00	3.5%	19,577.23
Interest - Checking Account	2.60	7.85	25.00	31.4%	3.17
Credit Card Convenience Fees	-	-	750.00	-	-
Facility Rentals	-	-	100.00	-	50.00
Miscellaneous Income	15.00	17.05	275.00	6.2%	1,018.57
Sale of Assets	-	-	500.00	-	-
Total Revenues	131,249.75	263,622.84	1,337,000.00	19.7%	276,674.66

**Town of Seabrook Island**  
**Statement of Revenues and Expenditures**  
**Modified Cash Basis**

For the Month and Three Months Ended March 31, 2021

	Current Year			% of Annual Budget	Prior Year-to- Date
	Current Month	Year to Date	Annual Budget		
Expenditures					
Salaries	28,162.49	82,116.49	475,185.00	17.3%	74,897.27
Employer Social Security and Medicare	1,085.48	5,270.69	36,459.00	14.5%	6,767.06
Health and Dental Insurance	2,203.74	6,519.77	26,420.00	24.7%	4,561.46
Retirement	5,119.60	13,658.95	54,856.00	24.9%	6,020.53
Pre-Employment Expenses	-	-	300.00	-	-
Insurance - Tort Liability	11,214.00	11,214.00	10,000.00	112.1%	9,234.00
Insurance - Fidelity Bond	-	764.00	750.00	101.9%	697.00
Insurance - Equipment	12,239.46	12,239.46	13,250.00	92.4%	12,269.72
Insurance - Worker's Compensation	-	-	2,000.00	-	-
Insurance - Auto Liability	2,215.34	2,215.34	3,750.00	59.1%	2,087.13
Professional Services - Audit	-	-	15,000.00	-	-
Professional Services - Accounting	1,433.49	2,221.17	14,000.00	15.9%	1,655.63
Professional Services - Engineering	-	2,470.00	35,000.00	7.1%	4,740.31
Professional Services - Legal	-	-	30,000.00	-	610.50
Professional Services - Other	1,087.50	3,450.00	15,000.00	23.0%	7,795.62
Roadway Maintenance	-	-	30,000.00	-	-
Equipment Maintenance	-	-	74,000.00	-	12,013.97
Beach Maintenance	450.00	3,165.00	2,750.00	115.1%	3,612.87
Vehicle Maintenance	-	-	750.00	-	-
Travel and Training	350.00	625.00	11,500.00	5.4%	150.00
Community Promotions	-	-	5,000.00	-	-
Office Supplies	1,409.94	2,018.81	7,800.00	25.9%	1,229.57
Postage	-	1,376.22	5,000.00	27.5%	628.45
Planning and Zoning	-	-	750.00	-	52.00
Printing	3,143.15	4,980.63	10,200.00	48.8%	725.35
Utilities	1,832.45	4,355.23	23,000.00	18.9%	2,595.88
Uniforms	-	-	1,350.00	-	-
Capital Expenditures	-	-	106,100.00	-	-
Furniture and Equipment	-	-	8,500.00	-	1,699.00
Telecommunication	3,239.20	4,785.66	19,700.00	24.3%	2,502.43
Emergency Telecommunication	-	798.00	7,500.00	10.6%	1,759.76
Council/Committee Expenditure	-	-	1,500.00	-	201.86
Memberships, Dues and Subscriptions	882.41	12,145.37	19,650.00	61.8%	11,919.52
Website	-	-	600.00	-	144.00
Equipment Rentals	833.32	2,169.77	6,000.00	36.2%	1,420.59
Advertising	725.00	2,464.40	12,200.00	20.2%	2,554.31
Contingency	115.83	115.83	30,000.00	0.4%	-
Bank Charges	126.00	597.52	1,950.00	30.6%	198.00
Contracted Services - Beach Patrol	-	-	20,000.00	-	-
Contracted Services - IT	577.50	3,034.04	43,560.00	7.0%	4,771.42
Contracted Services - Landscaping	1,230.00	5,936.00	125,000.00	4.7%	14,293.00
Contracted Services - Other	2,762.42	4,477.42	28,800.00	15.5%	6,390.95
Election Expense	-	-	2,000.00	-	-
Vehicle Purchase Expenditures	-	-	28,000.00	-	-
Court Expenditures	350.00	1,050.00	8,500.00	12.4%	1,050.00
Emergency Preparedness	1,228.66	7,019.32	31,000.00	22.6%	4,294.78
Special Events	-	-	8,000.00	-	-
<b>Total Expenditures</b>	<b>84,016.98</b>	<b>203,254.09</b>	<b>1,412,630.00</b>	<b>14.4%</b>	<b>205,543.94</b>
Excess of Revenues Over (Under) Expenditures	<b>\$ 47,232.77</b>	<b>60,368.75</b>	<b>(75,630.00)</b>	<b>-</b>	<b>71,130.72</b>

**Town of Seabrook Island**  
**Statement of Revenues and Expenditures**  
**Modified Cash Basis**

For the Month and Three Months Ended March 31, 2021

	Current Year			% of Annual Budget	Prior Year-to-Date
	Current Month	Year to Date	Annual Budget		
<b>Receipts to Be Used toward Restricted Fund Balances</b>					
State Accomodations Tax					
Advertising & Promotion	\$ -	-	46,500.00	-	-
Tourism	-	-	100,750.00	-	-
Interest Income	-	44.71	750.00	6.0%	496.39
Use of Fund Balance	-	-	-		-
Total State Accomodation Tax	<u>-</u>	<u>44.71</u>	<u>148,000.00</u>		<u>496.39</u>
County Accomodations Tax - Charleston					
Interest Income	-	1.63	20.00	8.2%	88.20
Use of Fund Balance	-	-	-		-
Total County Accomodations Tax - Charleston	<u>-</u>	<u>1.63</u>	<u>20.00</u>		<u>88.20</u>
Alcohol Tax					
Receipts	-	-	3,000.00	-	-
Interest Income	-	7.01	100.00	7.0%	102.85
Use of Fund Balance	-	-	-		-
Total Alcohol Tax	<u>-</u>	<u>7.01</u>	<u>3,100.00</u>		<u>102.85</u>
Total Restricted Fund Receipts	<u>\$ -</u>	<u>53.35</u>	<u>151,120.00</u>	<u>0.0%</u>	<u>687.44</u>
<b>Expenditures Used toward Restricted Fund Balances</b>					
State Accomodations Tax - Advertising and Promotion	-	-	46,500.00	-	-
State Accomodations Tax - Tourism	-	-	188,750.00	-	18,050.00
County A-Tax Expenditure	-	-	5,000.00	-	-
Alcohol Tax Expense	-	-	10,000.00	-	-
Total Used toward Restricted Funds	<u>\$ -</u>	<u>-</u>	<u>250,250.00</u>	<u>-</u>	<u>18,050.00</u>
<b>Receipts to Be Used toward Designated Fund Balances</b>					
Emergency Fund					
Emergency Fund Receipts	\$ -	-	-	-	4,797.56
Total Emergency Fund	<u>-</u>	<u>-</u>	<u>-</u>		<u>4,797.56</u>
Total Designated Fund Receipts	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,797.56</u>
<b>Expenditures Used toward Designated Fund Balances</b>					
Emergency Fund	-	-	-	-	200.00
Capital Expenditures - Road and Drainage	8,507.50	8,507.50	50,000.00	17.0%	1,005.55
Capital Expenditures - Town Facilities	-	-	-	-	-
Total Used toward Designated Funds	<u>\$ 8,507.50</u>	<u>8,507.50</u>	<u>50,000.00</u>	<u>17.0%</u>	<u>1,205.55</u>

## **Supporting Schedules**

**TOWN OF SEABROOK ISLAND  
 ACCOMODATIONS TAX  
 FYE 12/31/2021**

<b>DATE</b>	<b>DUE FROM STATE</b>	<b>GENERAL 5%</b>	<b>ADVERT 30%</b>	<b>TOURISM 65%</b>	<b>TOTAL</b>
TOTALS 12/31/2020	55,387.40	-	-	205,465.08	205,465.08
AUDITORS' ADJUSTMENT				-	-
ADJUSTED BEGINNING BALANCE	55,387.40	-	-	205,465.08	205,465.08
Jan-21 Interest Income		-	-	24.41	24.41
TOTALS 1/31/2021	55,387.40	-	-	205,489.49	205,489.49
Feb-21 Received from State		-	-	-	-
Ck# 6919 - Chas Area Convention Center			(17,490.76)		
Less: 2020 Accruals			17,490.76		
Interest Income		-	-	-	-
TOTALS 2/28/2021	55,387.40	-	-	205,489.49	205,489.49
Mar-21 Interest Income		-	-	20.84	20.84
TOTALS 3/31/2021	55,387.40	-	-	205,510.33	205,510.33

**TOWN OF SEABROOK ISLAND  
 CHARLESTON COUNTY ACCOMODATIONS TAX  
 FYE 12/31/2021**

DATE		DUE FROM COUNTY	REVENUES	EXPENDITURES	TOTAL
	TOTALS 12/31/2020	-		-	7,459.89
	ADJUSTMENT TO ESTIMATE		-		-
	ADJUSTED BEGINNING BALANCE	-	-	-	7,459.89
Jan-21	Interest Income	-	0.89	-	0.89
	TOTALS 1/31/2021	-	0.89	-	7,460.78
Feb-21	Interest Income	-	-	-	-
	TOTALS 2/28/2021	-	0.89	-	7,460.78
Mar-21	Interest Income	-	0.76	-	0.76
	TOTALS 3/31/2021	-	1.65	-	7,461.54

**TOWN OF SEABROOK ISLAND  
 MISCELLANEOUS RESTRICTED FUNDS  
 FYE 12/31/2021**

DATE	Alcohol Tax
TOTALS 12/31/2020	32,244.00
AUDITORS' ADJUSTMENT	-
ADJUSTED BEGINNING BALANCE	<u>32,244.00</u>
Jan-21 Interest Income	3.83
TOTALS 1/31/2021	<u>32,247.83</u>
Feb-21 Interest Income	-
TOTALS 2/28/2021	<u>32,247.83</u>
Mar-21 Interest Income	3.27
TOTALS 3/31/2021	<u>32,251.10</u>

**TOWN OF SEABROOK ISLAND  
 MISCELLANEOUS DESIGNATED FUNDS  
 FYE 12/31/2021**

<b>DATE</b>	<b>Emergency</b>	<b>Road and Drainage</b>	<b>Town Facilities</b>	<b>Vehicle Replacement Fund</b>
TOTALS 12/31/2020	2,007,608.82	423,667.22	250,000.00	15,000.00
AUDITORS' ADJUSTMENT	-	-		
ADJUSTED BEGINNING BALANCE	<u>2,007,608.82</u>	<u>423,667.22</u>	<u>250,000.00</u>	<u>15,000.00</u>
Jan-21 Per Town Council	100,000.00	220,000.00	-	49,000.00
TOTALS 1/31/2021	<u>2,107,608.82</u>	<u>643,667.22</u>	<u>250,000.00</u>	<u>64,000.00</u>
Feb-21 No Activity	-	-	-	-
TOTALS 2/28/2021	<u>2,107,608.82</u>	<u>643,667.22</u>	<u>250,000.00</u>	<u>64,000.00</u>
Mar-21 Ck# 6953 - ESP Associates, Inc.	-	(100.00)	-	-
Ck# 6985 - ESP Associates, Inc.		(8,407.50)		
TOTALS 3/31/2021	<u>2,107,608.82</u>	<u>635,159.72</u>	<u>250,000.00</u>	<u>64,000.00</u>