

# Town Council

## Strategic Priorities Workshop

March 10, 2026 – 10:00 AM

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Seabrook Island Town Hall, Council Chambers  
2001 Seabrook Island Road  
Seabrook Island, SC 29455



## MINUTES

### CALL TO ORDER

Mayor Kleinman called the meeting to order at 10:02 am.

### ROLL CALL

**Council Members Present:** Bruce Kleinman, Mayor; Raymond Hamilton, Darryl May, Thomas Hund, and Patrick Faulkner.

**Town Staff Present:** Joe Cronin (Town Administrator), Peter Wiggins (Town Clerk), Tyler Newman (Planning and Zoning Director), and Desiree Fragoso (Municipal Association of South Carolina).

### FOIA STATEMENT

The Town Clerk confirmed that the meeting was advertised in compliance with the requirements of the South Carolina Freedom of Information Act. Agendas were posted and furnished to news media and all others requesting notification.

### APPROVAL OF MINUTES

**February 24, 2026**

*Mr. Hamilton motioned to approve the minutes of February 24, 2026, seconded by Mr. Hund.*

**Mr. Hamilton's motion was APPROVED unanimously.**

### ITEMS FOR INFORMATION AND DISCUSSION

**2025 Strategic Priorities Update**

Mr. Cronin gave a brief update on where the Town stands on the 2025 Strategic Priorities.

Following a discussion related to the status of the Town's emergency communications provider, Mayor Kleinman asked if the Town were to choose a new communications provider, would the selection of that new provider begin with the Public Safety Committee.

Mr. Cronin stated that the 2024-2025 Public Safety Committee had already discussed moving to a new provider, although no formal motions were made. He closed by stating that if that committee wanted to take that up in the next month or two, that would be appropriate.

Following a discussion related to the status of the Town's Comprehensive Emergency Plan, Mr. May asked if Charleston County had completed the update of their Emergency Plan.

Mr. Cronin stated that to his knowledge, they had not completed updating their plan. He stated that there are elements of the plan that can be started that are not dependent on Charleston County updating their plan, such as threat assessments.

Mr. May asked if the rewrite of the Town's Emergency Plan is dependent on the status of the Town's emergency preparedness consultant.

Mr. Cronin stated that both he and the consultant are meeting on March 16.

**2026 – 2027 Strategic  
Priorities**

Ms. Fragoso solicited priorities from each of the four councilmembers, including Mayor Kleinman. The priorities were as follows:

Councilman May

Simplify Zoning Process  
Update Beach Rules  
Complete Update of Comprehensive Emergency Plan  
Contracting with Off-Duty CCSO Deputies  
Emergency Communications Provider  
Council Agenda Communications

Councilman Hund

Building Inspections Department  
Broader Partnerships with SIPOA and the Club  
Town Hall Project  
Commercial Architecture and Design Review  
Reengage SIPOA and the Club on the Seabrook Island Master Plan

Councilman Hamilton

Coordinate with SIPOA on Inlet Relocation  
Update Beach Signage  
Implement Marshfront Management Plan Recommendations  
Pathway Drainage Issues  
Property Maintenance  
Pursue Grant Opportunities and Leverage Community Expertise  
Communicate Referendum Framework  
Support Extension of High-Speed Fiber Connectivity to Seabrook Island

Councilman Faulkner

Update Land Use Element of the Comprehensive Plan

Formalize Relationships with SIPOA and the Club  
Captain Sam's Inlet Relocation

Mayor Kleinman

Pursue Funding for Seabrook Island Road  
Consider Establishing a Building Inspections Department  
Resolve Kiawah Island's Request for Sewer Service  
Work with Camp St. Christopher on Land Preservation  
Support Redevelopment of Bohicket Marina  
Enact a Planned Development Zoning Classification

Administrator Cronin

Identify Short Term Solution for Office Space Needs

**Lunch Break**

Town Council stood at ease at 12:11 pm.

Town Council reconvened at 1:19 pm.

Following an approximate one-hour break for lunch, Town Council moved on to a ranked voting system to determine projects with the highest priority. Council members voted in three rounds, with their first round of votes being given to the projects of the highest priority. The priorities were grouped into the following categories:

**Must Do**

- 1.) Seabrook Island Road and Drainage Project
- 2.) Bohicket Marina Redevelopment
- 3.) Town Hall Expansion/Replacement

**Should Do**

- 1.) Comprehensive Plan Update
- 2.) Building Inspection Services
- 3.) Development Standards Ordinance Amendments
- 4.) Kiawah Island Municipal Complex Sewer Request

**Could Do**

- 1.) Marshfront Management Plan Implementation
- 2.) Beach Rules Ordinance
- 3.) Political Advocacy
- 4.) Comprehensive Emergency Plan
- 5.) Collaboration with SIPOA and the Seabrook Island Club

**OTHER ACTION ITEMS**

**Discretionary Grant  
Program Guidelines**

Mayor Kleinman reminded the council that the Discretionary Grant Program Guidelines were carried over from the prior council meeting.

*Mr. Faulkner motioned to approve the guidelines as presented in the agenda packet, seconded by Mr. Hamilton.*

*Mr. May motioned to amend the final paragraph of the Project Eligibility requirements to read, "Projects shall have a connection to the Town. Preference shall be given to projects occurring within the Town's corporate limits, but other projects are eligible if they provide a clear and demonstrable benefit to the Town. Such benefit can be to the Town's residents (including by providing meaningful volunteer opportunities), its business environment (but not to specific businesses), its visitors, or to those who work in the Town.", seconded by Mr. Hund.*

Mr. May's motion was APPROVED with 4 yeas and 1 nay, as follows:

Mr. Faulker	nay
Mr. Hamilton	yea
Mr. Hund	yea
Mr. May	yea
Mr. Kleinman	yea

*Mr. Hamilton motioned, extenuating circumstances notwithstanding, to require a representative of the applying organization attend both the committee and council meeting, seconded by Mr. May.*

Mr. Faulkner stated that he felt the language was a little strong given the maximum award amount is \$5,000.00.

Mr. Hamilton reminded the committee that the issue came up on multiple occasions in 2025. He stated a rule requiring attendance had not previously been in the guidelines. He stated that on a few occasions council members had questions related to the grant, and there would not be a representative at the meeting who could answer questions. He continued by stating that if the rule is part of the guidelines, he didn't think that applicants would have an issue with the new rule.

Mr. Cronin asked Mr. Hamilton what would happen in the event a representative fails to attend the committee meeting resulting in a recommendation to council to deny the grant, and at the subsequent council meeting, the representative is in attendance.

Mr. Hamilton stated that he would defer to the committee considering he would not have been present at the committee meeting. He stated if the committee recommends denial, and the applicant appears at the council meeting with more information than was given to the committee, he might consider approving the request, but the applicant must be present at both meetings.

Mr. Cronin asked Mr. Hamilton if he would consider deeming the application withdrawn if the applicant fails to attend the committee meeting, rather than a denial.

Mr. Hamilton stated he would defer to Mr. Faulkner considering these issues are administered by his committee.

Mr. May asked if there had been an instance of a committee recommending denial of a grant application, and the council approving the application.

Mayor Kleinman stated there was an instance where council approved an application that was recommended denial by a committee.

Mr. Hamilton agreed to amend his motion to deem an application withdrawn if the applicant does not attend the committee meeting.

Mr. Hamilton's motion was APPROVED with 4 yeas and 1 nay, as follows:

Mr. Faulker	nay
Mr. Hamilton	yea
Mr. Hund	yea
Mr. May	yea
Mr. Kleinman	yea

*Mayor Kleinman motioned to strike the Evaluation Criteria, seconded by Mr. May. (Withdrawn)*

Mr. Faulkner stated that it is interesting how the Town recruited skilled individuals to serve on various committees and make recommendations, and the prior discussion is quite a message being sent to these skilled individuals who serve on committees. He continued by stating the guidelines before Town Council is language that the committee is recommending, but yet the Town Council takes it and amends the language.

Mayor Kleinman stated that his wish that the Evaluation Criteria be deleted is not a reflection on the members of the Grants Committee.

Mr. Hamilton asked that provided the criteria are deleted, would these criteria be added to the application form.

Mayor Kleinman withdrew his previous motion.

The council moved on to vote on Mr. Faulkner's original motion.

Mr. Faulkner's motion to approve the Discretionary Grant Program Guidelines was APPROVED with 4 yeas and 1 nay, as follows:

Mr. Faulker	nay
Mr. Hamilton	yea
Mr. Hund	yea
Mr. May	yea
Mr. Kleinman	yea

### **EXECUTIVE SESSION ITEMS**

#### **Legal Services Agreement**

Mayor Kleinman informed the council that questions related to the legal services agreement with Rosen Hagood may require an Executive Session, as those questions would be a discussion of proposed contractual arrangements.

*Mr. Faulkner motioned to adjourn into Executive Session, seconded by Mr. Hamilton.*

Mr. Faulkner's motion was APPROVED unanimously.

Town Council adjourned into Executive Session at 2:32 pm.

*Mr. Hamilton motioned to return to open session, seconded by Mr. Faulkner.*

Mr. Hamilton's motion was APPROVED unanimously.

Town Council returned to open session at 2:56 pm.

*Mr. Hund motioned to authorize Mayor Kleinman to execute the legal services agreement with Rosen Hagood, seconded by Mr. May.*

Mr. Hund's motion was APPROVED unanimously.

### **ADJOURNMENT**

There being no further business before the committee, Mayor Kleinman declared the meeting adjourned at 2:57 pm.

Peter D. Wiggins II, MPA  
Town Clerk