



**Minutes of the Seabrook Island Utility Commission Meeting  
March 18, 2026**

The meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. The meeting was called to order by Commissioner Ferland at 8:30 AM.

Commissioners Present: Ferland, Buchman, Aaron

Other Present: Tommy West from SIUC Management. Woodward & Curran representatives: Brian LaMalfa.

**A motion by Aaron and seconded by Buchman to accept the minutes of the February 25, 2026, meeting. Motion approved 3-0.**

**FINANCIAL REPORT December, by Mr. LaMalfa**

Invoices were approved via email.

We remain within the normal variation of the budget for the year.

Financial results were reviewed. The key results and YTD financial results follow.

Net income for the month was a surplus of \$80,005. During the month the Capital charges were \$19,739. After adjusting for Bond/Notes principal payments and capital, the month showed a cash surplus of \$ 46,257.

On a year-to-date basis, net income is \$136,568 for the month. After adjustments for Capital purchases and debt principal payments, there is a cash deficit of (\$ 99,689).

Cash available as of this month is \$ 5,174,728.

Audit letter of engagement has been returned to Auditors.

## **OPERATIONS REPORT December, by Mr. West**

### **SEABROOK WATER RESOURCE FACILITY**

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.372 million gallons per day (MGD). The maximum daily flow was 0.455 million gallons. The average effluent Total Suspended Solids (TSS) was 3 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 4 mg/l, indicating excellent process control.

### **SEABROOK WATER DISTRIBUTION**

SIUC delivered 13,110,725 gallons of water for the month. This accounted for water received for the month from St Johns 91.12%.

Total effluent & deep well pumped to Seabrook golf courses for irrigation was 1,774 million gallons effluent and 0 million gallons of deep well. Total effluent and deep well pumped to Oak Point golf course was 2,689 million gallons effluent and 0 million gallons deep well.

### **GENERAL ITEMS**

**SIUC Lab Inspections:** Received the lab inspection report from the State. Prior to receiving the final certification several minor items need to be corrected. Corrections have been sent to the State. Still awaiting final approval.

**PS 18:** Rehab of pump station 18 has begun including the stripping of the walls and replacing all piping and valves. Pump station is back online. New header pipe and panel still need to be completed when received.

**Basin #2:** Basin No 2 requires a complete clean up. Work has begun replacing base elbows, riser pipes, check valves and guide rails. Work should be complete in 3 weeks.

**Staffing** – One position is still open.

**SCADA Upgrade:** Started first phase of the SCADA upgrade to update PLC and transitioning from radio to cellular communication.

**Atlas Copco Blower #2:** Gearbox and motor rebuilt complete. Installation by end of March.

### **OLD BUSINESS**

**Club Property Transfer:** A discussion about the extent of cleanup required before purchase is underway.

**Andel West Agreement:** Prior to providing approval of the development request for the Andel West project a development agreement must be executed.

**AT&T / Verizon Cell Tower request:** Both AT&T and Verizon are now both requesting permission to add additional equipment on the tower. Both are working with the tower engineer to verify acceptability

**Pump Stations Fence Replacement:** A discussion is still ongoing with the Town concerning a waiver to the criteria required to refurbish the fence enclosure of the existing pump stations. Currently a survey is required to obtain a permit. Several of the locations are not identified with recorded property lines which are causing the inability to provide site surveys.

## **NEW BUSINESS**

**St. John's Water Main Leak:** St. John's water has notified the commission that their water main crossing the under the Limehouse bridge has an ongoing leak. Upon locating and repairing, SIUC will be responsible for their portion of the cost. Also, engineering has begun on a total replacement of the main in the future.

Executive Session was held.

**A motion was made by Aaron and seconded by Buchman at 9:30 am to adjourn the open meeting. Motion passed; the open meeting was adjourned.**

The next regular meeting of the Commission is scheduled for April 15, 2026, at 8:30 am via Zoom video conference call.

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Date

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Town Clerk