



MEMORANDUM

TO: Mayor Ciancio and Members of Town Council
FROM: Joseph M. Cronin, Town Administrator
SUBJECT: FY 2020 Budget Ordinance
MEETING DATE: September 24, 2019

Council is asked to review and approve an ordinance adopting an annual budget for the 2020 Fiscal Year, which will run from January 1, 2020 through December 31, 2020.

The draft budget for all funds in FY 2020 is in balance, with available revenues equal to budgeted expenditures in the amount of \$2,024,000. This is a net decrease of \$155,775, or 7.1%, compared to the FY 2019 Budget.

	GENERAL FUND	STATE ATAX FUND	COUNTY ATAX FUND	ALCOHOL TAX FUND	EMERGENCY FUND	DRAINAGE FUND	FACILITIES FUND	REPLACEMENT FUND	COMBINED (ALL FUNDS)
TOTAL REVENUES	\$1,331,500	\$143,400	\$50,130	\$5,150	\$0	\$0	\$0	\$0	\$1,530,180
TOTAL EXPENDITURES	\$1,331,500	\$172,500	\$60,000	\$10,000	\$0	\$200,000	\$250,000	\$0	\$2,024,000
REVENUES OVER (UNDER) EXPENDITURES	\$0	(\$29,100)	(\$9,870)	(\$4,850)	\$0	(\$200,000)	(\$250,000)	\$0	(\$493,820)
OTHER FINANCING SOURCES (USES)									
Transfers In (Out)	(\$2,765,000)	\$0	\$0	\$0	\$2,000,000	\$500,000	\$250,000	\$15,000	\$0
TOTAL OTHER FINANCING SOURCES (USES)	(\$2,765,000)	\$0	\$0	\$0	\$2,000,000	\$500,000	\$250,000	\$15,000	\$0
NET CHANGE IN FUND BALANCE	(\$2,765,000)	(\$29,100)	(\$9,870)	(\$4,850)	\$2,000,000	\$300,000	\$0	\$15,000	(\$493,820)
EST. FUND BALANCE, BEGINNING OF YEAR	\$3,927,694	\$88,992	\$18,609	\$14,530	\$0	\$0	\$0	\$0	\$4,049,825
EST. FUND BALANCE, END OF YEAR	\$1,162,694	\$59,892	\$8,739	\$9,680	\$2,000,000	\$300,000	\$0	\$15,000	\$3,556,005

The principal drivers on the revenue side in FY 2020 will include:

- Use of \$493,000 from fund balance reserves, including:
 - \$250,000 from Town Facilities Fund reserves
 - \$200,000 from the Road & Drainage Fund reserves
 - \$29,100 from State ATAX Fund reserves
 - \$9,870 from County ATAX Fund reserves
 - \$4,850 from Alcohol Tax Fund reserves
 - Note: The total budgeted use of fund balance reserves in FY 2019 was \$779,000
- \$35,000 (+10.3%) increase from Business License revenues
- \$30,000 in Funds Due from Others to reimburse the town for the cost for engineering services and monitoring equipment related to the Freshfields Senior Living Facility
- \$11,000 (+22.4%) increase from Interest Income
- \$10,000 (+4.2%) increase from Charleston County Local Option Sales Tax

Expenditure highlights from the FY 2019 Budget include:

- Personnel
 - 3% cost-of-living increase for existing full-time employees
 - Implementation of succession plans due to the planned retirement of one existing employee at the end of 2020
 - Converting the part-time (24 hours/week) Administrative Assistant position to full-time (37.5 hours/week + benefits)
 - Increasing the availability of part-time Code Enforcement from 12 hours per week to 20 hours per week
 - Maintaining the town's contribution toward monthly employee health insurance premiums at 100%
 - Absorbing a 6.4% increase in the SCRS retirement contribution (employer portion)

- Operating Expenditures
 - \$50,000 to complete a comprehensive re-write of the town's DSO
 - \$40,069 contingency budget for unplanned and unbudgeted expenses
 - \$40,000 for the next phase of upgrades to Town Council chambers
 - \$30,000 for engineering services and equipment related to construction of the Freshfields Senior Living Facility, including: updated traffic study, TTCP, roadway sampling/testing, and installation of traffic cameras and sensors
 - \$25,000 increase in the Contracted Services-Landscaping budget in anticipation of a new contract in 2020
 - \$25,000 for design and engineering services for continued development of Seabrook Island Road master plan elements
 - \$20,000 for maintenance and repairs to Seabrook Island Road and bike pathway
 - \$20,000 to replace the carpet in Town Hall
 - \$10,000 for cleaning and maintenance of tidal trenches along Seabrook Island Road
 - \$9,500 for renewal of the AirMedCare Network Emergency Transport Agreement
 - \$5,730 increase (+24.1%) in insurance premiums from the state for automobile, equipment, fidelity, tort liability and workers compensation policies
 - \$5,000 for establishment of a new Community Promotions grant program
 - \$3,000 for miscellaneous promotional items, including town-branded reusable grocery bags (Note: The plastic ban ordinance will go into effect in January 2020)
 - \$2,600 to replace emergency satellite phones
 - \$2,500 for renewal of the STR Helper Code Enforcement software

- Capital Expenditures
 - \$250,000 for design and construction of a detached garage building at Town Hall
 - \$100,000 for construction of drainage improvements at Town Hall
 - \$100,000 for design, engineering and permitting of additional drainage improvements on Seabrook Island Road
 - \$35,000 for production and installation of new signage at Town Hall and on Seabrook Island Road
 - \$10,000 from Alcohol Tax Funds to replace signage and markers on the beach

- Tourism-Related Expenditures
 - \$145,000 for Beach Patrol services, including daily coverage between April 1st and September 30th
 - \$45,000 to the Charleston County CVB for tourism promotion and marketing
 - \$20,000 for the town's Fourth of July Celebration
 - \$15,000 to support the Bohicket Merchant's Association Kick It at Bohicket
 - \$12,500 to support the Seabrook Island Club's Alan Fleming Tennis Tournament
 - \$10,000 to support Bohicket Marina's 2020 Billfish Tournament
 - \$10,000 for continuation of the town's Dolphin Education Program
 - \$10,000 to purchase a full-page ad in the Charleston Regional Visitors Guide

A public hearing on the draft budget is scheduled to take place on Tues. October 22, 2019, at 2:15 pm, as required by law.

Consistent with previous years, the draft budget does not include the imposition of a property tax millage. Therefore, property taxes are estimated to generate \$0.00 in total revenues and will account for 0.0% of all projected revenues in FY 2020. The draft budget also does not anticipate any changes to existing business license or permit fee rates.

Staff Recommendation

The draft budget is currently in balance, with available revenues equal to budgeted expenditures in the amount of \$2,024,000. While specific line items and budgeted expenditures are left to council's discretion, staff recommends in favor of **APPROVAL** of the draft budget ordinance.

Respectfully submitted,


Joseph M. Cronin
Town Administrator

TOWN OF SEABROOK ISLAND

ORDINANCE NO. 2019-11

ADOPTED _____

AN ORDINANCE TO ADOPT A BUDGET FOR THE TOWN OF SEABROOK ISLAND, SOUTH CAROLINA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020

WHEREAS, Section 5-7-260(3) of the South Carolina Code of Laws and Section 2-260 of the Town Code for the Town of Seabrook Island require that the Town Council adopt, by ordinance, a budget pursuant to public notice; and

WHEREAS, pursuant to Section 6-1-320 of the South Carolina Code of Laws, a public hearing was advertised and held at 2:15 p.m. on Tuesday, October 22, 2019, in Town Council Chambers, with public input duly noted; and

WHEREAS, the proposed budget has been found to be in balance with estimated revenues equal to estimated expenditures for the General Fund and all Restricted and Designated Funds;

NOW, THEREFORE, pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, **BE IT ORDAINED BY THE MAYOR AND COUNCIL FOR THE TOWN OF SEABROOK ISLAND:**

SECTION 1. Adoption.

The annual budget for the Town of Seabrook Island, which document is attached hereto as "Exhibit A" and incorporated by reference as if fully set forth in this ordinance, is hereby adopted. The budget referenced herein is in balance, with estimated revenues (inclusive of the use of fund balance reserves) equal to estimated expenditures in the amount of \$2,024,000. The same shall constitute the Official Budget of the Town of Seabrook Island for Fiscal Year 2020 (hereafter, the "FY 2020 Budget.")

SECTION 2. Funds.

To facilitate operations, the following funds shall be established and maintained in FY 2020:

- General Fund
- Restricted Funds:
 - State Accommodations Tax Fund
 - County Accommodations Tax Fund
 - Alcohol Tax Fund
- Designated Funds:
 - Emergency Fund
 - Road and Drainage Fund
 - Town Facilities Fund

- Vehicle Replacement Fund

The estimated revenues and expenditures for each fund, as well as all transfers between funds, shall be as provided for in the FY 2020 Budget, or as may be modified hereafter pursuant to state and local law.

Any excess funds remaining within the General Fund, the three Restricted Funds or the four Designated Funds at the conclusion of FY 2020 shall remain within each respective fund's "fund balance" unless transferred or otherwise expended by Town Council.

Any interest revenues generated by the General Fund and the four Designated Funds shall be credited to the General Fund; any interest revenues generated by the three Restricted Funds shall be credited to each respective Restricted Fund.

SECTION 3. Administration.

Pursuant to Section 2-260(b) of the Town Code, the Mayor shall be responsible for the administration of the FY 2020 Budget. The Mayor shall have the authority to approve any reasonable unbudgeted expenditure which may exceed a particular line item budget, but which will not cause the total annual expenditures to exceed the total amount of the FY 2020 Budget. The Mayor shall have the authority to transfer any sum from one budget line item to another, or from one department or division to another department or division; provided, however, any transfer between funds must be approved by the Town Council, and any change in the FY 2020 Budget which would increase or decrease the total of all authorized expenditures must also be approved by the Town Council.

SECTION 4. Use of Funds and Excess Funds.

Revenues obtained from any source may be used for any appropriation named in the FY 2020 Budget; provided, however, this provision shall not apply to revenues which are specifically restricted by this ordinance, the Town Code, or the South Carolina Code of Laws. Actual revenues in excess of budgeted amounts may be administered by resolution of the Town Council.

Section 5. Premium Subsidy for Employee Medical Insurance.

Pursuant to the Town's Employee Handbook, as adopted by Ordinance 2018-12 on November 27, 2018, the Town Council has elected to subsidize the employee portion of the monthly medical insurance premium for eligible full-time, active employees, at a rate of \$97.68 per employee, per month during FY 2020. Employees shall be responsible for the full cost of any additional premiums for covered dependents; supplemental insurance programs including, but not limited to, Dental Plus, vision, life, dependent life and long-term disability; as well as any tobacco or other surcharges, if applicable. Town Council's election to offer this subsidy is not intended to create any obligation for the Town, and the subsidy authorized by this section may be reduced or eliminated at any time by Town Council.

SECTION 6. Requirement for Entities Receiving an Appropriation of Town Funds.

Pursuant to Proviso 113.6(B) of the 2019-20 South Carolina Appropriations Act, any entity receiving an appropriation of public funds from the Town during FY 2020 shall be required to provide a detailed report describing the purpose(s) for which town funds were used. This report shall be submitted to the Town Administrator on or before December 31, 2020, on a form made available by the Town Administrator for that purpose.

The Mayor is hereby authorized to execute a Memorandum of Agreement with a responsible individual from each entity receiving a direct appropriation of public funds from the Town during FY 2020. The purpose of the Memorandum of Agreement is to outline the standard terms, conditions and reporting requirements associated with each entity's receipt and use of public funds. Public funds which are appropriated to an outside entity must be used to advance a legitimate public purpose.

SECTION 7. Restriction on the Use of Local Government Funds for Lobbying Activities.

Pursuant to Proviso 117.98 of the 2019-20 South Carolina Appropriations Act, the Town shall not use any taxpayer funds received from the South Carolina Local Government Fund to compensate employees for lobbying activities engaged in on behalf of the Town.

SECTION 8. Severability.

If any section, subsection, paragraph, clause, or provision of this ordinance shall be deemed to be unconstitutional, unenforceable, or otherwise invalid by the final decision of a court of competent jurisdiction, it shall be construed to have been the legislative intent of Town Council to pass said ordinance without such unconstitutional provision, and the validity of all remaining sections, subsections, paragraphs, clauses, or provisions of said ordinance shall not be affected thereby. If said ordinance, or any provision thereof, is held by the final decision of a court of competent jurisdiction to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property or circumstances.

SECTION 9. Conflicting Ordinances Repealed.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 10. Effective Date.

This ordinance shall be effective from and after the date of adoption, and shall cover the fiscal year beginning on January 1, 2020, and ending on December 31, 2020.

SIGNED AND SEALED this ____ day of _____, 2019, having been duly adopted by the Town Council for the Town of Seabrook Island on the ____ day of _____, 2019.

First Reading: September 24, 2019
Public Hearing: October 22, 2019
Second Reading: October 22, 2019

TOWN OF SEABROOK ISLAND

Ronald J. Ciancio, Mayor

ATTEST

Faye Allbritton, Town Clerk

Exhibit A
To Ordinance 2019-11

Town of Seabrook Island
FY 2020 Budget

FY 2020 Budget Summary (All Funds)

	GENERAL FUND	STATE ATAX FUND	COUNTY ATAX FUND	ALCOHOL TAX FUND	EMERGENCY FUND	ROAD & DRAINAGE FUND	TOWN FACILITIES FUND	VEHICLE REPLACEMENT FUND	TOTAL COMBINED (ALL FUNDS)
REVENUES									
Aid to Subdivisions - State	\$ 40,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,600
Building Permit Fees - County	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Business License Fees	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375,000
Business License Fees - MASC	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
Contractual Reimbursements	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Court Fines	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Credit Card Convenience Fees	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750
Facility Rentals	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200
Franchise Fees - ATT U-verse	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Franchise Fees - Berkeley Electric	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000
Franchise Fees - Comcast	\$ 52,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,000
Interest - Checking Account	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25
Interest - Investment Pool	\$ 60,000	\$ 900	\$ 130	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ 61,180
Local Option Sales Tax - County	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Miscellaneous Income	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200
Planning & Zoning Fees	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Sale of Assets	\$ 225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225
State ATAX	\$ 32,500	\$ 142,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,000
County ATAX	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Alcohol Tax	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
TOTAL REVENUES	\$ 1,331,500	\$ 143,400	\$ 50,130	\$ 5,150	\$ -	\$ -	\$ -	\$ -	\$ 1,530,180
EXPENDITURES									
Salaries - Gross Wages	\$ 370,754	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370,754
Salaries - Overtime	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
FICA	\$ 28,548	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,548
Medical Insurance	\$ 27,734	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,734
SC Retirement	\$ 55,335	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,335
Advertising	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000
Advertising - Tourism	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bank Service Charges	\$ 1,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,950
Capital Expenditures	\$ 80,000	\$ -	\$ -	\$ 10,000	\$ -	\$ 200,000	\$ 250,000	\$ -	\$ 540,000
Community Promotions	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Contingency	\$ 40,069	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,069
Contracted Services - Beach Patrol	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Contracted Services - IT	\$ 40,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,500
Contracted Services - Landscaping	\$ 145,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,000
Contracted Services - Other	\$ 27,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,450
Council & Committee Expense	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500
Court Expenses	\$ 4,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,700
Election Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Emergency Communications	\$ 10,710	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,710
Emergency Preparedness	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,000
Equipment Rentals	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000
Furniture & Equipment	\$ 6,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500
Insurance - Auto	\$ 3,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,900
Insurance - Equipment	\$ 12,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,400
Insurance - Fidelity Bond	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750
Insurance - Tort Liability	\$ 9,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,500
Insurance - Workers Comp	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Maintenance - Beach	\$ 8,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,900
Maintenance - Seabrook Island Road	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Maintenance - Town Hall	\$ 23,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,500
Maintenance - Vehicles	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Memberships, Dues & Subscriptions	\$ 19,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,900
Office Materials & Supplies	\$ 9,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,800
Planning & Zoning	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Postage	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000
Pre-Employment Expenses	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000
Printing & Scanning Services	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000
Professional Services - Accounting	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000
Professional Services - Auditor	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Professional Services - Engineering	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Professional Services - Legal	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Professional Services - Other	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Seabrook Island Turtle Patrol	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Events	\$ 9,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,500
Special Projects - Roadway	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Court Assessment	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500
Telecommunications	\$ 14,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,500
Travel & Training	\$ 11,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,500
Uniforms	\$ 1,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,750
Utilities	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Victim's Advocate Assessment	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
Victim's Advocate Surcharge	\$ 800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800
Website	\$ 550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550
Tourism Promotion (30%)	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Tourism Related Expenditures (65%)	\$ -	\$ 127,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127,500
County ATAX Expense	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
TOTAL EXPENDITURES	\$ 1,331,500	\$ 172,500	\$ 60,000	\$ 10,000	\$ -	\$ 200,000	\$ 250,000	\$ -	\$ 2,024,000
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ (29,100)	\$ (9,870)	\$ (4,850)	\$ -	\$ (200,000)	\$ (250,000)	\$ -	\$ (493,820)
OTHER FINANCING SOURCES (USES)									
Transfers In (Out)	\$ (2,765,000)	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 500,000	\$ 250,000	\$ 15,000	\$ -
TOTAL OTHER FINANCING SOURCES (USES)	\$ (2,765,000)	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 500,000	\$ 250,000	\$ 15,000	\$ -
NET CHANGE IN FUND BALANCE	\$ (2,765,000)	\$ (29,100)	\$ (9,870)	\$ (4,850)	\$ 2,000,000	\$ 300,000	\$ -	\$ 15,000	\$ (493,820)
EST. FUND BALANCE, BEGINNING OF YEAR	\$ 3,927,694	\$ 88,992	\$ 18,609	\$ 14,530	\$ -	\$ -	\$ -	\$ -	\$ 4,049,825
EST. FUND BALANCE, END OF YEAR	\$ 1,162,694	\$ 59,892	\$ 8,739	\$ 9,680	\$ 2,000,000	\$ 300,000	\$ -	\$ 15,000	\$ 3,556,005

FY 2020 General Fund Summary

		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	CHANGE	CHANGE
		ACTUAL*	ACTUAL*	ACTUAL*	ACTUAL*	BUDGET	BUDGET	(\$)	(%)
REVENUES									
4401	Aid to Subdivisions - State	\$ 36,429	\$ 38,273	\$ 38,277	\$ 38,712	\$ 38,700	\$ 40,600	\$ 1,900	4.9%
4501	Building Permit Fees - County	\$ 15,895	\$ 16,959	\$ 18,432	\$ 17,498	\$ 13,000	\$ 15,000	\$ 2,000	15.4%
4100	Business License Fees	\$ 346,339	\$ 354,812	\$ 357,334	\$ 421,836	\$ 340,000	\$ 375,000	\$ 35,000	10.3%
4150	Business License Fees - MASC	\$ 266,796	\$ 263,928	\$ 256,396	\$ 285,633	\$ 265,000	\$ 275,000	\$ 10,000	3.8%
TBD	Contractuall Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	#DIV/0!
4250	Court Fines	\$ 6,520	\$ 7,159	\$ 6,849	\$ 10,711	\$ 5,000	\$ 5,000	\$ -	0.0%
4620	Credit Card Convenience Fees	\$ -	\$ -	\$ -	\$ -	\$ 750	\$ 750	\$ -	0.0%
4690	Facility Rentals	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ -	0.0%
4205	Franchise Fees - ATT U-verse	\$ 4,586	\$ 5,496	\$ 5,216	\$ 5,075	\$ 5,000	\$ 5,000	\$ -	0.0%
4201	Franchise Fees - Berkeley Electric	\$ 161,223	\$ 160,409	\$ 157,489	\$ 172,254	\$ 158,000	\$ 160,000	\$ 2,000	1.3%
4206	Franchise Fees - Comcast	\$ 48,952	\$ 50,572	\$ 53,997	\$ 54,267	\$ 49,000	\$ 52,000	\$ 3,000	6.1%
4970	Grant Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
4605	Interest - Checking Account	\$ 18	\$ 25	\$ 26	\$ 25	\$ 25	\$ 25	\$ -	0.0%
4601	Interest - Investment Pool	\$ 10,655	\$ 28,241	\$ 46,211	\$ 94,122	\$ 49,000	\$ 60,000	\$ 11,000	22.4%
4301	Local Option Sales Tax - County	\$ 224,212	\$ 240,774	\$ 258,787	\$ 272,339	\$ 240,000	\$ 250,000	\$ 10,000	4.2%
4701	Miscellaneous Income	\$ 355	\$ 211	\$ 138	\$ 206	\$ 200	\$ 200	\$ -	0.0%
4500	Planning & Zoning Fees	\$ 27,915	\$ 27,670	\$ 31,803	\$ 32,289	\$ 26,400	\$ 30,000	\$ 3,600	13.6%
4750	Sale of Assets	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ 225	\$ (6,775)	-96.8%
4004	State ATAX (\$25K+5%)	\$ 31,588	\$ 31,186	\$ 35,323	\$ 33,184	\$ 31,500	\$ 32,500	\$ 1,000	3.2%
	TOTAL REVENUES	\$ 1,181,484	\$ 1,225,716	\$ 1,266,277	\$ 1,438,152	\$ 1,228,775	\$ 1,331,500	\$ 102,725	8.4%
EXPENDITURES									
5005	Salaries - Gross Wages	\$ 241,539	\$ 260,586	\$ 277,371	\$ 275,502	\$ 319,580	\$ 370,754	\$ 51,174	16.0%
TBD	Salaries - Overtime	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ -	0.0%
5010	FICA	\$ 18,035	\$ 17,927	\$ 20,312	\$ 20,797	\$ 24,455	\$ 28,548	\$ 4,093	16.7%
5014	Medical Insurance	\$ 21,118	\$ 20,693	\$ 20,971	\$ 16,413	\$ 25,473	\$ 27,734	\$ 2,261	8.9%
5015	SC Retirement	\$ 22,947	\$ 24,922	\$ 30,493	\$ 32,778	\$ 44,871	\$ 55,335	\$ 10,464	23.3%
6260	Advertising	\$ 6,735	\$ 6,617	\$ 6,901	\$ 10,781	\$ 11,100	\$ 14,000	\$ 2,900	26.1%
6262	Advertising - Tourism	\$ 69,056	\$ 41,157	\$ 36,300	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6208	Bank Service Charges	\$ 1,118	\$ 585	\$ 675	\$ -	\$ 1,950	\$ 1,950	\$ -	0.0%
6301	Capital Expenditures	\$ -	\$ -	\$ -	\$ 49,087	\$ 301,000	\$ 80,000	\$ (221,000)	-73.4%
TBD	Community Promotions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	#DIV/0!
6290	Contingency	\$ 27,322	\$ 30,547	\$ 63,396	\$ 48,285	\$ 58,796	\$ 40,069	\$ (18,727)	-31.9%
6291	Contracted Services - Beach Patrol	\$ 34,314	\$ 25,375	\$ 14,417	\$ 10,000	\$ 30,000	\$ 35,000	\$ 5,000	16.7%
6292	Contracted Services - IT	\$ 28,031	\$ 33,153	\$ 29,254	\$ 30,201	\$ 38,000	\$ 40,500	\$ 2,500	6.6%
6293	Contracted Services - Landscaping	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 145,000	\$ 25,000	20.8%
6295	Contracted Services - Other	\$ 7,878	\$ 7,330	\$ 6,382	\$ -	\$ 18,550	\$ 27,450	\$ 8,900	48.0%
6051	Council & Committee Expense	\$ 4,488	\$ 1,925	\$ 3,723	\$ 1,279	\$ 2,900	\$ 1,500	\$ (1,400)	-48.3%
6401	Court Expenses	\$ 5,677	\$ 4,660	\$ 4,240	\$ 9,836	\$ 4,700	\$ 4,700	\$ -	0.0%
6205	Election Expenses	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ (2,000)	-100.0%
6151	Emergency Communications	\$ -	\$ -	\$ 5,928	\$ -	\$ 27,050	\$ 10,710	\$ (16,340)	-60.4%
6220	Emergency Preparedness	\$ 30,984	\$ 30,000	\$ 39,885	\$ 35,970	\$ 35,300	\$ 37,000	\$ 1,700	4.8%
6235	Equipment Rentals	\$ 3,356	\$ 3,369	\$ 3,388	\$ 3,151	\$ 6,000	\$ 6,000	\$ -	0.0%
6101	Furniture & Equipment	\$ -	\$ -	\$ -	\$ -	\$ 15,750	\$ 6,500	\$ (9,250)	-58.7%
5165	Insurance - Auto	\$ 1,338	\$ 1,425	\$ 1,422	\$ 17,280	\$ 3,500	\$ 3,900	\$ 400	11.4%
5163	Insurance - Equipment	\$ 5,690	\$ 6,128	\$ 6,589	\$ -	\$ 9,700	\$ 12,400	\$ 2,700	27.8%
5162	Insurance - Fidelity Bond	\$ 535	\$ 535	\$ 535	\$ -	\$ 600	\$ 750	\$ 150	25.0%
5161	Insurance - Tort Liability	\$ 6,423	\$ 6,423	\$ 6,423	\$ -	\$ 7,000	\$ 9,500	\$ 2,500	35.7%
5164	Insurance - Workers Comp	\$ 3,236	\$ 1,089	\$ 2,715	\$ -	\$ 3,000	\$ 3,000	\$ -	0.0%
5305	Maintenance - Beach	\$ -	\$ -	\$ -	\$ -	\$ 4,700	\$ 8,900	\$ 4,200	89.4%
5261	Maintenance - Seabrook Island Road	\$ 71,927	\$ 86,972	\$ 86,563	\$ 96,636	\$ 5,000	\$ 30,000	\$ 25,000	500.0%
5301	Maintenance - Town Hall	\$ 4,435	\$ 2,295	\$ 5,068	\$ 22,696	\$ 50,000	\$ 23,500	\$ (26,500)	-53.0%
5310	Maintenance - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 1,000	\$ (1,000)	-50.0%
6201	Memberships, Dues & Subscriptions	\$ 2,133	\$ 1,689	\$ 2,483	\$ 3,110	\$ 19,500	\$ 19,900	\$ 400	2.1%
5361	Office Materials & Supplies	\$ 5,446	\$ 4,493	\$ 4,013	\$ 7,525	\$ 4,700	\$ 9,800	\$ 5,100	108.5%
5365	Planning & Zoning	\$ -	\$ -	\$ 99	\$ -	\$ 2,250	\$ 1,000	\$ (1,250)	-55.6%
5363	Postage	\$ 2,200	\$ 2,445	\$ 2,624	\$ -	\$ 3,000	\$ 6,000	\$ 3,000	100.0%
5020	Pre-Employment Expenses	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 2,000	\$ 1,500	300.0%
5366	Printing & Scanning Services	\$ 3,514	\$ 595	\$ 3,471	\$ 4,889	\$ 2,500	\$ 6,000	\$ 3,500	140.0%
5202	Professional Services - Accounting	\$ 10,627	\$ 12,454	\$ 12,740	\$ 13,272	\$ 13,700	\$ 14,000	\$ 300	2.2%
5201	Professional Services - Auditor	\$ 10,925	\$ 12,200	\$ 12,300	\$ 12,300	\$ 20,000	\$ 20,000	\$ -	0.0%
5203	Professional Services - Engineering	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 55,000	\$ 25,000	83.3%
5204	Professional Services - Legal	\$ 25,881	\$ 16,176	\$ 36,995	\$ 43,342	\$ 45,000	\$ 45,000	\$ -	0.0%
5209	Professional Services - Other	\$ -	\$ -	\$ -	\$ 7,115	\$ 55,000	\$ 50,000	\$ (5,000)	-9.1%
5220	Seabrook Island Turtle Patrol	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ (1,500)	-100.0%
6261	Special Events	\$ -	\$ 34,621	\$ 30,643	\$ 5,199	\$ 6,000	\$ 9,500	\$ 3,500	58.3%
6302	Special Projects - Roadway	\$ -	\$ 98,811	\$ 74,268	\$ 442,735	\$ 500,000	\$ -	\$ (500,000)	-100.0%
6404	State Court Assessment	\$ 2,063	\$ 2,602	\$ 2,281	\$ -	\$ 2,500	\$ 2,500	\$ -	0.0%
5405	Telecommunications	\$ 12,714	\$ 8,880	\$ 9,141	\$ 13,903	\$ 11,350	\$ 14,500	\$ 3,150	27.8%
6285	Travel & Training	\$ 1,156	\$ 534	\$ 758	\$ 2,507	\$ 7,250	\$ 11,500	\$ 4,250	58.6%
5380	Uniforms	\$ -	\$ -	\$ -	\$ -	\$ 1,250	\$ 1,750	\$ 500	40.0%
5401	Utilities	\$ 16,964	\$ 20,031	\$ 19,548	\$ 25,910	\$ 27,500	\$ 30,000	\$ 2,500	9.1%
6403	Victim's Advocate Assessment	\$ 249	\$ 363	\$ 318	\$ -	\$ 500	\$ 500	\$ -	0.0%
6402	Victim's Advocate Surcharge	\$ 625	\$ 775	\$ 675	\$ -	\$ 800	\$ 800	\$ -	0.0%
6216	Website	\$ 13,750	\$ -	\$ 12,000	\$ -	\$ 500	\$ 550	\$ 50	10.0%
	TOTAL EXPENDITURES	\$ 724,445	\$ 864,515	\$ 917,786	\$ 1,273,878	\$ 1,928,775	\$ 1,331,500	\$ (597,275)	-31.0%
REVENUES OVER (UNDER) EXPENDITURES		\$ 457,039	\$ 361,201	\$ 348,491	\$ 164,274	\$ (700,000)	\$ -	\$ 700,000	-100.0%
OTHER FINANCING SOURCES (USES)									
	Transfer Out - Emergency Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,000,000)	\$ (2,000,000)	#DIV/0!
	Transfer Out - Road & Drainage Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500,000)	\$ (500,000)	#DIV/0!
	Transfer Out - Town Facilities Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (250,000)	\$ (250,000)	#DIV/0!
	Transfer Out - Vehicle Replacement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (15,000)	\$ (15,000)	#DIV/0!
	TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,765,000)	\$ (2,765,000)	#DIV/0!
NET CHANGE IN FUND BALANCE		\$ 457,039	\$ 361,201	\$ 348,491	\$ 164,274	\$ (700,000)	\$ (2,765,000)	\$ (2,065,000)	295.0%
FUND BALANCE, BEGINNING OF YEAR		\$ 3,296,690	\$ 3,753,729	\$ 4,114,929	\$ 4,463,421	\$ 4,627,694	\$ 3,927,694	\$ (700,000)	-15.1%
FUND BALANCE, END OF YEAR		\$ 3,753,729	\$ 4,114,929	\$ 4,463,421	\$ 4,627,694	\$ 3,927,694	\$ 1,162,694	\$ (2,765,000)	-70.4%

FY 2020 State ATAX Fund Summary

		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET	CHANGE (\$)	CHANGE (%)
REVENUES									
7002	State ATAX (30%)	\$ 39,526	\$ 37,114	\$ 61,937	\$ 49,104	\$ 39,000	\$ 45,000	\$ 6,000	15.4%
7003	State ATAX (65%)	\$ 85,641	\$ 80,413	\$ 134,196	\$ 106,391	\$ 84,500	\$ 97,500	\$ 13,000	15.4%
TBD	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900	\$ 900	#DIV/0!
	TOTAL REVENUES	\$ 125,167	\$ 117,527	\$ 196,132	\$ 155,495	\$ 123,500	\$ 143,400	\$ 19,900	16.1%
EXPENDITURES									
8501	Tourism Related Expenditures (65%)	\$ 80,575	\$ 63,762	\$ 69,361	\$ 141,593	\$ 122,000	\$ 127,500	\$ 5,500	4.5%
8502	Tourism Promotion (30%)	\$ 39,526	\$ 37,114	\$ 61,937	\$ 49,104	\$ 39,000	\$ 45,000	\$ 6,000	15.4%
	TOTAL EXPENDITURES	\$ 120,102	\$ 100,876	\$ 131,297	\$ 190,696	\$ 161,000	\$ 172,500	\$ 11,500	7.1%
	REVENUES OVER (UNDER) EXPENDITURES	\$ 5,065	\$ 16,651	\$ 64,835	\$ (35,202)	\$ (37,500)	\$ (29,100)	\$ 8,400	-22.4%
OTHER FINANCING SOURCES (USES)									
	Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	NET CHANGE IN FUND BALANCE	\$ 5,065	\$ 16,651	\$ 64,835	\$ (35,202)	\$ (37,500)	\$ (29,100)	\$ 8,400	\$ (0)
	FUND BALANCE, BEGINNING OF YEAR	\$ 75,143	\$ 80,208	\$ 96,859	\$ 161,694	\$ 126,492	\$ 88,992	\$ (37,500)	\$ (0)
	FUND BALANCE, END OF YEAR	\$ 80,208	\$ 96,859	\$ 161,694	\$ 126,492	\$ 88,992	\$ 59,892	\$ (29,100)	\$ (0)

FY 2020 County ATAX Fund Summary

		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET	CHANGE (\$)	CHANGE (%)
REVENUES									
7006	County ATAX	\$ 45,629	\$ 53,651	\$ 41,750	\$ 43,000	\$ 45,000	\$ 50,000	\$ 5,000	11.1%
TBD	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130	\$ 130	#DIV/0!
	TOTAL REVENUES	\$ 45,629	\$ 53,651	\$ 41,750	\$ 43,000	\$ 45,000	\$ 50,130	\$ 5,130	11.4%
EXPENDITURES									
8506	County ATAX Expense	\$ 18,806	\$ 43,750	\$ 82,683	\$ 49,600	\$ 80,000	\$ 60,000	\$ (20,000)	-25.0%
	TOTAL EXPENDITURES	\$ 18,806	\$ 43,750	\$ 82,683	\$ 49,600	\$ 80,000	\$ 60,000	\$ (20,000)	-25.0%
	REVENUES OVER (UNDER) EXPENDITURES	\$ 26,822	\$ 9,901	\$ (40,933)	\$ (6,600)	\$ (35,000)	\$ (9,870)	\$ 25,130	-71.8%
OTHER FINANCING SOURCES (USES)									
	Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	NET CHANGE IN FUND BALANCE	\$ 26,822	\$ 9,901	\$ (40,933)	\$ (6,600)	\$ (35,000)	\$ (9,870)	\$ 25,130	-71.8%
	FUND BALANCE, BEGINNING OF YEAR	\$ 64,419	\$ 91,242	\$ 101,142	\$ 60,209	\$ 53,609	\$ 18,609	\$ (35,000)	\$ (1)
	FUND BALANCE, END OF YEAR	\$ 91,242	\$ 101,142	\$ 60,209	\$ 53,609	\$ 18,609	\$ 8,739	\$ (9,870)	-53.0%

FY 2020 Alcohol Tax Fund Summary

		FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET	CHANGE (\$)	CHANGE (%)
REVENUES									
7405	Alcohol Tax	\$ 6,700	\$ 5,975	\$ 5,500	\$ 3,850	\$ 3,500	\$ 5,000	\$ 1,500	42.9%
TBD	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ 150	#DIV/0!
	TOTAL REVENUES	\$ 6,700	\$ 5,975	\$ 5,500	\$ 3,850	\$ 3,500	\$ 5,150	\$ 1,650	47.1%
EXPENDITURES									
8505	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -	0.0%
	TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -	0.0%
	REVENUES OVER (UNDER) EXPENDITURES	\$ 6,700	\$ 5,975	\$ 5,500	\$ 3,850	\$ (6,500)	\$ (4,850)	\$ 1,650	-25.4%
OTHER FINANCING SOURCES (USES)									
	Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	NET CHANGE IN FUND BALANCE	\$ 6,700	\$ 5,975	\$ 5,500	\$ 3,850	\$ (6,500)	\$ (4,850)	\$ 1,650	-25.4%
	FUND BALANCE, BEGINNING OF YEAR	\$ (995)	\$ 5,705	\$ 11,680	\$ 17,180	\$ 21,030	\$ 14,530	\$ (6,500)	\$ -30.9%
	FUND BALANCE, END OF YEAR	\$ 5,705	\$ 11,680	\$ 17,180	\$ 21,030	\$ 14,530	\$ 9,680	\$ (4,850)	-33.4%

FY 2020 Emergency Fund Summary

	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET	CHANGE (\$)	CHANGE (%)
REVENUES								

Emergency Fund Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
EXPENDITURES								

Emergency Fund Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OTHER FINANCING SOURCES (USES)								
Transfer In - General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000	#DIV/0!
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000	#DIV/0!
NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000	#DIV/0!
FUND BALANCE, BEGINNING OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
FUND BALANCE, END OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000	#DIV/0!

FY 2020 Road & Drainage Fund Summary

	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET	CHANGE (\$)	CHANGE (%)
REVENUES								

Road & Drainage Fund Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
EXPENDITURES								
TBD								
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	#DIV/0!
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	#DIV/0!
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (200,000)	\$ (200,000)	#DIV/0!
OTHER FINANCING SOURCES (USES)								
Transfer In - General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	#DIV/0!
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	#DIV/0!
NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	#DIV/0!
FUND BALANCE, BEGINNING OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
FUND BALANCE, END OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	#DIV/0!

FY 2020 Town Facilities Fund Summary

	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET	CHANGE (\$)	CHANGE (%)
REVENUES								

Town Facilities Fund Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
EXPENDITURES								
TBD								
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	#DIV/0!
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	#DIV/0!
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (250,000)	\$ (250,000)	#DIV/0!
OTHER FINANCING SOURCES (USES)								
Transfer In - General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	#DIV/0!
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	#DIV/0!
NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
FUND BALANCE, BEGINNING OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
FUND BALANCE, END OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

FY 2020 Vehicle Replacement Fund Summary

	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET	CHANGE (\$)	CHANGE (%)
REVENUES								

Vehicle Replacement Fund Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
EXPENDITURES								
TBD								
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OTHER FINANCING SOURCES (USES)								
Transfer In - General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	#DIV/0!
TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	#DIV/0!
NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	#DIV/0!
FUND BALANCE, BEGINNING OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
FUND BALANCE, END OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	#DIV/0!

FY 2020 General Fund Expenditure Details

#	FY 2020 Line Items	Description	#	Cost Per	Recommended	Notes
5005	Salaries - Gross Wages	Town Administrator	1.00	\$ 103,968.00	\$ 103,968.00	Includes 3% COLA
		Clerk/Treasurer	1.00	\$ 79,704.00	\$ 79,704.00	Includes 3% COLA
		Clerk/Treasurer - New	0.33	\$ 79,703.03	\$ 26,302.00	New hire by Sept/Oct 2020
		Clerk/Treasurer - Unused Vacation Payout	200.00	\$ 40.87	\$ 8,174.00	Payout of unused vacation time (Est. 200 hours)
		License & Permit Specialist	1.00	\$ 69,600.00	\$ 69,600.00	Includes 3% COLA
		Admin. Assistant	1.00	\$ 46,200.00	\$ 46,200.00	Includes 3% COLA
		Code Enforcement Officer - PT (20 hours/week)	1.00	\$ 26,000.00	\$ 26,000.00	Increase current position to 20 hours/week at \$25/hour
		Salary Contingency (3%)	3.00	\$ 3,602.00	\$ 10,806.00	Salary contingency at 3% of gross wages
	TOTAL				\$ 370,754.00	
TBD	Salaries - Overtime	Bank for Overtime Hours Worked	1.00	\$ 500.00	\$ 500.00	Contingency in case overtime hours are needed
					\$ -	
					\$ -	
					\$ -	
	TOTAL				\$ 500.00	
5010	FICA	Town Administrator	1.00	\$ 7,954.00	\$ 7,954.00	7.65% of Gross Wages
		Clerk/Treasurer	1.00	\$ 6,098.00	\$ 6,098.00	"
		Clerk/Treasurer - New	0.33	\$ 6,096.97	\$ 2,012.00	"
		Clerk/Treasurer - Unused Vacation Payout	200.00	\$ 4.00	\$ 800.00	Payout of unused vacation time (Est. 200 hours)
		License & Permit Specialist	1.00	\$ 5,325.00	\$ 5,325.00	"
		Admin. Assistant	1.00	\$ 3,535.00	\$ 3,535.00	"
		Code Enforcement Officer - PT (20 hours/week)	1.00	\$ 1,990.00	\$ 1,990.00	"
		FICA Contingency (3%)	3.00	\$ 278.00	\$ 834.00	FICA contingency at 3%
	TOTAL				\$ 28,548.00	
5014	Medical Insurance	Town Administrator	1.00	\$ 5,040.00	\$ 5,040.00	Monthly: Health (\$402.70), Dental (\$13.48), Life (\$0.32), LTD (\$3.22) = \$419.72
		Clerk/ Treasurer	1.00	\$ 5,040.00	\$ 5,040.00	"
		Clerk/Treasurer - New	0.33	\$ 5,040.00	\$ 1,664.00	"
		License & Permit Specialist	1.00	\$ 5,040.00	\$ 5,040.00	"
		Admin. Assistant	1.00	\$ 5,040.00	\$ 5,040.00	"
		Retiree Insurance	2.00	\$ -	\$ -	It is assumed that Randy & Faye will retain coverage and pay 100% of premium
		Employee Portion Premium Subsidy (100%)	100.00	\$ 51.00	\$ 5,100.00	Employee premium subsidy at 100% (\$97.68 x 4.33 Employees x 12 Months)
		Insurance Contingency (3%)	3.00	\$ 270.00	\$ 810.00	Medical insurance contingency at 3%
	TOTAL				\$ 27,734.00	
5015	SC Retirement	Town Administrator	1.00	\$ 16,698.00	\$ 16,698.00	Used 16.06% (January 1 to June 30: 15.56% / July 1 to December 31: 16.56%)
		Clerk/ Treasurer	1.00	\$ 12,801.00	\$ 12,801.00	"
		Clerk/Treasurer - New	0.33	\$ 12,800.00	\$ 4,224.00	"
		Clerk/Treasurer - Unused Vacation Payout	200.00	\$ 7.00	\$ 1,400.00	Payout of unused vacation time (Est. 200 hours)
		License & Permit Specialist	1.00	\$ 11,178.00	\$ 11,178.00	"
		Admin. Assistant	1.00	\$ 7,420.00	\$ 7,420.00	"
		SC Retirement Contingency (3%)	3.00	\$ 538.00	\$ 1,614.00	SC retirement contingency at 3%
	TOTAL				\$ 55,335.00	
6260	Advertising	Public Notices	1.00	\$ 3,500.00	\$ 3,500.00	Public hearing notices, meeting notices, bid notices, etc.
		Paid Social Media Advertising	1.00	\$ 1,800.00	\$ 1,800.00	\$150/month to build social media followers
		The Seabrooker	1.00	\$ 8,700.00	\$ 8,700.00	\$725/month for monthly columns in the Seabrooker
		Social Media Management Contract	0.00	\$ 8,500.00	\$ -	Creation and posting of content for social media channels (S. Crane)
					\$ -	
	TOTAL				\$ 14,000.00	
6262	Advertising - Tourism	Advertising	0.00	\$ 20,000.00	\$ -	If desired, advertising is recommend to be funded from State or County ATAX
					\$ -	
					\$ -	
					\$ -	
	TOTAL				\$ -	
6208	Bank Service Charges	Bank Service Charges	1.00	\$ 1,200.00	\$ 1,200.00	Ordinary bank service charges
		Credit Card Processing Fees	1.00	\$ 750.00	\$ 750.00	Assumes bank service charges of 3% on \$25,000 in CC charges
					\$ -	
					\$ -	
	TOTAL				\$ 1,950.00	
6301	Capital Expenditures	New Signage	1.00	\$ 35,000.00	\$ 35,000.00	Production and installation of new signs (town hall, gateway. Etc)
		Council Chambers Upgrades	1.00	\$ 40,000.00	\$ 40,000.00	New council dais, podium, video upgrades, phone, wiring, etc.
		Traffic Monitoring Equipment	1.00	\$ 5,000.00	\$ 5,000.00	Monitoring equipment for Senior Living Facility (Including installation & set-up) - Arlo Go solar-powered 4G LTE camera (or similar)
					\$ -	
	TOTAL				\$ 80,000.00	
TBD	Community Promotions	Community Promotions Grants	1.00	\$ 5,000.00	\$ 5,000.00	Funds for Community Promotions Grant Program (To be developed by Council)
					\$ -	
					\$ -	
					\$ -	
	TOTAL				\$ 5,000.00	
6290	Contingency	General Contingency	1.00	\$ 40,069.00	\$ 40,069.00	Unplanned and unbudgeted expenses
					\$ -	
					\$ -	
					\$ -	
	TOTAL				\$ 40,069.00	
6291	Contracted Services - Beach Patrol	Island Beach Services	1.00	\$ 35,000.00	\$ 35,000.00	Assumes \$145K - \$35K GF / \$50K State ATAX / \$60K County ATAX
					\$ -	
					\$ -	
					\$ -	
	TOTAL				\$ 35,000.00	
6292	Contracted Services - IT	VC3	1.00	\$ 38,000.00	\$ 38,000.00	Desktop, Office 365 & Surface Tablet support (Assumes 2 new desktop users)
		Cloud Storage for Traffic Monitoring Data	1.00	\$ 2,500.00	\$ 2,500.00	Store video data from Senior Living Facility on the cloud
					\$ -	
					\$ -	
	TOTAL				\$ 40,500.00	
6293	Contracted Services - Landscaping	Landscaping Contract	1.00	\$ 120,000.00	\$ 120,000.00	Sunburst landscaping contract (to be re-bid)
		Landscaping Materials & Additional Services	1.00	\$ 25,000.00	\$ 25,000.00	Add-on amount for supplies & services not included in base contract
					\$ -	
					\$ -	
	TOTAL				\$ 145,000.00	
6295	Contracted Services - Other	Atlantic Pest Control	1.00	\$ 850.00	\$ 850.00	Monthly pest control service & annual termite inspection
		Bass Security	1.00	\$ 1,000.00	\$ 1,000.00	Security monitoring service
		Extra Space Storage	1.00	\$ 8,400.00	\$ 8,400.00	Monthly off-site storage fee
		Jan-Pro Commercial Cleaning	1.00	\$ 5,000.00	\$ 5,000.00	Cleaning service
		Municode	1.00	\$ 10,000.00	\$ 10,000.00	Ordinance codification (Higher than normal due to new DSO codification)
		Priority One Waste	1.00	\$ 500.00	\$ 500.00	Garbage service
		Shred 360	1.00	\$ 700.00	\$ 700.00	Commercial shredding service
		Miscellaneous Services	1.00	\$ 1,000.00	\$ 1,000.00	Miscellaneous contracted services and overages
	TOTAL				\$ 27,450.00	
6051	Council & Committee Expense	Food & Refreshments	1.00	\$ 1,000.00	\$ 1,000.00	Food and refreshments for council and committee meetings
		Miscellaneous Expenses	1.00	\$ 500.00	\$ 500.00	Miscellaneous expenses for council and committee meetings
					\$ -	
					\$ -	
	TOTAL				\$ 1,500.00	
6401	Court Expenses	Judge's Salary (1099)	1.00	\$ 4,200.00	\$ 4,200.00	Monthly salary for Judge O'Neil (\$350/month)
		Judge Travel & Training	1.00	\$ 500.00	\$ 500.00	Travel and training expenses for Judge O'Neil
					\$ -	
					\$ -	
	TOTAL				\$ 4,700.00	
6205	Election Expenses	Charleston County Board of Elections	0.00	\$ 2,000.00	\$ -	No elections scheduled in 2020
					\$ -	
					\$ -	
					\$ -	
	TOTAL				\$ -	
6151	Emergency Communications	Charleston County	1.00	\$ 6,000.00	\$ 6,000.00	Quarterly network fees for 800 mHz radios (6 radios)
		Replacement Satellite Phones	2.00	\$ 1,200.00	\$ 2,400.00	Replace existing satellite phones
		Global Information Technologies	1.00	\$ 1,800.00	\$ 1,800.00	Monthly fees for satellite phones
		Miscellaneous Communication Supplies & Service	1.00	\$ 510.00	\$ 510.00	Miscellaneous communication supplies and services
					\$ -	
	TOTAL				\$ 10,710.00	

6220	Emergency Preparedness	Atlantic Business Continuity Services	1.00	\$	17,500.00	\$	17,500.00	Business continuity consultant / Emergency management plan updates
		Auto Owners insurance	1.00	\$	900.00	\$	900.00	Insurance for lot used for post-event debris site
		Disaster Awareness Day	1.00	\$	5,000.00	\$	5,000.00	Contribution for Disaster Awareness Day (Shared with Kiawah)
		Mail Chimp	1.00	\$	600.00	\$	600.00	Email distribution list
		Onsolve (Code Red)	1.00	\$	3,800.00	\$	3,800.00	Annual fee for Code Red
		Flooding Booklets - Printing	1.00	\$	5,000.00	\$	5,000.00	Printing for annual hurricane/flooding booklets
		Flooding Booklets - Postage	1.00	\$	1,000.00	\$	1,000.00	Postage for annual hurricane/flooding booklets
		Hurricane Guides	1.00	\$	250.00	\$	250.00	Postage for annual hurricane/flooding booklets
		Emergency Food Rations	1.00	\$	450.00	\$	450.00	Replace emergency food rations (expire 07/2020)
		Miscellaneous Emergency Preparedness Expenses	1.00	\$	2,500.00	\$	2,500.00	Miscellaneous expenses
	TOTAL					\$	37,000.00	
6235	Equipment Rentals	Coastal Capital Leasing	1.00	\$	5,000.00	\$	5,000.00	Copier Lease (Incl. 2,800 BW/mo & 1,000 Color/mo)
		Pitney Bowes	1.00	\$	1,000.00	\$	1,000.00	Postage Meter Rental (Up for lease renewal)
						\$	-	
						\$	-	
						\$	-	
	TOTAL					\$	6,000.00	
6101	Furniture & Equipment	Miscellaneous Furniture & Equipment	1.00	\$	2,500.00	\$	2,500.00	Miscellaneous & replacement furniture & equipment
		Art & Photography	1.00	\$	2,200.00	\$	2,200.00	Lump sum for art and photography in Town Hall
		Zoll AED Plus Package	1.00	\$	1,800.00	\$	1,800.00	Replace 2nd of 2 AED units (Does not meet current standard)
						\$	-	
						\$	-	
	TOTAL					\$	6,500.00	
5165	Insurance - Auto	SC Insurance Reserve Fund - Comp & Collision	1.00	\$	1,900.00	\$	1,900.00	Auto comprehensive & collision (Assumes 25% increase per SFAA)
		SC Insurance Reserve Fund - Liability	1.00	\$	2,000.00	\$	2,000.00	Auto liability (Assumes 16% increase per SFAA)
						\$	-	
						\$	-	
						\$	-	
	TOTAL					\$	3,900.00	
5163	Insurance - Equipment	SC Insurance Reserve Fund - Building & Contents	1.00	\$	3,200.00	\$	3,200.00	Building & contents (Assumes 23% increase per SFAA)
		SC Insurance Reserve Fund - Business Interruption	1.00	\$	9,000.00	\$	9,000.00	Business interruption (Assumes 23% increase per SFAA)
		SC Insurance Reserve Fund - Inland Marine	1.00	\$	200.00	\$	200.00	Radios & satellite phones (Assumes 15% increase per SFAA)
						\$	-	
						\$	-	
	TOTAL					\$	12,400.00	
5162	Insurance - Fidelity Bond	Philadelphia Insurance	1.00	\$	750.00	\$	750.00	Professional liability (Assumes 25% increase per SFAA)
						\$	-	
						\$	-	
						\$	-	
	TOTAL					\$	750.00	
5161	Insurance - Tort Liability	SC Insurance Reserve Fund - General Tort Liability	1.00	\$	9,500.00	\$	9,500.00	General tort liability (Assumes 25% increase per SFAA)
						\$	-	
						\$	-	
						\$	-	
	TOTAL					\$	9,500.00	
5164	Insurance - Workers Comp	SC Insurance Reserve Fund - Workers Comp	1.00	\$	3,000.00	\$	3,000.00	Workers compensation
						\$	-	
						\$	-	
						\$	-	
	TOTAL					\$	3,000.00	
5305	Maintenance - Beach	Trash Cans - Service	1.00	\$	5,000.00	\$	5,000.00	Evaluating service options (?)
		Debris and animal removal	1.00	\$	1,400.00	\$	1,400.00	Lump sum for removal of debris and dead animals on the beach
		Miscellaneous Beach Maintenance	1.00	\$	2,500.00	\$	2,500.00	Miscellaneous items (signage, buoys, etc)
						\$	-	
						\$	-	
	TOTAL					\$	8,900.00	
5261	Maintenance - Seabrook Island Road	Miscellaneous Repairs and Maintenance	1.00	\$	20,000.00	\$	20,000.00	General repairs and maintenance to Seabrook Island Road & Pathway
		Tidal Outfall Cleaning	1.00	\$	10,000.00	\$	10,000.00	Annual Cleaning of Tidal Trenches (Charleston County)
						\$	-	
						\$	-	
	TOTAL					\$	30,000.00	
5301	Maintenance - Town Hall	Town Hall Carpet Replacement	1.00	\$	20,000.00	\$	20,000.00	Replace carpet throughout Town Hall
		Pye Barker Fire & Safety - Fire Inspections	1.00	\$	500.00	\$	500.00	Annual fire safety inspection
		Island Mechanical - HVAC Preventative Maintenance	1.00	\$	500.00	\$	500.00	Preventative maintenance contract (New in 2020)
		Miscellaneous Repairs and Maintenance	1.00	\$	2,500.00	\$	2,500.00	Miscellaneous repairs and maintenance to building and systems
						\$	-	
	TOTAL					\$	23,500.00	
5310	Maintenance - Vehicles	Vehicle Maintenance - Tahoe	1.00	\$	500.00	\$	500.00	Vehicle service and repairs
		Vehicle Maintenance - Colorado	1.00	\$	500.00	\$	500.00	Vehicle service and repairs
						\$	-	
						\$	-	
	TOTAL					\$	1,000.00	
6201	Memberships, Dues & Subscriptions	Adobe Pro	2.00	\$	200.00	\$	400.00	Adobe Pro annual subscription (2 users)
		AirMedCare (Municipal Plan & Census Plan)	1.00	\$	9,500.00	\$	9,500.00	AirMedCare emergency air transport renewal
		Amazon Prime	1.00	\$	150.00	\$	150.00	Annual membership
		Costco	1.00	\$	200.00	\$	200.00	Annual membership
		Chamber of Commerce	1.00	\$	800.00	\$	800.00	Annual membership
		MASC	1.00	\$	1,000.00	\$	1,000.00	Annual membership / BLOA / MFOCTA / MHRA / SCCDA
		Post & Courier	1.00	\$	200.00	\$	200.00	Annual subscription (Online only)
		SC Beach Advocates	1.00	\$	500.00	\$	500.00	Annual membership
		Bear Cloud Software (STR Helper)	1.00	\$	2,500.00	\$	2,500.00	Annual subscription
		Quickbooks Online	1.00	\$	750.00	\$	750.00	Monthly subscription (\$60/mo)
		Charleston County Permitting System	1.00	\$	2,500.00	\$	2,500.00	License for tie in to Charleston County permitting system
		ICMA/SCCMA (Administrator)	1.00	\$	950.00	\$	950.00	Annual membership
		APA/SCAPA (Administrator)	1.00	\$	450.00	\$	450.00	Annual membership
	TOTAL					\$	19,900.00	
5361	Office Materials & Supplies	Diamond Springs	1.00	\$	300.00	\$	300.00	Spring water delivery
		Miscellaneous Supplies	1.00	\$	4,000.00	\$	4,000.00	Miscellaneous supplies
		Reusable Grocery Bags	1.00	\$	1,500.00	\$	1,500.00	Reusable grocery tote bags (giveaway items)
		Promotional items	1.00	\$	1,500.00	\$	1,500.00	Misc. Town of Seabrook Island promotional items
		Christmas Decorations	1.00	\$	2,500.00	\$	2,500.00	Misc. Christmas decorations to replace old and outdated items
	TOTAL					\$	9,800.00	
5365	Planning & Zoning	Charleston County Recording Fees	1.00	\$	250.00	\$	250.00	Recording fees for plats
		Maps & Surveys	1.00	\$	750.00	\$	750.00	Miscellaneous printing costs for maps and surveys
						\$	-	
						\$	-	
	TOTAL					\$	1,000.00	
5363	Postage	Pitney Bowes	1.00	\$	5,000.00	\$	5,000.00	Purchase of postage for leased postage meter
		DSO Mailer Postage	1.00	\$	1,000.00	\$	1,000.00	Miscellaneous postage
						\$	-	
						\$	-	
	TOTAL					\$	6,000.00	
5020	Pre-Employment Expenses	Miscellaneous Pre-Employment Expense	2.00	\$	1,000.00	\$	2,000.00	Advertising, background checks, etc.
						\$	-	
						\$	-	
						\$	-	
	TOTAL					\$	2,000.00	
5366	Printing & Scanning Services	DocuSystems	1.00	\$	1,500.00	\$	1,500.00	Quarterly per copy coverage fees
		Carolina Office Systems	1.00	\$	1,500.00	\$	1,500.00	Monthly maintenance contract for printers
		DSO Mailer	1.00	\$	1,500.00	\$	1,500.00	Mailer explaining DSO update / public hearing notice
		Miscellaneous Printing Services	1.00	\$	750.00	\$	750.00	Miscellaneous printing (business cards, brochures, etc)
		Seabrook Island Birders Group Brochure	1.00	\$	750.00	\$	750.00	Printing of brochures for SI Birders Group
		Document Scanning & Archiving Service	0.00	\$	5,000.00	\$	-	Scanning and archiving of town documents (Phase 1)
	TOTAL					\$	6,000.00	
5202	Professional Services - Accounting	Duffy & Basha (Accounting)	1.00	\$	12,000.00	\$	12,000.00	Monthly accounting fees
		ADP (Payroll)	1.00	\$	1,200.00	\$	1,200.00	Monthly payroll fees
		Miscellaneous Accounting Services	1.00	\$	800.00	\$	800.00	Miscellaneous accounting services
						\$	-	
						\$	-	
	TOTAL					\$	14,000.00	
5201	Professional Services - Auditor	Annual Audit	1.00	\$	20,000.00	\$	20,000.00	Auditor selection to take place prior to January 1, 2019
						\$	-	
						\$	-	
						\$	-	

					\$	-		
TOTAL					\$	20,000.00		
5203	Professional Services - Engineering	ESP Associates	1.00	\$	25,000.00	\$	25,000.00	Design and engineering services for master planning elements
		Reveer Group	1.00	\$	20,000.00	\$	20,000.00	Traffic study & TTCP for Senior Living Facility
		Pre-Construction Testing Services	1.00	\$	5,000.00	\$	5,000.00	Pre-construction sampling and testing for Senior Living Facility
		On-Call Engineering Services	1.00	\$	5,000.00	\$	5,000.00	Funding for miscellaneous on-call engineering services
TOTAL					\$	55,000.00		
5204	Professional Services - Legal	Young Clement Rivers	1.00	\$	45,000.00	\$	45,000.00	Town attorney & on-call legal services
TOTAL					\$	45,000.00		
5209	Professional Services - Other	Planning Consultant	1.00	\$	50,000.00	\$	50,000.00	Estimated cost to complete DSO rewrite
TOTAL					\$	50,000.00		
5220	Seabrook Island Turtle Patrol	Seabrook Island Turtle Patrol Contribution	0.00	\$	1,500.00	\$	-	
TOTAL					\$	9,500.00		
6261	Special Events	Christmas Party	1.00	\$	6,000.00	\$	6,000.00	Annual Christmas Party
		Town Clerk Retirement Party	1.00	\$	1,500.00	\$	1,500.00	Retirement Party for Faye Allbritton
		Miscellaneous Events	1.00	\$	2,000.00	\$	2,000.00	Miscellaneous events, receptions, etc.
TOTAL					\$	9,500.00		
6302	Special Projects - Roadway		0.00	\$	-	\$	-	Moved to Road & Drainage Fund
TOTAL					\$	2,500.00		
6404	State Court Assessment	SC State Treasurer	1.00	\$	2,500.00	\$	2,500.00	State court assessments
TOTAL					\$	14,500.00		
5405	Telecommunications	Comcast Internet	1.00	\$	2,500.00	\$	2,500.00	Monthly internet service (150 mbs)
		VC3 Voice Advantage	1.00	\$	2,500.00	\$	2,500.00	Monthly VOIP telephone service
		Verizon	1.00	\$	6,000.00	\$	6,000.00	Cell phones & Surface data plans
		AT&T Mobility / Office at Hand	1.00	\$	1,000.00	\$	1,000.00	Toll free number
		Data Service for Traffic Monitoring Equipment	1.00	\$	2,500.00	\$	2,500.00	Upload video data from Senior Facility to the cloud
TOTAL					\$	11,500.00		
6285	Travel & Training	Town Administrator	1.00	\$	2,000.00	\$	2,000.00	Allowance for attendance at training, conferences & events
		Clerk/ Treasurer, License & Permit Specialist, Admin. Asst.	3.00	\$	1,000.00	\$	3,000.00	Allowance for attendance at training, conferences & events
		Code Enforcement Officers	1.00	\$	500.00	\$	500.00	Allowance for attendance at training, conferences & events
		Town Council	5.00	\$	1,000.00	\$	5,000.00	Allowance for attendance at training, conferences & events
		Committee Member Training	1.00	\$	1,000.00	\$	1,000.00	Training allowance for PC and BOZA members
TOTAL					\$	1,750.00		
5380	Uniforms	Shirts - Town Staff	15.00	\$	50.00	\$	750.00	Logo shirts for town staff (3 each x 5 staff = 15)
		Shirts - Town Council	20.00	\$	50.00	\$	1,000.00	Logo shirts for town council members (4 each x 5 council = 20)
TOTAL					\$	19,000.00		
5401	Utilities	Seabrook Island Utility Commission	1.00	\$	19,000.00	\$	19,000.00	Water & sewer service at Town Hall; irrigation on SI Road
		Berkeley Electric Coop	1.00	\$	10,000.00	\$	10,000.00	Electricity for lighting at Town Hall
		Berkeley Propane	1.00	\$	1,000.00	\$	1,000.00	Propane for emergency generator
TOTAL					\$	30,000.00		
6403	Victim's Advocate Assessment	County Treasurer	1.00	\$	500.00	\$	500.00	Victim's advocate assessment
TOTAL					\$	500.00		
6402	Victim's Advocate Surcharge	County Treasurer	1.00	\$	800.00	\$	800.00	Victim's advocate surcharge
TOTAL					\$	800.00		
6216	Website	Weebly	1.00	\$	300.00	\$	300.00	Website hosting service
		Miscellaneous Website Expenses	1.00	\$	250.00	\$	250.00	Miscellaneous expenses
TOTAL					\$	550.00		

FY 2020 State ATAX Fund Expenditure Details

#	FY 2020 Line Items	Description	#	Cost Per	Recommended	Notes
8501	Tourism Related Expenditures (65%)	Bohicket Marina & Market - 2020 Billfish Tournament	0.67	\$ 15,000.00	\$ 10,000.00	Bohicket Marina & Market Place
		Bohicket Marina Merchants Association - Kick It at Bohicket	0.88	\$ 17,000.00	\$ 15,000.00	Bohicket Marina Merchants Association
		Seabrook Island Club - Alan Fleming Tennis Tournament	0.83	\$ 15,000.00	\$ 12,500.00	Seabrook Island Club
		Town of Seabrook Island - Beach Patrol	1.00	\$ 40,000.00	\$ 50,000.00	Assumes \$145K - \$35K GF / \$50K State ATAX / \$60K County ATAX
		Town of Seabrook Island - CVB Ad	1.00	\$ 10,000.00	\$ 10,000.00	Full page ad in regional visitor's guide
		Town of Seabrook Island - Dolphin Education Program	1.00	\$ 10,000.00	\$ 10,000.00	Lowcountry Marine Mammal Network (Contract)
		Town of Seabrook Island - Fourth of July Celebration	1.00	\$ 20,000.00	\$ 20,000.00	July 4th fireworks display, police, fire and transportation
		Womens SC Golf Association - SC Women's Open	0.40	\$ 25,000.00	\$ -	Women's SC Golf Association
TOTAL					\$ 127,500.00	
8502	Tourism Promotion (30%)	Charleston County Convention & Visitors Bureau (CVB)	1.00	\$ 45,000.00	\$ 45,000.00	30% of Balance - As required by state law
				\$ -	\$ -	
				\$ -	\$ -	
				\$ -	\$ -	
TOTAL					\$ 45,000.00	

FY 2020 County ATAX Fund Expenditure Details

#	FY 2020 Line Items	Description	#	Cost Per	Recommended	Notes
8506	County ATAX Fund Expense	Town of Seabrook Island - Beach Patrol	1.00	\$ 60,000.00	\$ 60,000.00	Assumes \$145K - \$35K GF / \$50K State ATAX / \$60K County ATAX
				\$ -	\$ -	
				\$ -	\$ -	
				\$ -	\$ -	
TOTAL					\$ 60,000.00	

FY 2020 Alcohol Tax Fund Expenditure Details

#	FY 2020 Line Items	Description	#	Cost Per	Recommended	Notes
8505	Capital Expenditures	Capital Project - Beach Signage & Markers Upgrades	1.00	\$ 10,000.00	\$ 10,000.00	Capital upgrade to beach signage and markers
				\$ -	\$ -	
				\$ -	\$ -	
				\$ -	\$ -	
TOTAL					\$ 10,000.00	

