

Town of Seabrook Island  
Public Safety Committee  
Meeting Minutes  
14 January 2019

The Public Safety Committee met Monday, 14 January 2019 beginning shortly after 10:00 am at the conference room at Town Hall. Committee Chair John Gregg was joined by Committee members Allan Keener, Ed Maher and Rob Savin. Town Councilman Skip Crane also attended the meeting. An agenda for the meeting is attached.

1. Minutes of 10 December Meeting

Corrected minutes of the Committee meeting of 10 December were approved as presented.

2. Disaster Recovery Council Action Items

- a) The Committee considered a draft of a volunteer sign-up form intended to be posted to the Town's website to enlist individuals within the community with relevant experience and training for performing emergency response actions. Mr. Gregg solicited comments of Committee members concerning the draft and Mr. Crane offered to review the draft and propose changes of style. In view of the potential for claims arising from actions of volunteers enlisted by the Town, it was suggested that the Town consider potential liability of the Town and the extent the Town and the volunteers would be covered by the Town's liability insurance. It was suggested that the Town arrange a table at the annual meetings of the Club and POA to solicit volunteer sign-ups—Mr. Maher offered to attend a table if arranged. It was concluded that the proposal for volunteer sign-ups would be discussed at the Town's Ways & Means meeting 15 January.
- b) The Committee considered an amendment of OPCON 1 of Plan RP-1 of the Town's Comprehensive Emergency Plan pertaining to determining when a first meeting of the Disaster Recovery Council would be convened following a disaster event for which there was no warning and under assumed circumstances that communication to DRC members is unreliable. It was proposed that Town Hall be designated as the meeting site and that information be posted at Town Hall to direct DRC members to an alternative site should Town Hall not be available. It was suggested that the Town consider obtaining a handheld loudspeaker ("bullhorn") to facilitate announcements at gatherings following such a disaster event.
- c) The Committee considered a draft of an article for publication addressing resident preparations for winter storms and a draft of an associated one page "handout" for distribution by SIPOA security to visitors using guest passes. Mr. Gregg requested that Committee members provide comments concerning and proposed changes of the drafts within a week of the Committee meeting.

3. CEP Proposed 2019 Updates

Mr. Gregg noted that apart from the change concerning the first meeting of the DRC following a disaster event, other proposed changes responding to issues identified with the June exercise were reflected in a mark-up distributed for the 10 December 2018

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Committee meeting. It was noted that the January training and exercise sessions of the DRC would be based on a winter storm scenario and that changes to the winter storm plan of the CEP would be expected following those sessions.

4. Next Meeting

The next meeting of the Committee was scheduled for 10:00 am on Monday, 11 February 2019.

5. Adjourn

The meeting was adjourned at about 11:15 am.

## MEETING

### Public Safety Committee

14 January 2019 at 10:00 am at Town Hall (Conference Room)

## AGENDA

1. Minutes from 10 December 2018 meeting
2. Disaster Recovery Council Action Items (Volunteer "Sign-up"; Winter Storm Preparedness)
3. CEP Proposed 2019 Updates
4. Next Meeting
5. Adjourn