

Town of Seabrook Island
Public Safety Committee
Meeting Minutes
13 May 2019

The Public Safety Committee met Monday, 13 May 2019 beginning shortly after 10:00 am at the conference room at Town Hall. Committee Chair John Gregg was joined by Committee members Ed Maher and Rob Savin. Town Councilman Skip Crane and Town Administrator Joe Cronin also attended the meeting. An agenda for the meeting is attached.

1. Minutes of 8 April Meeting

Minutes of the Committee meeting of 8 April were approved as presented.

2. CEP Update

Mr. Gregg commented in respect of the 2019 update of the Town's Comprehensive Emergency Plan ("CEP"), a file of the update having been provided to members of the Committee. It was noted that the update reflected a change of operating conditions (so-called OPCON's) that guide emergency response actions and has been adopted by the State and County Emergency Management groups. The CEP follows the reduction from five to three OPCON's, (OPCON3—normal operations; OPCON 2—disaster event likely; OPCON 1—disaster event imminent or occurring) and revises tasks of Town Officials by moving former OPCON 4, OPCON 3 and OPCON 2 tasks to new OPCON 2.

3. Debris Monitoring Services (Contract Renewal)

Mr. Gregg reviewed a draft memorandum concerning a recommendation by the Committee to renew the existing debris monitoring services agreement. It was noted that the agreement was last renewed effective 3 September 2017 and comments from Committee members in respect of the draft memorandum were solicited.

4. EPA Guide for Debris Management Planning

Mr. Gregg informed Committee members that the EPA Debris Management Planning guide had been forwarded by the Mayor for consideration by the Committee. The Committee discussed the need to take a community wide approach with involvement of at least SIPOA in assessing the benefit of development of a debris management plan. It being noted that the current framework for debris cleanup contemplates potential shared responsibility by the Town and SIPOA for cleanup inside the SIPOA security gate. Further, in view of expected reliance on the same debris management contractor by the Town and SIPOA, both organizations would be relying on the contractor's expertise for management of debris cleanup in the event the existing stand-by contracts were activated. Mr. Cronin was invited to consider the EPA guide and offer his perspective for development of a debris management plan.

5. Task Force Checklist

The Committee considered a proposed checklist prepared by Mr. Crane for reference by organizations to assist them with emergency response under conditions when staff members with emergency response roles are not available to perform their actions. Mr. Crane noted that the object of the checklist is to help organizations focus on items that are necessary for carrying forward with emergency response actions. Mr. Gregg solicited comments from Committee members in respect of the proposed checklist, noting that it could be included in an appendix of the CEP.

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6. Next Meeting

The next meeting of the Committee was scheduled for 10:00 am on Monday, 17 June 2019.

7. Extra-Agenda Demonstration

Mr. Savin presented a portable “flashlight” with a built-in hand operated generator and a portable combination radio, “flashlight” and siren with a solar-cell array and a built-in hand operated generator. Each item suitable for continuing use when power is out and not relying on having a supply of batteries for operation.

8. Adjourn

The meeting was adjourned at about 11:40 am.

MEETING

Public Safety Committee

13 May 2019 at 10:00 am at Town Hall (Conference Room)

AGENDA

1. Minutes from 8 April 2019 meeting
2. Status of CEP 2019 Updates
3. Debris Monitoring Services Agreement Renewal
4. EPA Debris Planning Guideline
5. Task Force Checklist
6. Next Meeting
7. Adjourn