

Town of Seabrook Island  
Public Safety Committee  
Meeting Minutes  
10 September 2018

The Public Safety Committee met Monday, 10 September 2018 beginning shortly after 10:00 am at the conference room at Town Hall. Committee Chair John Gregg was joined by Committee members Allan Keener, Ed Maher and Rob Savin. Town Administrator Joe Cronin also attended the meeting. An agenda for the meeting is attached.

1. Minutes of 13 August Meeting

Minutes of the Committee meeting of 13 August were approved without revision.

2. Debris Monitoring Services Contract Renewal

Mr. Gregg informed the Committee that the Town's stand-by contract for debris monitoring services entered into in 2014 expired as of 3 September 2017 and that the Town had inadvertently failed to give the vendor (Rostan Solutions) notice of renewal. It was noted that it may be possible to enter into an agreement for renewal for the remainder of the first of two renewal terms. Mr. Gregg indicated that it is expected that competitive bidding will be undertaken to enter a new contract for debris monitoring services in 2019 and that the Committee would be asked to participate in the process of bid review and recommendation of contract award.

3. Earthquake Plan Review and Revision

Members of the Committee were provided drafts of planning guides directed to: i) addressing emergency response planning for mass care and sheltering of displaced persons following a disaster event; and, ii) staffing for emergency response under circumstances where persons with emergency response roles are not immediately available within the community following a disaster event. Members of the Committee were asked to give these topics thoughtful consideration so that the Committee could develop guides to be shared with community organizations. The ultimate objective is to improve treatment of mass care/sheltering and staffing in the Town's emergency plan with the understanding that community organizations have a prominent role in these aspects of emergency response.

4. Next Meeting

The next meeting of the Committee was scheduled for Monday, 15 October 2018.

5. Adjourn

The meeting was adjourned at about 11:30 am.

## MEETING AGENDA

Public Safety Committee

10 September 2018

1. Minutes from 13 August 2018 meeting
2. Debris Monitoring Services Contract Renewal
3. Earthquake Plan Review and Revision (DRC Review Session Report (Action Items))
  - a. Mass Care and Shelter Planning Guide
  - b. Staff Transport Planning Guide
4. Next Meeting
5. Adjourn