

Town of Seabrook Island
Public Safety Committee
Meeting Minutes
December 7, 2020

The Public Safety Committee (PSC) met Monday, December 7, 2020, and was called to order at 10:00 AM via videoconference, Committee Chair Crane presiding. Committee members attending included Art Jones, Ed Maher, and Elizabeth Murphy. Frank Farfone was excused. Councilman Barry Goldstein and Town Administrator Joe Cronin also attended. The agenda for the meeting is attached.

The Chair confirmed that all requirements of SC FOIA had been complied with.

1. Approval of minutes

The committee approved the minutes for November 9, 2020, a motion from Ed Maher, seconded by Art Jones.

2. Review changes to Committee members

The Chair informed the Committee members that, after 25 years on Seabrook Island, the family would be relocating away from the community. The move is planned for March 2021. This circumstance requires a new Chair for the Committee from Council, and Councilman Goldstein will be assuming the position when Crane leaves.

3. Distribution of the updated Comprehensive Emergency Plan (CEP)

Three versions of the CEP have been prepared for appropriate distribution depending on the need for specific personal contact information and login information. Paper copies will be made available at Town Hall, and a control sheet will be used to track distribution.

The Chair will coordinate distribution activity with the Town Administrator.

4. Planning for a Disaster Recovery Council (DRC) exercise in January 2021

The Committee discussed various scenarios for an emergency response exercise for January 27, 2021. The primary purpose of these exercises is to ensure our CEP and all other procedures we use for emergency response situations are sufficiently complete and that we (1) identify and address any "gaps" in the information we need/use in any emergency situation, and (2) ensure communication is flowing as it should to keep everyone on board. These exercises also serve to indoctrinate any new members to the DRC to how we approach emergency response activities in general.

The PSC is tasked to help set up the exercises then evaluate their effectiveness. Building on discussion from our October and November meetings, the committee considered the idea of a hurricane in a pandemic. We all agreed we are pretty good at hurricane response by now and there might be little to learn that would be of value for the purposes of the exercise. We decided to concentrate on the effects of an emergency that included (1) losing all communications and (2) limited or no access to the community.

Our emergency planning consultant, Scott Cave, will define the plan for the exercise. He will establish a scenario that addresses our response under such circumstances, dealing with both the immediate effects and then possibility of an extended period of disruption. Responding during the current pandemic is an additional complicating factor. The meeting will be conducted in a virtual mode, and that in itself should provide a new communication twist.

5. Review meeting schedule for 2021

The Town Administrator reviewed the committee meeting schedule for 2021 (attached to the agenda). The schedule indicates that meeting start time is 10:30 AM. Our start time is 10 AM, and that was subsequently corrected. The dates and the correct start time are posted on the Town website.

6. Miscellaneous Business

In response to a question from Ed Maher the Town Administrator reviewed our current position with respect to any upcoming contracts. Our current contract with Phillips and Jordan is due for either renewal or extension, and the committee will take this up at the appropriate time in 2021.

The Town Administrator reviewed some initial responses from local engineering firms for redoing the crosswalks at Landfall Way and across from the entrance to the Marina.

7. Next Meeting: January 11, 2021

8. Adjourn

There being no further business or discussion the meeting was adjourned by a motion from Ed Maher and seconded by Liz Murphy.

MEETING
Public Safety Committee
December 7, 2020
10:00 am (Virtual Meeting)

AGENDA

1. Review and approve minutes from meeting November 9, 2020
2. Review changes to Committee members
3. Distribution of the updated CEP
4. Planning for a DRC exercise in January (which means settling on a scenario)
5. 2021 Schedule for Committee meetings

Next Meeting: January 11, 2021

Adjourn

Public Safety Comm. 2021 Meeting Dates

2nd Mon. each Month @ 10:00 AM

Jan. 11, 2021	May 10, 2021	Sep. 13, 2021
Feb. 8, 2021	Jun. 14, 2021	Oct. 11, 2021
Mar. 8, 2021	Jul. 12, 2021	Nov. 8, 2021
Apr. 12, 2021	Aug. 9, 2021	Dec. 13, 2021