

TOWN OF SEABROOK ISLAND

Public Works Committee

Regular Meeting

December 5, 2022 – Scheduled Time 12 PM



Held at Town Hall Council Chambers, Seabrook
2001 Seabrook Island Road Seabrook Island, SC 2945
Also available virtually - Hosted via Zoom
[Live Streamed on YouTube](#)

MINUTES

Members Present: Barry Goldstein
Ed Heskamp
Barry Hand
Jeff Homeier

Absent: Glen Cox

Others Present: Katharine Watkins, Town Clerk
Joe Cronin, Town Manager
Robert Meyer, Town Maintenance Manager

Chairman Barry Goldstein called the meeting to order at 12:00 PM. Chairman Goldstein confirmed with the Town of Seabrook Island Clerk that the requirements of the Freedom of Information Act were fulfilled, and the meeting agenda was properly posted.

APPROVAL OF MINUTES

1. **Regular Meeting: MEETING DATE 11/7/2022:** Committee members had no changes to the meeting minutes of 11/7/2022. Barry Hand made a motion to approve the minutes from the meeting of 11/7/2022. Ed Heskamp seconded the motion. The motion was **APPROVED** by a vote of 4 in favor to 0 opposed.

OLD BUSINESS ITEMS

1. Seabrook Island Garage and Town Hall Annex – The Town received the preliminary drawings for the Town Hall Annex and Garage. The drawings were forwarded to the PWC members for review.
Also forwarded was a conceptual design for a possible future park to be located on land the Town owns behind Town Hall. As previously stated, the purpose of the conceptual plan was to look ahead and try to coordinate the new Town Hall Annex and Garage into possible future use of the area. The conceptual design (by ESP Associates) is of a park with a lake and stage

area. The park is NOT part of the current proposed work.

2. A general review of the plans for the Town Hall Annex and garage were performed. Items that were noted included:
 - A rain garden or similar is planned for the area between the Town Hall parking and street.
 - The conceptual park behind the Town Hall is not part of the TH Annex and Garage.
 - The parking in front of Town Hall will be redone and expanded.
 - No bathroom will be attached to the outside of the garage.
 - The existing Town Hall will remain basically as-is except for the current council chambers which will be modified and used as office space.
 - New council chamber will have an elevated dais and large screen behind.
 - A small serving kitchen is being considered and may be located where a portion of the proposed bathroom is shown.
 - A door leading from the reception area to the Town Clerks office will be added.
 - A third garage roll up door will be added.
 - The garage will have solar panels and some type of power backup-battery or generator.
 - The secure records room in the garage is being constructed to store the Towns archives and will be waterproofed.
 - The upper floor of the garage will not be a finished space.
3. The PWC is looking for comments in the next week or so. The drawings are being submitted to the Town Council on 12/6/2022m for the review and comment.
4. Comments from the PWC and Council will be forwarded to the Architect. The Town hopes to get a revised preliminary set of drawings with elevations within a few a weeks after comments are provided.
5. The Town has also requested a cost estimate form the Architect.
6. The electric charging stations that Berkely Electric has committed to the Town will be likely located across front the garage.
7. The timeline for a final set of drawings and full specification sufficient of the town to go out to bid is anticipated in spring.
8. It is anticipated that if the Town Council approves, the work would be let for construction in the spring of 2023 with construction to start thereafter,
9. The preliminary set of drawings will be submitted to our neighbor who has approval rights over construction projects on the Town Hall property.

NEW BUSINESS ITEMS

1. None

ITEMS FOR INFORMATION / DISCUSSION

There being no further business, the Chairman requested a motion to adjourn the meeting. Ed Heskamp made a motion to adjourn, and Barry Hand seconded the motion. The motion was

APPROVED by a vote of 4 in FAVOR to 0 OPPOSED, and the meeting was adjourned at 12:50 P.M.