

# Special Committee on Short-Term Rentals

April 8, 2024

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## MINUTES

### 1. CALL TO ORDER, ROLL CALL & FOIA STATEMENT

Present: Darryl May (Councilman, Chair), Nancy Buck, Ted Johnson, Deb Lehman, Tracey Kirchoff (Virtual), Susan Murray (Virtual), Oliver Sever (Virtual)  
Absent: Starr Murphy  
Guests: Chief Ryan Kunitzer (St. Johns Fire District, STJFD)  
Staff: Joe Cronin (Town Administrator, Virtual), Tyler Newman (Zoning Administrator & Chief Code Enforcement Officer), Beth Rinehimer (Short-Term Rental Compliance Manager), Katharine Watkins (Asst. Town Administrator)

Councilman May called the meeting to order at 10:00 AM. Asst. Town Administrator Watkins confirmed the requirements of the Freedom of Information Act (FOIA) were met.

### 2. DISCUSSION ITEMS

- a. Consideration of recommendations to Town Council as to health, safety, nuisance provisions, and enforcement of violations.

Discussions were had with members of the committee, staff, and Chief Kunitzer on potential recommendations to Town Council as to health, safety, nuisance provisions, and enforcement of violations.

### 3. COMMITTEE COMMENTS

None.

### 4. ADJOURNMENT

Ms. Lehman moved to adjourn the meeting; Ms. Buck seconded. All voted in favor.

**The meeting adjourned at 12:44 PM.**

Date: April 10, 2024

Prepared by: *Katharine E. Watkins*  
Assistant Town Administrator

*Note: These minutes are not verbatim minutes. To listen to the meeting, please use the following link:*  
<https://www.youtube.com/@townofseabrookisland5287/streams>