



Minutes of the Seabrook Island Utility Commission Regular Meeting

May 19th, 2021

Due to Covid-19 mandates, the meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. Meeting was called to order by Chairperson Smith-Jones at 9:34 AM.

Commissioners Present: Vancini, Ferland, and Smith-Jones.

Others Present: Tommy West, Beth Geiss and Chris Houghton.

Upon a motion by Vancini and second by Ferland the minutes of the April 19th, 2021 meeting were approved as submitted.

FINANCIAL REPORT March, by Ms. Geiss

We remain within normal variation of the budget for the year.

Net income for the month of April was a surplus of \$ 153,985. Annual Availability Fees were billed in April. Apart from Purchased Water, all expenses were either on or below budget. Capital Expenditures this month were \$ 3,778. After adjusting for Bond P&I and Capital, April showed a net surplus of \$ 155, 629.

On a YTD basis Irrigation, Availability Fees and Misc. Income are under budget while Monthly Service, Impact and Connection Fees are above. On the expense side Purchased Water continues to be the only line above budget. YTD shows a net income of \$ 327,668. After adjusting for Capital Charges and debt service and P&I, YTD has a surplus of \$ 135,803.

Available Cash as of April 30, 2021 is \$ 2,588,963.

External Audit is wrapping up.

Monthly invoices and payables were approved electronically by the Commissioners prior to the meeting.

OPERATIONS REPORT March, by Mr. West

SEABROOK WATER RESOURCE FACILITY

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.398 million gallons per day (MGD). The maximum daily flow was 0.486 million gallons for the month.

Total effluent & deep well pumped to Seabrook golf courses for irrigation was 6.413 million gallons effluent and 16.066 million gallons deep well. Total effluent and deep well pumped to Oak Point golf course was 10.991 million gallons effluent and 0.000 million gallons deep well.

SEABROOK WATER DISTRIBUTION

SIUC delivered 26,164,979 gallons of water for the month compared to 20,291,604 gallons last year.

OLD BUSINESS

LBH payroll migration and leave structure update from Chris at LBH. LBH to provide the contract amendment language for discussion at the next monthly meeting.

Pond expansion project preparation continues. Target to begin the work late Summer or early Fall. The State Fund loan review and approval process with the Town is underway.

Contract for the 3 new pump-station backup generators via the FEMA supported project has been signed with installation scheduled for later this year. WK Dickson is the engineering firm supporting the project and Emerald Electric is the installer.

NEW BUSINESS

Discussion led by Tommy and Chris about staffing and compensation/benefit competitiveness given the exit of two employees in the past month.

A motion was made by Vancini and seconded by Ferland at 10:46 to adjourn the meeting. Motion passed; open meeting was adjourned.

EXECUTIVE SESSION

None

The next regular meeting of the Commission is scheduled for June 16th, 2021 at 9:30 am via a Zoom video conference call.

Date: June 16, 2021



Town Clerk