



**Minutes of the Seabrook Island Utility Commission Regular Meeting
July 17, 2019
Town Hall**

The meeting was called to order by Chairman Morawski at 4:00 PM.

Commissioners Present: Vancini

Others Present: Tommy West, Beth Geiss of Louis Berger Hawthorne Services, Inc. (LBH)

Upon a motion by Vancini, second by Morawski, the minutes of the June 17, 2019 meeting were approved as submitted.

FINANCIAL REPORT

- The Operating Income and Charges report for June and Year to Date were reviewed. Ms. Geiss reported that net income for the month was \$26,503. Adjusting for Bond principal and capital expenditures resulted in a positive cash flow of \$19,383. On a year-to-date basis, net income was \$68,541 and a positive cash flow of \$36,667. Higher revenues than budgeted were attributed to greater water sales due to lack of rain in May. The Sewer operation still showed a loss for the year but expected Impact Fees should result in some improvement.
- No Balance Sheet was available for June as LBH personnel continued reconciling the 2018 and 2019 active ledger accounts in the appropriate Finance System modules. A trial balance has now been submitted to the auditors for their preparation of the 2018 audit.
- The Accounts Payable Check Register report was submitted to Commissioners.
Upon a motion by Vancini, second by Morawski, June payables, as submitted electronically to Commissioners were approved.

OPERATIONS REPORT

- Mr. West reported that March wastewater plant performance was in compliance with all permit parameters. Wastewater flows for the month averaged 439,000 gallons per day, with the average for the past 12 months of 480,000 gallons per day. He further reported that SIUC delivered 31,397,213 gallons of water for the month compared to 33,303,440 gallons last year. This accounted for 92.68% of the water received from St. John's for the month compared to 92.5% last year. Mr. West also reviewed work orders completed during the month.
- Mr. West updated the Commissioners regarding the ongoing wastewater study being conducted by W. K. Dixon. Preliminary results indicate that pumping capacity should be sufficient, but additional treatment and effluent storage may be necessary.
- Mr. West reported on the clean-out of one of the basins at the wastewater treatment plant and that he has begun utilizing 3R of Charleston, Inc., a waste transportation service to remove and transport biosolids from the wastewater treatment plant to landfill at a savings over the prior hauler. He also indicated that they have the ability to provide environmental cleanup if necessary.
- Lastly, Mr. West indicated that required lead and copper testing of drinking water should be completed by the end of the month.

OLD BUSINESS

- Ms. Geiss reported that the current plan is for a draft of the 2018 Audit to be submitted to the Commission at their August meeting.

NEW BUSINESS - none

ADJOURNMENT

There being no further business, upon a motion by Vancini, second by Morawski, the meeting adjourned at 4:30 pm.

The next regular meeting of the Commission is scheduled for Aug 21, 2019 at 9:30 am at Town Hall.

Date: September 18, 2019



Town Clerk

