



Minutes of the Seabrook Island Utility Commission Regular Meeting August 19, 2020

Due to Covid-19 mandates, the meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. Meeting was called to order by Chairperson Smith-Jones at 9:30 AM.

Commissioners Present: Vancini, Morawski, and Smith-Jones.

Others Present: Tommy West, Beth Geiss, and Chris Houghton of LBH and Cindy Brown, Seabrook Island Road resident present. No other public present.

Upon a motion by Vancini and seconded by Morawski, minutes of the July 15, 2020 meeting were approved as submitted.

FINANCIAL REPORT July, 2020 by Ms. Geiss

Net income for the month of July was a surplus of \$ 37,111. Apart from Monthly Service, all revenue sources were above budget. The increase in Antenna Rent was due to prior month adjustments. Irrigation increased dramatically due to the sale of potable water as the deep well pump was down. The irrigation created an increase in the cost of purchased water. Labor, O & M and Depreciation were all under budget on the expense side. After adjusting for Bond P&I and Capital Expenditures of \$ 35,844, July showed a net profit of \$ 245.

On a year to date basis, there is a surplus of \$ 18,655 over budget. Of note, revenue is approximately 4.25% over budget and expenses are 1.5% under budget on a year to date basis. Interest income is approximately 42% under budget.

The Balance Sheet shows available Cash totals \$ 2,559,356 as of July 31, 2020.

During the month of July SIUC paid vendor invoices totaling \$ 242,865.49 as reflected in the disbursement report.

The Financial Health Checkup Tool was reviewed by Stephen Lapp of UNC and his feedback and analysis is included in my report.

We have completed the Finance module training with Edmunds Gov Tech, and they are in the final phases of data conversion and mapping. The Utility Billing module will come after the finance software goes live.

The July payables, as submitted electronically to Commissioners were electronically approved.

Discussed the request to move \$80,000. from the State Fund Account to the Operating Account for Capital expenditures. After discussion, it was moved to transfer \$50,000. from the State Fund to Operating Account by Vancini and seconded by Morawski. Motion passed.

OPERATIONS REPORT July, 2020 by Mr. West

WATER RESOURCE FACILITY(Sewer)

Effluent quality continued to meet permit requirements during the month. Daily average flows were 0.511 million gallons per day (MGD). The maximum day was 1.007million gallons for the month. The average effluent Total Suspended Solids (TSS) was 5 mg/l and the average effluent Biochemical Oxygen Demand (BOD) was 5 mg/l, indicating excellent process control. During July 5418 gallons of Sodium Hypochlorite (Bleach) was used for effluent disinfection and process control. Experiencing bulking issues with the biological process. The SVI (Sludge Volume Index) is averaging over 200. Chlorinating return activated sludge and influent to correct the problem.

Total effluent & deep well pumped to Seabrook golf courses for irrigation for July was 15.048 million gallons effluent and 0.1.489 million gallons deep well. Total effluent and deep well pumped to Oak Point golf course were 7.828 million gallons effluent and 0.000 million gallons deep well.

The deep well pump had to be pulled for repair and we are now supplementing the golf courses with potable water. Total potable water delivered to Seabrook was 7.001 million gallons. Total potable water delivered to Oak Point was 2.283 million gallons.

The deep well pump failure was due to tape that secured the airline used to perform drawdowns.

SEABROOK WATER DISTRIBUTION

SIUC delivered 28,851,568 gallons of water for the month compared to 32,970,549 gallons last year. The accounted for water received the month from St Johns 99.85% compared to 95.66% last year.

MAINTENANCE HIGHLIGHTS

Service Leak Repairs: Pelican Watch, 2718 Old Forrest, 2133 Loblolly Lane

New Meter Install: 2266 Seascape Ct, 3088 Seabrook Village, 2352 Andell Way

Up Coming Event - St Johns Water Board Meeting 8/27/2020

OLD BUSINESS

Discussion of SIUC financial picture including review of several reports provided by Ms. Geiss. Further, rates were discussed with a rate table provided by Mr. West. When compared to 7 surrounding municipalities, SIUC rates are the lowest with a rate for combined water and sewer at \$92.33 compared to the high end of Sullivan's Island at \$169.43. Given the low SIUC rate with very little increase in the past several years coupled with the need for the Holding Pond Expansion Project, the SIUC rate will need to see an increase in this next fiscal year.

A question was raised as to SIUC having two rates: one for residents of Seabrook Island and a different rate for current customers outside SI. Ms. Geiss indicated Stephen Brown, SIUC attorney had looked at this issue and concurred that our contracts allowed for two rates as long as the same outside rate was charged to all outside customers. Ms. Geiss will forward Mr. Brown's legal opinion to the Chair.

Updates- Holding Pond Expansion project-DHEC now has SIUC project on their list but no response regarding the issue of the lining. The Emergency Generator Project is progressing however new generators are not expected in time for this hurricane season.

NEW BUSINESS

There being no new business, a motion was made by Morawski and seconded by Vancini to go into Executive Session. Motion was passed and Executive Session began.

The Commissioners ended the Executive Session. A motion was made by Vancini and seconded by Morawski to adjourn the meeting. Motion passed meeting was adjourned at 11:32 am.

The next regular meeting of the Commission is scheduled for September 16, 2020 at 9:30 am. It will be determined beforehand whether this meeting will be held with Zoom video conference call.

Date: September 16, 2020



Town Clerk