



## **Minutes of the Seabrook Island Utility Commission Meeting**

**October 28, 2024**

The meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. The meeting was called to order by Commissioner Ferland at 9:00 AM.

Commissioners Present: Ferland, Buchman, Aaron

Other Present: Tommy West from SIUC Management and Woodward & Curran representative: Brian LaMalfa, Brian Ravens, and Fred Rogers

**A motion by Aaron and seconded by Buchman to accept the minutes of the September 18, 2024 meeting. Motion approved 3-0.**

### **FINANCIAL REPORT August, by Mr. LaMalfa**

Invoices were approved via email.

We remain within normal variation of the budget for the year.

Financial results for September were reviewed. The key September results and YTD financial results follow.

Net income for the month of September was a surplus of \$ 71,418. During the month the Capital charges were \$28,179. After adjusting for Bond/Notes principal payments and capital, September showed a cash surplus of \$45,987.

On a year-to-date basis, net income is \$2,154,957 for the month ending September 2024. After adjustments for Capital purchases and debt principal payments, there is a cash surplus of \$1,482,406.

Available Cash as of July 2024, is \$ 4,465,271.86.

## **OPERATIONS REPORT September, by Mr. West**

### **SEABROOK WATER RESOURCE FACILITY**

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.383 million gallons per day (MGD). The maximum daily flow was 0.514 million gallons for the month. The average effluent Total Suspended Solids (TSS) was 3 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 4 mg/l, indicating excellent process control.

### **SEABROOK WATER DISTRIBUTION**

SIUC delivered 35,961,519 gals of water for the month. The accounted for water received for the month from St Johns 92.01%.

Total effluent & deep well pumped to Seabrook golf courses for irrigation was 9,037 million gallons effluent and 8,692 gallons of deep well. Total effluent and deep well pumped to Oak Point golf course was ,5930 million gallons effluent and 0 million gallons deep well.

### **GENERAL ITEMS**

Work is proceeding with the wireless providers to upgrade and repair the coral on top of the water tower. All of the required POs have been received from the service providers. Works is currently scheduled to start within the month with completion scheduled six months after the start.

SIUC contracted with IPS to perform an ARC Flash Study of the facility. This study has concluded, and a final report will be issued as soon as Berkeley Electric provides the requested information which has been requested since the tests were performed and still not received to date.

Pond Expansion: Harper advised that site mobilization will occur upon receipt of the final storm water permit from the State which is anticipated to be received within the next several weeks. Work is proceeding on shop drawings and fabrication for products required for the project.

### **OLD BUSINESS**

Staffing – 2 Field position is currently open.

SIUC is conducting a study to review the current impact fees charged to new customers. Recommendations will be discussed during next month's budget review.

SIUC is completing the States requirement of certifying that there are not any underground lead and copper water pipes used on the Island. Although there are not any lead or copper pipes

used on the Island, SIUC is still required to physically dig up and confirm. The submission of this report was issued October 16, 2024.

SIUC has scheduled the rehab of pump station #29 as soon as the equipment is received. This pump station provides services for Freshfield, Seafield and MUSC. SIUC is also scheduling the rehab of pump station #18 which services Marsgate's area.

**NEW BUSINESS**

A draft of next year's budget and rate structure was reviewed. The finalization and acceptance will be performed at next month's meeting.

**A motion was made by Aaron and seconded by Buchman at 9:45 to adjourn the open meeting. Motion passed; open meeting was adjourned.**

Executive Session was not required.

The next regular meeting of the Commission is scheduled for November 20, 2024, at 8:30 am via Zoom video conference call.

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Date

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Town Clerk