



Minutes of the Seabrook Island Utility Commission Meeting

March 19, 2025

The meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. The meeting was called to order by Commissioner Ferland at 8:30 AM.

Commissioners Present: Ferland, Buchman, Aaron

Other Present: Tommy West from SIUC Management and Woodward & Curran representative: Fred Rogers, Brian Ravens and Brian LaMalfa

A motion by Aaron and seconded by Buchman to accept the minutes of the February 26, 2025, meeting. Motion approved 3-0.

FINANCIAL REPORT February, by Mr. LaMalfa

Invoices were approved via email.

We remain within the normal variation of the budget for the year.

Financial results for February were reviewed. The key February results and YTD financial results follow.

Net income for the month of February was a surplus of \$ 43,208. During the month the Capital charges were 0. After adjusting for Bond/Notes principal payments and capital, February showed a cash surplus of \$73,811.

On a year-to-date basis, net income is \$148,993 for the month ending February 2025. After adjustments for Capital purchases and debt principal payments, there is a cash surplus of \$216,688.

Available Cash as of February 2025, is \$ 4,696,082.

OPERATIONS REPORT February, by Mr. West

SEABROOK WATER RESOURCE FACILITY

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.352 million gallons per day (MGD). The maximum daily flow was 0.616 million gallons for the month. The average effluent Total Suspended Solids (TSS) was 3 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 4 mg/l, indicating excellent process control.

SEABROOK WATER DISTRIBUTION

SIUC delivered 8,741,592 gallons of water for the month. The accounted for water received for the month from St Johns 84.45%.

Total effluent & deep well pumped to Seabrook golf courses for irrigation was 6,709 million gallons effluent and 0 gallons of deep well. Total effluent and deep well pumped to Oak Point golf course was 4,432 million gallons effluent and 0 million gallons deep well.

GENERAL ITEMS

PS 29 Rehab, PS 29 refurbishing has been completed.

Water Tower Repair: Work is proceeding with the wireless providers to upgrade and repair the coral on top of the water tower. All carriers have relocated onto the temporary tower. The new structural coral has been replaced. New struts are expected to be delivered on the week of 3/26. Work is currently on schedule with completion by June 2025.

Arc Flask Study: SIUC contracted with IPS to perform an ARC Flash Study of the facility. This study has concluded, and required information to confirm the study has just been received from Berkeley Electric. As soon as the information is reviewed, the final report will be issued.

Pond Expansion: Work by Harper is proceeding and is currently on schedule.

Kiawah River Estate Smoke Test: The smoke test was performed on February 17, 2025. The results have been received. There were no significant findings with most of the leaks being the result of missing or damaged cleanout covers, Repairs are being scheduled.

Cassique Phase 10: Documents have been received, reviewed and executed for Phase 10.

T Mobile Contract: T Mobile's contract extension is being reviewed and negotiated by legal. Agreement is expected shortly. No interruption of service is expected.

OLD BUSINESS

Staffing – 4 Field position are currently open. Aggressive recruitment is still ongoing.

NEW BUSINESS

Accounting report changes: SIUC request for W&C add to their monthly accounting reports the following new items have been completed: on the monthly balance sheet add a column with prior year's numbers to show any variances and a separate report showing the financial position/impact of the Pond project.

Wage Rates: To retain and enhance the ability to hire new employees the Commission has authorized W&C to review and increase the current wage rates accordingly. W&C has complied.

Island House Grease Trap: SIUC has advised the Club that additional care must be taken to prevent the grease build up in the sewer manhole adjacent to the Island House, The Club will comply.

A motion was made by Aaron and seconded by Buchman at 9:15 to adjourn the open meeting. Motion passed; the open meeting was adjourned.

Executive Session was not required.

The next regular meeting of the Commission is scheduled for March 19, 2025, at 8:30 am via Zoom video conference call.

Date

Town Clerk