



Minutes of the Seabrook Island Utility Commission Meeting July 16, 2025

The meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. The meeting was called to order by Commissioner Ferland at 8:30 AM.

Commissioners Present: Ferland, Buchman, Aaron

Other Present: Tommy West from SIUC Management. Woodward & Curran representatives: Brian Ravens and Brian LaMalfa, and Kellan Shuford from Mauldin & Jenkins Accounting Firm.

A motion by Aaron and seconded by Buchman to accept the minutes of the April 17, 2025, meeting. Motion approved 3-0.

FINANCIAL REPORT May, by Mr. LaMalfa

Invoices were approved via email.

We remain within the normal variation of the budget for the year.

Financial results for June were reviewed. The key June results and YTD financial results follow.

Net income for the month of June was a surplus of \$18,394. During the month the Capital charges were \$ 297,432. After adjusting for Bond/Notes principal payments and capital, June showed a cash loss of \$ 231,873.

On a year-to-date basis, net income is \$612,256 for the month ending June 2025. After adjustments for Capital purchases and debt principal payments, there is a cash surplus of \$602,713.

Available Cash as of May 2025, is \$ 6,413,096.

The 2024 Audit report was presented and reviewed. The report indicated that there were no deficiencies or concerns.

OPERATIONS REPORT June, by Mr. West

SEABROOK WATER RESOURCE FACILITY

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.442 million gallons per day (MGD). The maximum daily flow was 0.548 million gallons. The average effluent Total Suspended Solids (TSS) was 4 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 14 mg/l, indicating excellent process control.

SEABROOK WATER DISTRIBUTION

SIUC delivered 26,131,506 gallons of water for the month. The accounted for water received for the month from St Johns 91.35%.

Total effluent & deep well pumped to Seabrook golf courses for irrigation was 6,826 million gallons effluent and 17,011 million gallons of deep well. Total effluent and deep well pumped to Oak Point golf course was 10,657 million gallons effluent and 0 gallons deep well.

GENERAL ITEMS

Water Tower Repair: T Mobile began reinstallation on July 14, 2025. Upon their completion AT&T and Verizon will follow. It is anticipated that the new work will be complete by the end of August.

Arc Flash Study: The new placards installation is complete.

Pond Expansion: Work by Harper is proceeding on schedule. It is anticipated that the new pump station will be in service in the next two weeks. This will allow work on cell A to proceed.

Seafield's Sewer Acceptance: SIUC is coordinating with the developer and engineer to finalize and approve the sewer system for acceptance.

OLD BUSINESS

Staffing – Currently 3 new employees have been hired, leaving only one position still available. Recruitment is continuing.

NEW BUSINESS

Club Property Transfer: The Commission is in discussion with the Club to acquire a small piece of property adjacent to their existing property which will allow space for future expansion.

Additional Paving work: SIUC has requested Harper to provide pricing for both asphalt pavement and concrete pavement adjacent to the new pump house to provide better access. Awaiting pricing to review.

A motion was made by Aaron and seconded by Buchman at 9:10 am to adjourn the open meeting. Motion passed; the open meeting was adjourned.

Executive Session was not required.

The next regular meeting of the Commission is scheduled for August 20, 2025, at 8:30 am via Zoom video conference call.

Date

Town Clerk