



## **Minutes of the Seabrook Island Utility Commission Budget Meeting**

**July 17, 2024**

The meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. The meeting was called to order by Commissioner Ferland at 8:30 AM.

Commissioners Present: Ferland, Buchman, Aaron

Other Present: Tommy West from SIUC Management and Woodward & Curran representative: Fred Rogers and Brian LaMalfa.

**A motion by Aaron and seconded by Buchman to accept the minutes of the June 19, 2024 meeting. Motion approved 3-0.**

### **FINANCIAL REPORT May, by Mr. LaMalfa**

Invoices were approved via email.

We remain within normal variation of the budget for the year.

Financial results for June were reviewed. The key June results and YTD financial results follow.

Net income for the month of June was a surplus of \$ 1,302,027 which includes \$1,078,050 of additional impact fees. During the month the Capital charges were \$203,949. After adjusting for Bond/Notes principal payments and capital, June showed a cash surplus of \$1,101,774.

On a year-to-date basis, net income is \$1,829,250 for the month ending June 2024. After adjustments for Capital purchases and debt principal payments, there is a cash surplus of \$1,268,723.

Available Cash as of June 2024, is \$ 4,228,378.

## **OPERATIONS REPORT June, by Mr. West**

### **SEABROOK WATER RESOURCE FACILITY**

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.462 million gallons per day (MGD). The maximum daily flow was 0.569 million gallons for the month. The average effluent Total Suspended Solids (TSS) was 7 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 6 mg/l, indicating excellent process control.

### **SEABROOK WATER DISTRIBUTION**

SIUC delivered 33,389,933 gals of water for the month. This accounted for 92.29% of the water received for the month from St Johns.

Total effluent & deep well pumped to Seabrook golf courses for irrigation was 3,886 million gallons effluent and 27,617 gallons of deep well. Total effluent and deep well pumped to Oak Point golf course was 13,391 million gallons effluent and .34 million gallons deep well.

### **GENERAL ITEMS**

Work is proceeding with the wireless providers to upgrade and repair the coral on top of the water tower. This work is currently scheduled to begin this summer.

SIUC contracted with IPS to perform an ARC Flash Study of the facility. This study has concluded, and a final report will be issued as soon as Berkeley Electric provides the requested information. There were no apparent deficiencies reported during the testing.

Pond Expansion: all documents have been completed. Final review from the State is awaited. A kickoff meeting with the construction team is expected to be held in mid-August. Project is scheduled to be complete in 12 months.

### **OLD BUSINESS**

Staffing – 1 Field position is currently open.

SIUC is conducting a study to review the current impact fees charged to new customers. Recommendations will be discussed when the review is complete.

### **NEW BUSINESS**

There was not any new business discussed.

**A motion was made by Aaron and seconded by Buchman at 10:40 to adjourn the open meeting. Motion passed; open meeting was adjourned.**

Executive Session was not required.

The next regular meeting of the Commission is scheduled for August 21 2024, at 8:30 am via Zoom video conference call.

August 23, 2024

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Date

*Katharine Watkins*

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Town Clerk