



**Minutes of the Seabrook Island Utility Commission Meeting
August 20, 2025**

The meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. The meeting was called to order by Commissioner Ferland at 8:30 AM.

Commissioners Present: Ferland, Buchman, Aaron

Other Present: Tommy West from SIUC Management. Woodward & Curran representatives: Brian Ravens and Brian LaMalfa.

A motion by Aaron and seconded by Buchman to accept the minutes of the July 15, 2025, meeting. Motion approved 3-0.

FINANCIAL REPORT May, by Mr. LaMalfa

Invoices were approved via email.

We remain within the normal variation of the budget for the year.

Financial results for July were reviewed. The key July results and YTD financial results follow.

Net income for the month of July was a surplus of \$145,248. During the month the Capital charges were \$ 81,672. After adjusting for Bond/Notes principal payments and capital, July showed a cash surplus of \$ 50,874.

On a year-to-date basis, net income is \$757,504 for the month ending July 2025. After adjustments for Capital purchases and debt principal payments, there is a cash surplus of \$283,309.

Available Cash as of July 2025, is \$ 4,754,876.

OPERATIONS REPORT June, by Mr. West

SEABROOK WATER RESOURCE FACILITY

Effluent quality continued to meet permit requirements during the month. The daily average flow was 0.473 million gallons per day (MGD). The maximum daily flow was 0.641 million gallons. The average effluent Total Suspended Solids (TSS) was 3 mg/l, and the average effluent Biochemical Oxygen Demand (BOD) was 22 mg/l, indicating excellent process control.

SEABROOK WATER DISTRIBUTION

SIUC delivered 39,079,506 gallons of water for the month. This accounted for water received for the month from St Johns 98.75%.

Total effluent & deep well pumped to Seabrook golf courses for irrigation was 2,037 million gallons effluent and 29,739 million gallons of deep well. Total effluent and deep well pumped to Oak Point golf course was 12,094 million gallons effluent and 0 gallons deep well.

GENERAL ITEMS

Water Tower Repair: Verizon mobilized to begin the reinstallation. There was a discrepancy on the locations of T Mobile antennas. As a result T Mobile has to return and relocate their work to allow for the proper installation of Verizon's antennas. Project is now projected to be complete by the end of September.

Pond Expansion: Work by Harper is proceeding on schedule. The new pump station is in service. The balance of the project is continuing. The replacement fencing of the entire site is ongoing.

Seafield's Sewer Acceptance: SIUC is coordinating with the legal team of Bishop Gadson's attorneys to finalize and approve the sewer system for acceptance.

Atlas Copco Blower #2: The blower and motor unit has been reinstalled. The performance has no issues.

Storm Event – Thursday July 10, 2025: A lightning strike during the storm caused damage to critical communication equipment. The event resulted in failure of approximately half of the Ethernet switch, two phones, master PLC, chlorine analyzer, and an input board in LCP1.

Repairs were expedited using inventoried parts, and our vendor's immediate response. The system was fully operational by Friday afternoon. A new chlorine analyzer is on order.

OLD BUSINESS

Staffing – Currently 1 new employees have been hired, leaving only one position still available. Recruitment is continuing.

NEW BUSINESS

Club Property Transfer: The Commission is in discussion with the Club to acquire a small piece of property adjacent to their existing property which will allow space for future expansion. Awaiting an appraisal of the property before continuing discussion.

Tapping Fees for “The Inlet” Development: A request was made by the developer of “The Inlet” to pay the impact fees as follows: 50% paid prior to start and the balance paid upon connection. After a discussion:

A motion was made by Buchman and seconded by Ferland to allow the impact fees to be paid as follows: 50% prior to start and the balance paid prior to connection of service. Motion passed 3-0.

A motion was made by Aaron and seconded by Buchman at 9:25 am to adjourn the open meeting. Motion passed; the open meeting was adjourned.

Executive Session was held.

The next regular meeting of the Commission is scheduled for September 15, 2025, at 8:30 am via Zoom video conference call.

Date

Town Clerk