



## **Minutes of the Seabrook Island Utility Commission Special Meeting**

**March 1, 2024**

The meeting was held via Zoom conference call with Zoom link published to the public on the Town's website. The meeting was called to order by Commissioner Ferland at 1:30 PM.

Commissioners Present: Ferland, Buchman, Aaron  
Others Present: Tommy West from SIUC Management

The purpose of this Special Meeting was to discuss the status of the pursuit of the Project to expand the effluent detention pond. The following was the preliminary schedule for the critical required activities:

### **Procurement Activities**

Execute Amendment #3 with WK Dickson	Complete
Update Contract Documents	Complete
Advertise For Bidding	Complete
Request proposal from SIUC System Integrator (allowance)	Complete
Schedule Pre-Bid Meeting	March 20, 2024
Bid Opening	April 9, 2024
Award Construction Contract	August 2024
Anticipated Construction Start	September 2024

### **State Approvals and Financing Activities**

Initial State submission:	
Apply for SC RIA Basic Infrastructure Grant	March 11, 2024
Obtain letter of first opinion from Bond Council	March 15, 2024
Update and submit initial SRF loan document	March 29, 2024
Loan Closing	June 26, 2024
Coordinate with permitting agencies for extensions from 2021	April 12, 2024

Final Loan Application:

Obtain Final Opinion Letter from Bond Council

April 12, 2024

Obtain Approved Ordinance from the Town

April & May 2024

Finalize and submit final Loan application

June 3, 2024

Obtain SRF Loan

August 2024

It was noted during the discussion that the existing permit obtained from the State in 2021 was still in effect until July 2024. It was also noted that the State's interest rate is scheduled to increase at the same time. These two points have provided the Commission incentive to expedite the process.

**A motion was made by Buchman and seconded by Aaron at 2:25 to adjourn the special meeting. Motion passed; special meeting was adjourned.**

Executive session was held and adjourned at 2:45 PM.

April 15, 2024

**Date**

*Katharine Watkins*

**Town Clerk**