

Town Council Regular Meeting

February 27, 2024

[Watch Live on YouTube](#)



MINUTES

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL & FOIA STATEMENT

Mayor Kleinman called the February 27, 2024, Town Council Regular Meeting to order at 2:30 PM. Councilmen Hamilton, Kortvelesy, May, and Weis, Town Administrator Joe Cronin, Zoning Administrator Tyler Newman, and Assistant Town Administrator Katharine Watkins participated in the meeting. The Assistant Town Administrator confirmed the requirements of the SC Freedom of Information Act have been satisfied.

2. APPROVAL OF MINUTES

A. Town Council Regular Meeting: January 23, 2024

Councilman Hamilton moved to approve the previous meeting minutes of January 23rd; Councilman Weis seconded. All voted in favor.

The previous meeting minutes of January 23rd were approved.

B. Special Called Meeting: February 13, 2024

Councilman Hamilton moved to approve the previous meeting minutes of February 13th; Councilman Weis seconded. All voted in favor.

The previous meeting minutes of February 13th were approved.

3. PRESENTATIONS

A. MUSC Update: Tom Crawford, COO MUSC Health

Tom Crawford, COO MUSC Health updated council on the status of the proposed medical facility on Seabrook Island Road adjacent to Seafields.

Discussions were had with members of the audience and Council.

4. PUBLIC HEARING ITEMS

- A. **Ordinance 2023-19:** An ordinance amending the zoning map of the Town of Seabrook Island so as to change the zoning designation for Charleston County Tax Map Number 147-06-00-070, containing approximately 0.225 +/- acres located at 2723 Old Oak Walk, from the Moderate Single Family (R-SF2) District to the Conservation (CP) District.

Mayor Kleinman opened the public hearing on Ordinance 2023-19 at 3:00 PM.

No comments were made.

Mayor Kleinman closed the public hearing at 3:00 PM.

5. CITIZEN COMMENTS

None.

6. REPORTS OF TOWN BOARDS, COMMISSIONS AND COMMITTEES

A. Advisory Committees

- Community Promotion and Engagement Committee: Bruce Kleinman, Chair

Mayor Kleinman updated the Council on the status of the Community Promotions and Engagement Committee.

- Environment and Wildlife Committee: Gordon Weis, Chair
 - Beach Management Plan Update
 - Recommendation to approve a proclamation for the Seabrook Island Birders Stewardship Program
 - Recommendation to approve program guidelines for the Environment and Wildlife Conservation Grant Program

Councilman Weis summarized the most recent Environment & Wildlife Committee meeting of February 22nd, specifically that the committee recommended approval on the Beach Management Plan Consultant, the Seabrook Island Birders Proclamation, the Environment and Wildlife Conservation Grant Program.

Discussions were had with members of council on each of the items.

Councilman Weis moved to approve program guidelines for the Environment and Wildlife Conservation Grant Program; Councilman Kortvelesy seconded. All voted in favor.

The program guidelines for the Environment and Wildlife Conservation Grant Program were approved.

Councilman Weis moved to approve the proclamation for the Seabrook Island Birders Stewardship Program; Councilman May seconded. All voted in favor.

The proclamation for the Seabrook Island Birders Stewardship Program was approved.

- Public Safety Committee: Dan Kortvelesy, Chair
 - Update on Invitation for Bids (IFB) 2024-01: Debris Management Services
 - Recommendation to change the speed limit on Seabrook Island Road

Councilman Kortvelesy summarized the Public Safety Committee meeting of February 20th, specifically the recommendation for approval on the IFB 2024-01: Debris Management Services, and the Public Safety recommendation regarding the speed limit on Seabrook Island Road.

Councilman Kortvelesy noted the upcoming April 9th there will be a Disaster Recovery Council meeting at Town Hall for all new participants.

Discussions were had with members of council on each of the items.

Mayor Kleinman moved to approve the following:

- a. Removing the reduced speed ahead sign on the inbound lane.
- b. Remove the along with the electric display on the inbound lane and replace with a 25 MPH sign.
- c. Convert the 25 MPH sign on the outbound lane approximately by the Town property.
- d. Match the 35 MPH sign on the outbound lane to the inbound lane speed limit sign.
- e. Task the Public Safety Committee to review getting larger pushbuttons for the crosswalk signs.

Councilman May seconded the motion. A vote was taken as follows:

Ayes: Hamilton, May, Weis, Kleinman

Nays: Kortvelesy

The speed limit change on Seabrook Island Road was approved.

• ~~Public Works Committee~~

B. Special Committees:

- Special Committee on Short-Term Rentals: Darryl May, Chair

Mayor Kleinman thanked the Special Committee on Short-Term Rentals for the committee's hard work on short-term rentals.

Councilman May thanked the committee members for their time on the committee, and updated council on the status of the public forums and next steps for the committee.

- Special Committee on Finance: Raymond Hamilton, Chair

Councilman Hamilton summarized the Special Committee on Finance meeting on February 15th.

Councilman Hamilton commented on Special Committee on Short-Term Rentals and offered the Special Committee on Finance assistance when looking at the revenues.

Discussions were had with members of council.

- Special Committee on ARPA Expenditures: Mayor Bruce Kleinman, Chair

Mayor Kleinman summarized the Special Committee on ARPA Expenditures meetings during the month of February.

C. **Board of Zoning Appeals**: No report

D. **Planning Commission**: No report

E. **State Accommodations Tax Advisory Committee**: No report

F. **Utility Commission**: Jim Ferland, Chair

Commissioner Ferland summarized the February 21st Seabrook Island Utility Commission meeting and the financials and operations for the month of January.

Commissioner Ferland updated the council on the DHEC required water samples report.

Commissioner Ferland updated the council on the upcoming projects that will need a request to borrow funds for the proposed project.

Discussions were had with members of Council.

7. REPORTS OF TOWN OFFICERS

A. **Mayor**

- Development of Vision and Mission Statement for the Town

Mayor Kleinman updated members of Council on the development of the vision and mission statement for the Town to update in the Comprehensive Plan.

- What's Happenin'
 - Discussion of goings on for the Town of Seabrook Island Government

Mayor Kleinman noted that the What's Happenin' section will be postponed until the next Town Council Meeting.

B. **Town Administrator**

- Update on application to Charleston County for FY 2025 Transportation Sales Tax Annual Allocation Projects (Seabrook Island Road)

Town Administrator Cronin updated members of council on the status of the application to Charleston County for FY 2025 Transportation Sales Tax Annual Allocation Projects (Seabrook Island Road).

- FY 2024 Beach Patrol Hours of Operation and Contract Renewal

Town Administrator Cronin summarized the renewal of the Beach Patrol Contract with Island Beach Services and their level of service.

Discussions were had with members of council.

- FY 2024 Dolphin Education Program Contract Renewal

Town Administrator Cronin summarized the renewal for the Dolphin Education Program Contract with Lowcountry Marine Mammal Network for 2024.

Discussions were had with members of Council.

- Joint Work Session with the Planning Commission on March 13th at 1:30 PM

Town Administrator Cronin noted there will be a Joint Work Session with the Planning Commission on March 13th at 1:30 PM.

Town Administrator Cronin added the new Communications & Events Manager will be starting on March 4th, and the staff is still conducting its search for the Administrative Assistant/Clerk of Court.

C. Assistant Town Administrator

- Report of Financials for the Months of December 2023, January 2024

Assistant Town Administrator Watkins noted the third-party accountant is still working on the December 2023 and January 2024 financials.

- Chow Town Dates for 2024

Assistant Town Administrator Watkins noted the upcoming Chow Town Food Truck Rodeos for 2024:

- Chow Town Food Truck Rodeo -- Wed. May 22, 2024 (5:00 PM - 8:00 PM)
- Chow Town Food Truck Rodeo -- Wed. June 19, 2024 (5:00 PM - 8:00 PM)
- Chow Town Food Truck Rodeo -- Wed. July 17, 2024 (5:00 PM - 8:00 PM)
- Chow Town Food Truck Rodeo -- Wed. August 21, 2024 (5:00 PM - 8:00 PM)
- Holiday Extravaganza -- Thu. December 12, 2024 (Times 4:00 PM to 7:00 PM)

D. Zoning Administrator

- Code Enforcement Summary

Zoning Administrator Newman summarized the code enforcement activity since the previous Town Council meeting.

Discussions were had with members of council.

- Gateway Sign Update

Zoning Administrator Newman updated members of council on the status of the new Gateway Sign.

Discussions were had with members of council.

8. ORDINANCES FOR SECOND READING

- A. Ordinance 2023-19:** An ordinance amending the zoning map of the Town of Seabrook Island so as to change the zoning designation for Charleston County Tax Map Number 147-06-00-070, containing approximately 0.225 +/- acres located at 2723 Old Oak Walk, from the Moderate Single Family (R-SF2) District to the Conservation (CP) District.

Zoning Administrator Newman summarized Ordinance 2023-19.

Discussions were had with members of council.

Councilman May moved to approve Ordinance 2023-19; Councilman Weis seconded. All voted in favor.

Ordinance 2023-19 passed second reading and was adopted.

9. ORDINANCES FOR FIRST READING

There are no Ordinances for First Reading.

10. OTHER ACTION ITEMS

A. Appointments to Boards, Commissions, and Committees

- Accommodations Tax Advisory Committee (1 Vacancy)
- Community Promotion and Engagement Committee (1 Council + 4 Vacancies)
- ~~Public Works Committee~~
- Special Committee on ARPA Expenditures (1 Vacancy)

Mayor Kleinman nominated Tina Mayland to fill the cultural vacancy on the ATAX Advisory Committee. All voted in favor.

Ms. Mayland was appointed to the ATAX Advisory Committee.

Mayor Kleinman nominated Jean Conyers, Larry Phillips, Bernie McLaughlin, Susan Soden to the Community Promotions and Engagement Committee. All voted in favor.

Ms. Conyers, Mr. Phillips, Mr. McLaughlin, and Ms. Soden were appointed to the Community Promotions and Engagement Committee.

Mayor Kleinman nominated Sue Myrick to the Special Committee on ARPA Expenditures. All voted in favor.

Ms. Myrick was appointed to the Special Committee on ARPA Expenditures.

11. ITEMS FOR INFORMATION OR DISCUSSION

There are no Items for Information or Discussion.

12. CITIZEN COMMENTS

13. EXECUTIVE SESSION ITEMS

A. Discussion of items incident to proposed contractual arrangements (Town Attorney)

Councilman May moved to enter into executive session; Councilman Weis seconded. All voted in favor.

The council entered into executive session at 4:26 PM.

Councilman Hamilton moved to come back into open session; Councilman Kortvelesy seconded. All voted in favor.

The council entered into open session at 4:56 PM.

B. Appointment of Town Attorney

Mayor Kleinman moved to engage with discussions with Haynsworth Sinkler Boyd as discussed in Executive Session and authorizing the Mayor to sign the contract; Councilman Weis seconded. All voted in favor.

Haynsworth Sinkler Boyd was appointed as the Town Attorney.

14. COUNCIL COMMENTS

Councilman Hamilton inquired about the necessity for those making a public comment to state their name and address for the record, and the May Town Council Regular Meeting Date.

Discussions were had with members of council.

15. ADJOURNMENT

Councilman May moved to adjourn the meeting; Councilman Weis seconded. All voted in favor.

The meeting adjourned at 6:41 PM.

Date: February 27, 2024

Prepared by: *Katharine E. Watkins*
Assistant Town Administrator

Note: These minutes are not verbatim minutes. To listen to the meeting, please use the following link:
<https://www.youtube.com/@townofseabrookisland5287/streams>