



MINUTES

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL & FOIA STATEMENT

Mayor Kleinman called the May 28th, 2024, Town Council Regular Meeting to order at 2:30 PM. Councilmen Hamilton, Kortvelesy, May, and Weis were present. Staff present were the Town Administrator Joe Cronin, Communications and Events Manager Abby Grooms, and Assistant Town Administrator Katharine Watkins (virtual) participated in the meeting. The Assistant Town Administrator confirmed the requirements of the SC Freedom of Information Act have been satisfied.

2. APPROVAL OF MINUTES

A. Town Council Special Called Meeting: April 30, 2024

Councilman May moved to approve the previous meeting minutes; Councilman Hamilton seconded.

Councilman Hamilton noted the scrivener errors in the previous meeting minutes.

Using the original motion, a vote was taken as follows:

Ayes:	Hamilton, May, Weis, Kleinman
Abstain:	Kortvelesy

The previous meeting minutes of April 30th were approved.

3. PRESENTATIONS

A. The Seabrooker: Michael Morris & Teri Lash

Mr. Morris and Ms. Lash presented to members of council the importance of *The Seabrooker* to the Seabrook Island Community.

Discussions were had with members of council.

4. PUBLIC HEARING ITEMS

- A. Ordinance 2024-02:** An ordinance adopting a first amendment to the annual operating budget for the fiscal year beginning January 1, 2024, and ending December 31, 2024.

Assistant Town Administrator Watkins noted the following made comments on Ordinance 2024-02 through the website (add addresses):

Andrew Ogden, In Favor
Fred and Jeri Finke, Opposed
Lark Asbelle Opposed
Catherine Mongier, Opposed
Art Richards, Opposed
David Mosgrove, Opposed
Jackie Brooks, Opposed
Lynne Richards, Opposed

Gordon Balis, 2333 Cat Tail Pond, in favor of Ordinance 2024-02.

Mayor Kleinman closed the public hearing at 3:10 PM.

5. CITIZEN COMMENTS

Assistant Town Administrator Watkins noted the comments submitted prior to the meeting.

A copy of the comments is available with these minutes and upon request.

6. REPORTS OF TOWN BOARDS, COMMISSIONS AND COMMITTEES

A. Advisory Committees

- Community Promotion and Engagement Committee: Bruce Kleinman, Chair
 - Recommendation to approve the awarding of a Community Promotion Grant to the Lowcountry Marine Mammal Network in the amount of \$2,500.00.

Mayor Kleinman summarized the request from Lowcountry Marine Mammal Network.

Mayor Kleinman moved to approve the request for Lowcountry Marine Mammal Network.

Discussions were had with members of council.

A vote was taken, all voted in favor.

The request for Lowcountry Marine Mammal Network was approved.

- Recommendation to approve the awarding of a Community Promotion Grant to the Seabrook Island Photography Club in the amount of \$1,300.00

Mayor Kleinman moved to approve the Seabrook Island Photography Club request. All voted in favor.

The request for the Seabrook Island Photography Club was approved.

- Recommendation to approve the adoption of a Media Relations Policy for the Town of Seabrook Island

Town Administrator Cronin summarized the proposed Media Relations Policy for the Town of Seabrook Island.

Discussions were had with members of council.

Mayor Kleinman moved to approve the proposed media relations policy. All voted in favor.

The Media Relations Policy was approved.

- Environment and Wildlife Committee: Gordon Weis, Chair
 - Recommendation to approve the awarding of an Environment and Wildlife Conservation Grant to the Lowcountry Marine Mammal Network in the amount of \$2,500.00

Councilman Weis summarized the request for Lowcountry Marine Mammal Network.

Councilman Weis moved to approve the request for Lowcountry Marine Mammal Network.

Discussions were had with members of council.

A vote was taken as follows:

Ayes: Kortvelesy, May, Weis, Kleinman

Nays: Hamilton

The request for Lowcountry Marine Mammal Network was approved.

- Recommendation to approve the awarding of an Environment and Wildlife Conservation Grant to the Seabrook Island Garden Club in the amount of \$619.00

Councilman Weis moved to approve the request for the Seabrook Island Garden Club.

Susan McLaughlin, member of the Seabrook Island Garden Club, summarized the request for the Seabrook Island Garden Club.

A vote was taken, all voted in favor.

The request for the Seabrook Island Garden Club was approved.

- Public Safety Committee: Dan Kortvelesy, Chair
 - Recommendation to approve the awarding of a contract to Phillips and Jordan, Inc., for On-Call Debris Management Services

Councilman Kortvelesy noted there is an opening on the Public Safety Committee and thanked Frank Farfone for his years of service on the committee.

Councilman Kortvelesy summarized the IFB for the On-Call Debris Management Services, the process the committee reviewed the bids received.

Discussions were had with members of council.

Councilman Kortvelesy moved to approve the awarding of a contract to Phillips and Jordan, Inc., for On-Call Debris Management Services. All voted in favor.

The contract for the On-Call Debris Management Services was awarded to Phillips and Jordan, Inc.

Councilman Kortvelesy reminded all of Disaster Awareness Day on May 31st from 9:30 AM to 1:00 PM.

Councilman Kortvelesy reminded all the upcoming Disaster Recovery Council (DRC) on June 18th.

B. Special Committees:

- Special Committee on Short-Term Rentals: Darryl May, Chair

Councilman May updated members of council on the status of the work from the Special Committee on Short-Term Rentals.

- Special Committee on Finance: Raymond Hamilton, Chair

None.

C. Board of Zoning Appeals: No report

D. Planning Commission: No report

E. State Accommodations Tax Advisory Committee: No report

F. Utility Commission: Jim Ferland, Chair

Commissioner Ferland reported the Utility Commission financials and operations of April 2024 and updates on outstanding projects.

Discussions were had with members of council.

7. REPORTS OF TOWN OFFICERS

A. Mayor

- What's Happenin'
 - Discussion of goings on for the Town of Seabrook Island Government

B. Town Administrator

- MUSC Sea Islands Medical Pavilion Update

Town Administrator Cronin updated members of council on the status of the MUSC Sea Islands Medical Pavillion.

Discussions were had with members of council.

- New Hurricane Evacuation Zones

Town Administrator Cronin noted the New Hurricane Evacuations Zones for the Charleston Area and how it impacts Seabrook Island.

C. Assistant Town Administrator

- Report of Financials for the Month of April 2024

Assistant Town Administrator Watkins noted the report of the April Financials will be done at the next Town Council meeting.

- FY 2023 Audit Update

Assistant Town Administrator Watkins updated members of council on the status of the FY 2023 audit.

D. Zoning Administrator

- Code Enforcement Summary

Town Administrator Cronin summarized the code enforcement and zoning activity since the previous Town Council Meeting.

Discussions were had with members of council.

E. Communication & Events Manager

- The Pelican's Brief: Town of Seabrook Island Monthly E-Newsletter

Communications and Events Manager noted the first *Pelican's Brief* for the town's monthly e-newsletter.

Discussions were had with members of council.

- Disaster Awareness Day Event: May 31, 2024 (9:30 AM to 1:00 PM)
- Shred Day Event: June 5, 2024 (10:00 AM to 12:00 PM)
- Chow Town Event: June 26, 2024 (5:00 PM to 8:00 PM)

Communications and Events Manager Grooms noted the upcoming events coming up in the month of June.

8. ORDINANCES FOR SECOND READING

- A. **Ordinance 2024-02:** An ordinance adopting a first amendment to the annual operating budget for the fiscal year beginning January 1, 2024, and ending December 31, 2024.

Mayor Kleinman summarized Ord. 2024-02 for members of council.

Councilman Hamilton moved to approve Ord. 2024-02; Councilman Weis seconded.

Mayor Kleinmann noted the additional proposed changes to Ord. 2024-02 between the first reading and second reading versions of the ordinance.

Town Administrator Cronin summarized the proposed changes to Ord. 2024-02.

Councilman May moved to amend Ord. 2024-02 to incorporate the changes presented by Town Administrator Cronin; Councilman Weis seconded. All voted in favor.

The amendment was approved.

Discussions were had with members of council along with Chief Ryan Kunitzer (St. Johns Fire District (STJFD)).

Councilman Weis moved to amend section 6 of Ordinance 2024-02 to authorize the mayor to negotiate an Intergovernmental Agreement with STJFD; Councilman Hamilton seconded.

Discussions were had with members of council.

A vote was taken on the amendment; all voted in favor.

The amendment was approved.

Using the original motion, a vote was taken on Ord. 2024-02 as amended; all voted in favor.

Ord. 2024-02 passed second reading as amended and was adopted.

9. ORDINANCES FOR FIRST READING

- A. Ordinance 2024-03:** An ordinance amending the Development Standards Ordinance for the Town of Seabrook Island, South Carolina; Article 9, Conditional Use Requirements; Section 9.4, Specific Use Requirements; Subsection T, Wireless Communication Antennas and Towers; so as to establish conditions for the placement of temporary towers

Town Administrator Cronin summarized Ord. 2024-03.

Mayor Kleinman moved to approve Ord. 2024-03 for first reading and to remand to the Planning Commission; Councilman Weis seconded. All voted in favor.

Ord. 2024-03 passed first reading and was remanded to the Planning Commission.

- B. Ordinance 2024-04:** Series 2024 Note Ordinance: Approving the financing of the improvement, extension and enlargement of the water and sewer system of the Town of Seabrook Island, South Carolina, through the borrowing by the Town of not exceeding \$12,500,000, including capitalized interest, if any, from the State Water Pollution Control Revolving Loan Fund, by agreement with the South Carolina Water Quality Revolving Fund Authority, Pursuant to Title 48, Chapter 5, Code of Laws of South Carolina, 1976, as amended; providing for an agreement to make and to accept a loan, the execution and delivery of a loan agreement between the Town and the South Carolina Water Quality Revolving Fund Authority, the execution and delivery of a promissory note from the Town to the South Carolina Water Quality Revolving Fund Authority, and other matters relating thereto

Commissioner Ferland summarized Ord. 2024-04 and the need to increase the requested bond mount to \$12,500,000 and the proposed project to expand the current retention pond.

Discussions were had with members of council and members of the audience.

Councilman May moved to approve Ord. 2024-04; Councilman Hamilton seconded. All voted in favor.

Ord. 2024-04 passed first reading.

10. OTHER ACTION ITEMS

There are no Items for Other Action Items.

11. ITEMS FOR INFORMATION OR DISCUSSION

There are no Items for Information or Discussion.

12. CITIZEN COMMENTS

13. COUNCIL COMMENTS

Discussions were had on the status of the new gateway sign.

14. ADJOURNMENT

Councilman Weis moved to adjourn the meeting; Councilman Hamilton seconded. All voted in favor.

The meeting adjourned at 5:25PM.

Date: May 28, 2024

Prepared by: *Katharine E. Watkins*
Assistant Town Administrator

Note: These minutes are not verbatim minutes. To listen to the meeting, please use the following link:
<https://www.youtube.com/@townofseabrookisland5287/streams>