

# TOWN OF SEABROOK ISLAND

Town Council – Work Session

June 13, 2023



## MINUTES

### Call to Order – Roll Call – Freedom of Information

Mayor Gregg called the June 13, 2023, Town Council Work Session to order at 1:00PM. Councilwomen Finke and Fox, Councilman Kortvelesy, Town Administrator Joe Cronin, Communications & Events Manager Robin Ochoa, Zoning Administrator Tyler Newman, and Assistant Town Administrator Katharine Watkins participated in the meeting. Councilman Goldstein was absent. The Assistant Town Administrator confirmed that notice of the meeting was posted, and the requirements of the Freedom of Information Act had been met. Assistant Town Administrator Watkins noted the notice was an hour delayed and apologized for any inconvenience this may have caused residents.

### Mayor John Gregg

- Update of Town of Seabrook Island Request for Public Assistance (Hurricane Ian)

Mayor Gregg updated the Council on the status of the Public Assistance Request for Hurricane Ian.

- Update Concerning Charleston Regional Hazard Mitigation Plan

Mayor Gregg updated the Council on the status of the town's portion of the Charleston Hazard Mitigation Plan.

### Town Council Members:

- **Jeri Finke**

None.

- **Patricia Fox**

Councilwoman Fox noted the upcoming Community Promotions and Engagement Committee will be held on Thursday June 15<sup>th</sup> at 1:00PM.

Councilwoman Fox reminded all the upcoming Chow Town Food Truck Rodeo of June 14<sup>th</sup> from 5:00PM to 8:00PM.

- **Barry Goldstein**

None.

- **Dan Kortvelesy**

Councilman Kortvelesy summarized Disaster Awareness Day held on June 1<sup>st</sup> and thanked Robin Ochoa, Communications and Events Manager, for all her hard work.

Councilman Kortvelesy noted the upcoming regular meeting of Public Safety Committee Meeting will be replaced by the Disaster Recovery Council (DRC) training on June 20<sup>th</sup> at 10:00am.

**Town Administrator Joe Cronin**

- Action Items for June 27, Meeting

- Ord. 2023-04: An ordinance amending the annual operating budget for the fiscal year beginning January 1, 2023, and ending December 31, 2023, thereto (*Public Hearing and Second Reading*)

Town Administrator Cronin summarized Ordinance 2023-04 for the proposed budget amendment up for second reading. Town Administrator Cronin noted there was an error on the backup and will be corrected for the version for second reading.

Town Administrator Cronin summarized appropriation of State Accommodations Tax with regards to the budget amendment for the proposed Town Hall Annex and Garage and the anticipated decrease in the amount of funds to be received.

A discussion was had on potentially delaying second reading for the ordinance until the Town receives the 2<sup>nd</sup> Quarter ATAX.

- Discussion of meeting had regarding crosswalks signage on Seabrook Island Road

Town Administrator Cronin summarized a meeting regarding crosswalks signage and radar signs along Seabrook Island Road.

A discussion was had on the placement of the proposed signage along Seabrook Island Road with regards to the solar charger for the signs.

- Additional Items

Town Administrator Cronin noted that the Town has received the complete application for the proposed annexation of the parcel adjacent to Bohicket Marina and summarized the next steps.

The council clarified the annexation process for the Town and when the information will be posted on the Town's website.

Town Administrator Cronin updated Council on the status of the public portal for the public to note code complaints to the Town.

**Assistant Town Administrator Katharine Watkins**

- Report of the Financials for April 2023

Assistant Town Administrator Watkins summarized the April Financials as follows:

- Total fund balance ending on April 30, 2023, was \$8,664,517 an amount about \$1,802,563 more than the balance as April 30, 2022.
  - Unrestricted revenue for April totaled \$315,142 representing about 37.7% for the 2023 annual budget and being about \$162,049 more than for the same period in 2022.
  - Expenditures for April totaled \$98,754 which is 25.9% of the 2023 annual budget. Expenditures for the year were about \$60,310 less compared to the same period of 2022.
    - Assistant Town Administrator Watkins noted the increased expenditures in 2022 were for the Building & Grounds vehicles and equipment purchased.
  - Excess revenues over expenditures were \$216,388 for April compared to an excess expenditure over revenues of \$5,971 in the same period of 2022, representing an increase in revenue from this year compared to last.
- Update on FY 2022 Audit

Assistant Town Administrator Watkins noted the FY 2022 Audit will be presented at the upcoming June Town Council Meeting on June 27<sup>th</sup>.

## Adjourn

Councilwoman Finke moved to adjourn; Councilwoman Fox seconded. All voted in favor.

The meeting adjourned at 1:48PM.

Date: June 13, 2023

Prepared by: *Katharine E. Watkins*  
Assistant Town Administrator