

Town Council Regular Meeting

June 24, 2025 @ 2:30 PM

[Watch Live on YouTube](#)

Seabrook Island Town Hall, Council Chambers
2001 Seabrook Island Road
Seabrook Island, SC 29455



AGENDA

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL & FOIA STATEMENT

APPROVAL OF MINUTES None

PUBLIC HEARING ITEMS There are no Public Hearing Items

PRESENTATIONS

Special Recognition

Commendation for Lifesaving Action on June 11, 2025

- Charles Cheves, Seabrook Island Beach Patrol
- St. Johns Fire District

CITIZEN COMMENTS

During the first citizen comment period, any citizen may speak pertaining to any item listed on the meeting agenda which does not require a public hearing. Each speaker shall be limited to three minutes in which to make his or her comments. Town council shall allow no more than 30 minutes for citizen comments. Preference shall be given to individuals who have signed up or otherwise notified the town clerk/treasurer of a desire to speak prior to the start of the meeting.

REPORTS OF TOWN BOARDS, COMMISSIONS AND COMMITTEES

Advisory Committees

Community Promotions & Engagement Committee (Bruce Kleinman)

- Community Promotion Grant Requests:
 - Seabrook Island Photography Club: \$1,200.00
 - Seabrook Island Artists Guild: \$1,100.00

Environment & Wildlife Committee (Gordon Weis)

Public Safety Committee (Dan Kortvelesy)

Utility Commission

Seabrook Island Utility Commission

REPORTS OF TOWN OFFICERS & STAFF

Mayor's Report

Report of the Mayor (Bruce Kleinman)

Staff Reports

Report of the Town Administrator

- FY 2026 Council Pre-Budget Workshop Meeting

Report of the Town Clerk/Treasurer

- Financial Statements

Report of the Zoning Administrator

- Monthly Code Enforcement Report
- Monthly Permit Activity Report

Report of the Communication & Events Manager

- Chow Town (Wed. July 2, 2025)
- Independence Day Celebration (Thu. July 3, 2025)

ORDINANCES FOR SECOND READING

There are no Ordinances for Second Reading

ORDINANCES FOR FIRST READING

There are no Ordinances for First Reading

OTHER ACTION ITEMS

Resolution 2025-31

A resolution to appoint and commission David Hutson as a Code Enforcement Officer for the proper security and general welfare for the Town of Seabrook Island (Beach Patrol)

SATAX Program Guidelines

Request to approve updated program guidelines and application form for the State Accommodations Tax (SATAX) Tourism-Related Expenditure Grant Program

ITEMS FOR INFORMATION/DISCUSSION

There are no Items for Information/Discussion

CITIZEN COMMENTS

During the second citizen comment period, any citizen may speak pertaining to any town matter, except personnel matters. Each speaker shall be limited to three minutes in which to make his or her comments. Town council shall allow no more than 30 minutes for citizen comments. Preference shall be given to individuals who have signed up or otherwise notified the town clerk/treasurer of a desire to speak prior to the start of the meeting.

COUNCIL COMMENTS

ADJOURNMENT



Town of Seabrook Island

2001 Seabrook Island Road
 Seabrook Island, SC 29455
townofseabrookisland.org

Community Promotion Grant 2025

Contact Us: (843) 768-9121
pwiggins@townofseabrookisland.org

The Town of Seabrook Island invites applications from eligible organizations for funding from the Community Promotion Grants program. Community Promotion Grants may be awarded to provide financial support for programs, projects, and activities that are designed to benefit the Town of Seabrook Island by promoting and enhancing community wellness, cultural and historical awareness, and economic development within the town; or which improve citizen participation, satisfaction and sense of place among town residents and visitors. Applications will be accepted beginning on March 1, 2025, and will continue to be accepted until the earlier of October 1, 2025, or until all available funds have been committed.

1 APPLICANT INFORMATION			
Organization Name	Seabrook Island Photography Club		
Contact Person	Bill Breunsbach - Treasurer		
Mailing Address	2510 Cat Tail Pond Rd. Seabrook 29455		
Phone Number	(843) 338-5482	Email Address	billbreunsbach@gmail.com
Brief description of the organization and its membership	The Photography Club is a group of people with a broad range of photographic skills learning together to improve those skills and to encourage/promote the photographic arts with other local residents. We provide photographic evidence of life on Seabrook, its people and abundant wildlife. We share this evidence on Nextdoor, Instagram, Facebook, Tidelines, the Seabrooker, Island Connection, Lake House Photo Wall, SIPOA offices, SIC Island House and in SI Publications.		
What is the organization's annual budget?	\$ 2,900.00		
Which of the following best describes the organization?	<input type="checkbox"/> This organization is tax-exempt pursuant to Section 501(c)(3) of the Internal Revenue Code <input checked="" type="checkbox"/> This organization is established for a benevolent, social welfare, scientific, educational, environmental, philanthropic, humane, patriotic, public health, civic, or other eleemosynary purpose, or for the benefit of law enforcement personnel, firefighters, or other persons who protect the public safety <input type="checkbox"/> This organization has a charitable purpose or appeal as the basis of solicitation.		

*Pursuant to the South Carolina Solicitation of Charitable Funds Act (S.C. Code of Laws Title 33, Chapter 56), all charitable organizations that solicit contributions or have contributions solicited on their behalf must register with the South Carolina Secretary of State's Office on an annual basis unless they fall under one of the statutory exemptions. **Please attach a copy of your organization's current registration (or exemption) with your application.***

2 GRANT AMOUNT	
Amount Requested (Min: \$250.00; Max: \$2,500.00)	\$1,200.00

3 PROJECT BUDGET		
In the space below, please provide a detailed budget showing how the requested funds will be spent if awarded:		
Item(s) or Service(s) to be Purchased	Vendor (If Known)	Amount Budgeted
Website Hosting & Video Platform Annual Fees	Weebly & Vimeo	\$290.00
Zoom Subscription Annual Fee	Zoom	\$170.00
Comm. & Presentation Software Annual Fee	Microsoft 365	\$90.00
Pixieset Pro	Pixieset	\$300.00
Laptop Computer and Carrying Case	Dell	\$350.00
	TOTAL	\$1,200.00

4 PROJECT PURPOSE

In the space below, please describe (1) the funds will be used and (2) how the project will provide a demonstrable benefit to the Town of Seabrook Island

1). Our website provides educational materials, resources for photographers, videos of meeting speakers and individual member galleries where they can share their work with town residents. The Hosting and Video Platforms are an integral part of our website operations while Microsoft Powerpoint is our presentation tool. We are now using Zoom to record our presentations and then post on our video platform. Zoom is also being used for some of our monthly speakers to remotely deliver their presentation.

2). Pixieset Pro software program gives the Photography Club a stand alone photographic platform that allows a simple gallery system for photographers to host images which can be viewed securely. Members of the Photography Club used Pixieset to post images from the Alan Fleming Tournament in 2024. The Pixieset platform has been an effective platform for delivery of images taken by multiple community photographers during various Seabrook Island community events such as July 4th, annual road races, holiday parades and symphony, etc.

3). We are purchasing our first club computer. This will provide us with a club managed and stable platform compatible with SIPOA's and our Club Owned Audio/Visual equipment. This will insure quality delivery of speaker presentations and high resolution photography as presented by speakers and club members. The club is not able to rely upon speaker provided computers which have on occasion not been compatible with the noted A/V equipment. In addition this computer will provide for Zoom recording of presentations for uploading to our website for shared post-event viewing.

5 REIMBURSEMENT

Upon presentation of all required documentation and/or receipts, to whom should the grant check be sent?

BillBreunsbach 2510 Cat Tail Pond Seabrook 29455

Note: All documentation must be submitted to the Town Clerk no later than December 15th of the grant year.

6 CERTIFICATION

I hereby certify that all information contained herein is true and accurate to the best of my knowledge. I certify that I have the authority to submit this application on behalf of the above-named organization. I acknowledge that the Town reserves the right to require additional information and that the submittal of this application is not a guarantee of grant funding. On behalf of the organization, I acknowledge that any awarded funds shall be spent in accordance with all applicable laws and shall conform to the guidelines of the grant program. Furthermore, I acknowledge that the town is not party to nor liable for any dispute associated with the expenditure of awarded funds.

Applicant Signature	
Applicant Printed Name	William Breunsbach-Treasurer
Submittal Date	3/3/25

Please return completed applications to:

Town of Seabrook Island
Attn: Town Clerk
2001 Seabrook Island Road
Seabrook Island, SC 29455



State of South Carolina
Office of the Secretary of State
The Honorable Mark Hammond

Jun 9, 2025

Seabrook Island Photography Club
William Breunsbach
2510 CAT TAIL POND RD
JOHNS ISLAND, SC 29455-6177

RE: Exemption Confirmation

Charity Public ID: C10386064

Dear William Breunsbach :

This letter confirms that the Secretary of State's Office has received and accepted your Application for Exemption. **If you submitted your Application for Exemption using the Charities Online Filing System, this letter of confirmation has been issued pending further review by Division of Public Charities staff.**

The exemption for your charitable organization will expire on May 15, 2026. If any of the information on your Application for Exemption form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization. Additionally, if at any time your charitable organization no longer qualifies for an exemption, the organization must immediately register with the Secretary of State's Office. Please note that failure to comply with the registration provisions of the Solicitation of Charitable Funds Act may result in fines of up to \$2,000.00 for each separate violation.

If you have any questions or concerns, please visit our website at www.sos.sc.gov or contact our office using the contact information below.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Wickersham", with a long horizontal line extending to the right.

Kimberly S. Wickersham
Director, Division of Public Charities



Town of Seabrook Island

2001 Seabrook Island Road
 Seabrook Island, SC 29455
townofseabrookisland.org

Community Promotion Grant 2025

Contact Us: (843) 768-9121
pwiggins@townofseabrookisland.org

The Town of Seabrook Island invites applications from eligible organizations for funding from the Community Promotion Grants program. Community Promotion Grants may be awarded to provide financial support for programs, projects, and activities that are designed to benefit the Town of Seabrook Island by promoting and enhancing community wellness, cultural and historical awareness, and economic development within the town; or which improve citizen participation, satisfaction and sense of place among town residents and visitors. Applications will be accepted beginning on March 1, 2025, and will continue to be accepted until the earlier of October 1, 2025, or until all available funds have been committed.

1 APPLICANT INFORMATION			
Organization Name	Seabrook Island Artist Guild		
Contact Person	Michael A. Younginer - SIAG President		
Mailing Address	2285 Marsh Hen Drive, Seabrook Island, SC 29455		
Phone Number	(803) 315-5388	Email Address	michael.younginer@gmail.com
Brief description of the organization and its membership	We are a 110 member artist guild supporting fine art and fine craft mediums for current and new artists. Based here on SBI, we are able to draw from various inspirations and ideas from SBI and our beautiful low country and beach environments and then we present the resulting artworks to our local and South Carolina communities. Many of our artists are regionally and nationally recognized in their art medium fields. We also work with the local islands and their communities		
What is the organization's annual budget?	\$ 7,350.00		
Which of the following best describes the organization?	<input checked="" type="checkbox"/> This organization is tax-exempt pursuant to Section 501(c)(3) of the Internal Revenue Code <input type="checkbox"/> This organization is established for a benevolent, social welfare, scientific, educational, environmental, philanthropic, humane, patriotic, public health, civic, or other eleemosynary purpose, or for the benefit of law enforcement personnel, firefighters, or other persons who protect the public safety <input type="checkbox"/> This organization has a charitable purpose or appeal as the basis of solicitation.		

Pursuant to the South Carolina Solicitation of Charitable Funds Act (S.C. Code of Laws Title 33, Chapter 56), all charitable organizations that solicit contributions or have contributions solicited on their behalf must register with the South Carolina Secretary of State's Office on an annual basis unless they fall under one of the statutory exemptions. Please attach a copy of your organization's current registration (or exemption) with your application. *Attached*

2 GRANT AMOUNT	
Amount Requested (Min: \$250.00; Max: \$2,500.00)	\$ 1,100.00

3 PROJECT BUDGET		
In the space below, please provide a detailed budget showing how the requested funds will be spent if awarded:		
Item(s) or Service(s) to be Purchased	Vendor (If Known)	Amount Budgeted
3 high quality custom awards	Glasso, Crown or Fine Awards Inc	\$ 800.00
Food and Hospitality	Local	\$ 300.00
		\$
		\$
		\$
TOTAL		\$ 1,100.00

4 PROJECT PURPOSE

In the space below, please describe (1) the funds will be used and (2) how the project will provide a demonstrable benefit to the Town of Seabrook Island

We are challenging our artists to channel their talents in order to demonstrate the beauty, wonder and uniqueness of SBI. The entire Event is about SBI and her flora, fauna, settings, equestrian, aquatic, geological, scenes and the like. We are working to make this a premier event. In mid April, we will sponsor an open Reception for people affiliated with SBI to enjoy and come together.

Something about or on Seabrook Island must and will be the inspiration of the artwork!

We want to use our Guild as a channel to continue to show here and beyond, via our artists and their mediums, to Showcase Seabrook Island. Funds will allow to us make this a premier Event in the name of SBI!

For all of 2025 until April 2026, our Guild Artists will be producing artworks in their desired mediums for an April 2026 Event. The Event is where for the first two weeks of April 2026, All SBI residents, Guests, Employees are eligible to vote on three of their favorite artworks. A voting app will be used and the top three artworks will be awarded with custom and quality awards.

Funds will be used to procure high quality First, Second, and Third Place Awards. And to provide food and hospitality for our Reception.

5 REIMBURSEMENT

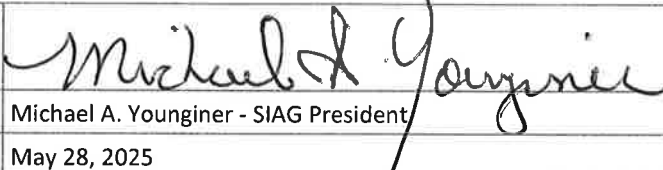
Upon presentation of all required documentation and/or receipts, to whom should the grant check be sent?

Lee Fritz, Treasurer. 2285 Marsh Hen Drive JI, SC 29455

Note: All documentation must be submitted to the Town Clerk no later than December 15th of the grant year.

6 CERTIFICATION

I hereby certify that all information contained herein is true and accurate to the best of my knowledge. I certify that I have the authority to submit this application on behalf of the above-named organization. I acknowledge that the Town reserves the right to require additional information and that the submittal of this application is not a guarantee of grant funding. On behalf of the organization, I acknowledge that any awarded funds shall be spent in accordance with all applicable laws and shall conform to the guidelines of the grant program. Furthermore, I acknowledge that the town is not party to nor liable for any dispute associated with the expenditure of awarded funds.

Applicant Signature	
Applicant Printed Name	Michael A. Younginer - SIAG President
Submittal Date	May 28, 2025

Please return completed applications to:

Town of Seabrook Island
 Attn: Town Clerk
 2001 Seabrook Island Road
 Seabrook Island, SC 29455



State of South Carolina
Office of the Secretary of State
The Honorable Mark Hammond

4/9/2025

Seabrook Island Artist Guild
Lee Fritz
2285 MARSH HEN DR
JOHNS ISLAND, SC29455-6045

RE: Registration Confirmation

Charity Public ID: P49545

Dear Lee Fritz :

This letter confirms that the Secretary of State's Office has received and accepted your Registration, therefore, your charitable organization is in compliance with the registration requirement of the "South Carolina Solicitation of Charitable Funds Act." The registration of your charitable organization will expire on 5/15/2026.

If any of the information on your Registration form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization.

If you have not yet filed your annual financial report or an extension for the annual financial report, the annual financial report is still due 4½ months after the close of your fiscal year.

- Annual financial reports must either be submitted on the Internal Revenue Service Form 990 or 990-EZ or the Secretary of State's Annual Financial Report Form.
- If you wish to extend the filing of that form with us, please submit a written request by email or fax to our office using the contact information below. Failure to submit the annual financial report may result in an administrative fine of up to \$2,000.00.

If you have any questions or concerns, please visit our website at www.sos.sc.gov or contact our office using the contact information below.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Wickersham", followed by a horizontal line.

Kimberly S. Wickersham
Director, Division of Public Charities

TOWN OF SEABROOK ISLAND

RESOLUTION NO. 2025-31

ADOPTED _____

A RESOLUTION TO APPOINT AND COMMISSION DAVID HUTSON AS A CODE ENFORCEMENT OFFICER FOR THE PROPER SECURITY AND GENERAL WELFARE FOR THE TOWN OF SEABROOK ISLAND

WHEREAS, the Seabrook Island Town Council, in the exercise of its general police power, is empowered to protect the health and safety of residents and visitors of the Town; and

WHEREAS, the Seabrook Island Town Council is further authorized by Section 5-7-32 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many Code Enforcement Officers as may be necessary for the proper security, general welfare, and convenience of the Town; and

WHEREAS, pursuant to Sec. 18-2 of the Town Code, the Mayor of Seabrook Island has recommended the appointment of **DAVID HUTSON** as a Code Enforcement Officer of the Town;

NOW, THEREFORE, BE IT RESOLVED that **DAVID HUTSON** is hereby appointed and commissioned as a Code Enforcement Officer of the Town of Seabrook Island for the purpose of providing for the proper security, general welfare, and convenience of the Town, replete with all the powers and duties conferred by law upon constables, in addition to such duties as may be imposed upon him by the governing body of this Town, including the enforcement of the Town's beach regulations and restrictions, and the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 5-7-32 of the Code of Laws of South Carolina 1976, as amended.

BE IT FURTHER RESOLVED that this appointment shall remain in effect until the earlier of 1) March 31, 2026; 2) The termination of the contract between the Town of Seabrook Island and Island Beach Services, LLC, d/b/a Barrier Island Ocean Rescue, for the provision of Beach Patrol Services in the Town of Seabrook Island; or 3) at such time as **DAVID HUTSON** is no longer employed by Island Beach Services, LLC, d/b/a Barrier Island Ocean Rescue, for the provision of Beach Patrol Services in the Town of Seabrook Island.

SIGNED AND SEALED this ____ day of _____, 2025, having been duly adopted by the Town Council for the Town of Seabrook Island on the ____ day of _____, 2025.

Signed: _____
Bruce Kleinman, Mayor

Witness: _____
Peter D. Wiggins II, Town Clerk



Town of Seabrook Island

2001 Seabrook Island Road
Seabrook Island, SC 29455
townofseabrookisland.org

State ATAX Advisory Committee

Contact Us: (843) 768-9121
pwiggins@townofseabrookisland.org

FY 2026 State Accommodations Tax (SATAX) Tourism Related Expenditure Grant Program Program Guidelines

PURPOSE

The Town of Seabrook Island (the "Town") invites applications from eligible organizations for funding from the Town's State Accommodations Tax (SATAX) Tourism Related Expenditure Grant Program.

SATAX Tourism Related Expenditure Grants may be awarded by the Town to provide financial support to eligible programs, projects, and activities that are designed to attract or provide for tourists within the Town. The program is funded by revenues received from the two percent (2%) SATAX charged on the gross proceeds from overnight lodging within the town limits of Seabrook Island.

ELIGIBILITY

Applicant Eligibility: SATAX Tourism Related Expenditure Grants may be awarded to any organization which:

- (1) is determined by the Internal Revenue Service to be a tax-exempt organization pursuant to Section 501(c)(3) of the Internal Revenue Code;
- (2) is established for any benevolent, social welfare, scientific, educational, environmental, philanthropic, humane, patriotic, public health, civic, or other eleemosynary purpose, or for the benefit of law enforcement personnel, firefighters, or other persons who protect the public safety;
- (3) employs a charitable purpose or appeal as the basis of solicitation; or
- (4) is a duly authorized political subdivision of the State of South Carolina (e.g. municipality, county, state agency, school district, or public service district).

Religious organizations may be eligible for grant funding, provided the project advances a secular (i.e. non-religious) purpose. Individuals and organizations formally associated with a national, state, or local political party or candidate will not be eligible for grant funding. Eligible organizations (other than political subdivisions of the state) must open their membership to all interested persons.

Pursuant to the South Carolina Solicitation of Charitable Funds Act (S.C. Code of Laws Title 33, Chapter 56), all charitable organizations that solicit contributions or have contributions solicited on their behalf must register with the South Carolina Secretary of State's Office on an annual basis unless they fall under one of the statutory exemptions. **Applicants must provide a copy of their current registration or exemption with their application.**

Project Eligibility: Pursuant to South Carolina law, counties and municipalities are required to use proceeds from the SATAX to promote tourism and provide for tourists primarily within the geographical areas of the county or municipality from which the taxes are collected. **The expenditure of SATAX funds must be used to attract or provide for tourists.** Expenditures may not be used for items normally provided by the county or municipality

unless the county or municipality has a high concentration of tourism activity. **Eligible types of “tourism related expenditures” include:**

- (1) Advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
- (2) Promotion of the arts and cultural events;
- (3) Construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and other nearby roads and utilities for the facilities;
- (4) The criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed to tourists;
- (5) Public facilities such as restrooms, dressing rooms, parks, and parking lots;
- (6) Tourist shuttle transportation;
- (7) Control and repair of waterfront erosion, including beach renourishment; and
- (8) Operating visitor information centers.

For detailed information regarding the expenditure of SATAX funds, please refer to the South Carolina Department of Revenue’s official advisory opinion contained in “**SC Revenue Ruling #98-22**” at: <https://atax.sc.gov/sites/default/files/Documents/Past%20Policies/Laws%20and%20Procedures/rr9822.pdf>.

Eligible projects must take place between January 1, 2026, and December 31, 2026.

GRANT AWARDS

There is no minimum or maximum grant amount. Organizations may submit applications for more than one eligible project. The total amount of grant funds available each calendar year will be determined by, and shall not exceed, the amount appropriated by Town Council in the annual budget ordinance.

APPLICATION

Organizations wishing to apply for a SATAX Tourism Related Expenditure Grant must complete and submit an application form to the Town Clerk. **For consideration during the FY 2026 grant cycle, applications must be received by 12:00 p.m. August XX, 2025.** Grant applications may be submitted, as follows:

By Mail or Hand Delivery:

Town of Seabrook Island

Attn: Town Clerk

2001 Seabrook Island Road

Seabrook Island, SC 29455

OR

By Email:

pwiggins@townofseabrookisland.org

REVIEW

Grant applications will first be reviewed by the Town’s SATAX Advisory Committee. The committee shall have the authority to establish rules for reviewing applications, including asking for additional information and/or suggesting changes or conditions to ensure the application conforms with all grant criteria.

The SATAX Advisory Committee will meet on **August XX, 2025**, at 10:00 a.m. to consider funding applications for Fiscal Year (FY) 2026. The meeting will be held at Town Hall, 2001 Seabrook Island Road. **To be considered for funding, you or another responsible person from your organization must attend the SATAX Advisory Committee meeting, either in person or via Zoom. Failure to attend the meeting may result in a recommendation for denial**

of the grant request. A copy of the meeting agenda will be sent to the email address listed on your application form at least 24 hours prior to the meeting. During the meeting, applicants will be provided an opportunity to present their funding requests (no more than five minutes per request) and to answer questions from committee members.

Upon reviewing each grant application, the committee shall make a recommendation to the Town Council as to whether the application should be approved (in whole or in part) or denied. The Town Council shall have final authority in approving or denying grant applications.

DELIVERY OF GRANT FUNDS

Organizations receiving funding from the Tourism Related Expenditure Grant Program shall submit to the Town Clerk all necessary documentation, including invoices and/or paid receipts, documenting the organization's commitment or expenditure of awarded grant funds. All disbursement requests must be reviewed and approved by the Town Administrator. Upon approval, a disbursement check will be issued to the organization. Disbursement requests must be received no later than December 15, 2026. Grant funds that are uncommitted or unspent at the end of the calendar year will be returned to the Town's SATAX Fund.



Town of Seabrook Island

2001 Seabrook Island Road
Seabrook Island, SC 29455
townofseabrookisland.org

State ATAX Funding Application **FY 2026**

Contact Us: (843) 768-9121
pwiggins@townofseabrookisland.org

APPLICATIONS MUST BE RECEIVED BY 12:00 PM ON **AUGUST XX, 2025**

****LATE APPLICATIONS WILL NOT BE CONSIDERED****

1 APPLICANT INFORMATION

Organization Name	
Contact Person	
Mailing Address	
Phone Number	
Email Address	
Organization Website	
Year Established	
Annual Operating Budget	\$
Brief description of the organization and its mission	
Which of the following best describes the organization?	<input type="checkbox"/> This organization is tax-exempt pursuant to Section 501(c)(3) of the Internal Revenue Code <input type="checkbox"/> This organization is established for a benevolent, social welfare, scientific, educational, environmental, philanthropic, humane, patriotic, public health, civic, or other eleemosynary purpose, or for the benefit of law enforcement personnel, firefighters, or other persons who protect the public safety <input type="checkbox"/> This organization has a charitable purpose or appeal as the basis of solicitation <input type="checkbox"/> This organization is a duly authorized political subdivision of the State of South Carolina (e.g. municipality, county, state agency, school district, or public service district).

Pursuant to the South Carolina Solicitation of Charitable Funds Act (S.C. Code of Laws Title 33, Chapter 56), all charitable organizations that solicit contributions or have contributions solicited on their behalf must register with the South Carolina Secretary of State's Office on an annual basis unless they fall under one of the statutory exemptions.

Please attach a copy of your organization's current registration (or exemption) with your application.

2 PROJECT OVERVIEW

Project Name	
Project Date(s)	
Project Location(s)	
Tourism-Related Expenditure Category (Check all that apply)	<input type="checkbox"/> Advertising & Promotion <input type="checkbox"/> Promotion of Arts & Cultural Events <input type="checkbox"/> Civic & Cultural Facilities <input type="checkbox"/> Public Services <input type="checkbox"/> Public Facilities <input type="checkbox"/> Transportation & Shuttles <input type="checkbox"/> Waterfront Erosion & Renourishment <input type="checkbox"/> Visitor Information Centers

2 PROJECT OVERVIEW (CONTINUED)

Please provide a brief description of the project, including its purpose, goals and objectives.

How will your project promote tourism and/or enhance the tourist trade in the Town of Seabrook Island?

Who is your target audience?

How will you advertise this project to visitors?
(Check all that apply)

<input type="checkbox"/> Television	<input type="checkbox"/> Radio
<input type="checkbox"/> Newspaper	<input type="checkbox"/> Website
<input type="checkbox"/> Magazine	<input type="checkbox"/> Brochures
<input type="checkbox"/> Billboards	<input type="checkbox"/> Mailers (Out of County)
<input type="checkbox"/> Visitor's Guide	<input type="checkbox"/> Other: _____

3 GRANT AMOUNT

Amount Requested \$

4 PROJECT BUDGET

What is the total estimated budget for this project?			
Estimated Project Revenues ▼		Estimated Project Expenditures ▼	
<i>Revenue Sources</i>	<i>Amount</i>	<i>Project Costs</i>	<i>Amount</i>
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

If awarded, please provide a detailed explanation of how your organization will use Town SATAX funds

5 PROJECT IMPACT		
Estimated Attendance	Total Attendance	
	Total # of Tourists/Visitors	
What is the estimated financial impact of this project? (How many tourist dollars will be spent in the community?)		\$
What methodology did you use to estimate total attendance, visitor attendance, and financial impact?		

6 OTHER INFORMATION
Do you wish to provide any additional comments or information about your project or organization?

7 CERTIFICATION			
<p>(A) I certify that I am authorized to apply for funding and to commit the organization to the terms specified herein.</p> <p>(B) I certify that all information contained herein is true and accurate to the best of my knowledge.</p> <p>(C) I understand that providing false or fraudulent information may result in the imposition of penalties including, but not limited to, repayment of State Accommodations Tax funds, and any other remedies allowed by law.</p> <p>(D) If the Town provides funds, I agree to provide to the Town, within sixty (60) days following completion of the project, a full written account of the income and expenditures associated with the project, together with an assessment of the value of the expenditure in promoting tourism.</p> <p>(E) If the Town provides funds, I agree to allow a representative of the Town and/or its appointed representative to examine the financial records of my organization insofar as they pertain to this project.</p> <p>(F) I hereby declare that this organization carries liability insurance in the amount of \$ _____ and hereby agrees to include the Town of Seabrook Island as a named insured for purposes of this project.</p> <p>(G) This organization assumes full legal responsibility for any suit or action at law or equity, and any or all claims arising from this project, and do hereby indemnify and hold harmless the Town of Seabrook Island from any liability in any action at law or equity associated with its support for this project.</p>			
Applicant Signature		Date	
Applicant Title			
Organization Name			