

Town Council Work Session

August 12, 2024

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MINUTES

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL & FOIA STATEMENT

Mayor Kleinman called the August 12th, 2024, Town Council Work Session to order at 12:00 PM. Councilmen Hamilton, Kortvelesy, May (virtual), and Weis were present. Staff present were the Town Administrator Joe Cronin, Zoning Administrator & Chief Code Enforcement Officer Tyler Newman, Short-Term Rental Compliance Manager Beth Rinehimer, and Assistant Town Administrator Katharine Watkins. The Assistant Town Administrator confirmed the requirements of the SC Freedom of Information Act have been satisfied.

2. EXECUTIVE SESSION ITEMS

A. Receipt of legal advice pertaining to proposed amendments to Section 9.4(O) of the Development Standards Ordinance (Short-Term Rental Ordinance)

Councilman Weis moved to enter into executive session; Councilman Hamilton seconded. All voted in favor.

The council moved into executive session at 1:02 PM.

Councilman Weis moved to enter into open session; Councilman Kortvelesy seconded. All voted in favor.

The council came back into open session at 2:11 PM.

Mayor Kleinman moved to direct staff to make the changes of the drafting of the proposed short-term rental ordinance consistent with council's legal advice given in executive session; Councilman Kortvelesy seconded. A vote was taken as follows:

Ayes: Hamilton, Kortvelesy, Weis, Kleinman

Nays: May

The motion passed 4-1.

3. ITEMS FOR ACTION

A. Appointments to Boards, Commissions and Committees

- Accommodations Tax Advisory Committee (1 Vacancy-Hospitality)

Mayor Kleinman moved to appoint Nicole Watt to the ATAX Advisory Committee for the hospitality vacancy; Councilman Weis seconded. All voted in favor.

Ms. Watt was appointed to the ATAX Advisory Committee.

4. ITEMS FOR INFORMATION OR DISCUSSION

A. FY 2025 Budget Workshop

- FY 2025 Budget Calendar

Town Administrator Cronin reviewed the upcoming FY 2025 Budget Calendar for members of council.

The council discussed the potential budget workshop dates.

The council decided on the following dates to have the upcoming budget workshops:

- October 7th at 1:00 PM
- October 15th at 1:00 PM
- October 28th at 1:00 PM

- Review of Fund Balances

Town Administrator Cronin summarized the fund balances as of June 2024.

- Initial Revenue Projections for FY 2025
 - General Fund
 - Accommodations Tax (State) Fund
 - Accommodations Tax (Town)
 - Accommodations Tax (County) Fund
 - Alcohol Tax Fund
 - Short-Term Rental Permit Fund
 - Emergency Fund
 - Road & Drainage Fund
 - Town Facilities Fund
 - Vehicle & Equipment Replacement Fund

Town Administrator Cronin reviewed the initial revenue projects for FY 2025 for all funds.

Discussions were had with members of council.

- Review and Discussion of Council Priorities for FY 2025

Members of council discussed their individual priorities they would like to see in FY 2025.

- Discussion of Long-Term Capital and Facility Needs

Members of council discussed long-term capital and facility needs with their budget priorities.

5. COUNCIL COMMENTS

None.

6. ADJOURNMENT

Councilman Kortvelesy moved to adjourn the meeting; Councilman Weis seconded. All voted in favor.

The meeting adjourned at 3:45 PM.

Date: August 12, 2024

Prepared by: *Katharine E. Watkins*
Assistant Town Administrator

Note: These minutes are not verbatim minutes. To listen to the meeting, please use the following link:
<https://www.youtube.com/@townofseabrookisland5287/streams>