

# TOWN OF SEABROOK ISLAND

Town Council – Work Session  
September 12, 2023 – 1:00PM



[Watch Live Stream \(YouTube\)](#)

## MINUTES

### Call to Order – Roll Call – Freedom of Information

Mayor Gregg called the September 12, 2023, Town Council Work Session to order at 1:00PM. Councilwoman Finke, Councilmen Goldstein and Kortvelesy, Town Administrator Joe Cronin, Zoning Administrator Tyler Newman, and Assistant Town Administrator Katharine Watkins participated in the meeting. The Assistant Town Administrator confirmed that notice of the meeting was posted, and the requirements of the Freedom of Information Act had been met.

#### Mayor John Gregg

- Resignation of Joanne Fagan from the Accommodations Tax Advisory Committee

Mayor Gregg noted that Ms. Fagan resigned from the Accommodations Tax Advisory Committee.

- Charleston County Hazard Mitigation Plan (notice & adoption)

Mayor Gregg updated the council on the status of the Charleston County Hazard Mitigation Plan with relations for the Town of Seabrook Island.

- Report from Seabrook Island Property Owners Association (SIPOA) Long Range Planning Committee meeting of September 12

Mayor Gregg summarized the SIPOA long range planning meeting of September 12.

- Confirmation of SCDHEC approval of Town debris site (SIC Equestrian Center Pasture)

Mayor Gregg updated the council on the confirmation of the SCDHEC approval of the town debris site at the Seabrook Island Club (SIC) Equestrian Center Pasture.

- Notice of planned attendance at SJFD Strategic Planning Meeting September 18

Mayor Gregg noted to the council that he will be attending the SJFD Strategic Planning Meeting on September 18.

Discussions were had with the council.

- Community Promotions and Engagement Committee Meeting on October 19

Mayor Gregg noted the upcoming Community Promotions and Engagement Committee meeting will be held on October 19.

#### **Town Council Members:**

- **Jeri Finke**

Councilwoman Finke noted the Environment and Wildlife Committee will meet on September 14<sup>th</sup>.

- **Barry Goldstein**

Councilman Goldstein noted the plans for the updated Town of Seabrook Island Municipal Complex are available and updated the council on the status of the bid packet to go out for bid.

Councilman Goldstein updated the council on the status of the Seabrook Island Road project.

Discussions were had with the council on these projects.

- **Dan Kortvelesy**

Councilman Kortvelesy noted the upcoming Public Safety Committee meeting will be held on September 19<sup>th</sup> and the upcoming Disaster Recovery Council meeting will be December 5<sup>th</sup>.

Discussions were had with the Council.

#### **Town Administrator Joe Cronin**

- Action Items for September 26, 2023, Meeting

- Ordinances up for Second Reading:

- Ord. 2023-08: An ordinance amending the zoning map of the Town of Seabrook Island so as to change the zoning designation for the Charleston County Tax Map Number 149-06-00-016, containing approximately 0.27 +/- acres located at 2125 Royal Pine Drive, from the Moderate Lot Single Family (R-SF2) District to the Conservation (CP) District.

Town Administrator Cronin summarized Ord. 2023-08.

*Scriveners note: Ord. 2023-08 was up for First Reading during the September 26<sup>th</sup> Town Council Meeting. Ord. 2023-08 will be up for Second Reading during the October 24<sup>th</sup> Town Council Meeting.*

- Ord. 2023-09: An ordinance amending the zoning map of the Town of Seabrook Island so as to change the zoning designation for the Charleston County Tax Map Number 147-06-00-062, containing approximately 0.317 +/- acres located at 2156 Royal Pine Drive, from the Moderate Lot Single Family (R-SF2) District to the Conservation (CP) District.

Town Administrator Cronin summarized Ord. 2023-09.

*Scriveners note: Ord. 2023-09 was up for First Reading during the September 26<sup>th</sup> Town Council Meeting. Ord. 2023-09 will be up for Second Reading during the October 24<sup>th</sup> Town Council Meeting.*

- Ord. 2023-10: An ordinance relating to the recovery of collection costs as part of delinquent debts collected pursuant to the setoff debt collection act.

Assistant Town Administrator Watkins summarized Ord. 2023-10.

Discussions were had with the council.

- Other Action Items:

- Res. 2023-28: A resolution to authorize the Municipal Association of South Carolina to act as a claimant agency for the collection of debt on behalf of the Town of Seabrook Island in accordance with the setoff debt collection act.

Assistant Town Administrator Watkins summarized Res. 2023-28.

- An agreement with the Municipal Association of South Carolina to Act as Claimant Agency in accordance with the Setoff Debt Collection Act.

Assistant Town Administrator Watkins summarized the agreement with the Municipal Association of South Carolina.

- Items for information

- Update regarding temporary fencing on Seabrook Island Road

Town Administrator Cronin updated the council regarding the temporary fencing on Seabrook Island Road.

- Update regarding push-button crosswalk and radar

Town Administrator Cronin updated the council regarding the push-button crosswalk and radar signs along Seabrook Island Road.

- Other Items

Town Administrator Cronin noted the status of the front door replacement at Town Hall and anticipated construction will begin on September 20<sup>th</sup>. Discussions were had with the council.

Town Administrator Cronin updated the council on the status of the proposed nuisance ordinance.

**Assistant Town Administrator Katharine Watkins**

- July 2023 Financials

Assistant Town Administrator Watkins summarized the July Financials as follows:

- Total fund balance ending on July 31, 2023, was \$9,153,643 an amount about \$1,805,947 more than the balance as July 31, 2022.
- Unrestricted revenue for July totaled \$168,001 representing about 90.3% for the 2023 annual budget and being about \$33,765 more than for the same period in 2022.
- Expenditures for July totaled \$126,996 which is 48.1% of the 2023 annual budget. Expenditures for the year were about \$32,472 more compared to the same period of 2022
- Excess revenues over expenditures were \$41,005 for July compared to an excess revenues over expenditures of \$39,712 in the same period of 2022, representing an increase in revenue from this year compared to last.

Discussions were had with members of the council.

- Update regarding notice of non-renewal for MyGov subscription

Assistant Town Administrator Watkins updated the council on the notice of non-renewal for the MyGov subscription.

- Sign up to be on the Agneda Send Out List

Assistant Town Administrator Watkins summarized how residents can be added to the agenda send out list and where to find public notices.

## Adjourn

Councilwoman Finke moved to adjourn the meeting; Councilman Kortvelesy seconded. All voted in favor.

The meeting adjourned at 1:56pm.

Date: September 12, 2023

Prepared by: *Katharine E. Watkins*  
Asst. Town Administrator

*Note: These minutes are not verbatim minutes. To listen to the meeting, please use the following link:*  
<https://www.youtube.com/@townofseabrookisland5287/streams>