

Town Council Special Called Meeting

October 9, 2025 @ 12:00 PM

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Seabrook Island Town Hall, Council Chambers
2001 Seabrook Island Road
Seabrook Island, SC 29455



MINUTES

CALL TO ORDER

Mayor Kleinman called the meeting to order at 12:01 pm.

ROLL CALL

Council Members Present: Mayor Bruce Kleinman, Council members Daryl May, and Gordon Weis.

Town Staff Present: Joe Cronin (Town Administrator) and Peter Wiggins (Clerk/Treasurer).

FOIA STATEMENT

The Clerk/Treasurer confirmed that the meeting was advertised in compliance with the requirements of the South Carolina Freedom of Information Act. Agendas were posted and furnished to news media and all others requesting notification.

ITEMS FOR ACTION

IT Contract

Mr. Cronin stated the town has had a long-standing contract with VC3. He stated VC3 manages the town's information technology systems, software, hardware, and networks. Mr. Cronin stated the town has been operating on a month-to-month basis and needs to enter into a new contract with its provider.

Mr. Cronin stated that per the town's procurement ordinance, any contract under \$50,000 can be executed by the mayor at his discretion. Mr. Cronin stated that since the new contract is over \$50,000, the council must authorize the mayor to execute this new contract.

Mr. Cronin stated the value of the new contract is little changed from the current month-to-month contract. He further stated that as the town moves to new web based platforms, the town is retiring some of its old software and equipment. He closed by saying that the contract includes refreshing some of the older computers staff are currently using, including some desktops and Microsoft Surface tablets.

Councilman May asked what the length of the new contract will be.

Mr. Cronin stated it is a five-year term. He stated he will verify the length with VC3.

Councilman May asked why the town doesn't purchase its IT hardware instead of leasing.

Mr. Cronin stated that if the town were to purchase hardware, it would also be responsible for repairing or replacing equipment. He stated under the contract, if hardware breaks or there are IT issues, VC3 can remote in and fix it on the spot. He closed by saying that the contract price difference between owning and just leasing the hardware wasn't all that different.

Mayor Kleinman added that because the town doesn't have an IT professional on staff, owning IT hardware is not a feasible option.

Mayor Kleinman apologized for the late notice of the meeting. He stated this was due to several factors, mainly due to the town only receiving the contract in the past five days.

Councilman Weis motioned to authorize the mayor to execute the new contract with VC3 subject to approval by the town's attorney, seconded by Councilman May.

Councilman Weis' motion was approved UNANIMOUSLY.

ADJOURNMENT

There being no further discussion, Mayor Kleinman declared the meeting adjourned at 12:12 pm