

TOWN OF SEABROOK ISLAND

Town Council – Work Session
December 12, 2023

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MINUTES

Call to Order – Roll Call – Freedom of Information

Mayor Gregg called the December 12, 2023, Town Council Work Session to order at 1:00PM. Councilwoman Finke (virtual), Councilman Kortvelesy, Town Administrator Joe Cronin, Zoning Administrator Newman, Communications & Events Manager Robin Ochoa, and Assistant Town Administrator Katharine Watkins participated in the meeting. The Assistant Town Administrator confirmed the requirements of the SC Freedom of Information Act have been satisfied.

Mayor John Gregg

- Update regarding Charleston Regional Hazard Mitigation Plan

Mayor Gregg updated members of council on the recently updated Charleston Regional Hazard Mitigation Plan.

- Update from SIPOA Long Range Planning Committee Meeting (December 12th)

Mayor Gregg summarized the Seabrook Island Property Owners Association (SIPOA) Long-Range Planning Committee Meeting of December 12th.

Town Council Members:

- **Jeri Finke**

None.

- **Dan Kortvelesy**

Councilman Kortvelesy summarized the Disaster Recovery Council (DRC) meeting of December 5th.

Councilman Kortvelesy noted the upcoming Public Safety Committee meeting will be held on December 19th at 10:00am.

Town Administrator Joe Cronin

- Action Items for December 19, 2023, Meeting:
 - Pending Ordinances
 - Ordinance 2023-16: An ordinance amending the Zoning Map of the Town of Seabrook Island so as to change to zoning designation for Charleston County Tax Map Number 147-06-00-015, containing approximately 0.51 +/- acres located at

2856 Cap'n Sams Road, from the Moderate Lot Single-Family Residential (R-SF2) District to the Conservation (CP) District (*Second Reading and Public Hearing*)

- Ordinance 2023-17: An ordinance amending the Town Code for the Town of Seabrook Island, South Carolina; Chapter 2, Administration; Article I, In General; Section 2-102, Personnel Policies and Procedures Adopted; so as to adopt an updated version of the "Town of Seabrook Island Employee Handbook" (*Second Reading and Public Hearing*)
- Ordinance 2023-18: An ordinance to adopt a budget for the Town of Seabrook Island, South Carolina for the fiscal year beginning January 1, 2024, and ending December 31, 2024 (*Second Reading and Public Hearing*)

Town Administrator Cronin summarized all pending ordinances for the Town Council Regular Meeting of December 19th.

○ Other Action Items

- Resolution 2023-33: A resolution authorizing the temporary discharge of firearms by the Seabrook Island Property Owners Association (SIPOA) within the Town of Seabrook Island for the purpose of thinning the deer herd

Town Administrator Cronin summarized Resolution 2023-33 for members of council.

- Request to approve a first amendment to the on-call debris monitoring services contract between the Town of Seabrook Island and Tetra Tech, Inc. [**Page 79**]

Town Administrator Cronin summarized the on-call debris monitoring services contract between the Town of Seabrook Island and Tetra Tech, Inc for the first of three renewals of the contract.

- 2024 Meeting Calendar

Town Administrator Cronin summarized the proposed meeting calendar for 2024.

- 2024 Holiday Calendar

Town Administrator Cronin summarized the proposed holiday calendar for 2024.

● Items for information / Discussion

- EV charging station update

Town Administrator Cronin updated members of council on the status of the EV charging stations.

Discussions were had with members of council.

- Town Attorney Requests for Proposals (RFP) update

Town Administrator Cronin updated members of council on the status of the Town Attorney RFP.

- Discussion of vehicle purchase

Town Administrator Cronin noted in the FY 2023 budget the Council appropriated \$40,000 to purchase a new Town vehicle. Town Administrator Cronin added that the State Contract for vehicles has EV vehicles and requested to reach out to local vendors to purchase the vehicle.

Discussions were had with members of council.

Assistant Town Administrator Katharine Watkins

- Gateway and Wayfinder Signage Update

Assistant Town Administrator Watkins updated members of council on the status of the gateway signage.

Discussions were had with members of council.

Adjourn

Councilman Kortvelesy moved to adjourn the meeting; Councilwoman Finke seconded. All voted in favor.

The meeting adjourned at 1:46PM.

Date: December 12, 2023

Prepared by: *Katharine E. Watkins*
Assistant Town Administrator

Note: These minutes are not verbatim minutes. To listen to the meeting, please use the following link:
<https://www.youtube.com/@townofseabrookisland5287/streams>